



**July 27, 2020**

**PUBLIC NOTICE** is hereby given that the Cache County Council of Cache County, Utah will hold a **WORKSHOP** at **3:30 p.m.** and a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the **Cache County Historic Courthouse Council Chambers**, 199 North Main Street, Logan, Utah 84321, **TUESDAY, JULY 28, 2020**

## **AGENDA**

**3:30 p.m. WORKSHOP**

1. **CALL TO ORDER**
2. **EMS AND FIRE STUDY**
3. **AUDIT TRAINING**
4. **ADJOURN**

## **COUNCIL MEETING**

- 5:00 p.m.**
1. **CALL TO ORDER**
  2. **OPENING** – County Executive Craig Buttars
  3. **REVIEW AND APPROVAL OF AGENDA**
  4. **REVIEW AND APPROVAL OF MINUTES** (July 24, 2020)
  5. **MINUTES FOLLOW-UP**
  6. **REPORT OF COUNTY EXECUTIVE**
    - a. **Appointments:**
    - b. **Financial Reports:** June 2020 Financial Statements
    - c. **Other Items:**
  7. **CONSENT AGENDA**
  8. **ITEMS OF SPECIAL INTEREST**
    - a. Cache County Animal Shelter and Impound Facility Status Update – Sheriff Chad Jensen
  9. **DEPARTMENT OR COMMITTEE REPORTS**
  10. **BOARD OF EQUALIZATION MATTERS**
  11. **PUBLIC HEARINGS**
    - a. **Set Public Hearing for August 11, 2020 at 6:00 p.m. – Open the 2020 Cache County Budget**
    - b. **Public Hearing - Resolution 2020-16**  
Ratifying the Appointment of Cache County Drainage District #6 Board of Trustees
    - c. **Public Hearing**  
**Community Impact Funding Board (CIB) Grant Application for the Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan**  
Notice to the Cache County Council and the public for an application to the Community Impact Board (CIB) to request and obtain financial assistance through a grant. The requested funding will be used to assist with the Cache County Urban and Rural Area Assessment, the Cost of Service Plan, and the Regional Collaboration Plan. These documents will provide long-term guidance and strategies for collaboration
- 5:25 p.m.**
- 5:30 p.m.**

between rural Cache County and the incorporated communities in the county with the intent to develop regional strategies for growth

- 5:40 p.m. d. **Public Hearing**  
**Request for Funding from the Cache County Council of Governments (CCCOG) for Maughan's Corner Improvements**  
Notice to the County Council and the public for an application to the CCCOG to request and obtain financial assistance through CCCOG funding. The requested funding will be used to make improvements to Maughan's Corner at the convergence of Airport Road at 3400 North and 2400 West
- 5:50 p.m. e. **Public Hearing - Cache County Service Area No. 1 – Resolution 2020-01**  
Approving an Adjustment of Solid Waste Collection and Disposal Fees and Mandatory Curbside Recycling

12. **PENDING ACTION**

13. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**

- a. **Resolution 2020-16** – Ratifying the Appointment of Cache County Drainage District #6
- b. **Resolution 2020-17** – Amending the Cache County Corporation Personnel Policy and Procedure Manual regarding Section X Grievances and Appeals
- c. **Resolution 2020-18** – Amending the Cache County Corporation Personnel Policy and Procedure Manual regarding Donating Personal Leave Time
- d. **Resolution 2020-19** – Amending the 2020 Cache County Budget
- e. Discussion on Mask Research Studies

14. **OTHER BUSINESS**

- a. **2020 Cache County Fair & Rodeo** – August 5-8, 2020

15. **COUNCIL MEMBER REPORTS**

16. **ADJOURN**



Karl B. Ward, Chairman

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen at 755-1850 at least three working days prior to the meeting

**DRAFT**

**CACHE COUNTY  
COUNCIL MEETING  
MINUTES  
JULY 14, 2020**

**DRAFT**

**COUNTY COUNCIL MEETING  
July 14, 2020**

<u>NATURE OR ORDER OF PROCEEDING</u>	<u>PAGE</u>
APPOINTMENT – Corbitt, Mike – Cache County Deputy Sheriff.....	1
APPOINTMENT – Ford, Kassidy – Cache County Deputy Sheriff.....	1
APPOINTMENT – Hagler, Kalee – Cache County Deputy Sheriff.....	1
APPOINTMENT – Meza, Enrique – Cache County Deputy Sheriff.....	1
APPOINTMENT – Odowd, Justin – Cache County Deputy Sheriff.....	1
AUDIT REPORT – External.....	2
COVID-19 – Updates .....	2
CACHE COUNTY ECONOMIC DEVELOPMENT STRATEGIC PLAN – Approval of the Amended	6
CORBITT, MIKE – Appointment-Cache County Deputy Sheriff.....	1
COUNTY EMPLOYEE SUMMER PARTY .....	7
COUNTY FAIR AND RODEO.....	2
CROSS-APPEAL TO PACIFICORP’S APPEAL OF THE CENTRAL ASSESSMENT OF ITS PROPERTY FOR THE YEAR 2020 – Resolution No. 2020-15 – approving the Filing of a .....	6
ECONOMIC DEVELOPMENT STRATEGIC PLAN – Approval of the Amended Cache County .....	6
EXPENSE REPORTS ( <i>Warrants</i> ) – June 2020 .....	2
EXTERNAL AUDIT REPORT .....	2
FORD, KASSIDY – Appointment-Cache County Deputy Sheriff.....	1
HAGLER, KALEE – Appointment-Cache County Deputy Sheriff.....	1
HYDE PARK CITY PARADE .....	7
MEZA, ENRIQUE – Appointment-Cache County Deputy Sheriff .....	1
ODOWD, JUSTIN – Appointment-Cache County Deputy Sheriff.....	1
PACIFICORP’S APPEAL OF THE CENTRAL ASSESSMENT OF ITS PROPERTY FOR THE YEAR 2020 – Resolution No. 2020-15-Approving the Filing of a Cross-Appeal to .....	6
PERSONNEL POLICY AND PROCEDURE MANUAL REGARDING SPECIAL LEAVE FOR BOOKING CLERKS – Resolution No. 2020-14-Amending the Cache County Corporation .....	6

**PROCLAMATION** – Day of Prayer in response to COVID-19-July 19, 2020.....2

**PROPERTY TAX HARDSHIP APPLICATION PROCESS** – Discussion of .....7

**PUBLIC HEARING SET** – July 28, 2020-5:25 p.m.-Resolution No. 2020-16-Ratifying the Appointment of Cache County Drainage District #6 Board of Trustees .....5

**PUBLIC HEARING SET** – July 28, 2020-5:30 p.m.-Community Impact Funding Board (CIB) Grant Application for the Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan..... 5

**PUBLIC HEARING SET** – July 28, 2020-5:40 p.m.-Request for Funding from the Cache County Council of Governments (CCCOG) for Maughan’s Corner Improvements.....6

**PUBLIC HEARING SET** – July 28, 2020-5:50 p.m.-*Cache County Service Area No. 1* – Resolution No. 2020-01 – Approving as Adjustment of Solid Waste Collection and Disposal Fees and Mandatory Curbside Recycling .....6

**PUBLIC HEARING SET** – July 28, 2020-6:30 p.m.-Open 2020 Budget.....7

**RAPZ/RESTAURANT TAX FUNDING REQUESTS** – Consideration of Additional.....2

**RESOLUTION 2020-14** – Amending the Cache County Corporation Personnel Policy and procedure Manual Regarding Special Leave for Booking Clerks.....6

**RESOLUTION 2020-15** – Approving the Filing of a Cross-Appeal to Pacificorp’s Appeal of the Central Assessment of its Property for the Year 2020 .....6

**DRAFT**

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

The Cache County Council convened in a regular session on July 14, 2020 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

**ATTENDANCE:**

**Chairman:** Karl B. Ward  
**Vice Chair:** Gina H. Worthen  
**Council Members:** Paul R. Borup, David L. Erickson, Barbara Tidwell, Jon White & Gordon A. Zilles  
**County Executive:** Craig "W" Buttars  
**County Clerk:** Jill N. Zollinger  
**County Attorney:** James Swink

**The following individuals were also in attendance:** Director Amy Adams, Janeen Allen, Travis Allred, Lisa Anderson, Jamie Andrus, Michael Ballam, Linda D'Addabbo, Chief Rod Hammer, Development Services Director Chris Harrild, Finance Director Cameron Jensen, Michael Kidman, Annette Macfarlane, Chief Deputy County Executive Bryce Mumford, **Media:** Charlie Schill (Cache Valley Daily)

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

Council member Borup gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

**ACTION:** Motion by Council member Zilles to approve the agenda. Worthen seconded the motion. The vote was unanimous, 7-0.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Council member White to approve the minutes of the June 23, 2020 Council meeting as written. Worthen seconded the motion. The vote was unanimous, 7-0.

**MINUTES FOLLOW-UP:** None

**REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS**

<b><u>APPOINTMENTS:</u></b>	Justin Odowd	Cache County Deputy Sheriff
	Enrique Meza	Cache County Deputy Sheriff
	Mike Corbitt	Cache County Deputy Sheriff
	Kalee Hagler	Cache County Deputy Sheriff
	Kassidy Ford	Cache County Deputy Sheriff

**ACTION:** Motion by Council member White to approve the recommended appointments. Erickson seconded the motion. The vote was unanimous, 7-0

**OTHER ITEMS:**

- ☐ **Expense Reports (Warrants)** for June 2020 were presented.

(Attachment 1)

- ☐ **COVID-19 Updates** – Executive Buttars thanked Janeen Allen for putting out the updates on COVID-19 in emails to the valley Mayors and others.
- ☐ **County Fair & Rodeo** – There will be a Fair Executive Committee meeting next Monday, July 20<sup>th</sup>. The county is proceeding with the fair and rodeo and Executive Buttars emphasized the decision is the county's, not the Health Department's. Permission was not asked for nor required from the Health Department. Vice Chair Worthen asked if Brown's Amusements will be coming as the carnival for the fair. Buttars said Brown's is waiting to see if other events in Idaho will take place before committing to the Cache County Fair. They will not come to Cache County unless there will be other events in Idaho. Cache County has asked Brown's to have their employees tested for COVID-19 before coming to the valley.

**ITEMS OF SPECIAL INTEREST**

- **Proclamation – Day of Prayer in response to COVID-19 – July 19, 2020** – Vice Chair Worthen said the proclamation is meant to include any and all suffering from the effects of the pandemic and read the proclamation noting the names of those joining with the county.

(Attachment 2)

**ACTION: Motion by Council member Zilles to approve the Proclamation. Tidwell seconded the motion. The vote was unanimous, 7-0.**

- **External Audit Report – Mike Kidman** from Jones-Simkins reviewed the findings of the report and complimented the Audit Committee process. Kidman remarked it is good to have some reserves as the County does. In times like these, it is not known when or where disruptions to revenues may occur. The report recommends better cooperation and oversight over grants. Another minor matter was failure to post certain notices of public meetings and minutes of public meetings in a timely manner and the Children's Justice Center fund balance was in a deficit position at year end. No deficiencies in internal control over compliance considered to be material weaknesses were found.

Council member Borup commended Jones-Simkins and county staff for the collaborative effort on the audit.

(Attachment 3)

**ACTION: Motion by Council member White to approve the 2019 External Audit Report. Erickson seconded the motion. The vote was unanimous, 7-0.**

- **Consideration of Additional RAPZ/Restaurant Tax Funding Requests** – Betty Weeks reported there are allocations that have not been used so there is money

available for the Summer Citizens Program and Utah Festival Opera (UFO). Weeks recommends not over \$125,000 additional for UFO. The Lyric Theater has given up their \$5,000 award which is available as well. UFO asked for \$450,000 and was awarded \$175,000 out of RAPZ. The Summer Citizens Program typically asks for \$40,000 and the county has been awarding up to \$10,000. Weeks said there is a total of \$308,000 unallocated in RAPZ money and \$79,293 in Restaurant Tax still available.

Chairman Ward stated that community arts and recreation programs are listed as strengths of the valley in the Economic Development Strategic Plan and are critical to our economic development. It is important to hear some hard data from the entities.

Ward invited Linda D'Addabbo, Summer Citizens Program, who cited a 2008 extensive survey on the economic impact of the summer citizens on Cache County. There were 217 responses and it was determined that \$1,342,596 was brought into the county. In 2016 D'Addabbo did some independent research of her own and determined that \$579,000 was spent by summer citizens at Logan Regional Hospital and about \$300,000 in the performing arts. The number now participating is 835 and D'Addabbo believes the economic impact is at least triple what it was in 2008. Summer citizens have medical and dental procedures done here because there is not as long a wait as there is elsewhere. Some summer citizens stay in hotels/motels rather than apartments which contributes to the TRT.

Michael Ballam, UFO, thanked the Council for its support and said he was here to assure the Council that UFO is aggressively pursuing funding sources. Their original request in combination with pledges makes him optimistic that they will be able to move forward. Cancellation will negatively impact the economy upwards of over \$30 million this summer. The question remains – how much of an investment justifies that return?

Annette Macfarlane, UFO, thanked the Council and appreciated the opportunity she has had to speak with them personally. She gave the Council information concerning other funding being aggressively pursued by UFO.

Jamie Andrus, Cache Chamber of Commerce Director, said if we don't have the Utah Festival Opera performances next year, that is going to deplete the Restaurant Tax even more. Using the money this year to market for UFO and the Summer Citizens Program to bring people next year is critical. Some summer citizens claim to never prepare their own meals while here for three months – they eat in our restaurants. Andrus reiterated – these marketing dollars to bring people into our valley next summer are critical.

Julie Hollist-Terrill, Cache Visitors Bureau, observed she has never weighed in before on the RAPZ allocations, but this year it is crucial to support the Summer Citizens Program and the Utah Festival Opera as much as possible to maintain these for next year. The hoteliers will tell you the UFO is the largest draw for hotels because it lasts for four weeks. It is the largest event that draws people here. Their audience is usually higher-income, higher-education and they spend a lot of money while here. The Utah Office of Tourism will be allowing the Visitors Bureau to advertise in-state this year. Normally, it only allows out-of-state advertising. It is imperative UFO and the Summer Citizens Program receive funds for marketing. The summer citizens are the "golden goose" for the valley.

Council member Erickson asked Hollist-Terrill if the Visitors Bureau has any funds she can contribute. Hollist-Terrill replied she possibly has some marketing funds that haven't been used this year.

Council member White asked how long the summer citizens stay. D'Addabbo said three months.

Erickson asked what educational programs, etc. are happening this year. Ballam said the educational programs are ongoing with 33,000 students and 2,000 educators. Much of the mentoring, etc. this year has been done virtually. There is a permanent staff of twenty-five who are working year round. The program is principally in-state, but some out-of-state.

Chairman Ward indicated the previous request for the Summer Citizens Program was \$30,000 and they were awarded \$10,000. This year they received nothing. Weeks said there are sufficient funds to award them \$10,000. UFO was awarded \$175,000 and there is funding for another \$125,000. Ward said people come here for the opera because it's professional. Ward has been all over the world to operas and they are no better than here. It would be a huge hit to our valley economically if these programs are not able to continue.

Council member Tidwell referred to a conversation with Annette Macfarlane where Macfarlane indicated she is actively researching other funding sources. If she can continue, there is a lot of opportunity to receive grant dollars; but in order for them to do that, they need to have next year's season.

Vice Chair Worthen asked if CARES funding might be available for UFO. Macfarlane has applied for what is available to them. It was pointed out that CARES money allocated to the county may be able to be allocated to UFO. Finance Director Jensen will look into it.

Council member Tidwell reaffirmed that the Summer Citizen Program does not receive funding from Utah State University and asked if the program has tried social media for marketing. D'Addabbo replied they had their first offering of virtual University courses this year and it failed.

Council member White asked D'Addabbo and Ballam if they receive any funds from Logan City. D'Addabbo said, "No." Ballam responded, "No. In twenty-eight years they have provided \$80,000.

Council member Borup likened UFO to the anchor tenant in a mall. Without the anchor tenant, the mall has nothing.

Council member White agreed UFO needs money, but he doesn't want it to be at the expense of something else.

Council member Erickson indicated this is a tough call because he feels we are investing in almost a gamble, whether we will have a season next year and it's hard to invest money in something you are not sure of.

**ACTION: Motion by Council member Erickson to allocate the Summer Citizen Program the \$5,000 returned from the Lyric plus \$10,000 and an additional \$100,000 to UFO. White seconded the motion indicating the total \$15,000 for the Lyric would come from Restaurant Tax leaving \$60,000 to award to UFO plus \$40,000 from reserves.**

Discussion on the motion:

Council member Zilles said to remember that Hollist-Terrill has some funds she may be able to contribute. Perhaps \$15,000 could be re-directed from her funds.

Vice Chair Worthen said UFO is a rare gem and it would be a tragedy to lose them and she would like to see \$125,000 awarded to them.

**ACTION: Motion to amend by Vice Chair Worthen by changing UFO's additional allocation to \$125,000.**

Executive Buttars interposed he has spoken with Finance Director Jensen who is in the process of putting in applications for entities to receive CARES funding and they feel it should be looked to for the first funding option for UFO and then come back to RAPZ/Restaurant Tax funding if needed. Jensen and Buttars are willing to help UFO with the application.

**ACTION: Vice Chair Worthen withdrew her motion to amend.**

**ACTION: Motion by Council member Erickson to withdraw his earlier motion. Zilles seconded the motion. The vote was unanimous, 7-0.**

**ACTION: Motion by Council member White to award the Summer Citizens Program \$10,000 as well as the \$5,000 returned by the Lyric for a total of \$15,000 AND award an additional \$60,000 to UFO. Erickson seconded the motion. The vote was unanimous, 7-0.**

**VICE CHAIR WORTHEN LEFT THE MEETING AT 6:44 P.M.**

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**PUBLIC HEARING SET: July 28, 2020 at 5:25 p.m. – Resolution No. 2020-16 – Ratifying the Appointment of Cache County Drainage District #6 Board of Trustees**

**PUBLIC HEARING SET: July 28, 2020 at 5:30 p.m. – Community Impact Funding Board (CIB) Grant Application for the Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan – Notice to the Cache County Council and the public for an application to the Community Impact Board (CIB) to request and obtain financial assistance through a grant. The requested funding will be used to assist with the Cache County Urban and Rural Area Assessment, the Cost of Service Plan, and the Regional Collaboration Plan. These documents will provide long-term guidance and strategies for collaboration between rural Cache County and the incorporated communities in the county with the intent to develop regional strategies for growth**

**PUBLIC HEARING SET: July 28, 2020 at 5:40 p.m. – Request for Funding from the Cache County Council of Governments (CCCOG) for Maughan's Corner Improvements – Notice to the County Council and the public for an application to the CCCOG to request and obtain financial**

assistance through CCCOG funding. The requested funding will be used to make improvements to Maughan's Corner at the convergence of Airport Road at 3400 North and 2400 West

**PUBLIC HEARING SET: July 28, 2020 at 5:50 p.m. – Cache County Service Area No. 1 – Resolution No. 2020-01 – Approving an Adjustment of Solid Waste Collection and Disposal Fees and Mandatory Curbside Recycling**

**ACTION: Motion by Council member Erickson to set the four (4) above-listed Public Hearings. White seconded the motion. The vote was unanimous, 6-0. Worthen absent.**

**INITIAL PROPOSAL FOR CONSIDERATION OF ACTION**

- **Resolution No. 2020-14 – Amending the Cache County Corporation Personnel Policy and Procedure Manual Regarding Special Leave for Booking Clerks** – HR Director Adams said the Booking Clerks are considered public safety employees and should have the same special leave options as other public safety employees.

**(Attachment 4)**

**ACTION: Motion by Council member White to waive the rules and approve Resolution No. 2020-14-Amending the Cache County Corporation Personnel Policy and Procedure Manual Regarding Special Leave for Booking Clerks. Zilles seconded the motion. The vote was unanimous, 6-0. Worthen absent.**

**VICE CHAIR WORTHEN RETURNED TO THE MEETING 6.47 P.M.**

- **Resolution No. 2020-15 – Approving the Filing of a Cross-Appeal to Pacificorp's Appeal of the Central Assessment of its Property for the Year 2020**

**(Attachment 5)**

**ACTION: Motion by Council member Borup to waive the rules and approve Resolution No. 2020-15 - Approving the Filing of a Cross-Appeal to Pacificorp's Appeal of the Central Assessment of its Property for the Year 2020. White seconded the motion. The vote was unanimous, 7-0.**

- **Approval of the Amended Cache County Economic Development Strategic Plan** – Council member Borup said the only changes were more emphasis on water and agriculture as strengths.

**(Attachment 6)**

**ACTION: Motion by Council member Erickson to approve the Amended Cache County Economic Development Strategic Plan. Tidwell seconded the motion. The vote was unanimous, 7-0.**

- **Discussion of Property Tax Hardship Application Process** – Council members White, Tidwell and Zilles have reviewed the process and are satisfied it is being handled correctly.

**OTHER BUSINESS**

- ✓ **Hyde Park City Parade – Saturday, Saturday, July 18, 2020 at 10:00 a.m.** – Borup, Ward and Worthen will attend.
- ✓ **County Employee Summer Party – Wednesday, July 22, 2020 at 6:00 p.m.**
- ✓ **Executive Buttars asked that a Public Hearing be set for July 28, 2020 at 6:30 p.m. for Opening the 2020 Budget**

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**ACTION: Motion by Council member White to set a Public Hearing – July 28, 2020 at 6:30 p.m. – Open 2020 Budget. Tidwell seconded the motion. The vote was unanimous, 7-0.**

**COUNCIL MEMBER REPORTS**

**Gina Worthen** asked Executive Buttars for clarification on COVID-19 numbers – cause of death reasons, testing numbers, etc. in relation to a GRAMMA the county received. Executive Buttars will inquire with the Health Department and the GRAMMA may more appropriately be handled by the state than Cache County.

**Barbara Tidwell** said the Women’s Celebration is still scheduled for August 26, 2020. Tidwell had the first meeting with the new Trails Coordinator today

**Paul Borup** said he appreciates those citizens who offer solutions instead of vitriol

**Dave Erickson** appreciated the revised June 09, 2020 minutes containing more discussion detail.

**ADJOURNMENT**

The Council meeting adjourned at 7:00 p.m.

**ATTEST:** Jill N. Zollinger  
County Clerk

**APPROVAL:** Karl B. Ward  
Chairman

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

**ATTACHMENT 1**

Report Criteria:  
Detail Report

Check Issue Date	Check Number	Payee	Amount			
06/08/2020	202000030	MERCHANT SERVICES				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		Void - SERVICE FEE MAY 20	150-34-18000	225.23-	225.23-
06/08/2020	202000031	AUTHNET GATEWAY				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		Void - CORE FEES MAY 2020	150-34-18000	44.60-	44.60-
06/04/2020	202000039	ZIONS BANKCARD CENTER				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	ACH	CC EX 5/20 All	100-1588000	51,781.60	51,781.60
06/30/2020	202000040	MERCHANT SERVICES				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		SERVICE FEE JUN 20	150-4960-600	494.16	494.16
06/30/2020	202000041	AUTH GATEWAY				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		CORE FEES JUN 2020	150-4960-600	48.90	48.90
06/05/2020	202000042	Payment Service Network, INC.				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	ACH	Utility Processing Fees - May	100-4132-520	1,050.24	1,050.24
06/09/2020	202000043	U.S. BANK TRUST - SERIES 2016				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	ACH	U.S. Bank Trust - Series 2016	100-1580000	83,070.16	83,070.16
06/09/2020	202000044	U.S. BANK TRUST - SERIES 2017				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	ACH	U.S. Bank Trust - Series 2017	100-1580000	21,402.39	21,402.39

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Check Issue Date	Check Number	Payee	Amount
06/22/2020	202000045	PITNEY BOWES	

Sequence	Source	Description	GL Account	Amount	Check Amount
1	ACH	POSTAGE ADVANCE	100-1562000	2,000.00	2,000.00

Grand Totals: 159,577.62

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Report Criteria:  
Detail Report

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Report Criteria:

Report type: GL detail  
 Check.Type = {<->} "Adjustment"

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
241130	06/24/2020	HERALD JOURNAL	100-4191-200	Legal Notice - Ord 20-01 Public Works & Dev Serv	51.90- V
241130	06/24/2020	HERALD JOURNAL	100-4191-200	Legal Notice - Public Hearing Held Online	129.99- V
241130	06/24/2020	HERALD JOURNAL	100-4191-200	Public Hearing Notice - Family Justice Center	87.02- V
241130	06/24/2020	HERALD JOURNAL	100-4191-200	Legal Notice - Vacancy on Avon Cemetery Board	253.60- V
242011	06/01/2020	PRCA	100-4621-210	ADDITIONAL NIGHT PRO PRO FEES - RODEO	250.00
242011	06/01/2020	PRCA	100-4621-210	ADDITIONAL NIGHT BO FEES - RODEO	600.00
242012	06/05/2020	U.S. POSTMASTER	100-4170-200	BRM ANNUAL PERMIT FEE FOR #971000 - ELECTI	5,000.00
242013	06/05/2020	ACCURATE AUTOMOTIVE &	200-4415-250	DIESEL OIL CHANGE - ROAD	235.04
242013	06/05/2020	ACCURATE AUTOMOTIVE &	200-4415-250	DIESEL OIL CHANGE - ROAD	91.15
242014	06/05/2020	AT&T MOBILITY	200-4241-280	CELLULAR PHONE - BLDG INSP	52.42
242014	06/05/2020	AT&T MOBILITY	200-4175-280	CELLULAR PHONE - DEV SERV	52.42
242014	06/05/2020	AT&T MOBILITY	100-4511-280	CELLULAR PHONE - FAIRGROUNDS	52.42
242014	06/05/2020	AT&T MOBILITY	100-4136-280	CELLULAR PHONE - ITS	262.09
242014	06/05/2020	AT&T MOBILITY	200-4475-280	CELLULAR PHONE - PUBLIC WORKS	52.42
242014	06/05/2020	AT&T MOBILITY	230-4780-280	CELLULAR PHONE - VISITORS BUREAU	52.42
242015	06/05/2020	VERIZON WIRELESS	200-4415-280	CELLULAR PHONE CHARGES - ROAD	416.99
242015	06/05/2020	VERIZON WIRELESS	200-4450-280	CELLULAR PHONE CHARGES - WEED	300.00
242015	06/05/2020	VERIZON WIRELESS	200-4475-280	CELLULAR PHONE CHARGES - DEVELOPMENT SE	90.00
242015	06/05/2020	VERIZON WIRELESS	100-4135-280	IPAD AIR CHARGES - GIS	10.00
242016	06/05/2020	AL'S TROPHIES	200-4780-240	NAME PLATE - PARKS & TRAILS	5.80
242017	06/05/2020	CACHE CLEANING SERVICE	100-4511-620	CLEANING - FAIRGROUNDS	1,200.00
242018	06/05/2020	CLEAN SPOT, THE	100-4511-260	CLEANING SUPPLIES - FAIRGROUNDS	1,065.50
242019	06/05/2020	CULLIGAN WATER CONDITIONING	100-4132-240	DRINKING WATER - FINANCE	29.00
242019	06/05/2020	CULLIGAN WATER CONDITIONING	100-4136-240	DRINKING WATER - ITS	50.30
242019	06/05/2020	CULLIGAN WATER CONDITIONING	100-4511-240	DRINKING WATER - FAIRGROUNDS	57.40
242020	06/05/2020	GLENN'S ELECTRIC MOTOR & SUPPLY	100-4511-250	IMPELLER AND GASKET - FAIRGROUNDS	641.00
242021	06/05/2020	HERALD JOURNAL	200-4180-220	LEGAL NOTICE	77.37
242021	06/05/2020	HERALD JOURNAL	200-4180-220	Legal Notice - ZONING	188.56
242022	06/05/2020	HYRUM CITY	710-2136000	20% BLDG PERMIT FEE RET MAY 2020	5,138.63
242023	06/05/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-250	PARTS - ROAD	38.99
242024	06/05/2020	IZATT, MEGAN	200-4180-620	MINUTES BOARD OF ADJUSTMENTS - ZONING	65.00
242025	06/05/2020	IPACO INCORPORATED	100-4511-250	SERVICE FEE - FAIRGROUNDS	1.90
242025	06/05/2020	IPACO INCORPORATED	100-4511-250	SERVICE FEE - FAIRGROUNDS	1.90
242025	06/05/2020	IPACO INCORPORATED	100-4511-250	METAL FAB - FAIRGROUNDS	126.72
242025	06/05/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	28.55
242025	06/05/2020	IPACO INCORPORATED	100-4511-250	STRING TRIMMER PARTS - FAIRGROUNDS	36.18
242026	06/05/2020	LEE'S MARKETPLACE	100-4136-620	TEAM RECOGNITION FOR IT/ADMIN - IT	34.82
242027	06/05/2020	LEGRAND JOHNSON CONST.	200-4415-418	CHIPS & ASPHALT - ROAD	4,825.04
242027	06/05/2020	LEGRAND JOHNSON CONST.	200-4415-418	CHIPS & ASPHALT - ROAD	8,439.90
242028	06/05/2020	LOWE'S COMPANIES, INC	200-4415-250	PART RETURNED - ROAD	25.89-
242028	06/05/2020	LOWE'S COMPANIES, INC	200-4415-250	CONCRETE SEALANT - ROAD	31.28
242029	06/05/2020	LEXIS-NEXIS	100-4145-200	ONLINE SUBSCRIPTION CHARGES - ATTORNEY	919.53
242030	06/05/2020	LOGAN EXTERMINATION SERVICE	100-4511-620	EXTERMINATION SERVICES - FAIRGROUNDS	45.00
242031	06/05/2020	MACEYS SACK N' SAVE	200-4450-240	DRINKS FOR JOB SITE - ROAD	621.00
242032	06/05/2020	MILLVILLE CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET MAY 2020	1,971.13
242033	06/05/2020	PILOT THOMAS LOGISTICS	200-4415-254	FUEL - ROAD	14,420.74
242033	06/05/2020	PILOT THOMAS LOGISTICS	200-4450-254	FUEL - WEED	1,310.64
242033	06/05/2020	PILOT THOMAS LOGISTICS	200-4415-250	SHOP MERCHANDISE - ROAD	25.00
242034	06/05/2020	PROVIDENCE CITY	710-2136000	20% BLDG PERMIT FEE RET MAY 2020	5,503.91
242035	06/05/2020	RICHMOND CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET MAY 2020	751.80
242036	06/05/2020	RMT EQUIPMENT	100-4511-250	BELT GUARD - FAIRGROUNDS	378.73
242037	06/05/2020	RIVER HEIGHTS CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET - MAY 2020	112.11

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242038	06/05/2020	ROCKY MOUNTAIN POWER	200-4415-270	HYRUM BLDG TEMP POWER - ROAD	109.73
242039	06/05/2020	SEMI SERVICE INC	200-4415-740	BED, PLOW, SANDER HYDRAULICS FOR BOBTAIL	82,042.70
242040	06/05/2020	STAPLES ADVANTAGE	150-4146-240	OFFICE SUPPLIES - ASSESSOR	147.74
242040	06/05/2020	STAPLES ADVANTAGE	100-4145-240	OFFICE SUPPLIES - ATTORNEY	59.48
242040	06/05/2020	STAPLES ADVANTAGE	100-4132-240	OFFICE SUPPLIES - FINANCE	113.37
242040	06/05/2020	STAPLES ADVANTAGE	240-4971-240	OFFICE SUPPLIES - SR CITIZENS	84.31
242040	06/05/2020	STAPLES ADVANTAGE	100-4210-240	OFFICE SUPPLIES - SHERIFF	133.77
242040	06/05/2020	STAPLES ADVANTAGE	200-4180-240	OFFICE SUPPLIES - ZONING	12.14
242041	06/05/2020	SMITHFIELD CITY	710-2136000	20% CITY FEES MAY 2020 - BLDG INSP	4,235.22
242042	06/05/2020	SMITHFIELD IMPLEMENT	200-4415-410	NAILS - ROAD	32.48
242043	06/05/2020	SPRINKLER SUPPLY COMPANY	100-4511-260	SPRINKLER SUPPLIES - FAIRGROUNDS	56.78
242044	06/05/2020	STEVE REGAN CO	200-4450-291	CHEMICALS - WEED	1,838.40
242045	06/05/2020	TMS INTERNATIONAL	200-4415-410	ROCK FOR ROAD MAINTENANCE - ROAD	3,189.41
242046	06/05/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	29.98
242047	06/05/2020	TRENTON TOWN CORPORATION	710-2136000	20% BLDG PERMIT FEE RET MAY 20 - ZONING	90.37
242048	06/05/2020	US BANK EQUIPMENT FINANCE	100-4144-250	CANON IRC5550I COPIER CONTRACT PAYMENT -	229.89
242049	06/05/2020	WATKINS PRINTING	100-4132-250	UTILITY MAY BILL MAILING & POSTAGE - POSTAGE	718.79
242050	06/05/2020	WELLSVILLE CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET MAY 2020	769.36
242051	06/05/2020	WHEELER MACHINERY CO.	200-4415-250	MISC PARTS & SERVICES - ROAD	3.06
242051	06/05/2020	WHEELER MACHINERY CO.	200-4415-250	VEHICLE REPAIR - ROAD	320.37
242052	06/05/2020	WILBUR-ELLIS COMPANY	200-4450-291	WEED CHEMICALS - WEED	890.17
242052	06/05/2020	WILBUR-ELLIS COMPANY	200-4450-291	WEED CHEMICALS - WEED	1,998.00
242053	06/05/2020	STAKER PARSON COMPANIES	200-4415-418	HAULING OIL - ROAD	880.00
242053	06/05/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	3,995.35
242053	06/05/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	7,697.18
242054	06/05/2020	LES OLSON COMPANY	100-1415000	COPY USAGE CHARGES - CMPO	108.32
242054	06/05/2020	LES OLSON COMPANY	100-4135-240	COPY USAGE CHARGES - GIS	11.61
242054	06/05/2020	LES OLSON COMPANY	200-4180-250	COPY USAGE CHARGES - ZONING	343.22
242054	06/05/2020	LES OLSON COMPANY	200-4241-240	COPY USAGE CHARGES - BLDG INSP	146.98
242054	06/05/2020	LES OLSON COMPANY	100-4220-240	COPY USAGE CHARGES - FIRE	89.38
242054	06/05/2020	LES OLSON COMPANY	200-4475-240	COPY USAGE CHARGES - PUBLIC WORKS	64.40
242055	06/05/2020	REVCO LEASING	100-1415000	SHARP MX-5141N LEASE - CMPO	25.63
242055	06/05/2020	REVCO LEASING	200-4180-250	SHARP MX-5141N LEASE - ZONING	81.23
242055	06/05/2020	REVCO LEASING	200-4241-240	SHARP MX-5141N LEASE - BLDG INSP	34.78
242055	06/05/2020	REVCO LEASING	100-4220-240	SHARP MX-5141N LEASE - FIRE	21.15
242055	06/05/2020	REVCO LEASING	100-4135-240	SHARP MX-5141N LEASE - GIS	2.75
242055	06/05/2020	REVCO LEASING	200-4475-250	SHARP MX-5141N LEASE - PUBLIC WORKS	15.24
242056	06/05/2020	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	65.40
242057	06/05/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	340.73
242058	06/05/2020	PRECISION ELECTRONICS	200-4415-251	RADIOS - ROAD	1,010.00
242058	06/05/2020	PRECISION ELECTRONICS	200-4415-251	RADIOS - ROAD	1,089.75
242059	06/05/2020	OVERDRIVE, INC.	100-4581-485	DOWNLOADABLE AUDIO BOOKS - LIBRARY	359.00
242060	06/05/2020	COMCAST BUSINESS	100-4581-280	BUSINESS CABLE/INTERNET - LIBRARY	178.41
242061	06/05/2020	BORDER STATES INDUSTRIES INC	100-4511-260	LIGHT BULBS - FAIRGROUNDS	187.62
242062	06/05/2020	AT&T MOBILITY	295-4262-280	CELLULAR PHONE - AMBULANCE	199.40
242063	06/05/2020	ARMOR CORRECTIONAL HEALTH SERVICES	100-4230-310	24/7 MEDICAL STAFF COVERAGE FOR THE JAIL	96,664.42
242064	06/05/2020	BEAZER LOCK & KEY	100-4210-480	MASTER PADLOCK - SHERIFF	191.94
242065	06/05/2020	BADGER SCREEN PRINTING CO	100-4220-481	UNIFORM T-SHIRTS - FIRE	117.76
242066	06/05/2020	CAL RANCH STORES	100-4220-250	VEHICLE MAINT SUPPLIES - FIRE	46.71
242067	06/05/2020	HYRUM TIRE	100-4220-250	TRACK BAR - FIRE	211.95
242068	06/05/2020	CINTAS CORPORATION	100-4230-240	FIRST AID SUPPLIES - JAIL	234.89
242069	06/05/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - A GRANILLO/JAIL	13.86
242070	06/05/2020	MCGINNIS, MICHAEL	100-4126-310	2020 Public Defender Contract - Public Defender	9,865.52
242071	06/05/2020	PILOT THOMAS LOGISTICS	277-4460-290	DIESEL FUEL - AIRPORT	170.64
242071	06/05/2020	PILOT THOMAS LOGISTICS	277-4460-290	PROPANE - AIRPORT	747.32
242072	06/05/2020	NAPA AUTO PARTS OF LOGAN	277-4460-250	OIL - AIRPORT	27.94

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242073	06/05/2020	OLSON & HOGGAN	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	42.50
242074	06/05/2020	PERRY, JAREN	100-4126-310	2020 Support Staff Fees - Public Defender	1,000.00
242075	06/05/2020	PERRY & PERRY	100-4126-310	2020 Public Defender INDIGENT SERVICES - Public	7,310.00
242076	06/05/2020	QUILL CORPORATION	100-4131-240	COPY PAPER - EXEC	53.48
242076	06/05/2020	QUILL CORPORATION	100-4112-240	COPY PAPER - COUNCIL	53.48
242077	06/05/2020	DOMINION ENERGY	100-4216-270	2785 N AIRPORT RD LOGAN - SAR	19.43
242078	06/05/2020	RC WELDING & FABRICATION	100-4215-260	FIELD WELDING LABOR - SHERIFF ADMIN	630.00
242079	06/05/2020	SINCLAIR FLEET TRACK	100-4131-230	Fuel for Executive	127.88
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	125.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	50.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	45.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	68.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	115.28
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM SHIRTS - JAIL	192.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	388.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM BOOTS - JAIL	150.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	88.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	187.99
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	149.97
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	156.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	292.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	292.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM ITEMS - SHERIFF SUPPORT SERVICES	80.90
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM ITEMS - SHERIFF SUPPORT SERVICES	88.00
242080	06/05/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	43.99
242081	06/05/2020	TRANSUNION RISK AND ALTERNATIVE	100-4211-210	PERSON SEARCHES - SPT SERV	50.00
242082	06/05/2020	SUNSHINE TERRACE FOUNDATION	100-4340-485	CACHE COUNTY CONTRIBUTION 2020	80,000.00
242083	06/05/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE SHOES - JAIL	4.86
242084	06/05/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	334.90
242085	06/05/2020	VLCM	100-4210-486	KEYBOARD SET - SPT SERV	136.08
242085	06/05/2020	VLCM	100-4211-240	TONER - SPT SERV	194.45
242086	06/05/2020	WILSON MOTOR CO	100-4211-250	Vehicle Maintenance - Spt Serv	48.03
242086	06/05/2020	WILSON MOTOR CO	100-4211-250	Vehicle Maintenance - Spt Serv	15.00
242087	06/05/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4253-200	Oil change & Maintenance - Sheriff Animal	27.50
242088	06/05/2020	UPS STORE, THE	100-4220-240	MAIL TEST EQUIPMENT - FIRE	297.39
242089	06/05/2020	IMAGE MATTERS	100-4230-486	EMBROIDERED HATS & SHIRTS - JAIL	203.84
242089	06/05/2020	IMAGE MATTERS	100-4210-486	EMBROIDERED HATS & SHIRTS - SHERIFF	50.13
242090	06/05/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HYGIENE SUPPLY - JAIL	1,412.07
242090	06/05/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HYGIENE SUPPLY - JAIL	74.54
242091	06/05/2020	DEMLER, SHANNON R - ATTORNEY	100-4126-310	2020 Public Defender Contract - Public Defender	2,500.00
242091	06/05/2020	DEMLER, SHANNON R - ATTORNEY	100-4126-310	2020 Public Defender Contract - Public Defender	9,437.50
242092	06/05/2020	CorEMR L.C.	100-4230-315	INMATE MEDICAL SOFTWARE - CORRECTIONS	600.00
242093	06/05/2020	DE LAGE LANDEN FINANCIAL SERV	100-4230-240	LEASE SHARP MX6070V - JAIL	133.81
242093	06/05/2020	DE LAGE LANDEN FINANCIAL SERV	100-4230-240	LEASE SHARP MX6070V ADMIN - JAIL	133.81
242094	06/05/2020	BAUMAN, STACY	100-4230-200	INMATE HAIRCUTS MAY 20 - JAIL	606.00
242095	06/05/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	2020 Juvenile Defender Fees - Public Defender	3,500.00
242096	06/05/2020	HEALTHCARE WASTE SERVICES, LLC	100-4230-315	MEDICAL WASTE DISPOSAL - JAIL	70.00
242097	06/05/2020	PITCHER & HOLDAWAY	100-4126-310	2020 Public Defender Fees - Public Defender	6,524.25
242098	06/05/2020	COMCAST BUSINESS	295-4262-280	BUSINESS CABLE/INTERNET - SMITHFIELD FIRE S	84.39
242099	06/05/2020	WI-FIBER, INC.	277-4460-280	PHONE & INTERNET SERVICES - AIRPORT	80.00
242099	06/05/2020	WI-FIBER, INC.	100-4220-270	PHONE & INTERNET SERVICES - FIRE	50.00
242100	06/05/2020	QUALITY MEDICAL IMAGING UT	100-4230-315	COUNTY INMATE X-RAYS - JAIL	320.00
242100	06/05/2020	QUALITY MEDICAL IMAGING UT	100-4230-316	CONTRACT INMATE X-RAYS - JAIL	40.00
242101	06/05/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	6,547.59
242101	06/05/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	633.60
242101	06/05/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	Inmate Idigent Hygiene Items - Jail	304.24

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242101	06/05/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	6,781.18
242101	06/05/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	753.44
242101	06/05/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	Inmate Idigent Hygiene Items - Jail	11.60
242102	06/05/2020	76WESTBAR	100-4126-310	2020 Support Staff Fees - Public Defender	2,000.00
242103	06/05/2020	EVANS, GROVER & BEINS	100-34-21000	Refund Civil Paper Processing - Sheriff	22.50
242104	06/05/2020	ALTABANK	100-4211-480	Misc Investigation Documents - Spt Serv	11.00
242104	06/05/2020	ALTABANK	100-4211-480	Misc Investigation Documents - Spt Serv	22.00
242104	06/05/2020	ALTABANK	100-4211-480	Misc Investigation Documents - Spt Serv	11.00
242105	06/05/2020	JOSEPH V SAXTON, PLLC	100-4126-310	2020 Public Defender Fees - Public Defender	6,640.25
242106	06/05/2020	LAFFOON, CANDACE MAMIE	100-34-21000	REFUND CIVIL SERVICE PROCESS - SHERIFF	17.50
242107	06/05/2020	BIG O TIRES	240-4970-250	TIRES - SR CITIZENS	500.19
242108	06/05/2020	CENTURYLINK	100-4151-280	LOCAL PHONE CHARGES 0852 - ALL	267.69
242108	06/05/2020	CENTURYLINK	100-1415000	LOCAL PHONE CHARGES - AP&P	12.81
242108	06/05/2020	CENTURYLINK	230-4780-280	LONG DISTANCE - VISITORS BUREAU	3.09
242109	06/05/2020	CACHE VALLEY FIRE PROTECTION	240-4971-260	BACKFLOW ANNUAL INSPECTION - SR CITIZENS	120.00
242110	06/05/2020	CULLIGAN WATER CONDITIONING	150-4146-240	DRINKING WATER - ASSESSOR	64.50
242111	06/05/2020	BONNEVILLE	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	1,770.00
242112	06/05/2020	EPIC SHRED LLC	100-4145-620	DOCUMENT SHREDDING - ATTORNEY	150.00
242113	06/05/2020	GO TRAVEL SITES	230-4780-490	LEAD GENERATION & BANNERS FOR GO.UT, ID, W	3,795.00
242114	06/05/2020	LOGAN CITY CORP.	240-4970-270	240 N 100 E - SR CITIZENS	754.33
242114	06/05/2020	LOGAN CITY CORP.	240-4971-270	240 N 100 E - SR CITIZENS	442.76
242114	06/05/2020	LOGAN CITY CORP.	240-4974-270	240 N 100 E - SR CITIZENS	442.76
242115	06/05/2020	MEADOW GOLD DAIRY	240-4970-381	MILK - SR CITIZENS	126.12
242116	06/05/2020	UTAH MEDIA GROUP	230-4780-490	ARTS AND HERITAGE MAG ADV - VISITORS BUREAU	500.00
242116	06/05/2020	UTAH MEDIA GROUP	230-4780-480	HIKING GUIDE BOOKLET - VISITORS BUREAU	2,911.00
242117	06/05/2020	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	1,855.60
242118	06/05/2020	SQUARE ONE PRINTING	100-4170-200	DOOR MAGNET - ELECTIONS	80.00
242119	06/05/2020	STEVE REGAN CO	240-4971-260	LAWN EDGING - SR CITIZENS	59.86
242120	06/05/2020	THOMSON PREMIER LIGHTING	230-4780-240	DISPLAY CASE LIGHTS - VISITORS BUREAU	157.68
242120	06/05/2020	THOMSON PREMIER LIGHTING	230-4780-240	SWITCHES - VISITORS BUREAU	17.80
242121	06/05/2020	WEST MOTOR COMPANY INC.	150-4146-250	OIL CHANGE - BLDG INSP	114.00
242122	06/05/2020	EINZINGER, IRENE	100-4145-310	TRANSLATING SERVICES G BARTLEY - ATTORNEY	100.00
242123	06/05/2020	CERTIFIED FOLDER DISPLAY SERV	230-4780-490	BROCHURE DISTRIBUTION - VISITORS BUREAU	8,569.85
242124	06/05/2020	GREAT MOUNTAIN WEST SUPPLY	230-4780-670	ITEMS FOR RESALE - VISITORS BUREAU	128.01
242125	06/05/2020	MOUNTAIN ALARM	100-4170-200	MONITORING SECURITY ALARM SYSTEM - ELECTI	153.00
242126	06/05/2020	BLUE CREEK I.T.	290-4149-480	UPDATE SECURITY AND RECORDING SYSTEM - C	2,551.55
242127	06/05/2020	HEADRICK OUTDOOR MEDIA	230-4780-490	BILLBOARD ADVERTISING - VISITORS BUREAU	525.00
242128	06/05/2020	MAY, MARY	100-4145-310	TRANSCRIPT ST VS K GOOCH - ATTORNEY	931.00
242129	06/05/2020	ROCKETBOX CREATIVE	230-4780-490	MARKETING AD DESIGNS - VISITORS BUREAU	780.00
242130	06/05/2020	JESSEN, ETHAN YOUNG	100-4162-450	FLOORING SUPPLIES FOR REPLACEMENT - VICTI	1,176.97
242131	06/05/2020	GARZA, SARA	100-4145-312	SENTENCING HEARING ST V GARZA - ATTORNEY	67.28
242132	06/12/2020	DATA CENTER, THE	150-4143-620	DELINQUENT POSTCARDS & POSTAGE - TREASU	296.36
242133	06/12/2020	GASCARD	200-4241-250	FUEL CHARGES - BLDG INSP	50.82
242134	06/12/2020	INTERMOUNTAIN FARMERS ASSOC.	100-4511-260	FERTILIZER - FAIRGROUNDS	907.40
242135	06/12/2020	PILOT THOMAS LOGISTICS	200-4475-250	FUEL - PUBLIC WORKS	59.51
242136	06/12/2020	VALLEY OFFICE SYSTEMS	100-4144-250	PRINTER CONTRACT - RECORDER	20.00
242137	06/12/2020	WEST MOTOR COMPANY INC.	200-4241-250	OIL CHANGE & FILTERS - BLDG INSP	68.40
242138	06/12/2020	WEST COAST CODE CONSULTANTS	200-4241-310	PLAN REVIEW - BLDG INPS	4,160.00
242139	06/12/2020	REVCO LEASING	100-4132-240	COPIER LEASE - FINANCE	193.70
242139	06/12/2020	REVCO LEASING	100-4132-240	COPIER LEASE - FINANCE	204.21
242140	06/12/2020	CSG FORTE PAYMENTS, INC	150-4143-240	CREDIT CARD PROCESSING - TREASURER	21.80
242141	06/12/2020	AT&T MOBILITY	150-4146-280	DATA CHARGE FOR IPAD - ASSESSOR	33.50
242142	06/12/2020	BEST WESTERN WESTON INN	100-4145-312	HOTEL ROOMS ST VS ROGERS - ATTORNEY	765.44
242143	06/12/2020	CACHE CAR WASH LLC	240-4974-250	CAR WASHES - SR CITIZENS	6.00
242143	06/12/2020	CACHE CAR WASH LLC	240-4971-250	CAR WASHES - SR CITIZENS	12.00
242143	06/12/2020	CACHE CAR WASH LLC	240-4970-250	CAR WASHES - SR CITIZENS	25.20

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242144	06/12/2020	CLEAN SPOT, THE	100-4160-260	GLOVES, SOAP, SANITIZER - B&G "	73.36
242144	06/12/2020	CLEAN SPOT, THE	100-4160-260	GLOVES, SOAP, SANITIZER - B&G	55.26
242145	06/12/2020	DATA CENTER, THE	100-4141-620	VALUATION NOTICES & POSTAGE - CLERK/AUDIT	13,695.00
242145	06/12/2020	DATA CENTER, THE	100-4170-620	VOTER CARDS - ELECTIONS	907.41
242146	06/12/2020	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	60.00
242147	06/12/2020	GASCARD	150-4146-250	FUEL CHARGES - ASSESSOR	65.29
242148	06/12/2020	HERALD JOURNAL	100-4170-200	ELECTION AD - ELECTIONS	37.54
242149	06/12/2020	MATTHEW BENDER & CO INC	100-4145-200	UT CODE ANNOTATED FULL SET 2019 - ATTORNEY	518.61
242150	06/12/2020	PILOT THOMAS LOGISTICS	100-4160-260	GENERATOR FUEL - B&G	324.47
242151	06/12/2020	PITNEY BOWES	100-4145-240	POSTAGE MACHINE LEASE - ATTORNEY	150.30
242152	06/12/2020	DOMINION ENERGY	100-4160-270	199 N MAIN ST - B&G	143.39
242152	06/12/2020	DOMINION ENERGY	100-4160-270	179 N MAIN ST - B&G	107.96
242153	06/12/2020	RIVERBEND COMMUNICATIONS	230-4780-490	BABY ANIMAL DAYS AD - VISITORS BUREAU	1,055.00
242154	06/12/2020	SCOTT JAMES PLUMBING & HEATING	100-4160-260	BACKFLOW PREVENTER TEST - B&G	204.00
242155	06/12/2020	THYSSENKRUPP ELEVATOR CORP	100-4160-260	ELEVATOR CONTRACT MAINT - B&G	660.24
242156	06/12/2020	THOMSON REUTERS	100-4145-200	WEST INFORMATION CHARGES - ATTORNEY	150.00
242157	06/12/2020	US FOODS INC	240-4970-240	HAIRNETS, CONTAINERS, & GLOVES - SR CITIZEN	492.82
242157	06/12/2020	US FOODS INC	240-4970-383	HAIRNETS, CONTAINERS, & GLOVES - SR CITIZEN	1,965.72
242158	06/12/2020	UTAH STATE BAR	100-4145-330	ATTY ACTIVE LICENSING FEE - A JOSSIE/ATTORNE	425.00
242158	06/12/2020	UTAH STATE BAR	100-4145-330	ATTY ACTIVE LICENSING FEE - S WALSH/ATTORN	425.00
242158	06/12/2020	UTAH STATE BAR	100-4145-330	ATTY ACTIVE LICENSING FEE - D MURRAY/ATTOR	250.00
242158	06/12/2020	UTAH STATE BAR	100-4145-330	ATTY ACTIVE LICENSING FEE - G HAZARD/ATTOR	425.00
242159	06/12/2020	CDW GOVERNMENT	150-4146-251	PRINTER - ASSESSOR	726.53
242160	06/12/2020	COMCAST	240-4974-280	HIGH SPEED INTERNET - SR CITIZENS	4.49
242160	06/12/2020	COMCAST	240-4971-280	HIGH SPEED INTERNET - SR CITIZENS	4.50
242160	06/12/2020	COMCAST	240-4970-280	HIGH SPEED INTERNET - SR CITIZENS	7.66
242161	06/12/2020	LES OLSON COMPANY	100-4145-200	SHARP MX5111N COPIER CHARGES - ATTORNEY	46.59
242162	06/12/2020	REVCO LEASING	150-4146-250	SHARP MX-4070N COPIER LEASE - ASSESSOR	196.42
242162	06/12/2020	REVCO LEASING	100-4145-200	SHARP MX-M6071 COPIER LEASE - ATTORNEY	164.94
242162	06/12/2020	REVCO LEASING	100-4145-200	SHARP MX - 4070N COPIER LEASE - ATTORNEY	266.62
242162	06/12/2020	REVCO LEASING	100-4145-200	SHARP MX - 4070N COPIER LEASE - ATTORNEY	244.46
242162	06/12/2020	REVCO LEASING	100-4145-200	SHARP MX - 6070N COPIER LEASE - ATTORNEY	289.77
242162	06/12/2020	REVCO LEASING	240-4974-240	SHARP MX-3571 COPIER LEASE - SR CITIZENS	34.28
242162	06/12/2020	REVCO LEASING	240-4971-240	SHARP MX-3571 COPIER LEASE - SR CITIZENS	68.58
242162	06/12/2020	REVCO LEASING	240-4970-240	SHARP MX-3571 COPIER LEASE - SR CITIZENS	68.58
242162	06/12/2020	REVCO LEASING	100-4170-200	SHARP MX-5070V COPIER LEASE - CLERK	211.43
242163	06/12/2020	WAXIE SANITARY SUPPLY	100-4160-260	BATH TISSUE - B&G	42.36
242163	06/12/2020	WAXIE SANITARY SUPPLY	240-4970-260	CLEANING AND MAINT SUPPLY - SR CITIZENS	32.89
242163	06/12/2020	WAXIE SANITARY SUPPLY	240-4971-260	CLEANING AND MAIN SUPPLY - SR CITIZENS	32.89
242163	06/12/2020	WAXIE SANITARY SUPPLY	240-4970-260	TRASH BAGS - SR CITIZENS	22.41
242163	06/12/2020	WAXIE SANITARY SUPPLY	100-4160-260	NEW SQUEEGE BLADES - B&G	64.25
242163	06/12/2020	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	184.32
242164	06/12/2020	FIRE ENGINEERING COMPANY INC	100-4160-260	SEMI-ANNUAL CLEAN AGENT SYSTEM INSP - B&G	764.00
242165	06/12/2020	TRAVEL GUIDE GROUP LLC	230-4780-490	TGF LEADS LOGAN UTAH - VISITORS BUREAU	882.20
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KBLQ-FM RADIO ADVERTISING 18035-3 - VISITORS	200.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KKEX-FM RADIO ADVERTISING 18035-2 - VISITORS	100.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KKEX-FM RADIO ADVERTISING 10835-1 - VISITOR	200.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KBLQ-FM RADIO 18034-3 - VISITORS BUREAU	300.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KKEX-FM RADIO ADVERTISING 18034-2 - VISITORS	300.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KGNT - FM RADIO ADVERTISING 18034-1 - VISITO	150.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KVNU-AM RADIO ADVERTISING 17920-3 - VISITOR	283.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KBLQ-FM RADIO ADVERTISING 17920-2 - VISITOR	284.00
242166	06/12/2020	CACHE VALLEY MEDIA GROUP	230-4780-490	KKEX-FM RADIO ADVERTISING 17920-1 - VISITORS	283.00
242167	06/12/2020	ELECTION SYSTEMS & SOFTWARE	100-4170-200	PRIMARY ELECTION SUPPLIES - ELECTIONS	4,677.92
242168	06/12/2020	COMCAST BUSINESS	240-4974-280	INTERNET CHARGES - SR CITIZENS	40.40
242168	06/12/2020	COMCAST BUSINESS	240-4971-280	INTERNET CHARGES - SR CITIZENS	40.41

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242168	06/12/2020	COMCAST BUSINESS	240-4970-280	INTERNET CHARGES - SR CITIZENS	68.83
242169	06/12/2020	MORGAN, JODI	290-4148-310	CONSULTING - CJC	1,440.00
242169	06/12/2020	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	80.00
242169	06/12/2020	MORGAN, JODI	290-4148-310	CONSULTING - CJC	1,520.00
242170	06/12/2020	SOENSON, JANA E	290-4148-310	CONSULTATION FEES - CJC	2,460.00
242171	06/12/2020	AT&T MOBILITY	100-4211-280	CELLULAR PHONE - SPT SERV	28.48
242172	06/12/2020	AT&T MOBILITY	100-4211-280	CELLULAR PHONE - ALL SHERIFF DEPTS	6,830.62
242173	06/12/2020	ARIZONA TINT	100-4211-250	WINDOW TINT - SPT SERV	70.00
242174	06/12/2020	BAKER DISTRIBUTING COMPANY	100-4215-260	FILTER - SHERIFF ADMIN	21.96
242175	06/12/2020	CENTURYLINK	277-4460-280	LOCAL PHONE CHARGES - AIRPORT	165.43
242176	06/12/2020	GASCARD	100-4215-290	FUEL CHARGES - SHERIFF ADMIN	185.40
242176	06/12/2020	GASCARD	100-4255-290	FUEL CHARGES - EM	65.65
242177	06/12/2020	GASCARD	100-4220-250	FUEL CHARGES - FIRE	23.17
242178	06/12/2020	HYRUM CITY	295-4262-270	UTILITES - AMBULANCE	306.80
242179	06/12/2020	HYRUM CITY	200-4220-620	FIRE STANDBY TO COVER CCFD - FIRE	1,080.00
242180	06/12/2020	IAAI	100-4220-210	MEMBERSHIP DUES - FIRE	130.00
242181	06/12/2020	INMATE TRUST ACCOUNT	100-34-23100	REIMBURSE STATE INMATE WORK PR	4,457.01
242182	06/12/2020	IPACO INCORPORATED	277-4460-250	BOLTS FOR MOWER - AIRPORT	6.76
242182	06/25/2020	IPACO INCORPORATED	277-4460-250	BOLTS FOR MOWER - AIRPORT	6.76- V
242183	06/12/2020	LEE'S MARKETPLACE	100-4210-230	SWAT WEEK DRINKS - SHERIFF	34.28
242184	06/12/2020	LOGAN CITY CORP.	277-4460-261	AIRPORT SNOW REMOVAL - AIRPORT	18,964.00
242185	06/12/2020	MACEYS SACK N' SAVE	100-4217-330	EXPLORER TRAINING MTG - SHERIFF	87.69
242185	06/12/2020	MACEYS SACK N' SAVE	100-4216-480	DRINKS FOR SEARCH AND RESCUE - SHERIFF	46.53
242186	06/12/2020	NORTH CACHE VETERINARY SERVICE	100-4253-200	BOARD & EUTHANIZING CHARGES	480.00
242187	06/12/2020	SKAGGS COMPANIES, INC.	100-4230-486	HOLSTER - JAIL	361.74
242187	06/12/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	67.00
242187	06/12/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM PANTS - JAIL	55.50
242187	06/12/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	130.00
242188	06/12/2020	SPRINT	295-4262-280	CELL PHONES - AMBULANCE	96.03
242189	06/12/2020	SIGN PRO	100-4216-250	ATV SEARCH AND RESCUE GRAPHICS INSTAL - S	139.00
242190	06/12/2020	IMAGE MATTERS	100-4211-486	PROBATION UNIFORMS - SPT SERV	1,232.67
242191	06/12/2020	BAUMAN, STACY	100-4230-200	REVISED INMATE HAIRCUTS MAY 2020 - JAIL	118.00
242192	06/12/2020	KNIGHT CULINARY EQUIPMENT SERVICE LL	100-4215-250	EQUIPMENT REPAIR - SHERIFF ADMIN	195.00
242193	06/12/2020	STRAUB, KARL	277-4460-250	REBUILD HITCH FOR MOWER - AIRPORT	100.00
242194	06/12/2020	IMAGE TREND, INC.	100-4220-210	FIRE REPORTING SOFTWARE - FIRE	1,856.58
242195	06/12/2020	MHS (MULTI-HEALTH SYSTEMS, INC.	100-4211-311	LS/CM I INTEGRATION LICENSING FEE - SHERIFF P	2,500.00
242195	06/12/2020	MHS (MULTI-HEALTH SYSTEMS, INC.	100-4211-311	LS/CM I REPORT USAGE - SHERIFF PROBATION	3,312.50
242196	06/12/2020	139 FIRE LLC	277-4460-330	ARFF PERSONEL TRAINING	16,500.00
242197	06/16/2020	UTAH DEPARTMENT OF HEALTH	200-4220-620	EMS LICENSE APPLICATION FEE FOR CCFD AMBU	850.00
242198	06/19/2020	CREATIVE CULTURE INSIGNIA LLC	100-4230-251	PINS & COINS - JAIL	185.64
242198	06/19/2020	CREATIVE CULTURE INSIGNIA LLC	100-4211-251	COINS - SPT SERV	185.62
242198	06/19/2020	CREATIVE CULTURE INSIGNIA LLC	100-4210-251	PINS & COINS - SHERIFF	185.62
242198	06/19/2020	CREATIVE CULTURE INSIGNIA LLC	100-4215-251	PINS & COINS - SHERIFF ADMIN	185.62
242199	06/19/2020	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	60.00
242200	06/19/2020	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	4.54
242200	06/19/2020	ADVANCE AUTO PARTS	200-4415-250	RETURN PART - ROAD	.70-
242200	06/19/2020	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	192.94
242201	06/19/2020	AIRGAS USA, LLC	200-4450-480	GLOVES - WEED	169.95
242201	06/19/2020	AIRGAS USA, LLC	200-4450-480	GLOVES - WEED	56.65
242202	06/19/2020	BIO-WEST, INC	200-4780-730	CONSTRUCTION MGMT 800 W TRAIL PROJECT - T	1,943.34
242203	06/19/2020	BRIDGERLAND COMMUNITY ICE	200-4800-920	(TRCC YR 6 OF 10) BRIDGERLAND ICE ARENA	15,542.00
242204	06/19/2020	CENTURYLINK	100-4581-280	LOCAL PHONE CHARGES - LIBRARY	44.06
242205	06/19/2020	CAL RANCH STORES	200-4415-250	STEP LADDER - ROAD	74.98
242205	06/19/2020	CAL RANCH STORES	200-4415-250	PARTS - ROAD	111.91
242206	06/19/2020	CACHE CAR WASH LLC	200-4415-250	CAR WASHES - ROAD	176.00
242207	06/19/2020	CACHE WATER DISTRICT	200-4475-320	GRANT WRITING FOR PL-566 GRANT - PUBLIC WO	5,000.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242208	06/19/2020	CLEAN SPOT, THE	200-4415-240	OFFICE CLEANING SUPPLIES - ROAD	235.59
242209	06/19/2020	CODALE ELECTRIC SUPPLY INC	200-4415-480	SAFETY HATS - ROAD	33.70
242210	06/19/2020	CUSTOM FENCE COMPANY	200-4415-250	PARTS - ROAD	24.05
242211	06/19/2020	ELDEN DATTAGE	200-4415-250	VEHICLE TOWING - ROAD	1,165.00
242212	06/19/2020	EPIC SHRED LLC	200-4241-240	DOCUMENT SHREDDING - BLDG INSP	16.67
242212	06/19/2020	EPIC SHRED LLC	100-4134-240	DOCUMENT SHREDDING - HR	16.66
242212	06/19/2020	EPIC SHRED LLC	200-4180-240	DOCUMENT SHREDDING - ZONING	16.67
242212	06/19/2020	EPIC SHRED LLC	100-4132-240	DOCUMENT SHREDDING - FINANCE	122.50
242213	06/19/2020	HERALD JOURNAL	200-4180-220	Legal Notice - ZONING	199.41
242214	06/19/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	5.68
242214	06/19/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	2.98
242215	06/19/2020	JUB ENGINEERS INC	400-4415-720	ROAD & WEED FACILITY - OWNER REPRESENTATI	29,844.19
242216	06/19/2020	JONES SIMKINS, LLC	100-4150-560	2019 AUDIT GOV FINANCIAL STATEMENTS	20,300.00
242217	06/19/2020	CINTAS CORPORATION	200-4415-480	FIRST AID SUPPLIES - ROAD	30.08
242218	06/19/2020	LEWISTON CITY	268-4420-760	CCOG REIMB 1600 WEST LEWISTON	54,430.95
242219	06/19/2020	LOGAN CITY CORP.	200-34-47900	COUNTYWIDE UTILITY BILLING MAY 20 - FINANCE	52,348.82
242219	06/19/2020	LOGAN CITY CORP.	200-4415-270	527 N 1000 W - ROAD	204.53
242219	06/19/2020	LOGAN CITY CORP.	200-4415-270	525 N 1000 W - ROAD	871.97
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	400 S 400 W - FAIRGROUNDS	120.82
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	350 W 400 S N TRACK TRANSFORMER - FAIRGRO	324.90
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	400 S 400 W STAND - FAIRGROUNDS	19.47
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	400 S 400 W FAIRG - FAIRGROUNDS	47.66
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	310 W 400 S HORSE EAST HORSE BARN - FAIRGR	79.37
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	440 W 400 S - FAIRGROUND	1,044.26
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	460 S 500 W W-GAT - FAIRGROUNDS	1,367.53
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	400 S 400 W - FAIRGROUNDS	11.63
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	306 W 400 S # CO-BA HAY BARN - FAIRGROUNDS	23.04
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	400 S 400 W BULLP - FAIRGROUNDS	10.60
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	510 S 400 W OUTDOOR ARENA RR - FAIRGROUND	95.10
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	550 S 500 W RSTRM CACHE ARENA RR - FAIRGRO	107.32
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	525 S 300 W SPRKLR - FAIRGROUNDS	294.79
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	450 S 500 W OFFICE - FAIRGROUNDS	256.73
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	450 S 500 W OFFICE - FAIRGROUNDS	487.20
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	550 1/2 S 500 W RABBI - FAIRGROUNDS	46.35
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	570 S 500 W ARENA - FAIRGROUNDS	267.95
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	400 S 400 W RVPED EAST - FAIRGROUNDS	61.79
242219	06/19/2020	LOGAN CITY CORP.	100-4511-270	475 S 300 W SNACK - FAIRGROUNDS	68.92
242219	06/19/2020	LOGAN CITY CORP.	100-4511-271	490 S 500 W EVENTS CENTER - FAIRGROUNDS	1,139.67
242220	06/19/2020	PILOT THOMAS LOGISTICS	200-4475-250	FUEL - PUBLIC WORKS	37.86
242221	06/19/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE & REPAIR - ROAD	2,398.09
242221	06/19/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE & REPAIR - ROAD	1,249.17
242221	06/19/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE & REPAIR - ROAD	132.37
242221	06/19/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE & REPAIR - ROAD	330.75
242221	06/19/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE & REPAIR - ROAD	193.54
242222	06/19/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	294.09
242222	06/19/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	7.44
242222	06/19/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	47.51
242223	06/19/2020	POULSEN TRAILER SALES	200-4415-250	PARTS - ROAD	11.38
242223	06/19/2020	POULSEN TRAILER SALES	200-4415-250	PARTS - ROAD	234.00
242223	06/19/2020	POULSEN TRAILER SALES	200-4415-250	PARTS - ROAD	18.90
242223	06/19/2020	POULSEN TRAILER SALES	200-4415-250	PARTS - ROAD	22.38
242224	06/19/2020	DOMINION ENERGY	200-4415-270	527 N 1000 W - ROAD	28.41
242224	06/19/2020	DOMINION ENERGY	200-4415-270	525 N 1000 W - ROAD	35.18
242225	06/19/2020	ROCKY MOUNTAIN POWER	200-4415-270	STREETLIGHTS PETERSBORO - ROAD	80.14
242226	06/19/2020	SAFETY SUPPLY & SIGN CO INC	200-4415-290	ROAD SIGNS - ROAD	389.96
242227	06/19/2020	SANDS, CHRIS	200-4180-620	2ND QTR 2020 PLANNING COMM MTGS - ZONING	30.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242228	06/19/2020	SMITHFIELD IMPLEMENT	200-4415-250	BATTERIES AND COOLERS - ROAD	92.97
242228	06/19/2020	SMITHFIELD IMPLEMENT	200-4415-250	COOLERS - ROAD	179.97
242228	06/19/2020	SMITHFIELD IMPLEMENT	200-4415-250	PARTS - ROAD	76.97
242228	06/19/2020	SMITHFIELD IMPLEMENT	200-4415-250	NAILS - ROAD	14.49
242228	06/19/2020	SMITHFIELD IMPLEMENT	200-4415-250	NAILS - ROAD	25.27
242229	06/19/2020	SQUARE ONE PRINTING	200-4180-620	GENERAL PLAN ENGAGEMENT - ZONING	109.75
242230	06/19/2020	STATEFIRE	100-4511-260	FIRE EXTINGUISHER INSP/SERVICE - FAIRGROUN	339.63
242230	06/19/2020	STATEFIRE	100-4511-260	COOKING HOOD INSPECTIONS - FAIRGROUNDS	1,286.83
242231	06/19/2020	STATE OF UTAH	200-4415-250	CLOSE SMITHFIELD PIT - ROAD	900.00
242231	06/19/2020	STATE OF UTAH	200-4415-250	CLOSE COVE PIT - ROAD	475.00
242231	06/19/2020	STATE OF UTAH	200-4415-250	CLOSE NIBLEY PIT - ROAD	400.00
242232	06/19/2020	TMS INTERNATIONAL	200-4415-410	ROCK FOR ROAD MAINTENANCE - ROAD	4,316.27
242233	06/19/2020	UTAH ASSN OF COUNTY TREASURERS	150-4143-210	ANNUAL DUES NO CONF - TREASURER	75.00
242234	06/19/2020	VALLEY OFFICE SYSTEMS	100-4144-250	COPY USAGE CHARGES - RECORDER	67.28
242235	06/19/2020	WATKINS PRINTING	100-4132-250	UTILITY JUNE BILL MAILING & POSTAGE - POSTAG	701.03
242236	06/19/2020	DELL MARKETING LP	100-4135-250	GIS LAPTOP - GIS	1,666.44
242237	06/19/2020	OLD GRIST MILL	200-4450-240	TRAINING LUNCH FOR NEW HIRES - WEED	79.15
242238	06/19/2020	GEM BUILDINGS	400-4415-720	STEEL NEW SALT STORAGE BLDG - ROAD	22,599.35
242238	06/19/2020	GEM BUILDINGS	400-4415-720	STEEL FOR NEW ADMIN BLDG - ROAD	16,813.80
242239	06/19/2020	REVCO LEASING	200-4415-240	COPIER LEASE - ROAD	98.53
242240	06/19/2020	BLUE CREEK I.T.	100-4136-251	MEMORY MODULE FOR TAX ROLL DEVELOPMENT -	75.00
242241	06/19/2020	CHRISTENSEN, BRADY	200-4180-620	2ND QTR 2020 PLANNING COMM MTG - ZONING	30.00
242242	06/19/2020	WATTERSON, JASON A	200-4180-620	2ND QTR 2020 PC MEETING - ZONING	30.00
242243	06/19/2020	GUNNELL, NOLAN P	200-4180-620	2ND QTR 2020 PLANNING COMM MTGS - ZONING	30.00
242244	06/19/2020	LOGAN SIMPSON	200-4180-310	URBAN/RURAL ASSMT, COST OF SERVICE PLAN -	19,642.50
242245	06/19/2020	OLSEN, PHILLIP	200-4180-620	2ND QTR 2020 PC MEETING - ZONING	15.00
242246	06/19/2020	PISGAH STONE PRODUCTS LLC	200-4415-410	3" ROCK MINUS E-FILL - ROAD	435.81
242247	06/19/2020	PARKER, LANE	200-4180-620	2ND QTR 2020 PLANNING COMM MTGS - ZONING	30.00
242248	06/19/2020	SPACKMAN, BRANDON	200-4180-620	2ND QTR 2020 PC MEETINGS - ZONING	30.00
242249	06/19/2020	COMCAST BUSINESS	100-4511-280	HIGH SPEED INTERNET - FAIRGROUNDS	1,035.40
242250	06/19/2020	CSG FORTE PAYMENTS, INC	150-4143-240	CREDIT CARD PROCESSING - TREASURER	24.80
242251	06/19/2020	COMCAST BUSINESS	100-4511-280	PHONE - FAIRGROUNDS	397.51
242252	06/19/2020	AGGIE SPORTS PROPERTIES LLC	230-4780-490	2020 ADVERTISING - VISITORS BUREAU	315.00
242253	06/19/2020	ALSCO	100-4511-620	LINEN SERVICE - FAIRGROUNDS	115.62
242254	06/19/2020	BANCORP BANK, THE	310-4710-810	2020 LEASE PAYMENTS - SHERIFF	140,031.92
242255	06/19/2020	CACHE VALLEY ELECTRIC	100-4215-260	JAIL KITCHEN EXHAUST FANS - SHERIFF ADMIN	980.42
242255	06/19/2020	CACHE VALLEY ELECTRIC	100-4230-251	JAIL CAMERA - JAIL	1,500.20
242255	06/19/2020	CACHE VALLEY ELECTRIC	100-4230-251	JAIL CAMERA - JAIL	1,500.20
242256	06/19/2020	CINTAS FIRST AID & SAFETY	100-4230-240	FIRST AID SUPPLIES - JAIL	53.16
242257	06/19/2020	CLEAN SPOT, THE	100-4215-251	WASTEBASKET - SHERIFF ADMIN	36.54
242257	06/19/2020	CLEAN SPOT, THE	100-4160-260	GLOVES, SOAP, SANITIZER - B&G	86.59
242258	06/19/2020	CODALE ELECTRIC SUPPLY INC	100-4215-260	GFCI RECEPTACLE COVER - SHERIFF ADMIN	.80
242258	06/19/2020	CODALE ELECTRIC SUPPLY INC	100-4215-260	SWITCH AND RECEPTACLE - SHERIFF ADMIN	12.27
242259	06/19/2020	FASTENAL COMPANY	100-4215-260	KEYS AND PADLOCK - SHERIFF ADMIN	29.38
242260	06/19/2020	IZATT, MEGAN	100-4131-620	MINUTES CCOG - EXECUTIVE	150.00
242260	06/19/2020	IZATT, MEGAN	100-4131-620	MINUTES LIBRARY ADV BD - EXECUTIVE	65.00
242260	06/19/2020	IZATT, MEGAN	200-4180-620	MINUTES FOR PC MTG - ZONING	175.00
242261	06/19/2020	CINTAS CORPORATION	100-4215-250	FIRST AID SUPPLIES - SHERIFF ADMIN	53.16
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4215-260	REPAIR TOOLS - SHERIFF	12.81
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4210-480	LANDSCAPING MISC - SHERIFF	158.43
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4220-250	Flow Sealant/Paid by CC - Fire	105.68-
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4215-251	New Microwave for Breakroom/paid by CC - Sheriff Ad	160.49-
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4160-251	REPAIR TOOLS - B&G	82.87
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4160-260	SPRINKLER PARTS - B&G	7.72
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4160-260	LIGHT SWITCH - B&G	5.94
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4160-260	SPRINKLER PARTS - B&G	1.70

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242262	06/19/2020	LOWE'S COMPANIES, INC	200-4415-250	SUPPLIES - ROAD	22.79
242262	06/19/2020	LOWE'S COMPANIES, INC	100-4160-260	SPRINKLER PARTS - B&G	24.69
242263	06/19/2020	LEXIS-NEXIS	100-4230-200	INMATE LAW LIBRARY - JAIL	290.35
242264	06/19/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT TOWER - AIRPORT	832.65
242264	06/19/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT WS-RK - AIRPORT	28.06
242264	06/19/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT GATE - AIRPORT	16.59
242264	06/19/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT MASTR - AIRPORT	107.18
242264	06/19/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT FL-6A - AIRPORT	171.87
242265	06/19/2020	LOGAN EXTERMINATION SERVICE	100-4215-260	EXTERMINATION SERVICES - SHERIFF ADMIN	95.00
242265	06/19/2020	LOGAN EXTERMINATION SERVICE	100-4215-260	FERTILIZER - SHERIFF ADMIN	668.00
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4145-230	FUEL - ATTORNEY	73.33
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4160-260	GENERATOR FUEL - B&G	39.58
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4136-230	FUEL - IT	32.87
242266	06/19/2020	PILOT THOMAS LOGISTICS	230-4780-230	FUEL - VISITORS BUREAU	17.05
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4160-260	GENERATOR FUEL - B&G	49.73
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4136-230	FUEL - IT	31.13
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4160-260	GENERATOR FUEL - B&G	38.64
242266	06/19/2020	PILOT THOMAS LOGISTICS	100-4160-260	GENERATOR FUEL - B&G	128.88
242267	06/19/2020	NAPA AUTO PARTS OF LOGAN	277-4460-250	DIESEL TREATMENT - AIRPORT	19.78
242268	06/19/2020	PECZUH PRINTING COMPANY INC	230-4780-241	SEMI WEEKLY BROCHURE MAILING - VISITORS BU	244.93
242269	06/19/2020	PITNEY BOWES	100-4151-250	MAIL METERING MACHINE - CENTRAL MAIL	922.71
242270	06/19/2020	CURTIS BLUE LINE	100-4210-486	TOURNIQUET POUCH - SHERIFF	315.00
242271	06/19/2020	PETERSON PLUMBING SUPPLY	100-4215-260	SPUD WASHER - SHERIFF ADMIN	1.53
242272	06/19/2020	QUILL CORPORATION	100-4112-240	COPY PAPER - COUNCIL	53.48
242272	06/19/2020	QUILL CORPORATION	100-4131-240	COPY PAPER - EXEC	53.48
242273	06/19/2020	DOMINION ENERGY	100-4215-270	1225 VALLEY VIEW DR CRTHS - SHERIFF ADMIN	953.25
242273	06/19/2020	DOMINION ENERGY	100-4215-270	1225 VALLEY VIEW DR GREEN - SHERIFF ADMIN	240.01
242274	06/19/2020	RC WELDING & FABRICATION	100-4215-260	ALUMINUM REPAIR MIXER - SHERIFF ADMIN	90.00
242275	06/19/2020	REAGAN OUTDOOR ADVERTISING	230-4780-490	BILLBOARD ADV 6/8/2020-7/5/2020 - VISITORS BUR	1,435.00
242276	06/19/2020	SUMMIT ENERGY	100-4215-270	GAS SERVICE - SHERIFF ADMIN	985.22
242277	06/19/2020	SALT LAKE WHOLESALE SPORT	100-4211-480	SWAT TRAINING AMMUNITION - SPT SERV	1,165.62
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	196.95
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	196.95
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	233.09
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4211-251	INSULATION SPRAY 0 SPT SERVICES	119.88
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	99.98
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM ITEMS - SHERIFF SUPPORT SERVICES	166.50
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM SHIRTS - SHERIFF	75.00
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	75.00
242278	06/19/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM ITEMS - SHERIFF SUPPORT SERVICES	75.00
242279	06/19/2020	SIRCHIE FINGER PRINT LAB, INC	100-4211-480	MISC INVESTIGATION SUPPLIES - SPT SERVICES	71.92
242280	06/19/2020	SYRINGA NETWORKS	100-4136-280	INTERNET CHARGES - IT	993.00
242281	06/19/2020	SATCOM GLOBAL LTD	100-4255-210	IRIDIUM SIM CARDS - EM	92.06
242282	06/19/2020	SQUARE ONE PRINTING	100-4211-240	OFFICE SUPPLIES - SPT SERVICES	105.16
242282	06/19/2020	SQUARE ONE PRINTING	100-4145-240	PHOTO PROCESSING ST VS C SMITH - ATTORNEY	15.00
242283	06/19/2020	UTAH VETERINARY DIAGNOSTIC LAB	100-4253-200	ACCESSION FEE & RABIES TEST - ANIMAL CONTR	267.00
242284	06/19/2020	VICTORY SUPPLY	100-4230-200	INMATE WASH CLOTHS - JAIL	149.70
242285	06/19/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE, ROTATED TIRES & INSPECTION - SH	225.87
242285	06/19/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE, ROTATED TIRES & INSPECTION - SH	86.78
242285	06/19/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	41.12
242285	06/19/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE, ROTATED TIRES & INSPECTION - SH	57.30
242286	06/19/2020	DELL MARKETING LP	100-4136-251	DELL LAPTOP REFRESH - IT	8,460.10
242287	06/19/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE - SHERIFF	27.50
242288	06/19/2020	HANSEN LOCKSMITH SERVICES	100-4230-251	JAIL CUFF CAGE LOCK - JAIL	2.50
242289	06/19/2020	GREAT MOUNTAIN WEST SUPPLY	230-4780-670	GIFT SHOP INVENTORY - VISITORS BUREAU	557.93
242290	06/19/2020	ANDERSON, GARY	100-4620-221	LOGO DESIGN - FAIR	400.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242291	06/19/2020	LES OLSON COMPANY	100-4134-250	COPIER USAGE - HR	232.70
242292	06/19/2020	ADVANCED HEATING &	100-4215-260	COMPRESSOR REPAIR - SHERIFF ADMIN	2,200.00
242293	06/19/2020	IMAGE MATTERS	100-4230-486	JAIL UNIFORM ITEMS - JAIL	201.36
242294	06/19/2020	WAXIE SANITARY SUPPLY	100-4230-200	Inmate Household Cleaning Supplies - Jail	149.08
242294	06/19/2020	WAXIE SANITARY SUPPLY	100-4230-240	HAND SANITIZER JAIL ADMIN - JAIL	45.34
242294	06/19/2020	WAXIE SANITARY SUPPLY	100-4230-200	Inmate Household Cleaning Supplies - Jail	74.54
242295	06/19/2020	FIRE ENGINEERING COMPANY INC	100-4215-260	SEMI-ANNUAL CLEAN AGENT SYSTEM INSP - SHE	382.00
242296	06/19/2020	FAMILY PLACE, THE	100-4230-200	JAIL PARENTING CLASSES FEB 20 - JAIL	909.00
242297	06/19/2020	BLOMQUIST HALE CONSULTING	100-4134-515	EAP CONSULTING SERVICES - HR	832.00
242298	06/19/2020	SCHINDLER ELEVATOR CORPORATION	100-4215-260	REPAIR ELEVATOR - JAIL	574.91
242299	06/19/2020	UTAH LOCAL GOVERNMENTS TRUST	100-4150-510	AUTOMOBILE POLICY PREMIUM REFUND	467.83
242299	06/19/2020	UTAH LOCAL GOVERNMENTS TRUST	100-2224000	WORKERS COMP POLICY PREMIUM	18,582.42
242299	06/19/2020	UTAH LOCAL GOVERNMENTS TRUST	100-2224000	2019 WORKERS COMP AUDIT	17,790.73
242300	06/19/2020	RAGNAR EVENTS	230-4780-640	2020 PARTNERSHIP EXPO - VISITORS BUREAU	1,500.00
242301	06/19/2020	ELECTION SYSTEMS & SOFTWARE	100-4170-200	BALLOT STOCK - ELECTIONS	210.89
242302	06/19/2020	SATELLITE TRACKING OF PEOPLE LLC	100-4230-255	ANKLE MONITORING - JAIL	320.00
242303	06/19/2020	CIS OFFICE FURNITURE	100-4215-740	Office Desks & Furniture for Probation office - SHERIF	21,343.00
242304	06/19/2020	WELLSTEPS	100-4134-620	WELLSTEPS FOUNDATIONS SOLUTION - HR	1,102.90
242305	06/19/2020	VISA USA, INC	230-4780-490	DEMOGRAPHIC SPENDING TRAVEL REPORT - VISI	2,530.00
242306	06/19/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	6,735.03
242306	06/19/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	809.97
242306	06/19/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	Inmate Idigent Hygiene Items - Jail	23.20
242307	06/19/2020	GARY RICKS SERVICES INC	100-4215-260	VACUUM & CLEAN 3RD FLOOR VENTILATION - SH	4,614.00
242308	06/19/2020	BLACK ARCH HOLSTERS	100-4211-486	UNIFORM AND EQUIPMENT - SPT SERVICES	86.30
242309	06/19/2020	JOHNSON, SARA	100-4145-312	MILAGE FOR VICTIM ST VS GARZA - ATTORNEY	67.28
242310	06/19/2020	ROSS, GEORGE	230-4780-670	REFUND - VISITORS BUREAU	12.79
242311	06/19/2020	CLEANER HOODS, INC	100-4215-260	CLEAN HOODS, FAN AND FILTER - SHERIFF ADMIN	1,220.00
242312	06/24/2020	HERALD JOURNAL	100-4191-200	Legal Notice - Ord 20-01 Public Works & Dev Serv	51.90
242312	06/24/2020	HERALD JOURNAL	100-4191-200	Legal Notice - Public Hearing Held Online	129.99
242312	06/24/2020	HERALD JOURNAL	100-4191-200	Public Hearing Notice - Family Justice Center	87.02
242312	06/24/2020	HERALD JOURNAL	100-4191-200	Legal Notice - Vacancy on Avon Cemetery Board	253.60
242313	06/26/2020	AT&T MOBILITY	295-4262-280	CELLULAR PHONE - AMBULANCE	199.40
242314	06/26/2020	VERIZON WIRELESS	295-4262-280	Cell Phone - Ambulance	240.12
242315	06/26/2020	AL'S SPORTING GOODS INC	100-4210-486	Ammunition - Sheriff	29.76
242316	06/26/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	MHF JAN-MAR 2020	19,331.25
242316	06/26/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	MHX JAN-MAR 2020	13,381.98
242316	06/26/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	MHN JAN-MAR 2020	23,409.36
242316	06/26/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	FRF JAN - MAR 2020	2,986.67
242317	06/26/2020	BENNETT'S PAINT OF LOGAN INC.	100-4215-260	PAINT & SUPPLIES - SHERIFF ADMIN	79.37
242318	06/26/2020	CENTURYLINK	295-4262-280	LOCAL PHONE CHARGES - AMBULANCE	113.43
242319	06/26/2020	CAL RANCH STORES	100-4220-510	INSECT SPRAY AND TARPS - FIRE	39.95
242320	06/26/2020	CACHE VALLEY BY PRODUCTS INC	100-4215-260	CLEAN GREASE TRAPS - SHERIFF ADMIN	405.00
242321	06/26/2020	CLEAN SPOT, THE	295-4262-250	CAR WASH BRUSH - AMBULANCE	37.00
242322	06/26/2020	WEX BANK	295-4262-290	FUEL CHARGES - AMBULANCE	41.80
242323	06/26/2020	EPIC SHRED LLC	100-4215-250	DOCUMENT SHREDDING - SHERIFF ADMIN	275.00
242324	06/26/2020	IZATT, MEGAN	100-4131-620	MINUTES SOLID WASTE ADV BRD - EXECUTIVE	150.00
242324	06/26/2020	IZATT, MEGAN	100-4131-620	MINUTES CCOG - EXECUTIVE	150.00
242325	06/26/2020	IPACO INCORPORATED	100-4220-510	CHAINSAW PARTS - FIRE	17.79
242325	06/26/2020	IPACO INCORPORATED	100-4215-260	GORILLA GLUE - SHERIFF ADMIN	36.01
242326	06/26/2020	LOWE'S COMPANIES, INC	100-4215-260	WIRING - SHERIFF ADMIN	11.75
242327	06/26/2020	LOGAN CITY CORP.	100-4216-270	Airport 2785 - SAR	126.07
242327	06/26/2020	LOGAN CITY CORP.	100-4215-270	1225 W 200 N - JAIL	124.46
242327	06/26/2020	LOGAN CITY CORP.	100-4215-270	1225 W 200 N - JAIL	15,488.13
242327	06/26/2020	LOGAN CITY CORP.	100-4220-270	40 N 1400 W CO FIRE - FIRE	51.20
242328	06/26/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - E SPATZ/JAIL	15.65
242328	06/26/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	Inmate Labs - J Liljenquist/Jail	11.12

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242328	06/26/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - A GRANILLO/JAIL	13.86
242328	06/26/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - S SEARLE/JAIL	59.52
242328	06/26/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	Inmate Labs - J Phillips/Jail	31.74
242328	06/26/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	Inmate Labs - J SAUVAGEAU/Jail	91.91
242329	06/26/2020	MOTOROLA SOLUTIONS, INC	100-4220-250	TRAVEL CHARGER - FIRE	405.50
242330	06/26/2020	NAPA AUTO PARTS OF LOGAN	100-4216-250	VEHICLE PARTS - SAR	33.98
242330	06/26/2020	NAPA AUTO PARTS OF LOGAN	100-4220-250	AIR FILTER - FIRE	201.84
242331	06/26/2020	CURTIS BLUE LINE	100-4210-486	BALLISTIC VESTS - SHERIFF	6,000.00
242331	06/26/2020	CURTIS BLUE LINE	100-4210-486	SWAT TACTICAL CARRIERS - SHERIFF	1,560.00
242331	06/26/2020	CURTIS BLUE LINE	100-4210-486	BOTHELL CARRIERS - SHERIFF	700.00
242331	06/26/2020	CURTIS BLUE LINE	100-4210-486	RADIO HOLDERS - SHERIFF	172.00
242331	06/26/2020	CURTIS BLUE LINE	100-4210-486	ID TAGS - SHERIFF	40.00
242331	06/26/2020	CURTIS BLUE LINE	100-4210-486	POUCH - SHERIFF	1,046.25
242332	06/26/2020	DOMINION ENERGY	295-4262-270	675 E 50 N HYRUM - AMBULANCE	33.47
242333	06/26/2020	ROCKY MOUNTAIN POWER	100-4560-270	1600 N 4400 E MANTUA - TV TRANSLATOR	471.35
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	SILENT KEY CHAIN - JAIL	23.99
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	58.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	RADIO CARRIER - JAIL	117.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	FLASHLIGHT - SHERIFF	130.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	79.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	120.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	39.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	BOOT - JAIL	139.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	158.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	68.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	87.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	68.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	118.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	118.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	99.98
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	118.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	188.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	120.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	55.98
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	BOOTS - SHERIFF	135.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	FLASHLIGHT - JAIL	390.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	120.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	79.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	118.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	44.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM SHIRTS - SHERIFF	39.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM SHIRTS - SHERIFF	93.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	178.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	213.50
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	88.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	44.00
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4230-486	MAG POUCH - JAIL	329.85
242334	06/26/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	88.00
242335	06/26/2020	SIGN PRO	100-4216-250	TRAILER GRAPHICS INSTALLED - S&R	375.00
242336	06/26/2020	STAPLES CREDIT PLAN	100-4211-240	OFFICE SUPPLIES - SPT SERVICES	60.26
242336	06/26/2020	STAPLES CREDIT PLAN	100-4255-240	Toner fir HP Printer - EM	433.64
242337	06/26/2020	SYMBOLARTS, INC	100-4215-486	NAME TAGS - SHERIFF ADMIN	16.95
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	RICH COUNTY JAN-MAR 2020	1,750.00
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS SAVED FROM PRIOR	583.67
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	REFUND SFY 2020 CAPITATED 3RD QTR	2,453.58
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	REFUND SFY 2020 CAPITATED 3RD QTR	21,062.54

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	STH SAVED FROM PRIOR	45,260.35
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	BOX ELDER COUNTY JAN-MAR 2020	34,562.00
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	100-4310-481	CACHE COUNTY JAN-MAR 2020	80,129.25
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS SAVED FROM PRIOR	18,407.94
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	REFUND SFY 2020 3RD QTR FFS	3,058.61
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS SAVED FROM PRIOR	1,787.22
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS SAVED FROM PRIOR	77,865.98
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	STH JAN-MAR 2020	46,409.60
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	JRI JAN-MAR 2020	33,004.96
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	EIM JAN-MAR 2020	50,655.45
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHC JAN-MAR 2020	229,395.52
242338	06/26/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS JAN-MAR 2020	121,689.76
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - O ALCANTRA/JAIL	39.74
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - GRAYMAM/JAIL	39.74
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - GALLEGOS/JAIL	39.74
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - RUIZ/JAIL	59.99
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - TAFOYAJAIL	39.74
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - MARTIN/JAIL	39.74
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - TRUJILLO/JAIL	39.74
242339	06/26/2020	UTAH CORRECTIONAL INDUSTRIES	100-4230-200	INMATE COMMISSARY ITEMS - BEHRMAN/JAIL	59.99
242340	06/26/2020	VICTORY SUPPLY	100-4230-486	INMATE T-SHIRTS - JAIL	133.44
242341	06/26/2020	WILSON MOTOR CO	100-4210-480	Vehicle Maintenance - Sheriff	611.99
242341	06/26/2020	WILSON MOTOR CO	100-4210-250	Vehicle Maintenance - Sheriff	44.69
242341	06/26/2020	WILSON MOTOR CO	100-4210-250	Vehicle Maintenance - Jail	50.15
242341	06/26/2020	WILSON MOTOR CO	100-4210-250	Vehicle Maintenance - Jail	599.64
242342	06/26/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS STATE - JAIL	318.18
242342	06/26/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS SALT LAKE COUNTY -	337.31
242342	06/26/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS FSCO - JAIL	1,218.00
242342	06/26/2020	REED'S PHARMACY	100-4230-315	MEDICATIONS FOR INMATES IN THE JAIL	6,685.46
242342	06/26/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS JAIL SUPPLY - JAIL	1,371.73
242342	06/26/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS FSCO - JAIL	629.66-
242342	06/26/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS SALT LAKE COUNTY -	117.94-
242342	06/26/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS STATE - JAIL	491.29-
242342	06/26/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS COUNTY RETURNS - J	2,401.40-
242343	06/26/2020	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	25.30
242343	06/26/2020	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	57.30
242343	06/26/2020	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	26.75
242343	06/26/2020	YOUR VALET #5	100-4210-486	UNIFORM CLEANING - SHERIFF	251.55
242343	06/26/2020	YOUR VALET #5	100-4210-486	UNIFORM CLEANING - SHERIFF	17.20
242343	06/26/2020	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	30.90
242343	06/26/2020	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	122.65
242344	06/26/2020	NFPA	100-4220-210	MEMBERSHIP RENEWAL R HAMMER- FIRE	175.00
242345	06/26/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	(4) TIRES - SHERIFF	825.80
242345	06/26/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE - SHERIFF	27.50
242346	06/26/2020	HANSEN LOCKSMITH SERVICES	100-4211-251	DUPLICATE KEYS - SPT SERV	136.48
242347	06/26/2020	LES OLSON COMPANY	100-4211-240	COPY USAGE CHARGES - SPT SERV	282.21
242348	06/26/2020	UPS STORE, THE	100-4210-240	Shipping - Sheriff	16.53
242349	06/26/2020	REVCO LEASING	100-4230-250	Sharp MX-6070N Lease Payment - JAIL	186.35
242350	06/26/2020	IMAGE MATTERS	100-4230-486	EMBROIDERED HATS & SHIRTS - JAIL	41.99
242350	06/26/2020	IMAGE MATTERS	100-4230-486	EMBROIDERED HATS & SHIRTS - JAIL	83.16
242351	06/26/2020	WAXIE SANITARY SUPPLY	100-4230-200	BATH TISSUE - JAIL	383.88
242351	06/26/2020	WAXIE SANITARY SUPPLY	100-4215-260	BATH TISSUE - SHERIFF ADMIN	369.58
242352	06/26/2020	AMERICAN SCREENING CORPORATION	100-4215-251	12 PANEL REVEAL MINI - SHERIFF ADMIN	281.25
242353	06/26/2020	IHC HEALTH CENTERS	100-4230-316	INMATE MED CARE - V ESTRADA-GARCIA/JAIL	472.69
242353	06/26/2020	IHC HEALTH CENTERS	100-4230-316	INMATE MED CARE - V ESTRADA-GARCIA/JAIL	140.65
242354	06/26/2020	UTAH VALLEY UNIVERSITY	100-4220-330	FIRE SCIENCE CERT/TRAINING	45.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242355	06/26/2020	TRAFFIC SOLUTIONS & DESIGN INC	100-4215-260	RUBBER STOP END - SHERIFF ADMIN	78.54
242356	06/26/2020	STEPSAVER INC	100-4215-260	MORTON COURSE SALT - SHERIFF ADMIN	148.18
242357	06/26/2020	NASAR - NATIONAL ASSOCIATION	100-4216-210	SUBSCRIPTIONS AND MEMBERSHIPS - SAR	300.00
242358	06/26/2020	INTERSTATE ALL BATTERY CENTER	100-4216-251	BATTERIES - SAR	483.15
242359	06/26/2020	KNIGHT CULINARY EQUIPMENT SERVICE LL	100-4215-260	KITCHEN EQUIPMENT REPAIR - SHERIFF ADMIN	810.67
242360	06/26/2020	EM PHYS INTEGRATED CARE	100-4230-315	INMATE MED CARE - E VAZQUEZ/JAIL	477.00
242361	06/26/2020	OVERDRIVE, INC.	100-4581-620	LICENSING HOSTING FOR ONE YEAR - LIBRARY	1,000.00
242361	06/26/2020	OVERDRIVE, INC.	100-4581-620	CONTENT CREDIT - LIBRARY	5,000.00
242362	06/26/2020	COMCAST BUSINESS	295-4262-280	HYRUM FIRE STATION - AMBULANCE	205.13
242363	06/26/2020	COMCAST BUSINESS	100-4211-480	BUSINESS CABLE/INTERNET - SPT SERV	488.38
242364	06/26/2020	CARTER FLOOR COVERING	100-4215-260	CARPET ROOMS - SHERIFF ADMIN	3,611.15
242365	06/26/2020	CARTER FLOOR COVERING	100-4215-720	2,064 yards of carpet removed and new installed - SH	27,856.40
242366	06/26/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	6,772.44
242366	06/26/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	ADDITIONAL BILLABLE ITEMS - JAIL	675.50
242366	06/26/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	Inmate Idigent Hygiene Items - Jail	6.96
242367	06/26/2020	ECO SYSTEMS HEATING & AIR	100-4215-260	WALK IN FREEZER REPAIR - SHERIFF ADMIN	72.00
242367	06/26/2020	ECO SYSTEMS HEATING & AIR	100-4215-260	WALK IN FREEZER TRIPS BREAKER - SHERIFF AD	144.00
242368	06/26/2020	CANINE TACTICAL OPERATIONS & CONSUL	100-4210-330	K9 TRAINING - SHERIFF	4,500.00
242369	06/26/2020	AT&T MOBILITY	290-4149-280	CELLULAR PHONE - CJC	168.82
242369	06/26/2020	AT&T MOBILITY	290-4149-280	CELLULAR PHONE - CJC	79.51
242370	06/26/2020	ALPINE CLEANING & RESTORATION	100-4145-210	CLEAN UP - TRAUMA	321.08
242370	06/26/2020	ALPINE CLEANING & RESTORATION	100-4145-310	TRAUMA CLEAN UP - CCAO	306.19
242371	06/26/2020	BEAZER LOCK & KEY	100-4162-310	EMERGENCY - VOCA	143.00
242372	06/26/2020	CENTURYLINK	290-4149-280	LOCAL PHONE CHARGES - CJC	275.60
242372	06/26/2020	CENTURYLINK	240-4974-280	LOCAL PHONE CHARGES - SR CITIZENS	18.69
242372	06/26/2020	CENTURYLINK	240-4971-280	LOCAL PHONE CHARGES - SR CITIZENS	18.70
242372	06/26/2020	CENTURYLINK	240-4970-280	LOCAL PHONE CHARGES - SR CITIZENS	31.85
242373	06/26/2020	EPIC SHRED LLC	100-4170-200	DOCUMENT SHREDDING - ELECTIONS	20.00
242373	06/26/2020	EPIC SHRED LLC	100-4160-260	DOCUMENT SHREDDING - B&G	20.00
242374	06/26/2020	JM MECHANICAL SYSTEMS	240-4971-260	REPAIRS - SR CITIZENS	124.00
242375	06/26/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	155.62
242375	06/26/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	101.86
242375	06/26/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	87.19
242375	06/26/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	112.53
242375	06/26/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	114.22
242375	06/26/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	115.38
242376	06/26/2020	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	765.14
242376	06/26/2020	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	1,063.11
242376	06/26/2020	NICHOLAS & COMPANY, INC	240-4970-240	CUPS & LIDS - SR CITIZENS	290.29
242377	06/26/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	472.30
242378	06/26/2020	DOMINION ENERGY	290-4149-480	1362 N 400 W - CJC	39.34
242378	06/26/2020	DOMINION ENERGY	290-4149-480	1362 N 400 W - CJC	16.69
242378	06/26/2020	DOMINION ENERGY	290-4149-480	1362 N 400 W - CJC	76.32
242379	06/26/2020	SCOTT JAMES PLUMBING & HEATING	290-4149-480	BACKFLOW PREVENTER TEST - CJC	68.00
242380	06/26/2020	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	1,040.56
242381	06/26/2020	O'REILLY AUTO PARTS	100-4160-260	UTILITY TRAILER LIGHTS - B&G	5.23
242382	06/26/2020	LES OLSON COMPANY	240-4970-240	SHARP MX3571 COPIER CHARGES - SR CITIZENS	24.70
242382	06/26/2020	LES OLSON COMPANY	240-4971-240	SHARP MX3571 COPIER CHARGES - SR CITIZENS	24.70
242382	06/26/2020	LES OLSON COMPANY	240-4974-240	SHARP MX3571 COPIER CHARGES - SR CITIZENS	12.35
242383	06/26/2020	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	390.06
242384	06/26/2020	NUTRI-SYSTEMS CORPORATION	240-4970-255	HEATERS FOR MOW BAGS - SR CITIZEN	286.13
242385	06/26/2020	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	1,680.00
242385	06/26/2020	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	2,000.00
242385	06/26/2020	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	80.00
242385	06/26/2020	MORGAN, JODI	290-4148-310	CONSULTING - CJC	720.00
242386	06/26/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 BURG - B&G	114.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242386	06/26/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 BURG - B&G	114.00
242386	06/26/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 ENVIRO SYSTE	114.00
242386	06/26/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 FIRE - B&G	114.00
242386	06/26/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 199 FIRE - B&G	114.00
242387	06/26/2020	ADVANCE AUTO PARTS	200-4415-250	RETURN PART - ROAD	10.55
242387	06/26/2020	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	137.97
242387	06/26/2020	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	3.14
242387	06/26/2020	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	36.16
242387	06/26/2020	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	3.14
242388	06/26/2020	ALSCO	100-4511-620	MOP & RAG SERVICE - FAIRGROUNDS	215.58
242389	06/26/2020	CAL RANCH STORES	200-4415-480	GLOVES - ROAD	124.95
242390	06/26/2020	CODALE ELECTRIC SUPPLY INC	200-4415-480	SAFETY HATS - ROAD	37.48
242390	06/26/2020	CODALE ELECTRIC SUPPLY INC	200-4415-480	SAFETY HATS - ROAD	101.10
242390	06/26/2020	CODALE ELECTRIC SUPPLY INC	200-4415-480	SAFETY HATS - ROAD	67.40
242390	06/26/2020	CODALE ELECTRIC SUPPLY INC	200-4415-480	SAFETY HATS - ROAD	315.00
242391	06/26/2020	CRUS OIL INC./QUALCO	200-4415-250	SHOP PARTS - ROAD	192.27
242392	06/26/2020	DENNY'S STATIONERY	200-4475-250	PAPER - PUBLIC WORKS	7.21
242392	06/26/2020	DENNY'S STATIONERY	100-1415000	PAPER - CMPO	12.12
242392	06/26/2020	DENNY'S STATIONERY	200-4180-250	PAPER - ZONING	38.41
242392	06/26/2020	DENNY'S STATIONERY	200-4241-240	PAPER - BLDG INSP	16.45
242392	06/26/2020	DENNY'S STATIONERY	100-4220-240	PAPER - FIRE	10.00
242392	06/26/2020	DENNY'S STATIONERY	100-4135-240	PAPER - GIS	1.30
242393	06/26/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-250	PARTS - ROAD	62.28
242393	06/26/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-480	HARD HAT - ROAD	44.97
242393	06/26/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-480	HARD HAT - ROAD	14.99
242393	06/26/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-250	TOOLS - ROAD	118.24
242393	06/26/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-480	HARD HAT - ROAD	17.99
242394	06/26/2020	INTERMOUNTAIN FARMERS ASSOC.	100-4511-260	SHAVINGS - FAIRGROUNDS	323.59
242395	06/26/2020	INTERMOUNTAIN TRAFFIC SAFETY, INC.	200-4415-290	SIGNS - ROAD	7,151.00
242396	06/26/2020	IPACO INCORPORATED	100-4511-250	CHAINSAW PARTS - FAIRGROUNDS	122.46
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	24.72
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	57.10
242396	06/26/2020	IPACO INCORPORATED	200-4415-480	GLOVES - ROAD	26.52
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	8.26
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	37.35
242396	06/26/2020	IPACO INCORPORATED	200-4450-250	TOOLS - WEED	48.72
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	70.65
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	312.22
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	5.99
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	19.13
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	98.46
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	2.98
242396	06/26/2020	IPACO INCORPORATED	200-4415-480	GLOVES - ROAD	303.85
242396	06/26/2020	IPACO INCORPORATED	100-4511-250	2 STROKE OIL - FAIRGROUNDS	48.48
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	105.53
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	7.67
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	9.00
242396	06/26/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	160.77
242397	06/26/2020	JUB ENGINEERS INC	200-4415-310	PROFESSIONAL SERVICES - ROAD	150.00
242398	06/26/2020	LEGRAND JOHNSON CONST.	200-4415-418	ASPHALT - ROAD	5,927.33
242399	06/26/2020	LES SCHWAB	200-4415-250	TIRE REPAIR - ROAD	105.99
242399	06/26/2020	LES SCHWAB	200-4415-250	TIRE REPAIR - ROAD	121.28
242399	06/26/2020	LES SCHWAB	200-4415-250	TIRE - ROAD	109.99
242399	06/26/2020	LES SCHWAB	200-4415-250	TIRES - ROAD	566.67
242399	06/26/2020	LES SCHWAB	200-4415-250	TIRE REPAIR - ROAD	109.99
242400	06/26/2020	PILOT THOMAS LOGISTICS	200-4475-250	FUEL - PUBLIC WORKS	102.98

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242400	06/26/2020	PILOT THOMAS LOGISTICS	200-4415-250	SHOP MERCHANDISE - ROAD	20.76
242401	06/26/2020	PETERSON PLUMBING SUPPLY	100-4511-260	DRINKING FOUNTAIN REPAIR - FAIRGROUNDS	3.17
242402	06/26/2020	SIGN PRO	200-4415-290	SIGNS - ROAD	216.00
242402	06/26/2020	SIGN PRO	200-4415-290	MAGNETIC SIGNS - ROAD	130.00
242403	06/26/2020	STEVE REGAN CO	200-4450-291	CHEMICALS - WEED	1,953.42
242403	06/26/2020	STEVE REGAN CO	200-4450-291	CHEMICALS - WEED	216.06
242403	06/26/2020	STEVE REGAN CO	200-4450-291	CHEMICALS - WEED	1,953.42
242403	06/26/2020	STEVE REGAN CO	200-4450-291	PARTS - WEED	97.47
242403	06/26/2020	STEVE REGAN CO	100-4511-260	SHAVINGS - FAIRGROUND	146.45
242404	06/26/2020	TMS INTERNATIONAL	200-4415-410	ROCK FOR ROAD MAINTENANCE - ROAD	1,405.74
242405	06/26/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	59.94
242405	06/26/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	132.60
242406	06/26/2020	WHITAKER CONSTRUCTION COMPANY	200-4415-410	MATERIAL FOR ROAD PROJECTS - ROAD	3,624.06
242406	06/26/2020	WHITAKER CONSTRUCTION COMPANY	200-4415-410	MATERIAL FOR ROAD PROJECTS - ROAD	8,533.40
242407	06/26/2020	WASH RACK, THE	200-4415-250	VEHICLE WASH - ROAD	20.00
242408	06/26/2020	WHEELER MACHINERY CO.	200-4415-250	MISC PARTS & SERVICES - ROAD	852.74
242408	06/26/2020	WHEELER MACHINERY CO.	200-4415-250	MISC PARTS & SERVICES - ROAD	6.12
242408	06/26/2020	WHEELER MACHINERY CO.	200-4415-250	MISC PARTS & SERVICES - ROAD	264.48
242408	06/26/2020	WHEELER MACHINERY CO.	200-4415-250	MISC PARTS & SERVICES - ROAD	133.12
242408	06/26/2020	WHEELER MACHINERY CO.	200-4415-250	VEHICLE REPAIR - ROAD	1,381.83
242409	06/26/2020	HOME DEPOT CREDIT SERVICES	100-4211-480	STAPLE GUNS AND SUPPLIES - SUPPORT SERVIC	43.92
242409	06/26/2020	HOME DEPOT CREDIT SERVICES	100-4210-480	STAPLE GUNS AND SUPPLIES - SUPPORT SERVIC	75.88-
242409	06/26/2020	HOME DEPOT CREDIT SERVICES	100-4211-480	PACKOUT SYSTEM - SUPPORT SERVICES	279.00
242409	06/26/2020	HOME DEPOT CREDIT SERVICES	240-4971-260	PLANTER - SR CITIZENS	59.96
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	19,909.72
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	1,240.31
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	23,703.34
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	2,455.79
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242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	4,529.94
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	10,133.14
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	6,804.91
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	CHIPS & ASPHALT - ROAD	520.07
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	13,804.60
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	762.22
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	27,939.48
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	5,385.22
242410	06/26/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	2,105.68
242411	06/26/2020	REVCO LEASING	200-4415-240	COPIER LEASE - ROAD	88.52
242412	06/26/2020	FERGUSON ENTERPRISES INC #1001	200-4415-422	CULVERT PIPE - ROAD	3,150.00
242412	06/26/2020	FERGUSON ENTERPRISES INC #1001	200-4415-422	PIPE PARTS - ROAD	274.77
242413	06/26/2020	SIX STATES DISTRIBUTORS	200-4415-250	SHOP - ROAD	161.40
242413	06/26/2020	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	8.50
242414	06/26/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	95.97
242415	06/26/2020	GEFFS MANUFACTURING	200-4415-250	VEHICLE PARTS - ROAD	1,889.69
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	73.98
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	32.25
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	71.43
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	91.68
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	52.50
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	42.35
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	90.05
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	67.37
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS/TANK - ROAD	421.95
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	39.18

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	39.18
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	39.18
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	39.18
242416	06/26/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	39.18
242417	06/26/2020	METALMART INC	200-4415-290	SIGN RIVETS - ROAD	262.59
242418	06/26/2020	PRECISION ELECTRONICS	200-4415-251	INSTALLATION OF RADIO - ROAD	237.20
242418	06/26/2020	PRECISION ELECTRONICS	200-4415-251	RADIO REPEATER - ROAD	2,207.47
242419	06/26/2020	RELADYNE	200-4415-250	SHOP SUPPLIES - ROAD	621.06
242420	06/26/2020	PISGAH STONE PRODUCTS LLC	200-4415-410	ROCK FOR ROAD PROJECTS - ROAD	1,827.56
242420	06/26/2020	PISGAH STONE PRODUCTS LLC	200-4415-410	ROCK FOR ROAD PROJECTS - ROAD	2,106.25
242420	06/26/2020	PISGAH STONE PRODUCTS LLC	200-4415-410	ROCK FOR ROAD PROJECTS - ROAD	767.22
242420	06/26/2020	PISGAH STONE PRODUCTS LLC	200-4415-410	ROCK FOR ROAD PROJECTS - ROAD	2,533.85
242421	06/26/2020	BORDER STATES INDUSTRIES INC	100-4511-260	SPRINKLER CLOCK POWER - FAIRGROUNDS	28.70
242421	06/26/2020	BORDER STATES INDUSTRIES INC	100-4511-260	KEYLESS LMPHOLDER - FAIRGROUNDS	6.05
242422	06/26/2020	PEAK ALARM	200-4415-250	525 N 1000 W ROAD DEPT ALARM MONITORING -	114.00
242423	06/26/2020	BLALOCK & PARTNERS	400-4415-720	ROAD & WEED FACILITY A&E CONTRACT - ROAD	38,590.67
242424	06/26/2020	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 1503 - ALL	408.38
242424	06/26/2020	CENTURYLINK	200-4450-280	LOCAL PHONE CHARGES 2089 FAX - WEED	36.92
242424	06/26/2020	CENTURYLINK	100-4160-280	LOCAL PHONE CHARGES ELEV/FIRE - B&G	110.76
242424	06/26/2020	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 5046 SWITCH - ALL	73.84
242424	06/26/2020	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 5300 - ALL	488.83
242425	06/26/2020	JUB ENGINEERS INC	200-4475-320	ENGINEERING & ENGINEERING REVIEWS - PUBLI	2,010.50
242426	06/26/2020	LOGAN CITY ENVIROMENTAL DEPARTMENT	268-4420-760	CCCOG PROJ #2017-5 100 WEST CONNECTION	348,918.00
242427	06/26/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	20.70
242427	06/26/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	71.36
242427	06/26/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	59.27
242427	06/26/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	19.79
242427	06/26/2020	OFFICE DEPOT INC	100-4141-240	OFFICE SUPPLIES - AUDITOR	12.92
242428	06/26/2020	VALLEY OFFICE SYSTEMS	100-4144-250	COPY USAGE CHARGES - RECORDER	156.55
242429	06/26/2020	WATKINS PRINTING	240-4970-240	ENLARGE MENUS - SR CITIZENS	8.50
242430	06/26/2020	CACHE CHILDREN'S CHOIR	265-4788-920	CACHE CHILDREN'S CHOIR 2018-2019 SEASON - R	3,000.00
242430	06/26/2020	CACHE CHILDREN'S CHOIR	265-4788-920	2019-2020 SEASON SUPPORT - RAPZ	5,000.00
242431	06/30/2020	CENTURYLINK	290-4149-280	LOCAL PHONE CHARGES - CJC	137.80
242432	06/30/2020	PECK HADFIELD BAXTER & MOORE, LLC	100-4162-330	LEGAL COUNSEL - VICTIM SERVICES	105.00
242432	06/30/2020	PECK HADFIELD BAXTER & MOORE, LLC	100-4162-330	LEGAL COUNSEL - VICTIM SERVICES	75.00
242433	06/30/2020	MESA, GEORGE	100-4145-620	RENT W CRONIN EMERG ASSIST - VICTIM SERVIC	1,350.00
242434	06/30/2020	BENGE, REGAN	290-4148-310	INTERN HOURS MAY-JUNE 2020 - CJC	735.00
242435	06/30/2020	COUNTRREE GARDENS, LLC	290-4149-480	LAWN MOWING - CJC	50.00

Grand Totals:

2,607,246.98

County Executive: Craig W. Butters

Dated: 7/14/2020

Council Chair: Karl E. Ward

Dated: 7-14-2020

County Clerk: Jill N. Zollinger

Dated: 7-14-2020

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

**ATTACHMENT 2**



## Proclamation of a Day of Prayer

WHEREAS, Cache County is a blessed place and its citizens a blessed people; and

WHEREAS, prayer is deeply rooted in our heritage; and

WHEREAS, President Ronald Reagan declared, "From the earliest days of our Republic, Americans have asked God to hear their prayers in times of sorrow and crisis and in times of bounty;" and

WHEREAS, President Abraham Lincoln in the darkest days of the Civil War called for a national day of prayer, humility, and fasting, and acknowledged, "We have been the recipients of the choicest bounties of Heaven. We have been preserved these many years in peace and prosperity...but we have forgotten God. We have forgotten the gracious Hand which preserved us in peace and multiplied and enriched and strengthened us;" and

WHEREAS, President John F. Kennedy in 1961 encouraged Americans to "turn back at this time to the oldest source of wisdom and strength, to the words of the prophets and the saints, who tell us that faith is more powerful than doubt, that hope is more potent than despair" and reiterated that "The guiding principle and prayer of this Nation has been, is now, and ever shall be 'In God We Trust;'" and

WHEREAS, the poet Alfred Lord Tennyson observed, "More things are wrought by prayer than this world dreams of;" and

WHEREAS, our county, state and nation face a distressing time with suffering from sickness, death, anxiety, hopelessness, loneliness, abuse, and loss, and a time of confusion, tension, division, and derision; and

WHEREAS, the people of Cache County are a people of faith and good will;

COMES NOW, the Cache County Council and calls upon the people of Cache County to join in a day of prayer on July 19, 2020, to humbly petition Almighty God for His tender mercies, that the blessings of healing, comfort, wisdom, and deliverance be upon Cache County, the State of Utah and the United States of America.

By the County Council of Cache County, Utah, this 14<sup>th</sup> day of July, 2020.

CACHE COUNTY COUNCIL

By:

  
Karl B. Ward, Chair, Cache County Council

**Proclamation Joined By the Following Mayors:**

Craig Hidalgo, Clarkston Town Mayor  
Sharidean Flint, Hyde Park City Mayor  
Stephanie Miller, Hyrum City Mayor  
Kelly Field, Lewiston City Mayor  
Ed Buist, Mendon City Mayor  
Shaun Dustin, Nibley City Mayor  
Damon Cann, North Logan City Mayor  
John Drew, Providence City Mayor  
Jeff Young, Richmond City Mayor  
Jeff Barnes, Smithfield City Mayor

**Proclamation joined by the following Logan City Council members:**

Jess Bradfield, Logan City Municipal Council  
Tom Jensen, Logan City Municipal Council  
Mark Anderson, Logan City Municipal Council  
Amy Anderson, Logan City Municipal Council  
Jeannie Simmonds, Logan City Municipal Council

**Proclamation joined by the following;**

Julie Hollist Terrell, Director of the Cache Valley Visitors Bureau  
Cache Community Connections Interfaith Group

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

**ATTACHMENT 3**



CACHE COUNTY, UTAH

# FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

**Full external Audit Report is on file in the Clerk/Auditor Office**

**CACHE COUNTY**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

**ATTACHMENT 4**

**CACHE COUNTY  
RESOLUTION 2020 - 14**

**A RESOLUTION AMENDING THE CACHE COUNTY CORPORATION  
PERSONNEL POLICY AND PROCEDURE MANUAL REGARDING  
SPECIAL LEAVE FOR BOOKING CLERKS**

WHEREAS, the Cache County Council on July 14, 2020, in a regular meeting of which lawful notice had been given, considered amending the Cache County Corporation Personnel Policy and Procedure Manual, Sections IX (A) (3) adding Booking Clerks as a position that is eligible for Special Leave rather than Holiday Pay.

WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that the Cache County Corporation Personnel Policy and Procedure Manual be amended;

NOW THEREFORE, BE IT RESOLVED that the County Council approves the adoption of the following resolution:

- 1 **Amendments:** The Cache County Corporation Personnel Policy and Procedure Manual is hereby amended as set forth in the attached Exhibit A.
- 2 **Application:** The amendment to the Cache County Corporation Personnel Policy and Procedure Manual shall apply to all current and future county employees.
- 3 **Prior Resolutions and Policies:** This Resolution and the amendments specified in Exhibit A to the Cache County Corporation Personnel Policy and Procedure Manual supersede all previously adopted resolutions and policies to the extent that they are in conflict with the specified provisions of this Resolution and the attached Exhibit A.
- 4 **Effective Date:** This Resolution shall be effective immediately upon its adoption.

Adopted by the County Council of Cache County, Utah, this 14th day of July, 2020.

CACHE COUNTY COUNCIL

By:

  
Karl B. Ward, Chairman

ATTEST:

By:

  
Jill N. Zollinger, County Clerk / Auditor



## EXHIBIT A

### Cache County Corporation Personnel Policy and Procedure Manual SECTION IX - EMPLOYEE BENEFITS

#### A. Holidays

...

3. Full-time public safety employees, ~~and~~ animal control officers and public employees who are working as booking clerks ~~working~~ for the County Sheriff accrue 4 hours of Special Leave each pay period, instead of receiving a paid holiday, and they may be required to work on holidays according to their normal work schedule.
  - a. Special Leave may be used the same as personal leave time, except that all hours must be used in the year earned and no balance may be carried forward at the end of the calendar year.
  - b. An employee's balance of Special Leave may be reduced to a negative balance, but the employee must have a Personal Leave balance equal to the negative amount and may not carry a balance lower than a negative 48 hours. Negative balances remaining at the end of the year will be offset to personal leave time.
  - c. Special Leave may not be used to exceed 80 hours in a bi-weekly shift.

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

**ATTACHMENT 5**

CACHE COUNTY, UTAH  
RESOLUTION No. 2020-15

**RESOLUTION APPROVING THE FILING OF A CROSS-APPEAL  
TO PACIFICORP'S APPEAL OF THE CENTRAL ASSESSMENT  
OF ITS PROPERTY FOR THE YEAR 2020**

WHEREAS, Utah Code Ann. § 59-2-1007 allows a county to object to an assessment and request a hearing with the Utah State Tax Commission ("cross-appeal") within sixty days from when an owner of a centrally assessed property objects and requests a hearing ("appeal"); and

WHEREAS, PacifiCorp, a property owner with centrally assessed property in Cache County, has filed an appeal with the Utah State Tax Commission contesting its 2020 assessment: and

WHEREAS, it is in the best interest of the County that it file a cross-appeal so that the County can fully participate in the proceedings initiated by PacifiCorp, including any subsequent appeals to the District Court or Utah Supreme Court arising from such proceedings, with the purpose to protect the County's financial interests and the equality of the tax burdens of taxpayers within its jurisdiction.

NOW, THEREFORE, the CACHE COUNTY COUNCIL resolves as follows:

1. That a cross-appeal should be filed by legal counsel and pursued in response to the appeal initiated by PacifiCorp.
2. That the County Council direct the prosecution of the cross-appeal under the advice of legal counsel.

RESOLVED this 14<sup>th</sup> day of July 2020.

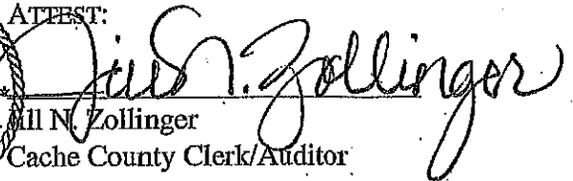
CACHE COUNTY COUNCIL



Karl B. Ward, Chair  
Cache County Council



ATTEST:



Jill N. Zollinger  
Cache County Clerk/Auditor

**CACHE COUNTY COUNCIL MEETING  
JULY 14, 2020**

**ATTACHMENT 6**



Cache County Development Services -- Logan, Utah  
**CACHE VALLEY ECONOMIC DEVELOPMENT STRATEGY  
AND STRATEGIC PLAN**

PREPARED BY:  
LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.  
JANUARY 2020



Photo Courtesy Cache Valley Visitors Bureau

  
**LEWIS YOUNG  
ROBERTSON & BURNINGHAM, INC.**

GATEWAY PLAZA BUILDING - 41 N. RIO GRANDE, STE 101 - SALT LAKE CITY, UT 84101  
(P) 801-596-0700 - (TF) 800-581-1100 - (F) 801-596-2800 - [WWW.LEWISYOUNG.COM](http://WWW.LEWISYOUNG.COM)

# TABLE OF CONTENTS

<b>Executive Summary</b> .....	<b>2</b>
<b>SECTION 1: Purpose, Overview and Approach</b> .....	<b>4</b>
<b>SECTION 2: Community Assessment</b> .....	<b>6</b>
<b>SECTION 3: SWOT Analysis</b> .....	<b>13</b>
<b>SECTION 4: Assessment of Organizational Framework</b> .....	<b>20</b>
<b>SECTION 5: Incentive Programs</b> .....	<b>24</b>
<b>SECTION 6: Tourism and Marketing Analysis</b> .....	<b>34</b>
<b>SECTION 7: Infrastructure Analysis</b> .....	<b>36</b>
<b>SECTION 8: Land Use Analysis</b> .....	<b>39</b>
<b>SECTION 9: Workforce Analysis</b> .....	<b>44</b>
<b>SECTION 10: Implementation Plan</b> .....	<b>54</b>

## EXECUTIVE SUMMARY

The Logan, UT-ID Metropolitan Statistical Area or **Cache Valley** is nestled between the majestic Wellsville and the Bear River mountain ranges in northeastern Utah and extends into southeastern Idaho, including Franklin County. The Cache County seat, Logan City, boasts Utah State University and access to numerous outdoor recreation activities, as well as a significant arts and cultural community. Overall, the Cache County economy is healthy and growing. Cache County has the lowest unemployment rate in the State of Utah. Key indicators including job growth and population growth are both strong and near the top of Utah's county averages.

Foundational elements for designing and creating an Economic Development Strategic Plan (the "Plan") for the Cache Valley economic region include: 1) a community assessment; 2) a comprehensive strengths, weaknesses, opportunities and threats (SWOT) analysis; 3) an analysis of primary economic growth factors including incentives, tourism, infrastructure, land use and workforce; 4) an organizational framework for the Cache Valley Economic Development Alliance ("CVEDA"); and 5) an implementation plan for the recommendations and initiatives discussed herein. The effectiveness of the implementation phase will be dependent upon stakeholder buy-in and input throughout the process.

It is important to recognize and understand that the Cache Valley economic region is a subset to the macroeconomics of the Wasatch Front and will continue to be a lagging microeconomic subset to the Wasatch Front. The prosperity in nearby regions in terms of employment, work-force dynamics, cost of operating businesses, and economic opportunities will be benefitted by the broader macroeconomic area. Alignment with this macroeconomic area will be important to maintain relevance and opportunities. Economic prosperity of a region is critical to long-term sustainability of infrastructure and quality of life factors.

The following are primary objectives of this Economic Development Strategic Plan:

-  Identify the unique challenges and opportunities facing local governments and businesses operating within the geographical boundaries of Cache Valley
-  Provide a vision for the Cache Valley Economic Development Alliance's ("CVEDA") role in enhancing, promoting and encouraging economic development within the region
-  Outline strategies and initiatives for implementing the economic development vision for Cache Valley

### COMMUNITY OVERVIEW

The Cache Valley population is projected to grow to 222,000 by 2050, which is a 53 percent increase over the current population. Cache County has a young vibrant population with 15 percent of the population in the age range of 20-24. This population segment is anticipated to add significantly to the economic vitality of the region over the next few decades, provided employment opportunities and wages are expanded. The median average income in Cache County is \$13,000 below the State of Utah average, which continues to be a concern. This can also be viewed as a positive demographic for Cache Valley. Low wages mean lower costs associated with business development and expansion, but low wages also mean less disposable income and family-supporting sustainable wages. Cache County is highly educated with 25 percent of residents over 25 holding a bachelor's degree and 12% holding a graduate degree. These metrics exceed the total State of Utah averages. Cache Valley is home to Utah State University and Brigham Young University, which provide institutional significance throughout the region. These elements are somewhat unique to the Cache Valley region, as these institutions attract significant attention, resources and investment.

### SWOT ANALYSIS

A SWOT Analysis was conducted as part of the economic strategic planning process and helps to formulate key strengths and opportunities, as well as identify significant weaknesses and threats. The SWOT Analysis is a strategic planning tool that allows Cache Valley to examine the strengths, weaknesses, opportunities and threats ("SWOT") that bolster or stifle economic development. Based on feedback from the community through the SWOT Analysis process, the top strengths and weaknesses of Cache Valley were identified as follows:

TABLE E.1: SWOT

Strengths	Weaknesses
Workforce	Coordination among County, cities and businesses
Utah State University	Geographic Isolation

Logan-Cache Airport	Workforce Retention
Operational Costs ( <i>costs of doing business</i> )	Workforce Expansion
Community, Arts & Recreation	Competing Development Vision
Developable Land	Air Quality
Agricultural Industry	

### CACHE VALLEY ECONOMIC DEVELOPMENT ALLIANCE FRAMEWORK

In order to increase the scope, funding and activities of Cache Valley Economic Development Alliance (“CVEDA”), this strategic plan proposes the following structural changes:

- Hire a regional executive director and associated staff
- Establish a budget of \$300,000-\$500,000
  - Seek seed funding through Cache County
  - Collect ongoing membership dues from private/city members (rates based on population and size of entity)
  - Contract with Cache County for ongoing funding

The role of CVEDA under this restructure would include the following tasks:

- Provide the region with resources and tools for economic development
- Develop a Comprehensive Economic Development Toolbox with emphasis on land use planning, tax increment financing and other public financing tools
- Develop a Finance Committee within CVEDA to address access to capital markets and ability to finance projects
- Implement an education platform to provide tutoring and advice to local governments, businesses, educational and institutional entities in terms of using the Economic Development Toolbox
- Determine a set of metrics by which to measure the success of economic development initiatives
- Continue association with Cache Valley Chamber as member
- Respond to RFIs, continue recruitment efforts, maintain association with EDCUtah, GOED
- Hold an Annual Conference including site tours, industry showcasing events, etc.
- Participation in state and national economic development conferences/meetings

### IMPLEMENTATION PLAN

The Implementation Plan is the culmination of data gathering; industry, community and government input and strategic planning. The Implementation Plan considers strategic initiatives for Cache Valley from a primary market standpoint, as well as its subset to the macroeconomics of the Wasatch Front. The strategic initiatives build upon one another with a restructure of the CVEDA being foundational to the success of the Plan. Each of the initiatives outlined below are aimed to address weaknesses and threats identified in the SWOT Analysis and are explored in greater detail in **Section 10**.

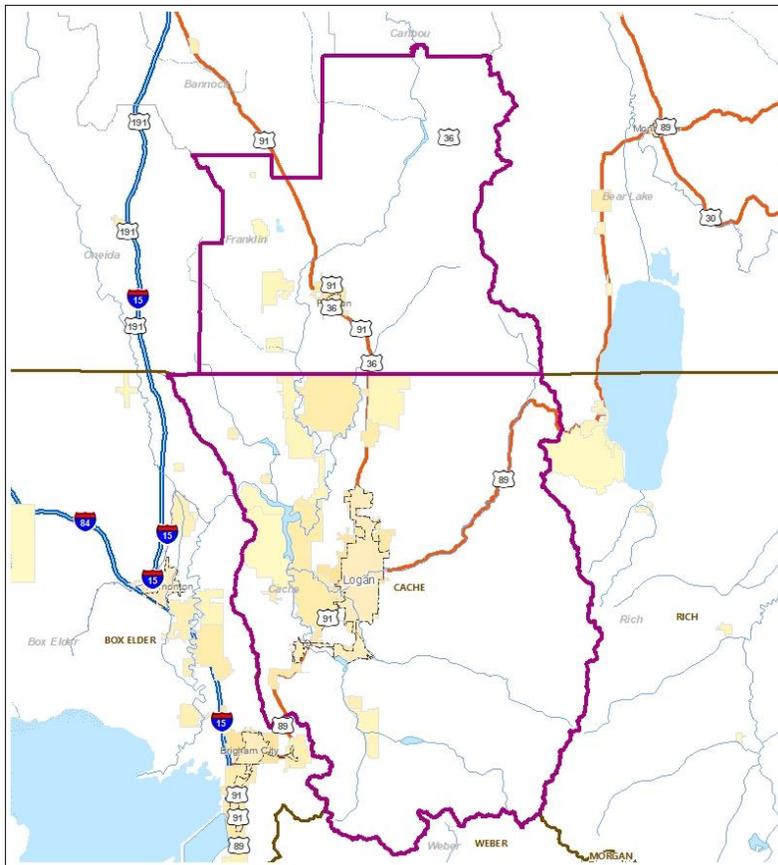
-  CVEDA Reorganization
-  Coordination among County, Cities and Businesses
-  Economic Development Toolbox
-  Community, Arts & Recreation Contribution
-  Geographic Isolation Mitigation
-  Workforce Retention & Expansion
-  Development Vision Alignment

## SECTION 1: PURPOSE, OVERVIEW AND APPROACH

This Economic Development Strategic Plan (the “Plan”), commissioned by Cache County, Utah (“Cache County”), is intended to provide a broader perspective into the unique challenges facing economic development within the Logan, UT-ID Metropolitan Statistical Area, or commonly referred to as the Cache Valley economic region, which includes Cache County and Franklin County, Idaho (hereafter referred to as “Cache Valley”). Cache Valley is located approximately 70 miles north of Salt Lake City and has an estimated population of 138,000 residents. There are 18 municipalities within Cache Valley. The most populous city is Logan, Utah, which is the cultural, institutional, educational and economic hub of the region.

Several stakeholders were involved in the collaboration and completion of this Plan including representatives from Cache and Franklin Counties, representatives from cities throughout Cache Valley, the Logan Downtown Business Alliance, the Cache Valley Chamber of Commerce, the Bear River Association of Governments, the Cache Metropolitan Planning Organization, representatives from Utah State University and Bridgerland Technical College, representatives from private business industries, arts and cultural outlets, local schools and numerous residents from the Cache Valley community.

FIGURE 1.1: CACHE VALLEY ENCOMPASSING UTAH AND IDAHO



Cache Valley has an above average healthy, growing and vibrant economy, as evidenced by low unemployment rates, gross economic output, and job growth and creation. There are, however, a host of challenges that face Cache Valley that are creating barriers to further enhancement of economic output and vitality. In order to address the unique challenges facing Cache Valley, Lewis Young Robertson & Burningham, Inc. (“LYRB”) focused, in part, on validating what constitutes the Cache Valley economic region.

Based on the employment factors, concentration of population, jobs and consumer spending patterns, and other economic metrics it is clear to see that the primary economic region is broader than Cache County and is reliant to some degree on southeastern Idaho, primarily Franklin County, Idaho. This conclusion is enhanced by the significance of regional transportation components, higher education and institutional presence and availability of goods and services, only available in a traditional “regional” location. This primary market is further affected by a secondary market area which extends beyond Cache Valley and includes Box Elder, Weber, Davis

and Salt Lake Counties, and has an obvious reach into smaller, rural counties located in close proximity (Rich and Morgan Counties).

It is important to recognize and understand that the Cache Valley economic region is a subset to the macroeconomics of the Wasatch Front and will continue to be a lagging microeconomic subset to the Wasatch Front. The prosperity in nearby regions in terms of employment, work-force dynamics, cost of operating businesses, and economic opportunities will be benefitted by the broader macroeconomic area. Alignment with this macroeconomic area will be important to maintain relevance and opportunities. Economic prosperity of a region is critical to long-term sustainability of infrastructure and quality of life factors.

The following are the primary objectives of the Plan:

-  Identify the unique challenges and opportunities facing local governments and businesses operating within the geographical boundaries of Cache Valley
-  Provide a vision for the Cache Valley Economic Development Alliance's ("CVEDA") role in enhancing, promoting and encouraging economic development within the region
-  Outline strategies and initiatives for implementing the economic development vision for Cache Valley

## UNIQUE CHALLENGES AND OPPORTUNITIES FOR CACHE VALLEY

LYRB used several methodologies and tools to ascertain and better understand the challenges and opportunities facing economic development within Cache Valley. The most significant method and process used by LYRB for discovery involved a strengths, weaknesses, opportunities and threats or SWOT Analysis. Insights gathered from over 40 community residents and leaders highlighted many of the strengths and weaknesses of Cache Valley, as well as opportunities for capitalizing on critical infrastructure concerns, land use considerations, workforce threats and opportunities to focus on key industry clusters. This Plan will discuss specific action items to address the strengths, weaknesses, opportunities and threats for Cache Valley.

A critical goal of this planning initiative was to create a greater vision for CVEDA's role in economic development. This vision includes not only collaborating and networking with government and community leaders and private sector representatives but also taking an active role in the promotion and execution of economic development in Cache Valley through a collective vision. Further, this plan seeks to bring together insights from existing assessments and analyses including the Cache County Plan, Franklin County Plan, Bear River Comprehensive Economic Development Strategy, the EDCUtah Profile and Community Strategic Assessment, the South Valley Corridor Development Plan, Cache County Resource Management Plan and the Envision Cache Valley study.

Throughout the development process for this Plan, benchmarking was used to compare Cache Valley to other similar regions in terms of size, demographics, geographic location/isolation, presence of a university and other factors to determine best practices and recommendations for addressing economic development initiatives. The primary deliverable of this Plan is the Implementation Plan element found in **Section 10**, which identifies key goals and objectives for economic success within the region and steps to take for public and private sectors to develop policy and resources to meet the goals and objectives of Cache Valley. This includes recommendations for the organizational framework for CVEDA and a Toolbox for economic development initiatives.

## SECTION 2: COMMUNITY ASSESSMENT

The Logan, UT-ID Metropolitan Statistical Area or Cache Valley is nestled between the majestic Wellsville and the Bear River mountain ranges in northeastern Utah and extends into southeastern Idaho, including Franklin County. The Cache County seat, Logan City, boasts Utah State University and access to numerous outdoor recreation activities. Overall, the Cache County economy is healthy and growing. Cache County has the lowest unemployment rate in the State of Utah. Key indicators including job growth and population growth are both strong and near the top of Utah’s county averages. Franklin County offers a desirable rural lifestyle and affordable housing making it a draw for new residents. Preston, Idaho, the Franklin County seat, is a trade center for Franklin County. Similar to Cache County, Franklin County has experienced an increase in its labor force with a low unemployment rate.

Cache Valley provides access to the Wasatch Cache National Forest and opportunities for a variety of recreational activities including hiking, rock climbing, birdwatching, mountain biking, skiing, and snowmobiling. Cache County’s performing arts have gained the region the reputation of Utah’s Heart of the Arts, with three historic theaters in one block, world renowned opera, Broadway and touring productions. Franklin County’s primary industry is agriculture with important contributions from manufacturing, retail trade and services. Cache County’s primary industries include manufacturing and education services.

### KEY FINDINGS

- ☞ **Population Growth:** The Cache Valley population is projected to grow to 222,000 by 2050, which is a 53 percent increase over current numbers. Cache Valley will continue with high growth characteristics but will achieve a sustainable level.
- ☞ **Young Vibrant Population:** Cache County has a young vibrant population with 15 percent of the population in the age range of 20-24. This population segment is anticipated to add significantly to the economic vitality of the region over the next few decades.
- ☞ **Lower Income Levels:** The median average income in Cache County is \$13,000 below the State of Utah average. This is both a positive and negative demographic for Cache Valley. Low wages mean lower costs associated with business development and expansion, but low wages also mean less disposable income and family-supporting sustainable wages.
- ☞ **Highly Educated Population:** Cache County is highly educated with 25 percent of residents over 25 holding a bachelor’s degree and 12 percent holding a graduate degree. These metrics exceed the total State of Utah averages.
- ☞ **Institutional Presence and Vitality:** Cache Valley is home to Utah State University and Brigidlerland Technical College, which provide institutional significance throughout the region. These elements are somewhat unique to the Cache Valley region, as these institutions attract significant attention, resources, and investment.

## DEMOGRAPHICS

### HISTORIC POPULATION

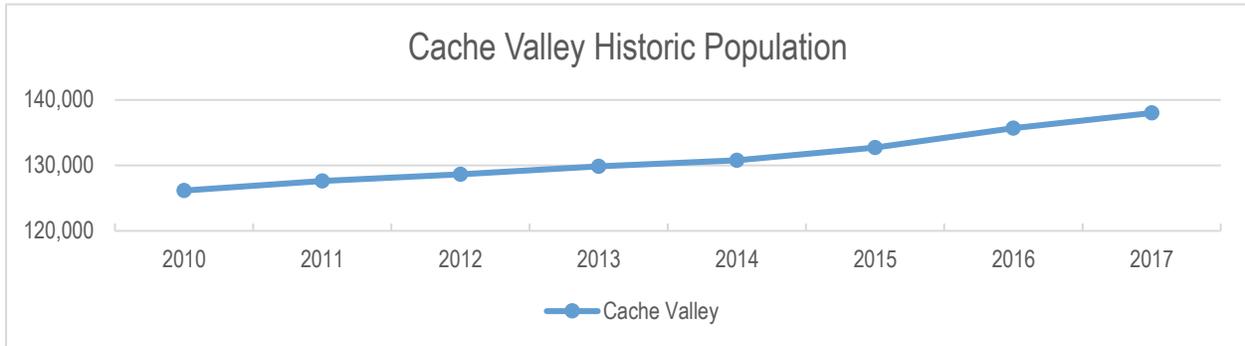
The population of Cache Valley grew 9.4 percent from 2010 to 2017 with an average annual growth rate (“AAGR”) of 1.29 percent. The greatest absolute change for both Cache and Franklin Counties took place between 2015 and 2017 with 4,690 and 594 new residents respectively. Cache County accounted for 90.6 percent of the growth in Cache Valley between 2016 and 2017 with 9.4 percent attributed to Franklin County. Between 2016 and 2017, Cache County’s absolute increase in population was 2,096 or 3.6 percent of the State of Utah’s total increase. Cache County’s growth was surpassed by Tooele, Weber, Davis, Washington, Salt Lake and Utah Counties which account for 87.4 percent of the State of Utah growth. With a historical AAGR of 1.29 percent and availability of land, resources and regional economics, Cache Valley is predicted to continue this growth pattern and most likely accelerate population growth at a sustainable pace for the next two plus decades.

TABLE 2.1: HISTORIC CACHE VALLEY POPULATION 2010-2017

	2010	2011	2012	2013	2014	2015	2016	2017	AAGR
Cache Valley	126,156	127,619	128,656	129,843	130,784	132,718	135,689	138,002	1.29%
Franklin County, ID	12,781	12,809	12,798	12,800	12,917	12,970	13,347	13,564	0.85%
Cache County, UT	113,375	114,810	115,858	117,043	117,867	119,748	122,342	124,438	1.34%

Source: Metropolitan and Micropolitan Statistical Area Population and Estimated Components of Change: April 1, 2010 to July 1, 2017 (CBSA-EST2017-alldata)

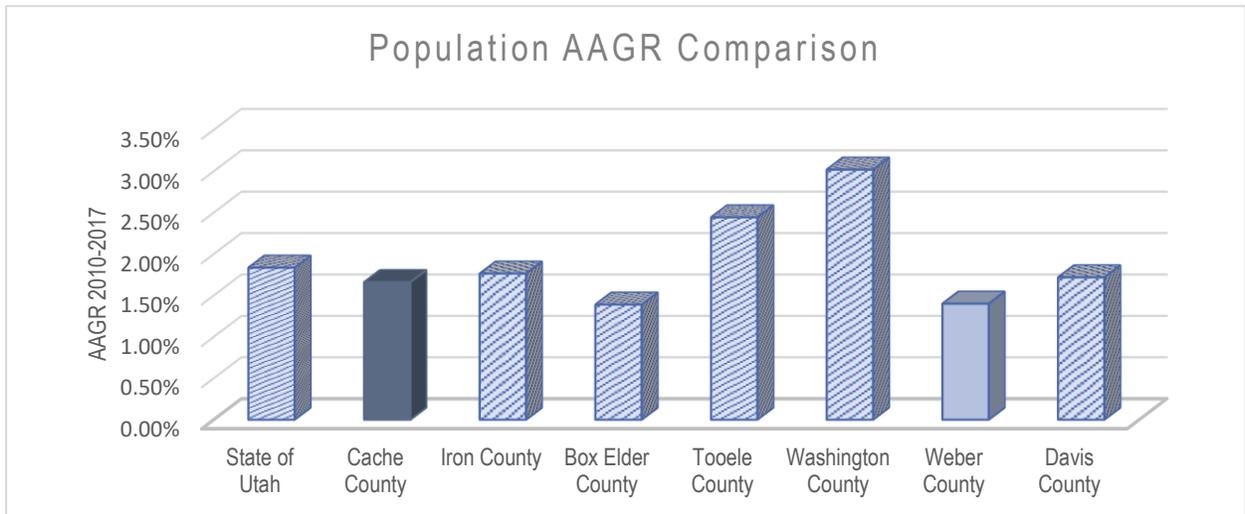
FIGURE 2.1: CACHE VALLEY HISTORIC POPULATION



Source: Metropolitan and Micropolitan Statistical Area Population and Estimated Components of Change: April 1, 2010 to July 1, 2017 (CBSA-EST2017-alldata)

The Kem C. Gardner Institute at the University of Utah completed state-wide county projections in 2018. The projections estimate Cache County’s 2019 population at 131,418. These projections result in an AAGR of 1.66 percent from 2010-2020 and an AAGR of 1.74 percent from 2020-2030. A comparison of similarly sized and neighboring counties including Iron, Box Elder, Tooele, Washington, Weber and Davis Counties, showed Cache County’s growth behind Washington, Tooele, Iron and Davis Counties. The State of Utah projected AAGR between 2010-2020 is 1.84 percent which is slightly higher than Cache County’s AAGR. The AAGR for Cache County from 2010-2020 is the fourth highest behind Iron, Tooele, Washington and Davis Counties. An analysis of absolute population shows the State of Utah increased by 493,112 people from 2010 through 2019.

FIGURE 2.2: HISTORIC CACHE COUNTY POPULATION COMPARISON



Source: Kem C Gardner Population Projections

### POPULATION PROJECTIONS

Based on the projections outlined by the Kem C. Gardner Institute, the population of Cache County is projected to increase to 204,114 by 2050 as shown in **Table 2.2**. Assuming a historic AAGR of 0.85 percent, Franklin County’s population is projected to increase to 17,952 by 2050 with a total population projection of 222,000 in Cache Valley by 2050. Population growth is an important metric for predicting continued and sustained economic growth within a region. Cache Valley, with its continued population growth, is poised to continue to be an important area for economic expansion and growth.

TABLE 2.2: CACHE VALLEY POPULATION PROJECTION

	2019	2020	2025	2030	2035	2040	2045	2050
Cache Valley	145,214	147,515	160,181	173,962	187,044	201,126	211,337	222,067
Franklin County, ID	13,796	13,914	14,518	15,148	15,805	16,491	17,206	17,952
Cache County, UT	131,418	133,601	145,663	158,815	171,239	184,635	194,131	204,114

Source: Metropolitan and Micropolitan Statistical Area Population and Estimated Components of Change: April 1, 2010 to July 1, 2017 (CBSA-EST2017-alldata) and LYRB

### AGE DISTRIBUTION

The age distribution of Cache County residents is weighted heavily towards the younger generations. Of the total residents, 50 percent are between 0 and 24. Residents ages 20 to 24 represent 15 percent of the total population. Proximity to the Utah State University plays a significant role in this distribution. Residents ages 55 to 85 represent only 16 percent of the total population. The age distribution of Franklin County is also weighted towards the younger generation, although the distribution is slightly less pronounced. Residents ages 0-24 represent 42 percent of the population while 24 percent is between the ages of 55 and 85. The median age in Cache County is 25.5 and the median age in Franklin County is 31.5. The younger population segment within the Cache Valley region, particularly in Cache County, is a positive demographic for further enhanced economic development expansion. Specifically, the age group between 20-24 are envisioned to contribute significantly to the incubation, creation and development of business-commerce within the region – to the extent this population segment can be retained within the region and not lost to other areas and opportunities.

FIGURE 2.3: CACHE COUNTY AGE

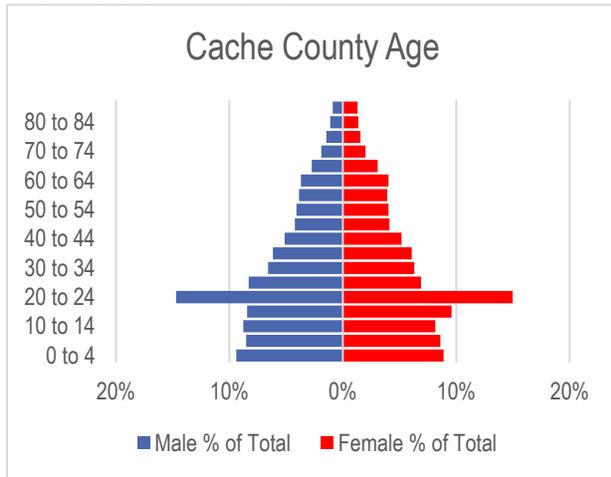
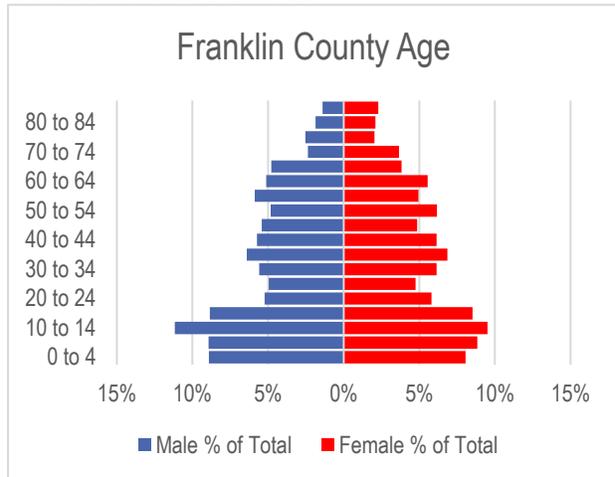


FIGURE 2.4: FRANKLIN COUNTY AGE



Age and Sex 2013-2017 American Community Survey 5-Year Estimates

### HOUSEHOLDS

The total number of households in Cache County is 39,998. Of the total housing units, 71 percent are single family and 29 percent are multi-family as shown in **Figure 2.5**. The total vacancy rate is 5 percent or 3,169 housing units. The average household size is 3.19 and the average family size is 3.63. Franklin County has 4,726 housing units, 91 percent of which are single family units while only 9 percent are multi-family units. The average household size in Franklin County is 3.05 and the average family size is 3.46.

FIGURE 2.5: CACHE COUNTY HOUSING MIX

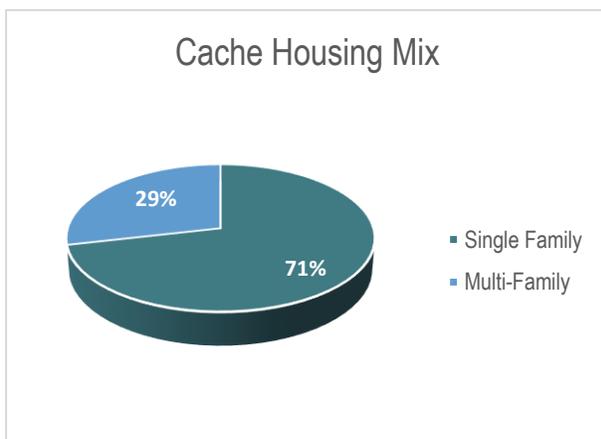
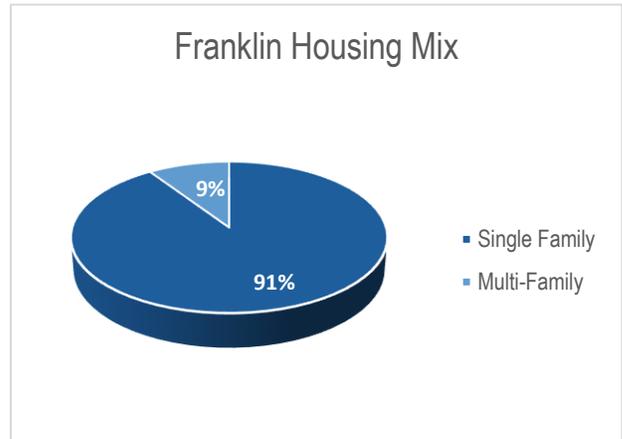


FIGURE 2.6: FRANKLIN COUNTY HOUSING MIX



Source: ACS 2013-2017 5-Year Estimate, Table DP04

## RESIDENTIAL BUILDING PERMITS

The total number of building permits in Cache County was up 74 percent from 2016 to 2017 with 1,097 permits in 2017. From 2010-2016, Cache County had an average of 551 building permits. In 2017, the greatest number of permits were issued in the cities of Hyrum, Logan, North Logan, and Smithfield. Since 2010, the following cities have issued an average of 30 or more building permits per year: Hyde Park, Hyrum, Logan, Nibley, North Logan, Smithfield and the unincorporated county as shown in **Table 2.3**. Availability of land for development is another important demographic for economic prosperity. As highlighted by the Cache County building permit activity, growth in residential and commercial activity appears to be sustainable and positive.

TABLE 2.3: CACHE COUNTY HISTORIC BUILDING PERMITS

	2010	2011	2012	2013	2014	2015	2016	2017	Average
Amalga	1	1	1	-	1	1	2	0	1
Clarkston	-	-	-	-	-	-	0	0	0
Cornish	-	-	1	-	1	-	1	0	0
Hyde Park	32	33	38	37	21	30	29	43	33
Hyrum	35	23	12	13	17	46	75	130	44
Lewiston	-	-	1	1	2	7	1	0	2
Logan	295	86	155	102	272	153	137	353	194
Mendon	-	-	-	6	1	7	3	9	3
Millville	7	6	1	7	6	4	21	14	8
Newton	-	2	1	1	-	3	2	3	2
Nibley	57	36	49	53	53	39	28	27	43
North Logan	26	63	136	74	79	98	100	198	97
Paradise	3	1	-	5	-	5	9	2	3
Providence	14	12	8	30	15	25	27	35	21
Richmond	8	3	5	7	13	11	17	26	11
River Heights	10	5	-	7	12	15	14	18	10
Smithfield	104	98	86	68	53	81	100	164	94
Trenton	1	-	-	1	1	2	1	2	1
Wellsville	18	13	12	13	14	13	19	14	15
Other Cache Co	27	20	33	55	36	35	43	59	39
<b>Total</b>	<b>638</b>	<b>402</b>	<b>539</b>	<b>480</b>	<b>597</b>	<b>575</b>	<b>629</b>	<b>1,097</b>	

Source: Ivory-Boyer Construction Report and Database

Franklin County has averaged 47 building permits per year since 2010 with an uptick in building from 2015 through 2017.

TABLE 2.4: FRANKLIN COUNTY HISTORIC BUILDING PERMITS

	2010	2011	2012	2013	2014	2015	2016	2017	Average
Franklin County	52	34	37	30	35	52	60	75	47

Source: U.S. Census Bureau, Building Permits Survey

## INCOME

The Cache County median household income grew at an AAGR of 2.17 percent from \$47,367 in 2010 to \$55,036 in 2017 as shown in **Table 2.5**. Cache County's median household income is the second lowest of the comparison Utah counties and \$13,359 less than the State median in 2017 of \$68,395. Franklin County's median income in 2017 was slightly lower than Cache County at \$51,583. The average weekly wage in Cache County in 2018 was \$717, which was \$194 less than the State of Utah's monthly wage. Franklin County's weekly wage was \$584 in 2018 which is \$221 less than the State of Idaho average. Income in Cache Valley may be influenced by a number of factors including cost of living, student employment, high numbers of low wage jobs, etc. Income is both a weakness in terms of buying power, and a strength in terms of business inputs. There is currently room to grow income levels within the Cache Valley which could significantly increase overall gross economic product.

Lower income levels can be both an economic benefit to the region but can also serve as an impediment to economic prosperity. Lower wages for employees often result in lower costs for business incubation, development and creation. Whereas, lower wages are also a negative in attracting and retaining qualified and skilled labor. The ideal would be access to low-wage laborers for certain types of sector development with the ability to attract highly trained and skilled work force in other sectors. Ultimately, the highly

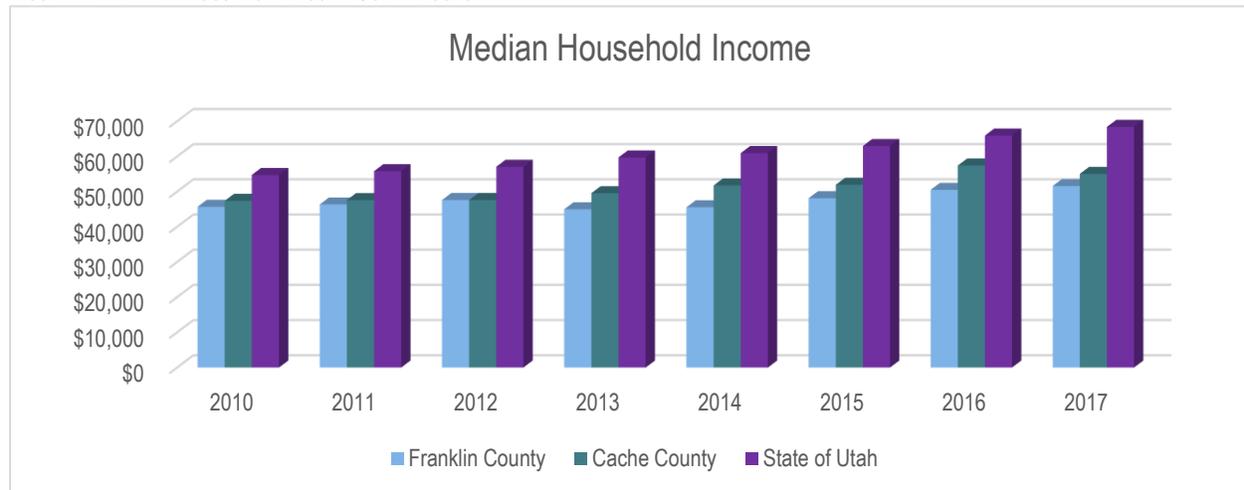
trained work force positions lead to greater economic prosperity and opportunities. It should be a strategic goal for the Cache Valley region to emphasize and focus on increasing median income levels throughout the region.

TABLE 2.5: MEDIAN HOUSEHOLD INCOME COMPARISONS

	2010	2011	2012	2013	2014	2015	2016	2017	AAGR
Iron County	\$39,980	\$41,094	\$41,804	\$43,439	\$43,615	\$45,118	\$45,581	\$48,168	2.70%
Franklin County	\$45,682	\$46,344	\$47,598	\$44,962	\$45,542	\$48,133	\$50,500	\$51,583	1.75%
<b>Cache County</b>	<b>\$47,367</b>	<b>\$47,589</b>	<b>\$47,609</b>	<b>\$49,556</b>	<b>\$51,735</b>	<b>\$51,951</b>	<b>\$57,422</b>	<b>\$55,036</b>	<b>2.17%</b>
Washington County	\$48,247	\$46,001	\$45,305	\$50,378	\$50,169	\$54,398	\$54,876	\$55,518	2.03%
Uintah County	\$54,090	\$58,936	\$60,419	\$62,028	\$65,489	\$67,561	\$64,184	\$57,355	0.84%
Weber County	\$53,612	\$52,183	\$54,169	\$54,055	\$59,293	\$58,786	\$62,768	\$62,937	2.32%
Box Elder County	\$55,534	\$51,558	\$53,830	\$60,372	\$56,313	\$58,380	\$57,875	\$63,624	1.96%
State of Utah	\$54,740	\$55,802	\$57,067	\$59,715	\$60,943	\$62,961	\$65,931	\$68,395	3.23%
Tooele County	\$60,541	\$61,719	\$61,927	\$59,400	\$64,193	\$67,938	\$64,675	\$72,198	2.55%

Source: Utah Department of Workforce Services and US Census Factfinder

FIGURE 2.7: MEDIAN HOUSEHOLD INCOME COMPARISONS



Source: Utah Department of Workforce Services and US Census Factfinder

## EDUCATION ATTAINMENT

A primary strength of Cache County is its young educated workforce. Twenty-five percent of the population over 25 years of age hold a bachelor's degree and 12 percent hold a graduate or professional degree. The State of Utah average is slightly lower at 22 percent and 11 percent respectively. Franklin County is considerably lower with 14 percent of residents over 25 years of age holding a bachelor's degree and 6 percent holding a graduate degree. Among comparable Utah counties based on their proximity and size, Cache County has a higher percentage of bachelor's and graduate degrees than its peer counties as shown in **Table 2.6**. Unfortunately, if those who are highly educated and trained do not have opportunities to apply these skills, or do not have the opportunities to earn the wages commensurate with this training, they will look to other markets to meet their objectives. Specific business sectors provide higher-paying and sustainable employment opportunities and needs.

Another key strategic initiative for Cache Valley is to align the educational and institutional framework with the business sectors that rely upon and use these educational resources. An effort to retain this talented education pool before they leave the marketplace will be critical for sustaining economic growth within Cache Valley.

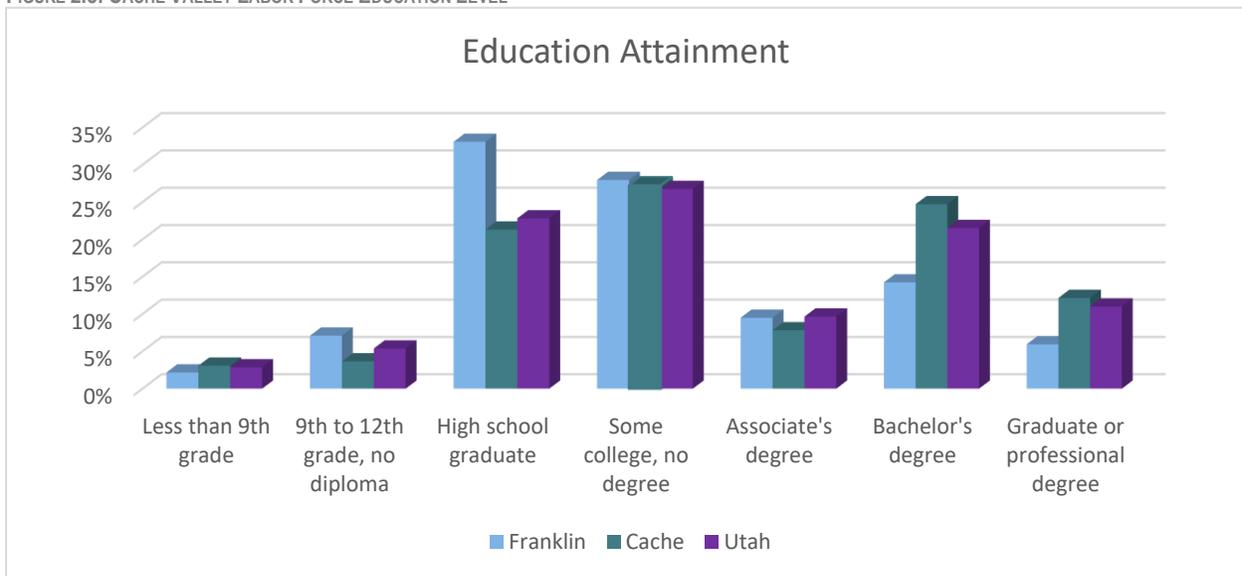
TABLE 2.6: EDUCATION ATTAINMENT

	Franklin County	Cache County	State of Utah	Iron County	Box Elder County	Tooele County	Washington County	Weber County	Uintah County
Less than 9th grade	2%	3%	3%	2%	2%	2%	3%	4%	3%

	Franklin County	Cache County	State of Utah	Iron County	Box Elder County	Tooele County	Washington County	Weber County	Uintah County
9th-12th grade, no diploma	7%	4%	5%	5%	5%	6%	5%	6%	11%
High school graduate	33%	21%	23%	25%	31%	30%	23%	29%	35%
Some college, no degree	28%	27%	27%	31%	30%	29%	29%	28%	29%
Associate's degree	10%	8%	10%	8%	10%	10%	12%	9%	7%
Bachelor's degree	14%	25%	22%	20%	16%	17%	18%	16%	10%
Graduate	6%	12%	11%	9%	7%	6%	11%	8%	4%

Source: US Census Factfinder

FIGURE 2.8: CACHE VALLEY LABOR FORCE EDUCATION LEVEL



Source: US Census Factfinder

## MAJOR COLLEGES AND UNIVERSITIES

### Utah State University

Utah State University was founded in 1888. The University is home to 8 colleges including Agriculture and Applied Sciences, Arts, Education and Human Services, Engineering, Humanities and Social Sciences, Natural Resources, Sciences, as well as the Huntsman School of Business. The University's enrollment is 27,932 including 24,880 undergraduates and 3,052 graduate students. Utah State is well known for its agriculture, education and engineering programs.

The University is recognized for its research nationally and was ranked the #5 public university in the nation in the "National Universities Rankings 2018" by *Washington Monthly*. The student population includes representation from all Utah counties, all 50 states and 78 countries globally. The University is respected locally and nationally as for its intellectual and technological leadership.

The Space Dynamics Lab, located in the USU Innovation Campus, is one of the top companies in Utah to work for. More than 700 employees and 200 new engineering hires who relocated in Cache Valley can attest to the quality of employment. The Space Dynamics Lab has contracts with DOD and NASA and experience in over 450 space missions; they are working to develop over 20 small satellites.



## Bridgerland Technical College

Bridgerland Technical College (“B-Tech”) delivers competency-based, employer-guided career and technical education to both secondary and post-secondary students. This hands-on technical education provides mastery level career skills to the student and a capable workforce supply to the employers of the Cache Valley region. The College has campus buildings in both Logan and Brigham City providing training in over 30 programs ranging in length from 100 clock-hours (one month) to 1,600 clock-hours (18 months). For an average program cost of less than \$3,500, B-Tech serves both the student and the employment community with high graduation rates (>80%), placement rates (>85%), and licensure rates (>95%).



## SECTION 3: SWOT ANALYSIS

A SWOT Analysis is a strategic planning tool that allows Cache Valley to examine the strengths, weaknesses, opportunities and threats (“SWOT”) that bolster or stifle economic development. Over the course of two days and through subsequent phone interviews, county, city, education, community, and business leaders participated in small group SWOT workshops. LYRB compiled the responses from the participants capturing feedback from over 40 community leaders. The SWOT Analysis considers both internal and external factors that affect Cache Valley and highlights both positive and negative conditions that affect the region’s ability to sustain and attract businesses and create a vibrant community.

The Cache Valley SWOT Analysis included responses to the questions outlined in **Table 3.1**

TABLE 3.1: SWOT ANALYSIS DESIGN

	POSITIVES	NEGATIVES
INTERNAL FACTORS	<p><b>STRENGTHS</b></p> <ul style="list-style-type: none"> <li>• What advantages does Cache Valley have?</li> <li>• What does Cache Valley do better than anywhere else?</li> <li>• What unique or lowest-cost resources can Cache Valley draw upon that others can't?</li> <li>• What do people in the state/cities see as your strengths?</li> <li>• What factors mean that you "get the company"?</li> </ul>	<p><b>WEAKNESSES</b></p> <ul style="list-style-type: none"> <li>• What could Cache Valley improve?</li> <li>• What should Cache Valley avoid?</li> <li>• What are people in the State/cities likely to see as the Cache Valley's weaknesses?</li> <li>• What factors cause Cache Valley to lose companies?</li> </ul>
EXTERNAL FACTORS	<p><b>OPPORTUNITIES</b></p> <ul style="list-style-type: none"> <li>• What good opportunities can you spot?</li> <li>• What interesting trends are you aware of?</li> </ul> <p>Useful opportunities can come from things such as:</p> <ul style="list-style-type: none"> <li>• Changes in technology and markets</li> <li>• Changes in government policy related to Cache Valley.</li> <li>• Changes in social patterns, population profiles, lifestyle changes</li> <li>• Local events.</li> </ul>	<p><b>THREATS</b></p> <ul style="list-style-type: none"> <li>• What obstacles does Cache Valley face?</li> <li>• What are other rural counties doing?</li> <li>• Are quality standards or specifications for your services changing?</li> <li>• Is changing technology threatening your position?</li> <li>• Could any of the Cache or Franklin County's policies or socioeconomic factors seriously threaten Cache Valley's ability to grow?</li> </ul>

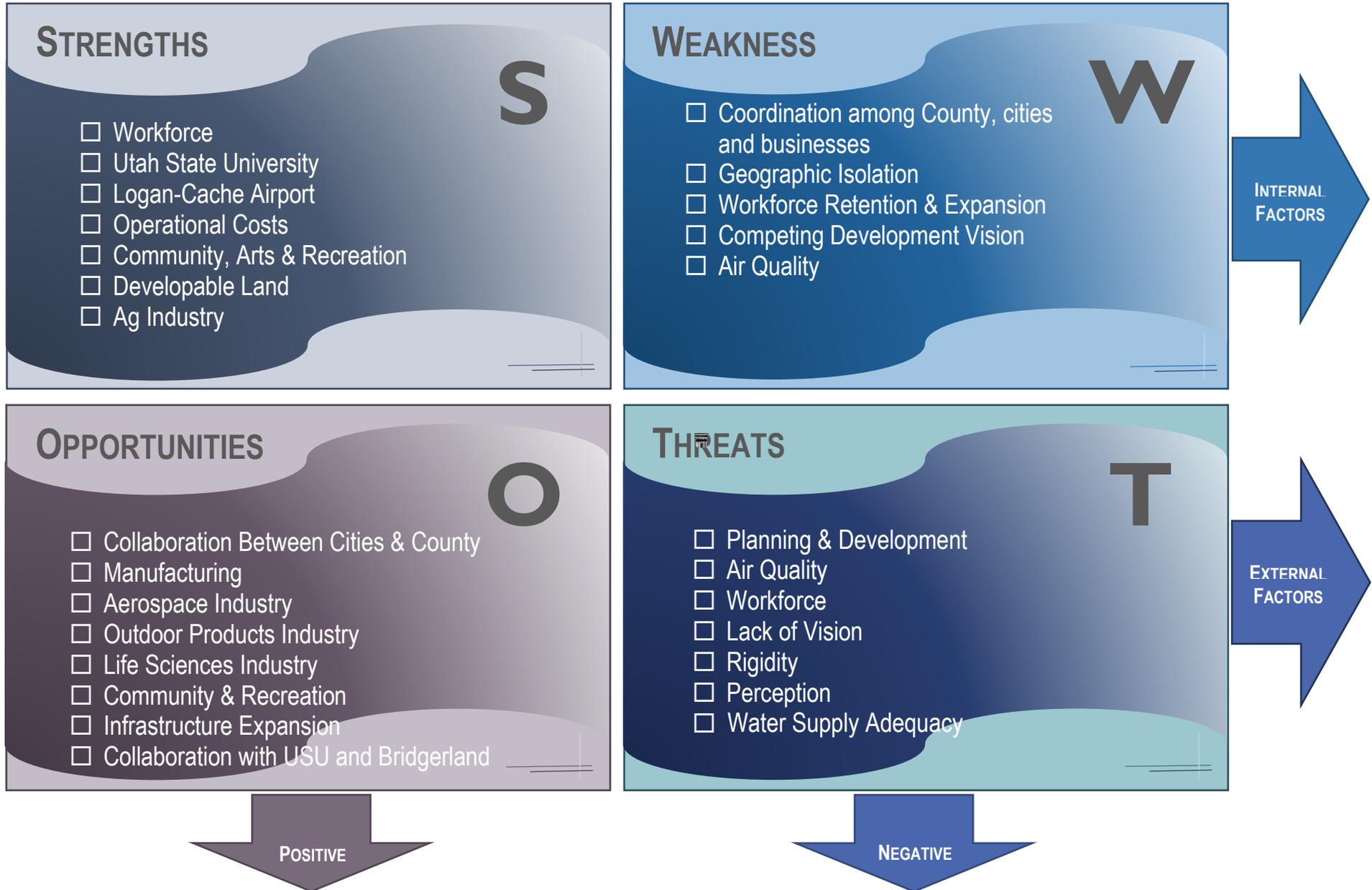
### KEY FINDINGS

Based on feedback from the community through the SWOT Analysis process, the top weaknesses of Cache Valley were identified as follows:

- ☰ 1. COORDINATION AMONG COUNTY, CITIES AND BUSINESSES
- ☰ 2. GEOGRAPHIC ISOLATION
- ☰ 3. WORKFORCE RETENTION
- ☰ 4. WORKFORCE EXPANSION
- ☰ 5. COMPETING DEVELOPMENT VISION
- ☰ 6. AIR QUALITY

The site selection process for businesses is heavily weighted on some of the critical weaknesses in Cache Valley, such as retaining a skilled workforce, transportation, and community perception. **Section 10** will address specific action items to address these weaknesses. The following pages of this section outline in detail the strengths, weaknesses, opportunities and threats identified through the SWOT analysis. It will be critical for Cache Valley to address the weaknesses identified above through strategic initiatives, programs and resources. To the extent these six factors and weaknesses continue within Cache Valley, the more likely economic expansion and prosperity will be diminished and threatened.

FIGURE 3.1: SWOT ANALYSIS SUMMARY



## SWOT AT A GLANCE

TABLE 3.2: SWOT AT A GLANCE

STRENGTHS	WEAKNESSES
<ul style="list-style-type: none"> <li>☰ <b>WORKFORCE:</b> Highly educated workforce</li> <li>☰ <b>UTAH STATE UNIVERSITY:</b> GDP contribution, innovation, industry connections, startups, technology, student consumers of goods and services, human capital for workforce (talent pool), largest employer, University as strength to rural community, community built around the University</li> <li>☰ <b>LOGAN - CACHE AIRPORT:</b> Opportunity to advance materials and aerospace manufacturing, ILS, surrounding real estate, 9,000-foot runway</li> <li>☰ <b>OPERATIONAL COSTS:</b> Competitive property tax, construction cost per SF, lease cost per SF</li> <li>☰ <b>COMMUNITY, ARTS &amp; RECREATION:</b> Safe, small, easy to navigate, performing arts, proximity to national forest, parks, refuges, recreation opportunities</li> <li>☰ <b>DEVELOPABLE LAND</b></li> <li>☰ <b>AG INDUSTRY:</b> Production, Ag tourism</li> </ul>	<ul style="list-style-type: none"> <li>☰ <b>COORDINATION AMONG COUNTY, CITIES, BUSINESSES:</b> No county economic development, TRT uses compete and do not necessarily compliment the private sector, lack of communication on how TRT is used, economic development vision</li> <li>☰ <b>GEOGRAPHIC ISOLATION:</b> Main Street traffic, no interstate, distance from Salt Lake airport, majority of traffic is from the county rather than attracting folks from outside, minimal rail spur use, insufficient volume for large scale rail transport given proximity to Salt Lake</li> <li>☰ <b>WORKFORCE RETENTION:</b> Low wages, lack of high wage job opportunities, smaller workforce, 36% of working population living in county commutes out for work, students encouraged to leave once they graduate to seek higher paying jobs than the county can offer</li> <li>☰ <b>WORKFORCE EXPANSION:</b> Companies looking to expand may not be able to find a sufficient number of workers, perception as rural, lack of tech savviness</li> <li>☰ <b>COMPETING DEVELOPMENT VISION:</b> NIMBY, small town feel, opportunities for eating, drinking, night life, preserving agricultural feel</li> <li>☰ <b>AIR QUALITY:</b> Non-attainment</li> </ul>
OPPORTUNITIES	THREATS
<ul style="list-style-type: none"> <li>☰ <b>COLLABORATION BETWEEN CITIES &amp; COUNTY:</b> Growth planning between cities, CVEDA, standard incentives, ease business processes (permitting, zoning, etc.)</li> <li>☰ <b>MANUFACTURING:</b> Land planning, site allocation</li> <li>☰ <b>AEROSPACE INDUSTRY:</b> Space Dynamics Lab, other companies in the aerospace industry</li> <li>☰ <b>OUTDOOR PRODUCTS INDUSTRY:</b> Collaboration with USU, marketing &amp; promotion</li> <li>☰ <b>LIFE SCIENCES INDUSTRY:</b> Ag tourism, ag industrial park</li> <li>☰ <b>COMMUNITY &amp; RECREATION:</b> Advertising, eco-tourism, family activities, night life for young adults, embracing the larger cultural mix (age, race, religion, etc.)</li> <li>☰ <b>INFRASTRUCTURE EXPANSION:</b> Expansion of US 89, SR 30, additional development of airport, Main Street by-pass</li> <li>☰ <b>GREATER COLLABORATION WITH USU, BRIDGERLAND:</b> Train and maintain workforce, encourage local industries</li> </ul>	<ul style="list-style-type: none"> <li>☰ <b>AIR QUALITY</b></li> <li>☰ <b>INFRASTRUCTURE:</b> Traffic, Main Street, SR 30, US 89</li> <li>☰ <b>RIGIDITY:</b> Fear of expansion, competing community values, balance between open space, ag land, residential and industrial land</li> <li>☰ <b>PERCEPTION:</b> Rural bedroom community vs high tech, aerospace, startup savvy</li> <li>☰ <b>PLANNING &amp; DEVELOPMENT:</b> Lack of county vision, growth too rapid or stagnant, cities not working with developers to encourage good projects, updating available sites for lease or purchase</li> <li>☰ <b>WORKFORCE:</b> Losing talent to higher paying jobs outside county, not enough numbers</li> <li>☰ <b>LACK OF VISION</b></li> <li>☰ <b>WATER SUPPLY ADEQUACY</b></li> </ul>

## SWOT EXPLORED

### STRENGTHS

Cache Valley boasts several strengths, one of which is a young, vibrant workforce. Fifteen percent of Cache County's population is age 20 to 24. This demographic represents a talent pipeline within the county. Population growth also correlates with workforce growth and as the Cache Valley population continues to grow, the total workforce is also expected to grow. Cache County's workforce aged population is also highly educated with higher percentages of bachelors and graduate degrees than that of the State of Utah average. While both a strength and a threat, the average wages in Cache Valley are lower than the State of Utah and comparative counties.

Utah State University has grown from a small-town college into a nationally renowned research institution which is a huge asset to Cache Valley. The University is an important economic driver contributing \$500 million to the gross domestic production in Cache County. The University has also created an incubator environment encouraging startups, new technology and important industry connection. The University also attracts conferences including the Small Satellite Conference which positively impacts Cache Valley from a marketing, innovation and tourism point of view. Additional recreation components such as the USU competitive athletic teams create a sense of place and community in Cache Valley.

The Logan-Cache Airport is an important community asset including a 9,000-foot runway, UPS service, increasing

numbers of flight plans, a pilot training program through USU and several hangars for Cessna Citation private jets. Businesses also have a competitive advantage in relationship to the operational costs (property tax, corporate income tax, construction cost per SF, and lease cost per SF) in Cache County as compared with the national average. Availability of land is also a strength throughout Cache Valley.

While Cache Valley is nestled away from the urban Wasatch Front, it attracts residents and businesses through an attractive feel laden with arts and recreation opportunities. Cache Valley prides itself on the safe, small community it showcases with the added benefits of its proximity to recreational outlets including the Uinta-Wasatch-Cache National Forest, Logan Canyon, the Wind Caves and Beaver Mountain, to name a few. The arts are a prized strength in the community and include the Cache Theatre Company, the Ellen Eccles Theater, and the Daines Concert Hall. Add to that the appeal of local events such as The Block Film and Art Festival, and numerous local restaurants. In Franklin County, the Bear River Heritage Area is gaining additional promotion as it seeks a national designation. The agriculture industry is a strength in the community both from an agritourism perspective such as the Cache Valley Gardner's Market, as well as food and livestock feed production.

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### WEAKNESSES

While united by geographic location, Cache Valley lacks coordination and a joint vision between the counties, cities, and private businesses. Cache County does not employ an economic development director but works in concert with the Cache County Chamber of Commerce. This results in the Chamber's executive director wearing a variety of hats with limited capacity to focus on specific economic development initiatives. This results in uncoordinated efforts in the unincorporated Cache County and among the incorporated cities. Franklin County is represented by the Four County Alliance of Southeastern Idaho; however, this alliance has not been collaborating with the newly formed Cache Valley Economic Development Alliance to address regional needs.

Members of the business community further identified weaknesses in the coordination of land use and private development. Developers and private businesses sighted the potential loss of businesses and being forced into bad

development by uncompromising zoning and development standards or considerations. Competing development visions exist throughout the valley with residents fighting development to keep a small-town feel (not in my backyard "NIMBY"); opportunities for eating, drinking and night life based on community traditions; and preserving agricultural land that is a staple of Cache Valley heritage. Many communities in the valley, including Preston, Idaho, are beginning to experience increased growth but haven't identified how they want to grow from their historic bedroom community. Further, lapses in coordination among private and public entities have led to competition in the usage of transient room tax, rather than cooperation.

Another weakness and limitation Cache Valley suffers from is geographic isolation. Access to I-15 from Highway 89 or 30 during winter months can be treacherous and unappealing to companies shipping their goods. Additional

transportation constraints include a congested Main Street through Logan and competing development visions for the South Corridor. Cache Valley is approximately one hour from the Salt Lake International Airport and thus competes with numerous cities and counties located along I-15 with shorter drive times. Cache County is fortunate to have a Union Pacific rail spur, although it receives minimal use, is in need of upgrades, and there is insufficient volume for large scale transportation, especially given Cache County's proximity to Salt Lake City. The valley's unique geography also creates air quality issues where winter inversions are common and may limit the type of businesses being recruited and expanded without Title V operating permits. Despite the presence of Utah State University, competitive wages along the Wasatch Front draw away much of the

talented workforce graduating from the University. Indeed, students are often encouraged to leave once they graduate to seek higher paying jobs than Cache Valley can offer. The median household income in Cache County is \$13,000 less than the State of Utah average. Compounding the employment challenge is a low unemployment rate and an overall small workforce. Cache County has the lowest unemployment rate in Utah and currently exports 36 percent of its workforce to other counties. Companies looking to expand may not be able to find a sufficient number of workers which limits the counties ability to complete for expanded industries. Cache Valley also maintains the perception of a rural community which may not appropriately showcase the degree of innovation and tech savviness which exists in the valley.

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## OPPORTUNITIES

Several opportunities exist within Cache Valley to bolster economic development. CVEDA was recently formed and has an opportunity to play a critical role in providing an environment for collaboration between Franklin and Cache Counties, the incorporated cities, as well as nonprofits and businesses around the valley. This collaboration may take the form of standardizing incentives, streamlining the businesses process including permitting, zoning, etc. Within the context of CVEDA, an opportunity exists to form a greater partnership with Utah State University and Bridgerland Technical College to ensure private sector insights and skill needs are driving curriculum development and training programs.

Cache Valley is well positioned to incorporate additional manufacturing sites. In consideration of the land use recommendations outlined in **Section 7**, the valley has available land to strategically allocate for new and existing businesses, as well as strong location quotients for the manufacturing industry. Utah State University research, the Space Dynamics Lab, and the Cache – Logan Airport all provide Cache County with opportunities to advance its aerospace industry. Opportunities also exist to take a more prominent role in the outdoor products industry space based with the new Outdoor Product Design and Development

degree at USU and the outdoor testing grounds that are Cache Valley's backyard.

Cache Valley is proud of all the community has to offer and additional opportunities exists to increase tourism and events within the community. Advertising and branding campaigns may be opportunities to tout the rural splendor of the valley while branding it as a hub for cutting edge technology and innovation. Eco- and ag-tourism provide opportunities to increase visitation without losing sight of the rural aspects that make Cache Valley home to so many residents. Community leaders and residents also cited additional opportunities to embrace the growing cultural diversity in the valley and working to find a balance of maintaining a wholesome family environment and adding tasteful night life activities, in addition to the arts, for young adults, recent recruits and facilities that will appeal to companies looking to locate to the valley. As Cache Valley grows, there are several opportunities to expand the existing infrastructure, take a stance on development standards as they relate to sensitive areas including the South Corridor, and work with local planning organizations including the Cache MPO to address main street traffic in a means that is practical and sustainable.

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## THREATS

Through the SWOT analysis process, several of the elements discussed were applicable to multiple categories. This observation was particularly true in the evaluation of the threats. The threats to economic development include air quality, both from the perspective of being unattractive to individuals looking to move to the valley, as well as a threat

from industries with excessive pollutants wanting to bring industry to the valley. Likewise, transportation infrastructure threats, including a congested main street and widening needs for SR 30 and US 89 may detract from the otherwise bountiful economic development opportunities in the region.

Additional threats come in the form of opinion and fear of change. Cache Valley is growing and expanding. Rigid thinking may lead to poorly planned, forced development rather than well thought out clustering and practical commercial land utilization. This is true for balancing agricultural lands with residential and commercial development. Lack of vision is likewise a threat. Cache Valley must strategically address how it will brand itself—at the intersection of a rural bedroom community to innovative

startup incubator and tech savvy manufacturing center. Without a clear vision, the valley runs the risk of losing a competitive edge in the RFI process for recruiting new development, as well as retaining existing businesses. Based on the low unemployment rate, a threat exists to fill jobs. This threat may be mitigated by adding higher wage jobs to the area to attract additional labor force. This threat is further seen by the high percentage of workers leaving the county for employment.

### SITE SELECTION CRITERIA COMPARISON

Responses to the SWOT analysis highlight several unique characteristics of Cache Valley. An educated workforce, developable land, community perception and access to rail, highways and air transportation are all examples of Cache Valley specific strengths and weaknesses. Each of these factors represent state and national business site selection criteria and highlight the importance of capitalizing on Cache Valley’s strengths and combating its weaknesses.

### KEY FINDINGS

- ☞ The SWOT Analysis highlights important national and state site selection criteria including educated workforce, developable land, community perception and access to rail, highways and air transportation.
- ☞ Cache County has identified 2 Sure Sites as reported to EDCUtah compared to 6 in Box Elder County, 56 in Davis County and 44 in Salt Lake County. Cache Valley will benefit by improving its internal inventory of sites and reporting Sure Sites to EDCUtah;
- ☞ The competitive landscape of economic development in Utah should encourage Cache Valley to focus on collaboration and strategic residential and commercial planning.

EDCUtah, a private, non-profit has worked with state and local governments and private industries to attract and grow businesses within the State of Utah since 1987. In 2017, EDCUtah published a 50x50 site selection tool which identifies some of the most common site selection criteria for businesses and companies looking to locate in the State based on survey input from 138 business site selectors. The 50x50 tool is divided into four sections, identifying top economic factors, labor costs, operation costs and taxes as listed below.

TABLE 4.2: 50X50 COMPARISON TOOL CATEGORIES

Economic Factors		Labor Costs	
Unemployment Rate		Annual Median Wage	
High School Graduation Rate		Construction Wages	
Population 25 or Older with Bachelor’s Degree or Higher		Manufacturing Wages	
Population 25 or Older with a High School Diploma or Higher		Wholesale Trade Wages	
Annual Cost of Living		Retail Trade Wages	
Labor Force Participation Rate		Transportation and Warehousing Wages	
Median Household Income		Information Wages	
Percent Employed Workers who are Union Members		Finance and Insurance Wages	
Annual Job Growth Rate		Real Estate Rental and Leasing Wages	
Median Age		Professional, Scientific and Technical Services Wages	
Tax Climate Ranking		Management of Companies and Enterprises wages	
Forbes Best State for Business		Administrative and Waste Services Wages	
CNBC Best State for Business		Education Services Wages	
Hatchman Index		Health Care and Social Assistance Wages	
		Arts, Entertainment, and Recreation Wages	
		Accommodation and Food Service Wages	
		Other Services Wages	
Operation Costs		Taxes	
Industrial Electricity Costs		Average State sales and Use Tax Rate	
Commercial Electricity		Unemployment Insurance wages Subject to Tax	

Industrial Natural Gas	Property Tax Collections per Capita
Average Industrial Lease	Worker's Compensation Avg Premium (per \$100 of wage)
Average Office Lease	State Top Marginal Income Tax Rate
Industrial Construction Costs	Corporate Income Tax Rate
Office Construction	Average Unemployment Insurance New Employer Tax Rate
Health Insurance Single/Family Premium	

Source: edcUTAH 50X50

Utah ranks 1<sup>st</sup> in the economic factors' category, 19<sup>th</sup> in the labor cost category, 15<sup>th</sup> in the operations category and 18<sup>th</sup> in the taxes category. Many site selectors utilize the above factors to determine states where they are interested in exploring site development. Once a state has been selected, companies will provide organizations such as EDCUtah with formal requests for information ("RFI") specific to their unique project needs. Recent RFI's issued in the State of Utah have included requirement criteria such as access to highways and interstates, acreage and building square foot specifications, parking allocations, zoning requirements, purchase and lease preferences, proximity to amenities and educational institutions and utility specifications. RFI's also include inquiries regarding demographics, workforce education attainment, quality of life factors, and site map details.

As further discussed in **Section 4** herein, Cache Valley Economic Development Alliance would be the appropriate organization to coordinate, pursue and facilitate RFI's through the Governor's Office of Economic Development and EDCUtah. Cache Valley Economic Development Alliance needs further funding, visioning and governance framework in order to be the economic development "gatekeeper" of Cache Valley. Specific strategic initiatives and implementation suggestions are outlined and discussed in **Section 10**.

## SECTION 4: ASSESSMENT OF ORGANIZATIONAL FRAMEWORK

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The Cache Valley Economic Development Alliance was organized as a component unit of the Cache Valley Chamber of Commerce. The mission of CVEDA is to strengthen Cache Valley's Economy through the following objectives:

1. Attract new diversified employers;
2. Retain and encourage expansion of existing employers; and
3. Improve the business environment in Cache Valley.

Currently, CVEDA's leadership includes a chair, vice chair, second vice chair, and secretary. A nine-member executive committee includes the leadership positions and two representatives of Cache County, a representative of Logan City, and two at-large members. Membership in the Cache Valley Chamber of Commerce is required for membership in CVEDA. Meetings are held at least once a quarter.

In order to increase the scope, funding and activities of CVEDA, this strategic plan proposes the following structural changes to CVEDA.

- Hire a regional executive director and associated staff
- Establish a budget of \$300,000-\$500,000
  - Seek initial funding through Cache County
  - Collect ongoing membership dues from private/city members (rates based on population and size of entity)
  - Contract with Cache County for ongoing funding

The role of CVEDA under this restructure would include the following tasks:

- Provide the region with resources and tools for economic development
- Develop a Comprehensive Economic Development Toolbox with emphasis on land use planning, tax increment financing and other public financing tools
- Develop a Finance Committee within CVEDA to address access to capital markets and ability to finance projects
- Implement an education platform to provide tutoring and advice to local governments, businesses, educational and institutional entities in terms of using the Economic Development Toolbox
- Determine a set of metrics by which to measure the success of economic development initiatives
- Continue association with Cache Valley Chamber as member
- Respond to RFIs, continue recruitment efforts, maintain association with EDCUtah, GOED
- Hold an Annual Conference including site tours, industry showcasing events, etc.
- Participation in state and national economic development conferences/meetings

Economic development alliances operate across the State and throughout the country to address economic development. Below is a summary of alliances involved in economic development for benchmarking and comparison.

## Utah Economic Development Alliance

<https://www.utahalliance.com>



### OVERVIEW

The Utah Economic Development Alliance provides professional and networking opportunities for its members in both the private and non-profit sectors. The organization advocates for policies to strengthen Utah's economy and communities. In addition to the quarterly meetings, members of the Alliance stay informed through a newsletter.

### STATUS

Non-profit

### FUNDING

Membership Dues

### MEMBERSHIP

Membership includes a mix of public and private entities. Membership dues are based on membership level which ranges from \$100-\$1,000. Dependent on membership level, the fees offset or cover participation at quarterly meetings, provides opportunities to post community events on the alliance's website, include logo on website and correspondence and provide for opportunities to host a table or booth at quarterly meetings.

### EMPLOYEES

Two paid positions (Admin, Web Design), unpaid Board of Directors

### MEETINGS

Meetings are held quarterly and rotate locations throughout the State. Meetings are open to the public at a fee.

## Snake River Economic Development Alliance

<http://www.snakerivereda.com>



### OVERVIEW

The Snake River Economic Development Alliance serves three counties within the states of Idaho and Oregon. The alliance is dedicated to diversifying and strengthening the regional economy by attracting new investment and living wage jobs. The alliance focuses on marketing, business retention and expansion and serves to connect the dots between state and local needs. The alliance aims to maintain a 50/50 participation between public and private entities. An annual dinner, luncheon events and a monthly meeting facilitate correspondence between the alliance members.

### STATUS

Non-profit

### FUNDING

The alliance operates primarily on membership fees. The alliance receives a \$20,000 contribution from State of Idaho Department of Commerce Rural Professional Economic Development Program. This contribution is seed money to fund economic development professionals in rural areas. Member cities and counties pay \$1 per resident. Private memberships range from \$100-\$5,000. The paid staff member also manages the visitor center at the Idaho-Oregon border in I-84.

### MEMBERSHIP

Public/private mix; private membership dues based on membership level (\$100-\$5000)

## Box Elder Economic Development Alliance

<http://www.boxeldereda.org>



### EMPLOYEES

One paid position, unpaid Board of Directors

### MEETINGS

Meetings are held on the first Wednesday of every month at 7:00 a.m. Meetings are open to the public without a fee.

### OVERVIEW

The Box Elder Economic Development Alliance was created to facilitate the creation of high-quality jobs, attract new capital investment, improve per capita income, and retain and expand businesses. The alliance facilitates networking, coordination and a forum to share information. Each year the alliance holds an annual summit which includes A Taste of Box Elder. The alliance may also help facilitate social media for small businesses on occasion. Members of the alliance stay informed through email notifications.

### STATUS

Non-profit

### FUNDING

The alliance does not collect membership dues. The alliance will collect registration fees for the annual summit which covers the cost of the event.

### MEMBERSHIP

All public and private entities are welcome to participate in the alliance meetings at no cost.

### EMPLOYEES

Staffed by the Box Elder Economic Development Director, unpaid Board of Directors

### MEETINGS

Meetings are held once a month and are open to the public.

## Economic Development Council of Colorado

<https://edcconline.org>



### OVERVIEW

The Economic Development Council of Colorado is an industry supported association which assists with development efforts in Colorado. The EDCC is comprised of economic development organizations and private sector participants.

### STATUS

Non-profit

### FUNDING

The EDCC is funded through a combination of membership dues, event registrations and professional development offerings

### MEMBERSHIP

Nonprofit memberships are intended for economic development organizations, chambers of commerce, workforce development, trade, industry and research groups and non-private sector entities. Public sector memberships are based on

entity size and range from \$250-\$1,000. Private Sector memberships range from \$500-\$5,000 and vary based on the company's level of involvement and investment.

#### **EMPLOYEES**

One paid position, unpaid Board of Directors

#### **MEETINGS**

Board meetings are held monthly with organizational meetings held three times a year.

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## SECTION 5: INCENTIVE PROGRAMS

The Cache Valley Chamber of Commerce currently provides economic development services for Cache County in conjunction with incorporated cities that are taking an active role in economic development including Logan, North Logan, Lewiston, Hyrum, Hyde Park, etc. In this capacity, the Chamber provides oversight and support to municipalities, businesses and nonprofit organizations. While the County does not have a formal economic development incentive program, the Chamber helps facilitate federal and state incentives for qualifying projects within Cache County, when applicable. The Four County Alliance of Southeastern Idaho along with the economic development director for Preston City, Idaho lead the Franklin County efforts to connect companies with incentives and facilitate retention and expansion. Thus far, Preston City has participated in the newly formed CVEDA meetings. However, the Four County Alliance of Southeastern Idaho was unaware of the group's meetings.

Cache County's Business Expansion and Retention program is currently facilitated through the Bear River Association of Governments which also helps businesses utilize state, federal and local incentives throughout the County. Some incorporated cities have adopted ordinances for incentives and established community reinvestment areas (CRAs). Opportunity Zones have been designated within the Cache Valley area but the specific benefit of said Opportunity Zones have not resulted in any significant investment or project development. Working with CVEDA, Logan City and Cache County, Opportunity Zones should be promoted, and a specific strategy outlined in order to attract Opportunity Zone Funds. **Table 5.1** outlines the current incentives being utilized throughout the County.

TABLE 5.1: CACHE COUNTY ECONOMIC DEVELOPMENT INCENTIVES

Cache County	<ul style="list-style-type: none"> <li>▪ No formal economic development incentives</li> </ul>
Amalga	<ul style="list-style-type: none"> <li>▪ No formal economic development incentives</li> </ul>
Hyde Park	<ul style="list-style-type: none"> <li>▪ Commercial Development Incentive (Ordinance 12.170.130)</li> </ul>
Hyrum	<ul style="list-style-type: none"> <li>▪ Recycling Market Development Zone Program</li> <li>▪ Case by case with property and sales tax incentives</li> </ul>
Lewiston	<ul style="list-style-type: none"> <li>▪ No formal economic development incentives. Infrastructure for Lewiston City Business Park.</li> </ul>
Logan	<ul style="list-style-type: none"> <li>▪ Two approved Opportunity Zones;</li> <li>▪ Active tax incentive project areas including: South Main RDA, Downtown RDA, Auto Mall CDA and South Main River CRA</li> <li>▪ Downtown Façade Program</li> <li>▪ Neighborhood Reinvestment Grant Program</li> <li>▪ Community Development Block Grant</li> <li>▪ Recycling Market Development Zone, Solar Incentives</li> </ul>
Mendon	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
Millville	<ul style="list-style-type: none"> <li>▪ Recycling Market Development Zone</li> </ul>
Newton	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
Nibley	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
North Logan	<ul style="list-style-type: none"> <li>▪ URA located at 2500 N Main, CDA along Wolf Pack Way, Innovation Campus EDA, future CRA planned for Innovation Landing</li> <li>▪ Sales Tax Incentive</li> <li>▪ Utilizing State Rural Fast Track Grant</li> </ul>
Paradise	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
Providence	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
Richmond	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
River Heights	<ul style="list-style-type: none"> <li>▪ No formal incentives at this time</li> </ul>
Smithfield	<ul style="list-style-type: none"> <li>▪ Recycling Market Development Zone</li> </ul>

This bifurcated approach to economic development results in many organizations playing similar roles while lacking a critical leadership source. This approach can lead to a lack of consistency, coordination and centralizing which may make it difficult to pursue business expansion or creation in Cache Valley. Lack of real investment into economic development activity is a limiting factor in creating and facilitating robust incentive programs. In comparison to other regions and area, Cache Valley is committing

less money and in a much less cohesive and coordinated manner. This section provides a foundation for an Economic Development Toolbox for Cache Valley to utilize in connection with the strategic initiatives outlined in **Section 10**.

TABLE 5.2: COMPARISON ECONOMIC DEVELOPMENT INVESTMENT

	Economic Development Budget	Employees	Activities	Sure Sites	CRAs
Cache County	Cache County: \$35,000 Logan City: \$5,000	<ul style="list-style-type: none"> <li>• 1 Employee through the Cache Valley Chamber of Commerce</li> </ul>	The Cache Valley Chamber of Commerce works with CVEDA to promote economic development within Cache County. Networking events are aimed to engage the public. Logan City contributes \$5,000 annually to the Cache Valley Chamber of Commerce. Logan further utilizes a full-time staff member and budget of \$133,000 for economic development in the city, in addition to its \$2.7M Redevelopment Agency budget.	2	Logan City: 4 North Logan: 3 Cache County: 1 Smithfield: 1
Iron County/Cedar City	Cedar City: \$230,000 Iron County: \$50,000	<ul style="list-style-type: none"> <li>• 2 Full Time Employees through Cedar City,</li> <li>• 1 Full-Time Economic Development Director</li> <li>• 1 Full-Time Support person for Economic development</li> </ul>	Iron County contributes \$50,000 to Cedar City for economic development activities including responses to RFI, expansion and retention in collaboration with the Small Business Resource Center, provides support to incorporated and unincorporated areas and creates CRA plans and budgets. Cedar City works closely with Chamber of Commerce, the Downtown Historic District, as well as other city and local entities to promote economic development.	4	Brian Head: 1 Cedar City: 3 Iron County: 10
Box Elder County	\$180,000	<ul style="list-style-type: none"> <li>• 1 Full-Time</li> </ul>	The Box Elder Economic Development Alliance hosts a yearly Business Summit, coordinates and meets with the Box Elder Economic Development Executive Group, and participates with the Composite and Aerospace of Northern Utah group.	6	Box Elder County: 5 Brigham City: 5 Tremonton: 1 Perry: 1
Tooele County	\$174,000	<ul style="list-style-type: none"> <li>• Under the direction of a commissioner</li> </ul>	Oversees general economic development activities and supports regional efforts to promote and expand business retention and expansion throughout the County. Has utilized outside 3 <sup>rd</sup> Party consultants and the Utah Association of Counties (UAC) to facilitate CRA Project Area creation.	3	Tooele County: 2 Tooele City: 2
Washington County/St. George City	St. George \$250,000: Washington County: \$67,000	<ul style="list-style-type: none"> <li>• 1 Employee through St. George City,</li> <li>• 1 Employee through St. George Area Economic Development</li> </ul>	Washington County closely collaborates with St. George City which has a \$250,000 budget for Economic & Housing Development. It also provides \$67,000 to the St. George Area Economic Development and \$5,000 to EDCUtah	2	St. George: 5
Weber County	Weber County: \$402,774		In addition to activities facilitated through the Weber Economic Development Partnership, \$150,000 has	5	Marriott/Slaterville: 2 North Ogden: 1

	Economic Development Budget	Employees	Activities	Sure Sites	CRAs
			been allocated for regional economic development through a regional focused alliance with Davis County.		Ogden: 20 Pleasant View: 4 Riverdale: 2 Roy: 2 South Ogden: 1 Washington Terrance: 2 Weber County: 2
Davis County	\$1,415,021	<ul style="list-style-type: none"> <li>• Executive Director</li> <li>• Deputy Executive Director</li> <li>• 2 Planners</li> <li>• Director of Tourism</li> <li>• 2 Support Staff</li> </ul>	The Davis County budget includes a \$12,000 contribution to community events, galas, golf tournaments, etc. Their budget includes their office and commissioner’s office, business employee relations account for \$2,500. The county manages a small business loan fund with \$5M in existing loans (held off county records with contract to manage it). There are no other formal incentives beyond collaboration. Additionally, \$150,000 has been allocated for regional economic development through a regional focused alliance with Weber County.	56	Bountiful: 1 Centerville: 3 Clearfield: 7 Clinton: 1 Farmington: 2 Kaysville: 1 Layton: 2 MIDA: 1 North Salt Lake: 2 Syracuse: 3 West Bountiful: 3 West Point: 1 Woods Cross: 5 None in unincorporated, 43 projects county-wide

## TOOL BOX FOR ECONOMIC DEVELOPMENT

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### UTAH STATEWIDE TAX CREDITS AND INCENTIVE PROGRAMS

<https://business.utah.gov/programs/corporate-recruitment/>



#### EDTIF

The EDTIF tax credit is a post-performance, refundable tax credit rebate for up to 30 percent of new state revenues (sales, corporate and withholding taxes paid to the state) over the life of the project (typically 5-10 years but can go up to 20 years). The tax credit is available to companies seeking relocation and expansion of operations to the State of Utah and must be in competition with other locations. Additional requirements for this incentive include wage requirements of 110 percent of the county average wage, jobs must be provided within a specific target industry, and the business must have been in operation for three years with a display of profitability.

#### INDUSTRIAL ASSISTANCE FUND

The Industrial Assistance Fund provides a post-performance grant for the creation of high-paying jobs in the state. Basic requirements include providing at least 50 jobs with wages at 110 percent of the county average.

#### UTAH NEW MARKET TAX CREDIT

New Market Tax Credit programs are an effective tool used by the federal government and 13 states, including Utah, to attract private capital investment to areas in need of job growth and economic development.

#### LIFE SCIENCES AND TECHNOLOGY TAX CREDITS

The Technology and Life Sciences Economic Development Act gives the Governor's Office of Economic Development (GOED) authority to issue tax credits to qualifying life science and technology investors. Eligible investors may submit applications to GOED for tax credits drawn from \$300,000 of funds expressly set aside by the legislature.

#### OPPORTUNITY ZONE

Opportunity Zones allow new investments, under certain conditions, to be eligible for preferential tax treatment. The State nominates areas for the Opportunity Zone designation which are then certified by the Secretary of Treasury.

### UTAH RURAL BUSINESS PROGRAMS & INCENTIVES

<https://business.utah.gov/rural/>



#### RURAL ECONOMIC DEVELOPMENT INCENTIVE (REDI)

The Rural Economic Development Incentive (REDI) program is designed for businesses creating new high paying jobs. These jobs can be remote, in a satellite hub/office, or physically located in the same county as the business.

#### BUSINESS EXPANSION AND RETENTION (BEAR)

The Business Expansion and Retention (BEAR) program is designed to assist in growing new and existing rural businesses, influence rural job creation, and increase economic diversity in rural regions by enhancing the level of technical services provided. The BEAR initiative is available to rural county economic development offices, Tribes, Associations of Governments, Business Resource Centers (BRCs), Small Business Development Centers (SBDCs), and formal partnership consortiums directly involving these entities within the state for business training and skill development.

### RURAL FAST TRACK

The Rural Fast Track (RFT) Program is a post-performance grant available to small companies in rural Utah. The program provides an efficient way for existing small companies to receive incentives for creating high paying jobs in the rural areas of the state and to further promote business and economic development.

### RECYCLING MARKET DEVELOPMENT ZONE TAX CREDITS

The Recycling Market Development Zone legislation was established to incent businesses to use recycled materials in their manufacturing processes and create new products for sale.

The incentive includes a 5 percent state income tax credit for the cost of machinery and equipment, 20 percent income tax credit on eligible operating expenses and technical assistance from recycling and economic development professionals.

### UTAH RURAL JOBS PROGRAMS

The Utah Rural Jobs program enables an eligible small business located in a rural county to expand and create high wage jobs by providing flexible and affordable capital to small businesses in these areas.

## UTAH OFFICE OF ENERGY DEVELOPMENT INCENTIVES

<http://energy.utah.gov/tax-incentives/>



GOVERNOR'S OFFICE OF  
**ENERGY DEVELOPMENT**

*Advancing Utah's Energy Future*

### RENEWABLE ENERGY SYSTEMS TAX CREDIT

The Renewable Energy Systems Tax Credit can be applied to both residential and commercial installations utilizing solar photovoltaic, solar thermal, wind, geothermal, hydro, and biomass technologies.

### ALTERNATIVE ENERGY DEVELOPMENT INCENTIVES

The Alternative Energy Development Incentive (AEDI) is a post-performance credit for the construction of electricity generation facilities of 2 megawatts or greater that utilize hydroelectric, solar, biomass, geothermal, wind, and waste-heat. It also includes energy derived from nuclear fuel, oil-impregnated diatomaceous earth, oil sands, oil shale, or petroleum coke.

### HIGH COST INFRASTRUCTURE TAX CREDIT

The High Cost Infrastructure Tax Credit (HCITC) is an incentive that supports investments in qualifying cost-intensive infrastructure projects, such as energy delivery systems, water delivery systems, road improvement and railroads.

### C-PACE

Commercial Property Assessed Clean Energy (C-PACE) allows commercial businesses to finance qualifying energy and water efficiency materials, supplies, etc. through the levy of a special assessment on the properties being financed.

## UTAH DEPARTMENT OF WORKFORCE SERVICES

<https://jobs.utah.gov/employer/business/prelayoff.html>



DEPARTMENT OF  
**WORKFORCE SERVICES**

### FEDERAL WORK OPPORTUNITY TAX CREDITS

The Work Opportunity Tax Credit (WOTC) is a federal tax credit incentive that Congress provides to employers for hiring individuals from certain target groups who have consistently faced significant barriers to employment.

#### FEDERAL BONDING PROGRAM

The Federal Bonding Program is a successful job placement tool for job seekers with barriers to obtaining employment. The program offers employers Fidelity Bonds to insure against any type of theft, forgery, larceny, or embezzlement.

#### ON-THE-JOB-TRAINING

The On-the-Job Training (OJT) Program offers reimbursement to employers who provide customized job training to participating employees.

#### WORK FORCE IN AND OPPORTUNITY ACT

The Workforce Innovation and Opportunity Act (WIOA) is a new federal law that provides an opportunity to take a fresh look at the collaboration amongst all partners in Utah's economy, including business, labor, education, and government. Working together, it strives to enhance and increase alignment, connection, and coordination of Utah's workforce development system.

#### WORK EXPERIENCE PROGRAM

Work Experience is intended to assist participating employers with temporary work needs, while giving trainees hands-on experience in a career setting. The Department of Workforce Services administers employment internship opportunities in partnership with employers.

#### CHILD CARE PROGRAM

Child Care assistance programs help parents cover the cost of child care. Once approved for Child Care, the payment is sent directly to the provider selected by the parent.

#### UTAH VETERAN EMPLOYMENT TAX CREDIT

The Utah Veteran Employment Tax Credit is for employers who hire qualified veterans. The credit is separate from the Federal Work Opportunity Tax Credit available to an employer who hires a veteran, especially one who is disabled.

## IDAHO DEPARTMENT OF COMMERCE

<https://commerce.idaho.gov/incentives-and-financing/incentives/>

<https://commerce.idaho.gov/incentives-and-financing/grants/>



#### IDAHO TAX REIMBURSEMENT INCENTIVE

This incentive is performance based of up to 30 percent for up to 15 years on new state tax revenues generated by companies seeking to expand or relocate to the state of Idaho by adding new, qualifying jobs.

#### IDAHO OPPORTUNITY FUND

Through the Idaho Commerce director, funding for infrastructure may be allocated to accommodate new commercial or industrial facilities.

#### PROPERTY TAX EXEMPTION

In qualifying counties, businesses that invest at least \$500,000 in new or existing non-retail commercial or industrial facilities may qualify for a full or partial property tax exemption for up to five years.

#### GEM GRANT

GEM grants help small communities improve infrastructure, remediate blight conditions, and create economic development opportunities. Eligible entities include communities with populations of 10,000 or less.

#### **RURAL COMMUNITY BLOCK GRANT**

The Rural Community Block Grant are used to finance infrastructure improvement in rural community.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT**

The Community Development Block Grant enhances local infrastructure to create a better business environment for existing and potential businesses.

Eligible entities include counties, cities with populations under 50,000, and service providers such as water and sewer districts, and senior centers.

## FINANCING TOOLS

Often one of the more significant obstacles to economic development is access to capital resources. A wide variety of tools and incentives are available to help the County achieve its economic development goals. Below is a brief description of several resources available.

### REDEVELOPMENT AREAS – TAX INCREMENT FINANCING

Tax increment financing (“TIF”) is the most widely used tool for economic development in the State of Utah. The creation of Community Reinvestment Areas (CRAs), or historically URA, EDA or CDAs, provides a source of financing redevelopment, economic development and community development through the creation and use of tax increment. Redevelopment agencies negotiate with taxing entities to share a portion of the property tax that is generated by new development in a certain area for a specific length of time. Incremental tax revenues are then used to incentivize economic growth through financing public infrastructure, securing developable land, and overcoming barriers to growth.

### TAX INCREMENT REVENUE BONDS

Tax Increment Revenue Bonds allow redevelopment agencies to pledge tax increment funds to repay debt service associated with the issuance of indebtedness. The projected tax increment is often discounted by the capital markets, including the tax-exempt bond market, as the tax increment is the only source to repay the bonds, and project areas have little to no tax increment at the beginning of a new project. These bonds are generally more difficult to sell, due to the risk of repayment. However, local governments, private developers, and other participants can enhance the credit quality of the issuance in order to attract prospective bond purchasers and significantly lowering the overall borrowing costs of the project.

### INDUSTRIAL DEVELOPMENT BONDS

Industrial Development Bonds have a \$10 million cap per issue for small manufacturing facilities and a \$150 million total annual state allocation cap. These bonds have strict regulations regarding business types that are eligible; a qualified 501(c)(3) can use them for a wider variety of projects. For credit worthy borrowers, this can result in a reduction in the interest rate of up to 2.00 percent per annum, which during the course of a 10-20 year financed capital improvement can be millions of dollars of savings.

### REVOLVING LOAN FUNDS AND GRANTS

A revolving loan fund is a source of money from which loans are made for small business development projects. A loan is made to a business and as repayments are made, funds become available for future loans to other businesses. This tool is mainly used to finance local, expanding, or small businesses within the community. CVEDA should consider the merits of creating a revolving loan fund in order to stimulate certain types of business clusters or activities that is desired within Cache Valley.

The funds used to create a revolving loan fund may have rules governing the program design. For example, the Department of Housing and Urban Development has specified rules for Community Development Block Grants. Matching grants or revolving loan funds have been very successful in various communities throughout Utah. Dilapidated areas within the County may benefit from creating a revolving loan fund that would encourage the upgrade of façades and other building renovations. Most businesses see increased traffic from improvements to their properties.

### COMMUNITY DEVELOPMENT BLOCK GRANTS

Community Development Block Grants can be used for development in parts of the community that qualify as low- and moderate-income areas. These funds may also be used for projects that remove impediments of access for elderly and the disabled.

### BUSINESS IMPROVEMENT DISTRICTS (TOURISM AND MARKETING DISTRICTS)

A business improvement district (BID) is a public-private partnership that allows for additional taxes to be collected from businesses within a designated area. The taxes generated by a BID are used for public improvements based on the concept that well-maintained public spaces will increase commerce. BIDs are managed by nonprofit corporations created by the district. BIDs allow businesses to share the costs to increase business activity within the community through joint ventures including 1) joint marketing, 2) ad campaigns, 3) events in the district area, and 4) planning for parking and facility improvements. The County may contribute through facilitation of meetings at municipal buildings, advertising on municipal websites, etc.

**SALES TAX INCENTIVES**

For strong destination retail anchors, the County may offer a sales tax incentive for a period of time. The County should consider sales tax incentives on a case-by-case basis. This should only be considered for a major tax-generating retailer or to retain a current major tax-generating business.

**SPECIAL ASSESSMENT BONDS**

Special Assessment Bonds allow a governmental entity to designate a specific area which will be benefited by public improvements and levy a special assessment, like a tax lien, to finance the public improvements. This assessment is then used to repay the debt service. Usually, only the property owners receiving the benefit from the improvements are assessed the costs.

Special Assessment Bonds may not be created if 50 percent or more of those liable for the assessment payment protest its creation. These bonds usually have a higher interest rate than the other bonds discussed in this section. All improvements must be owned by the issuer and repayment cannot exceed twenty years. The main advantage to these bonds are: 1) no bond election required, 2) only benefited owners pay for the improvements, and 3) limited risk to the County.

**MUNICIPAL BUILDING AUTHORITY LEASE REVENUE BONDS (“MBA”)**

Cities, counties and school districts are allowed to create a non-profit organization solely for the purpose of accomplishing the purpose of acquiring, constructing, improving, and financing the cost of a project on behalf of a public body that created it. Normally, MBA bonds are used to construct municipal buildings, however MBA bonds have been used to finance parks and recreation facilities as well. The legal limitation on MBA bonds issued is 40 years.

**SALES TAX REVENUE BONDS**

Sales tax revenues can be utilized as a sole pledge for the repayment of debt. These bonds do not require a bond election and are often used for the acquisition and construction of any capital facility owned by the issuing entity. The bond market usually requires a higher debt service ratio of at least two or three times the revenue to debt.

**PUBLIC INFRASTRUCTURE DISTRICT**

A Public Infrastructure District (“PID”) may issue debt to finance public infrastructure. This funding mechanism is an alternative to traditional special assessment bonds. The debt is issued by the District rather than the creating entity (city or county). Formation of a District requires 100 percent consent of property owners and voters in the PID boundary. Repayment of the debt comes solely from a limited property tax or assessment imposed by the PID.

**PUBLIC/PRIVATE PARTNERSHIPS**

A common development tool involves public/private partnerships. In some cases, these relationships can lead to sources of funding through grants, donations or sponsorships.

## SECTION 6: TOURISM AND MARKETING ANALYSIS

Cache Valley is home to numerous arts, community and recreation opportunities. Cache County boasts the Cache Theater Company, Cache Valley Center for the Arts, Caine Lyric Theatre, Daines Concert Hall and the Manon Caine Russell – Kathryn Caine Wanlass Performance Hall. The Utah Festival Opera and Musical Theatre, the Block Film and Art Festival and the Gardeners Market are but a few examples of the events that residents and visitors enjoy throughout the valley. Outdoor enthusiasts enjoy all types of outdoor recreation with easy access to Logan Canyon, Beaver Mountain, and Cherry Peak, access to national forests and unique gems including the Wind Caves. Cache Valley is a destination in and of itself, as well as an important waypoint on the road to destinations such as Yellowstone National Park and Bear Lake.

The Cache Valley Visitors Bureau (“Visitors Bureau”) plays an active role in tourism promotion, as well as promotion of events for local residents. The Visitors Bureau’s primary funding comes from Cache County’s transient room tax. The Visitors Bureau also works in partnership with the State of Utah Office of Tourism, which provides matching funds for international marketing campaigns. The Visitor’s Bureau utilizes a number of marketing outlets including magazines, newspapers, radio, billboards, online advertising, paid online target marketing, theatre playbills, brochures, rack cards, event sponsorships, etc. The Visitors Bureau works in partnership with Utah State University which facilitates the Summer Citizen Program. This program brings approximately 1,000 visitors into the valley during the summer months to enjoy theater, arts, dining and recreation. The Visitors Bureau also manages a grant program to support local events in the community.

### VISITATION

The Visitors Bureau tracks request for information from walk-in, phone call requests, online inquiries from internal websites, as well as paid advertising websites. In 2018, a total of 29,077 mail requests were received, including 638 from international locations. Inquiries have increased at an average annual growth rate of 8 percent from 2012 to 2018. The largest number of out of state inquires came from California, Texas, Florida, and Illinois.

TABLE 6.1: MAIL REQUESTS

	2012	2013	2014	2015	2016	2017	2018
Total Inquiries	18,445	16,955	12,022	22,820	26,620	24,005	29,077
Total Domestic	16,470	15,354	11,062	22,030	26,091	23,515	28,439
Total International	1,975	1,601	960	790	529	490	638
# States/Terr./Poss.	55	54	56	53	55	54	56
# Countries	77	70	56	58	42	42	54

Source: Cache Valley Visitor’s Bureau

The Visitors Bureau maintains a Visitor Log which they encourage visitors to sign when they enter the bureau. The log captures the number of visitors, nights they are staying in Cache Valley, as well as other parts of Utah and the locations they are arriving from. The log provides insightful visitation statistics but includes only visitor data for individuals who enter the Visitors Bureau. Actual visitation is believed to be much higher than what is captured in the log as detailed in **Table 6.2**.

TABLE 6.2: VISITOR LOG

	2012	2013	2014	2015	2016	2017	2018
# Signers	1,299	1,136	1,070	1,506	1,341	1,751	1,545
# in Party	2,641	2,368	2,376	3,081	2,879	3,717	3,385
# Nights in Area	15,582	15,874	14,983	21,430	16,107	23,004	18,996
# Nights in Utah	18,334	17,892	17,253	24,229	18,724	25,811	21,706
States/Terr./Poss	51	52	53	52	51	52	50
Countries	40	31	32	40	40	35	39

Source: Cache Valley Visitor’s Bureau

## FUNDING

In addition to Cache County's transient room tax, the restaurant and RAPZ taxes are also important revenue streams for the arts and community events. The restaurant and RAPZ taxes are awarded to local communities, arts and recreation organizations and in part support the Visitor's Bureau. **Table 6.3** details the historic growth and average annual growth rate of the visitor related taxes.

TABLE 6.3: HISTORIC CACHE COUNTY RAPZ, RESTAURANT AND TRANSIENT ROOM TAXES

	2013	2014	2015	2016	2017	2018	AAGR
RAPZ	\$1,215,870	\$1,275,047	1,387,276	1,448,553	1,600,515	1,660,827	6.44%
Restaurant	\$1,126,268	\$1,275,407	\$1,368,432	\$1,425,048	\$1,460,329	\$1,565,919	6.81%
Transient Room	\$442,814	\$446,839	\$542,302	\$563,827	\$741,320	\$849,980	13.93%

Source: Cache County

In 2018, the Cache Events Center was constructed to replace several older buildings at the County Fairgrounds. The project included a \$3.2 million financing. The County elected to increase the transient room tax levy to the maximum of 4.25 percent to cover the annual \$260,000 debt service payment.

## SECTION 7: INFRASTRUCTURE ANALYSIS

### TRANSPORTATION

Cache Valley is uniquely positioned off a major interstate. Logan, the County Seat lies within approximately 25 miles of I-15 from the south via Highway 89 and approximately 20 miles from Riverside via Highway 30 to the west. Due to the mountain driving required along Highway 89 this route can pose challenges for shipping and transportation to the greater Salt Lake Metropolitan area, especially during the winter months. The Cache Valley Metropolitan Planning Organization (“Cache MPO”) works with the Utah Department of Transportation and Cache Valley Transit District to Plan for the County’s transportation and transit needs.

#### SOUTH CORRIDOR

Areas of focus for the region include the south corridor emerging from Sardine Canyon into the cities of Nibley and Wellsville. In addition to the weather concerns during the winter, this area is a prized vista and access point into the heart of Cache Valley. State, regional and local transportation representatives are working to find a balance of urban sprawl with new residential developments while not limiting the County lifeline for industrial growth and development. A corridor agreement exists with UDOT for signals and operations throughout the area. The Cache Valley South Corridor Development Plan was completed in 2011 and highlighted the following recommendations:



Source: The Cache Valley South Corridor Development Plan

- ▮ US 89 widening
- ▮ 300'-500' open space buffers on either side of road
- ▮ Cluster development at current and future intersections
- ▮ Establish a multi-use trail
- ▮ Prohibit residential development in open space buffer
- ▮ Prohibit strip development and advertising along highway
- ▮ Adjust land earmarked for commercial uses to match realistic market projections
- ▮ Encourage development (mixed use, residential, commercial and industrial) in cities

A vision for land use has not been fully decided upon and will be a critical element to the overall strategic development of the area. Aesthetics and quality of life are important aspects of the planning process for this area.

#### MAIN STREET

The City of Logan experiences heavy traffic along Main Street. A study of traffic patterns within the city indicated that most traffic is the result of Cache County residents with only 7-10 percent attributed to pass through traffic going to destinations outside the



Source: Cache Valley Visitors Bureau

County. Due to the way Logan City was developed, there are a limited number of options for traffic mitigation through Main Street. The City aims to make the main thoroughfare pedestrian friendly despite the reality that the road acts as the County’s version of an interstate. One alternative includes one-way couplets to turn Main Street into a one-way street running northbound at the intersection of Highway 89 and State Road 165. This concept would include converting 100 West into the southbound couplet with three travel lanes in both directions. Preliminary local feasibility studies suggest the alternative traffic pattern would be effective at mitigating traffic, as well as freeing up downtown real estate, making walkability and bike lanes possible and positively effecting current business which often have parking in the rear of their establishments where traffic will be diverted. The Cache MPO is currently preparing a request for proposals to complete a

formal corridor study.

#### WESTERN ARTERIAL

The jurisdictional transfer of 1000 West, State Road 252, will result in further expansion from two to four lanes from 1400 North to the airport. While an important road within Logan, full utilization, traffic mitigation and transportation potential are limited as the

road dead ends into the airport. The Cache MPO's long-range plan includes a new arterial highway near 1600 West to increase north south travel within Logan.

### RAIL

The County has a rail spur which connects into the Union Pacific Railroad ("Union Pacific"). A select number of businesses rely on rail transportation, but the spur has not historically been very profitable with only one, slow moving, train per day. Losing this spur would be a threat to the area. Current issues include capital needs to maintain and fix the spur and lack of collaboration with Union Pacific to expand service on the line.

A feasibility study was completed to determine the viability of an intermodal freight hub within Cache County which would allow the transport of freight by intermodal containers without handling the freight. The study concluded there was not sufficient volume to warrant a hub. Further, proximity to Salt Lake City and the impending inland port initiative reduces the potential for a Cache intermodal hub. Due to legislative expansion of the Inland Port Authority and its ability to designate areas outside of Salt Lake City, Cache Valley may be an ideal location for a satellite element of the Inland Port Authority. With rail, airport, proximity to a major educational institution and population base, Cache Valley could become a significant satellite area to the Inland Port Authority.

### AIRPORT

The Logan-Cache Airport ("Airport") is located in the heart of Cache Valley in Logan. The Airport includes a 9,000-foot runway. The Airport provides service to an increasing number of flight plans classified as instrument flight rules ("IFR") and visual flight rules ("VFR"). The IFR flight plans typically include service by corporate jets and larger turbo prop planes. These flights are often used by individuals and companies completing business in Cache Valley. The total number of IFR flights in 2017 was 1,540. In 2018, the number of flights increased by 14 percent with 1,749 IFR flight plans. The Airport is critical to the Cache Valley community and includes hangers for 6 Cessna Citation private jets. The Airport could support additional hangers for an additional 3-4 Citations.

The Airport does not have a control tower but estimates the total number of VFR flights at close to 40,000 per year. These flights include student flights associated with Utah State University's 300-student pilot training program, general aviation flights for sports teams, etc. The Airport also currently have a daily UPS flight for mail and shipments. Various research laboratories associated with the University utilize weather instrumentation onsite.



Source: <https://www.logan-cacheairport.org/>

This summer, the Airport will complete a pavement preservation project and expects additional hanger development. The Airport is also working to secure 10 acres of land south of 2500 North in Logan to protect the approach zone into the Airport. Over the next five years, the Airport will also complete an overlay of the runway which will allow for larger aircraft to utilize the Airport.

The Airport does not provide commercial flights. Several factors would need to come in line for this concept to be realized: 1) interest from a commercial airline, and 2) substantial capital investment for a terminal. Several years ago, Frontier Airlines expressed interest in commercial service; however, the airline filed bankruptcy during a 2-year study and review by the Airport Board. The Airport estimates infrastructure for commercial flights

would be in excess of \$10 million for a terminal and cargo area and on-going entitlement funding from the FAA is dependent on meeting specific enplanement requirements.

### WATER

The purpose of the Cache Water District is to plan for and facilitate the long-term conservation, development, protection, distribution, management and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreation and other beneficial uses, including the natural stream environment, in a cost effective way to meet the needs of the residents and growing population of Cache County. Following the completion of the 2013 Cache County Water Master Plan, The Cache Water District ("Water District") was formed. The Water District is critical to the coordination between water right holders

(cities, canals, individuals, etc.) to ensure water rights are protected, used in the best manner and in particular, to protect the Bear River water allocations through the future. The Water District's Master Plan recommends the following priorities for Cache Valley:

- ☰ Public campaign for water conservation
- ☰ Development of aquifer storage and recovery sites
- ☰ Bank water rights made available during conversion from agriculture to municipal or through Bear River Development
- ☰ Implement a long-term water conservation program
- ☰ Plan reservoir development
- ☰ Develop a program for canal rehabilitation

## SEWER

Logan City provides sewer collection services for Logan and several surrounding cities in the Cache Valley including Smithfield, Hyde Park, North Logan, River Heights, Providence and Nibley. Other communities in the valley have their own collection systems or remain on septic systems. The Logan Sewer Collection Master Plan Update was completed in 2018 and provides the following recommendations:

- ☰ Update existing system geometry through city GIS data
- ☰ Address system infiltration through: Flow monitoring; implementing infiltration reduction methods including sealing open pipe joints; focus on island area where infiltration is the most pervasive and monitor ground water levels
- ☰ Monitor pipe capacity with new development

## POWER

Rocky Mountain Power is the primary provider for power throughout the Cache Valley with the exception of Logan which is served by the Logan City Light and Power public utility ("Logan Light and Power"). The power for Logan Light and Power is provided by two hydro generation facilities (6MW), three natural gas turbine generators (12 MW) and a solar farm (60 KW). Logan Light and Power also invests in a number of UAMP's resource projects.

## SECTION 8: LAND USE ANALYSIS

The Cache County Resource Management Plan (“Resource Management Plan”) was completed in 2017 and is used to define policy goals related to the management of natural resources and public lands throughout Cache County. This report highlights several elements of the Resource Management Plan as they relate to economic development and the economic vitality of Cache Valley.

### AGRICULTURE

The Cache County agriculture industry includes the production of fruits, vegetables and grains with the greatest emphasis placed on livestock feed crops. Agricultural activities occur primarily on private lands. Due to the heavy emphasis on livestock production, access to public lands for grazing and watersheds on public land are integral components of the industry. In consideration of future land use decisions, the Resource Management Plan recommends:

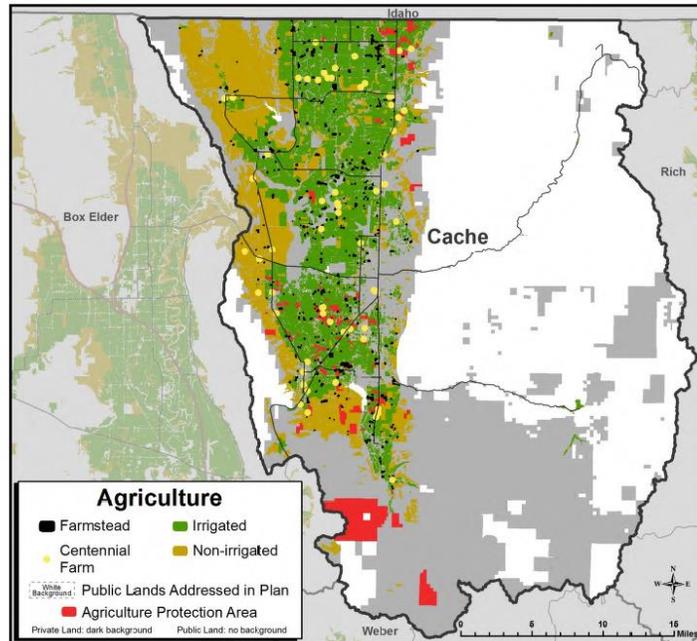
- ▢ Active county and citizen participation in federal/state land/resource planning
- ▢ Support measures and practices to reduce pollution in water and air

### AIR QUALITY

The Clean Air Act of 1990 established designations for how air quality compares to the National Ambient Air Quality Standard (“NAAQS”). Under this standard, Cache County has been classified as a non-attainment area meaning the area’s air quality is below that of the NAAQS. The Environmental Protection Agency attributed the following factors to the non-attainment status:

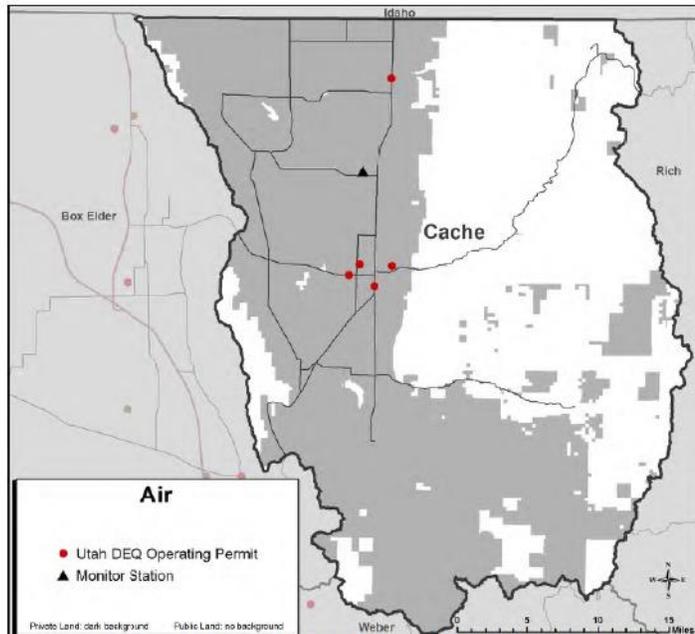
- ▢ Pollutant emissions
- ▢ Air quality data
- ▢ Population density and degree of urbanization
- ▢ Traffic and commuting patterns
- ▢ Growth
- ▢ Meteorology
- ▢ Geography and topography (winter inversions)
- ▢ Jurisdictional boundaries
- ▢ Level of control of emission sources

Five entities in Cache County have obtained Title V permits to operate which requires them to meet certain requirements to reduce pollutants. These entities include Carriage Industries, City of Logan, Logan City and Power Department, Pepperidge Farm and Utah State University.



Source: Water Related Land Use, Updated yearly, Utah Division of Water Resources, Access via Utah Automated Geographic Reference Center, Farm data, Date Unknown, Bear River Association of Governments, Agriculture Protection Area data, Date Unknown, Cache County GIS Service.

Source: Cache County Resource Management Plan 2017



Source: DAQPermitCompTitleV and DAQAirMonitorByStation, Date unknown, Utah Department of Environmental Quality, Access interactive map <https://enviro.deq.utah.gov>.

Source: Cache County Resource Management Plan, 2017

The Resource Management Plan recommends the following actions to address air quality in Cache Valley:

- ☐ Support or conduct public awareness campaigns to inform residents of air conditions, forecasts that will affect conditions and activities and practices residents may participate in to reduce emissions
- ☐ Adhere to current control measures
- ☐ Ensure management activities adhere to air quality standards
- ☐ Limit airborne particulates by mitigating human made disturbances such as dust control and revegetation
- ☐ Control wildfires

## ECONOMIC CONSIDERATIONS

Cache County's public lands play an integral role in the recreation opportunities that attract residents and visitors to the region. Recreation tourism has a direct economic impact through the collection of transient room tax, as well as supporting the local service industry providers. The Resource Management Plan highlights the importance of protecting recreation opportunities in light of completing consumptive land uses including grazing and timber harvest. Recommendations to promote recreation in Cache Valley include:

- ☐ Support efforts to encourage new and existing industries to improve water quality and quantity, air quality, and preserve wildlife habitat
- ☐ Monitor agency planning processes
- ☐ Work across agencies and local governments to manage public lands in consideration of public interest
- ☐ Develop and support diverse recreation opportunities on public lands

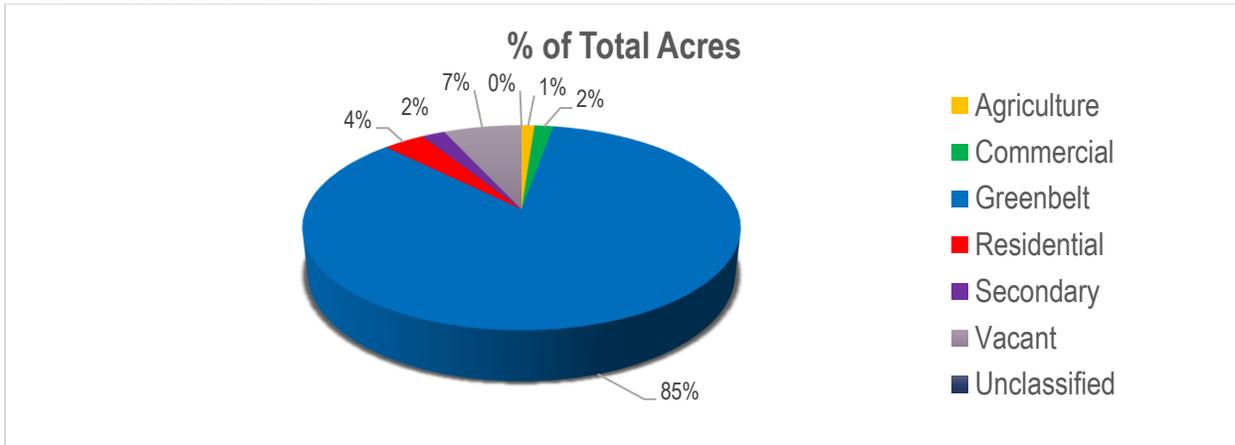
## LAND USE

The Resource Management Plan states Cache County's intent to provide recreation options on public lands while maintaining clean water, private land ownership rights, fire prevention, and economic benefits provided by public lands. The Cache County Comprehensive Plan, Envision Cache Valley and the Cache Valley South Valley Corridor Development Plan recommend the following land use considerations:

- ☐ Address urban sprawl through designating an urban growth boundary, service area boundary and rural boundary
- ☐ Utilize clustering (conservation subdivisions: instead of 40, one-acre lots, conserve 20 acres and develop 40 half acre lots) in greenbelt areas
- ☐ Utilize overlay zones to allow additional density where it is practical to provide services or to protect sensitive areas from development
- ☐ Bring county development standards in line with adjoining municipalities
- ☐ Downzone or increase density zoning in urban areas and decrease density on undeveloped and agricultural land
- ☐ Cluster development at current and future intersections
- ☐ Encourage development (mixed use, residential, commercial and industrial) in cities

Eighty-five percent of the County's 393,811 acres are classified as greenbelt, with only 6 percent designated as residential or secondary. Two percent of the total acreage is commercial, and 7 percent is vacant as shown in **Figure 8.1**.

FIGURE 8.1: ACRES BY LAND USE TYPE



Source: Cache County and LYRB

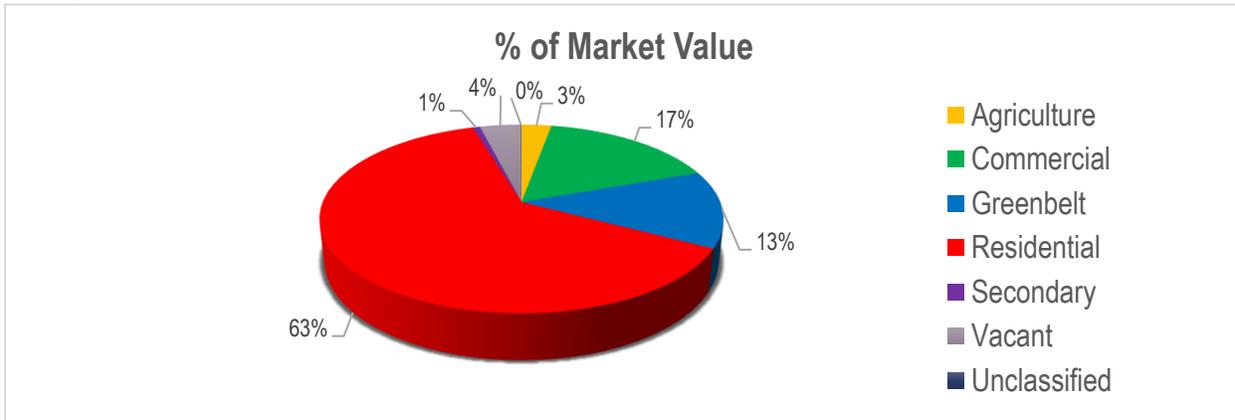
The County's total market value is \$12.3 billion with a taxable value of \$7.3 billion. A survey of the land in Cache County identified 29,719 primary residential parcels with a building and land taxable value of \$4.3 billion as shown in **Table 8.1**. The County also has an additional \$85.0 million of taxable land and building value designated as secondary residential. Residential and secondary land use accounts for 59 percent of the County's taxable value. Commercial land use accounts for 27 percent of the taxable value with a valuation of \$2.0 billion.

TABLE 8.1: LAND USE TYPE

Real Estate Type	Parcels	Acres	Market Value	Taxable Value
Agriculture	1,360	4,475	\$349,432,431	\$226,846,198
Commercial	2,243	6,482	\$2,055,188,270	\$2,008,220,144
Greenbelt	7,534	333,427	\$1,625,953,669	\$246,168,088
Residential	29,719	14,294	\$7,700,077,432	\$4,267,152,166
Secondary	651	8,073	\$85,434,936	\$85,352,950
Vacant	5,340	27,050	\$480,379,128	\$478,421,130
Unclassified	3,564	10	\$7,230,428	\$6,944,255
<b>Total</b>	<b>50,411</b>	<b>393,811</b>	<b>\$12,303,696,295</b>	<b>\$7,319,104,932</b>

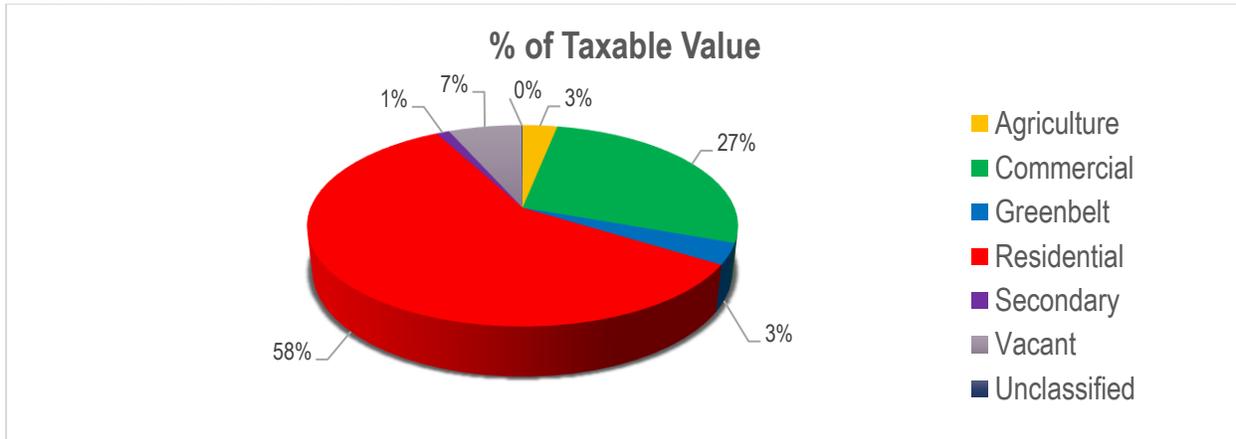
Source: Cache County and LYRB

FIGURE 8.2: MARKET VALUE BY LAND USE TYPE



Source: Cache County and LYRB

FIGURE 8.3: TAXABLE VALUE BY LAND USE TYPE



Source: Cache County and LYRB

## AVAILABLE REAL ESTATE

The Cache County Community Assessment completed by EDCUtah in 2018 included a list of available listings of commercial and industrial properties and land sites. The majority of available industrial sites are relatively small, but some may be large enough to compete with properties in Salt Lake, Weber and Davis Counties. A lack of Class A office space will limit the number of office users that will consider Cache Valley. An important component of the strategic plan is to keep this list current for prospective tenants and owners.

TABLE 8.1: AVAILABLE LAND

Real Estate Type	Size	Address
Commercial Site	900 acres	7877 US 89, Wellsville, UT
Commercial Site	19.25 acres	600 W 200 N, Logan, UT
Commercial Site	13 acres	1800 S 1000 W, Logan, UT
Commercial Sites	8 additional sites at or below 10 acres	
Industrial Site	24.56 acres	220 N 1000 W, Logan, UT
Industrial Site	20 acres	2800 N 200 E, North Logan, UT
Industrial Site	12 acres	2200 N 600 W, Logan, UT
Industrial Site	10 acres	1200 w 1400 N, Logan, UT
Industrial Site	9 acres	1200 W 600 N, Logan, UT
Industrial Site	6 acres	3130 N 200 W, Hyde Park, UT
Industrial Site	2 acres	1137 W 1800 No, Logan, UT
Industrial Site	0.82 acres	2470 N 500 W, North Logan, UT

Source: 2018 edcUtah Cache County Community Assessment

TABLE 8.2: AVAILABLE OFFICE BUILDINGS

Real Estate Type	Size	Address
For Sale	25,712 SF	Knighton Building, 80 W 900 S, Logan, UT
For Sale	7 additional properties at or below 6,000 SF	
For Lease	14 properties at or below 6,000 SF	

Source: 2018 edcUtah Cache County Community Assessment

TABLE 8.3: INDUSTRIAL BUILDINGS

Real Estate Type	Size	Address
For Sale	20,775 SF	395 W 1400 N, Logan, UT
For Sale	2 additional buildings	
For Lease Warehouse	80,000 SF	700 W 1700 Cir. S., Logan, UT



<b>Real Estate Type</b>	<b>Size</b>	<b>Address</b>
For Lease Manufacturing Space	67,604 SF	298 W 2500 N, Logan, UT
For Lease Warehouse	30,535 SF	1137 W 1800 N, Logan, UT
For Lease Industrial Space	24,000 SF	765 W 1800 N, Logan, UT
For Lease Warehouse	18,000 SF	953 W 700 N, Logan, UT
For Lease Warehouse	9,000 SF	690 W 200 N, Logan, UT

Source: 2018 edcUtah Cache County Community Assessment

## SECTION 9: WORKFORCE ANALYSIS

### UNEMPLOYMENT

As of December 2018, the unemployment rate in Cache County was 2.6 percent, the lowest in the State of Utah. Cache County's unemployment rate has trailed behind the State of Utah's rate for the last 10 years. The Utah Department of Workforce Services ("Utah DWS") reported a total labor force of 63,789 for Cache County with 1,640 unemployed. The Idaho Department of Labor reported the unemployment rate in Franklin County is slightly higher than Cache County at 2.7 percent. Thirty-nine percent of the counties in the State of Idaho have a lower unemployment rate with Rexburg reporting the lowest rate of 1.8 percent. Franklin County's workforce is 6,976 with 186 unemployed.

TABLE 9.1: UNEMPLOYMENT AND LABOR FORCE

2018	Cache County	Franklin County
Employed	62,149	6,790
Labor Force	63,789	6,976
Unemployed	1,640	186
Unemployment Rate	2.6%	2.7%

Source: Utah Department of Workforce Services and Idaho Department of Labor

A low unemployment rate is a sign of a strong economy, although it also poses challenges for economic development. Low unemployment may result in a lack of viable candidates for companies throughout Cache Valley. Creating a strong workforce in Cache Valley includes adding new jobs to the economy with competitive wages to increase the base of the labor force. Attracting talent also includes retaining graduates from USU, Bridgerland Technical College, etc., to build upon the existing labor force.

### COMMUTING PATTERNS

The Utah Department of Workforce Services reported a total of 30,678 workers reside and live within Cache County, whereas 17,761 workers commute outside the county for work. Cache County also experiences an inflow of 13,573 workers from outside the county. The greatest outflow of workers from Cache County is to Salt Lake, Box Elder, Utah Davis and Weber Counties. The largest number of workers coming into Cache County for work come from outside the State of Utah. Similar to the outflow, the other counties with the greatest inflow of workers to Cache County are Salt Lake, Box Elder, Davis and Weber Counties.

TABLE 9.2: CACHE COUNTY COMMUTING PATTERNS

<i>Inflow to Cache</i>			<i>Outflow from Cache</i>		
Beaver, UT	17	0.13%	Beaver, UT	6	0.03%
Box Elder, UT	2,128	15.68%	Box Elder, UT	1,993	11.35%
Carbon, UT	176	1.30%	Carbon, UT	72	0.41%
Daggett, UT	15	0.11%	Daggett, UT	6	0.03%
Davis, UT	1,420	10.46%	Davis, UT	1,803	10.27%
Duchesne, UT	76	0.56%	Duchesne, UT	118	0.67%
Emery, UT	55	0.41%	Emery, UT	11	0.06%
Garfield, UT	3	0.02%	Garfield, UT	11	0.06%
Grand, UT	34	0.25%	Grand, UT	7	0.04%
Iron, UT	92	0.68%	Iron, UT	66	0.38%
Juab, UT	20	0.15%	Juab, UT	7	0.04%
Kane, UT	19	0.14%	Kane, UT	5	0.03%
Millard, UT	22	0.16%	Millard, UT	47	0.27%
Morgan, UT	80	0.59%	Morgan, UT	32	0.18%
Out of State	2,986	22.00%	Out of State	1,245	7.09%
Piute, UT	2	0.01%	Piute, UT	0	0.00%
Rich, UT	57	0.42%	Rich, UT	41	0.23%
Salt Lake, UT	2,124	15.65%	Salt Lake, UT	6,476	36.88%

<b>Inflow to Cache</b>		
San Juan, UT	26	0.19%
Sanpete, UT	56	0.41%
Sevier, UT	31	0.23%
Summit, UT	259	1.91%
Tooele, UT	375	2.76%
Uintah, UT	187	1.38%
Utah, UT	1,268	9.34%
Wasatch, UT	116	0.85%
Washington, UT	278	2.05%
Wayne, UT	8	0.06%
<b>Weber, UT</b>	<b>1,643</b>	<b>12.10%</b>
	<b>13,573</b>	

<b>Outflow from Cache</b>		
San Juan, UT	49	0.28%
Sanpete, UT	56	0.32%
Sevier, UT	36	0.20%
Summit, UT	253	1.44%
Tooele, UT	183	1.04%
Uintah, UT	129	0.73%
<b>Utah, UT</b>	<b>2,058</b>	<b>11.72%</b>
Wasatch, UT	108	0.61%
Washington, UT	185	1.05%
Wayne, UT	1	0.01%
<b>Weber, UT</b>	<b>2,557</b>	<b>14.56%</b>
	<b>17,561</b>	

Source: Utah Department of Workforce Services

In Franklin County, a total of 2,439 workers reside and live within the county, whereas 2,628 workers commute outside Franklin County for work. Franklin County also experiences an inflow of 844 workers from outside the county. The greatest outflow of workers is to Cache County and represents 58 percent of the outflow. Ada County is the second highest outflow county. The largest number of workers coming into Franklin County is also from Cache County, however the inflow is estimated at 309 whereas the outflow to Cache County is estimated at 1,529 as shown in **Table 9.3**.

**TABLE 9.3: FRANKLIN COUNTY COMMUTING PATTERNS**

<b>Inflow to Franklin</b>		
Ada County, ID	30	3.55%
All Other Locations	72	8.53%
Bannock County, ID	73	8.65%
Bear Lake County, ID	15	1.78%
Bingham County, ID	34	4.03%
Bonneville County, ID	68	8.06%
Box Elder County, UT	30	3.55%
<b>Cache County, UT</b>	<b>309</b>	<b>36.61%</b>
Canyon County, ID	15	1.78%
Caribou County, ID	50	5.92%
Davis County, UT	8	0.95%
El Paso County, TX	6	0.71%
Fremont County, ID	6	0.71%
Idaho County, ID	5	0.59%
Jefferson County, ID	8	0.95%
Lincoln County, WY	11	1.30%
Madison County, ID	18	2.13%
Oneida County, ID	23	2.73%
Salt Lake County, UT	9	1.07%
Sweetwater County, WY	11	1.30%
Tooele County, UT	11	1.30%
Twin Falls County, ID	6	0.71%
Uinta County, WY	6	0.71%
Utah County, UT	13	1.54%
Weber County, UT	7	0.83%
<b>Total</b>	<b>844</b>	

<b>Outflow from Franklin</b>		
Ada County, ID	160	6.09%
All Other Locations	125	4.76%
Bannock County, ID	121	4.60%
Bear Lake County, ID	18	0.68%
Bingham County, ID	42	1.60%
Blaine County, ID	12	0.46%
Bonneville County, ID	68	2.59%
Box Elder County, UT	119	4.53%
<b>Cache County, UT</b>	<b>1,529</b>	<b>58.18%</b>
Canyon County, ID	26	0.99%
Caribou County, ID	84	3.20%
Cassia County, ID	27	1.03%
Davis County, UT	16	0.61%
Gooding County, ID	7	0.27%
Jefferson County, ID	11	0.42%
Jerome County, ID	7	0.27%
Kootenai County, ID	14	0.53%
Madison County, ID	77	2.93%
Minidoka County, ID	17	0.65%
Nez Perce County, ID	12	0.46%
Oneida County, ID	14	0.53%
Salt Lake County, UT	29	1.10%
Twin Falls County, ID	60	2.28%
Utah County, UT	8	0.30%
Weber County, UT	25	0.95%
<b>Total</b>	<b>2,628</b>	

Source: US Census Bureau OnTheMap

FIGURE 9.1: CACHE COUNTY COMMUTING

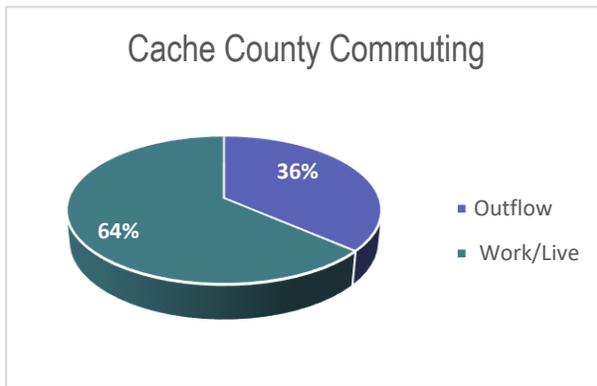
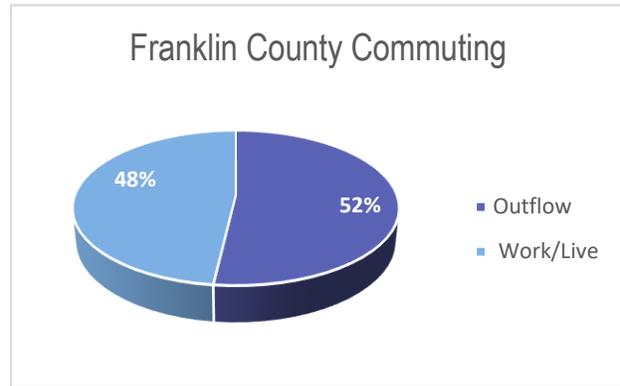


FIGURE 9.2: FRANKLIN COUNTY COMMUTING



Source: Utah Department of Workforce Services and US Census Bureau OnTheMap

## LOCATION QUOTIENT

An important means of assessing employment trends is through employment location quotients, which provides a way to compare the industrial activity levels among different areas of the state and the country. In general, location quotients are ratios that compare the concentration of a resource or activity, such as employment, in a defined area to that of a larger area. For example, location quotients can be used to compare state employment by industry to that of the nation; or employment in a city, county, metropolitan statistical area, or other defined geographic sub-area to that in the State.

The Bureau of Labor and Statistics provides a location quotient calculator that uses the Quarterly Census of Employment and Wages. The North American Industry Classification System (“NAICS”) delineates industries by sector, subsector and industry group. A location quotient above “one” indicates a higher concentration of employment in a local area than statewide or nationwide; a location quotient below “one” indicates less employment in this industry sector than state or national averages.

## SECTOR LEVEL DATA

**Table 9.4** summarizes the location quotients for Cache County, compared with the State of Utah and national industries at the sector level. **Table 9.5** summarizes the location quotients for Franklin County, compared with the State of Idaho and national industries at the sector level. The tables below exclude data suppressed for confidentiality purposes.

TABLE 9.4: CACHE COUNTY EMPLOYMENT LOCATION QUOTIENT

NAICS	Industry	September 2018 Employment	Utah Employment Location Quotient	National Employment Location Quotient
11	Agriculture, forestry, fishing and hunting	496	2.17	0.94
21	Mining, quarrying, and oil and gas extraction	17	0.05	0.06
22	Utilities	58	0.39	0.27
23	Construction	2,881	0.71	1.00
31-33	Manufacturing	11,612	2.29	2.35
42	Wholesale trade	1,051	0.54	0.46
44-45	Retail trade	6,729	1.02	1.11
48-49	Transportation and warehousing	975	0.44	0.48
51	Information	607	0.42	0.56
52	Finance and insurance	1,117	0.44	0.48
53	Real estate and rental and leasing	518	0.65	0.59
54	Professional and technical services	4,542	1.13	1.27
55	Management of companies and enterprises	350	0.53	0.38
56	Administrative and waste services	2,098	0.58	0.58
61	Educational services	571	0.43	0.51
62	Health care and social assistance	6,145	1.06	0.80

NAICS	Industry	September 2018 Employment	Utah Employment Location Quotient	National Employment Location Quotient
71	Arts, entertainment, and recreation	850	0.89	0.91
72	Accommodation and food services	4,238	0.88	0.78
81	Other services, except public administration	956	0.69	0.55
99	Unclassified	-	0.00	0.00

Source: Bureau of Labor Statistics

TABLE 9.5: FRANKLIN COUNTY EMPLOYMENT LOCATION QUOTIENT

NAICS	Industry	September 2018 Employment	Idaho Employment Location Quotient	National Employment Quotient
11	Agriculture, forestry, fishing and hunting	-	0.00	0.00
21	Mining, quarrying, and oil and gas extraction	-	0.00	0.00
22	Utilities	62	4.10	4.48
23	Construction	229	0.93	1.23
31-33	Manufacturing	296	0.88	0.93
42	Wholesale trade	209	1.43	1.42
44-45	Retail trade	522	1.21	1.33
48-49	Transportation and warehousing	132	1.25	1.00
51	Information	55	1.27	0.78
52	Finance and insurance	71	0.58	0.48
53	Real estate and rental and leasing	17	0.42	0.30
54	Professional and technical services	-	0.00	0.00
55	Management of companies and enterprises	-	0.00	0.00
56	Administrative and waste services	78	0.32	0.33
61	Educational services	-	0.00	0.00
62	Health care and social assistance	-	0.00	0.00
71	Arts, entertainment, and recreation	30	0.48	0.50
72	Accommodation and food services	276	0.81	0.79
81	Other services, except public administration	47	0.50	0.42
99	Unclassified	-	0.00	0.00

Source: Bureau of Labor Statistics

As compared to the State of Utah, Cache County has a location quotient above one in agriculture, forestry, fishing and hunting; manufacturing; retail trade; professional and technical services; and health care and social assistance. Franklin County, as compared to the State of Idaho has a location quotient above one in utilities; wholesale trade; retail trade, transportation and warehousing; and information. These NAICS sector categories represent high concentrations for each county with respect to their respective state's employment.

An important consideration along with the location quotient is the corresponding average salary for each sector. The average annual salary for Cache County across all industries is \$37,284. Of the sectors that meet or exceed this average wage standard, only three sectors have a location quotient above one as shown in **Table 9.6**: 1) manufacturing, 2) professional and technical services, and health care and social assistance. Further, none of the Cache County sectors exceeds the state or national average which plays a role in workforce recruitment, as well as overall spending per capita within Cache County.

TABLE 9.6: CACHE COUNTY LOCATION QUOTIENT VS WAGE

NAICS	Industry	Cache/State Quotient	Annual Average Wage	% Cache Wages of State Wages	% Cache Wages of US Wages
11	Agriculture, forestry, fishing and hunting	2.17	\$28,080	84%	79%

NAICS	Industry	Cache/State Quotient	Annual Average Wage	% Cache Wages of State Wages	% Cache Wages of US Wages
21	Mining, quarrying, and oil and gas extraction	0.05	\$73,372	98%	76%
22	Utilities	0.39	\$81,848	83%	82%
23	Construction	0.71	\$36,920	74%	60%
31-33	Manufacturing	<b>2.29</b>	<b>\$46,540</b>	82%	72%
42	Wholesale trade	0.54	\$45,760	69%	62%
44-45	Retail trade	1.02	\$25,220	78%	79%
48-49	Transportation and warehousing	0.44	\$40,144	81%	77%
51	Information	0.42	\$41,964	56%	37%
52	Finance and insurance	0.44	\$48,620	74%	54%
53	Real estate and rental and leasing	0.65	\$30,472	65%	55%
54	Professional and technical services	<b>1.13</b>	<b>\$49,348</b>	69%	54%
55	Management of companies and enterprises	0.53	\$82,108	98%	76%
56	Administrative and waste services	0.58	\$24,804	69%	62%
61	Educational services	0.43	\$25,636	58%	48%
62	Health care and social assistance	<b>1.06</b>	<b>\$37,284</b>	83%	75%
71	Arts, entertainment, and recreation	0.89	\$15,496	56%	44%
72	Accommodation and food services	0.88	\$13,988	75%	65%
81	Other services, except public administration	0.69	\$26,052	75%	69%
99	Unclassified	0.00	\$0	0%	0%
10	Total, All Industries		\$37,284	79%	68%

Source: Bureau of Labor Statistics

Franklin County's average annual wage is \$30,368. Of the sectors that meet or exceed this average wage standard, only two have a location quotient greater than one: 1) utilities, and 2) wholesale trade. Franklin County does exceed the Idaho State wage average for administrative and waster services; however, it has a low location quotient.

TABLE 9.7: FRANKLIN COUNTY LOCATION QUOTIENT VS WAGE

NAICS	Industry	Franklin/State Quotient	Annual Average Wage	% Franklin Wages of State Wages	% Franklin Wages of US Wages
11	Agriculture, forestry, fishing and hunting <sup>1</sup>	0.00	\$0	0%	0%
21	Mining, quarrying, and oil and gas extraction	0.00	\$0	0%	0%
22	Utilities	<b>4.10</b>	<b>\$72,124</b>	90%	72%
23	Construction	0.93	\$33,748	77%	55%
31-33	Manufacturing	0.88	\$45,864	79%	71%
42	Wholesale trade	<b>1.43</b>	<b>\$48,620</b>	82%	65%
44-45	Retail trade	1.21	\$23,036	75%	72%
48-49	Transportation and warehousing	1.25	\$25,948	60%	50%
51	Information	1.27	\$17,368	34%	15%
52	Finance and insurance	0.58	\$32,292	55%	36%
53	Real estate and rental and leasing	0.42	\$5,668	16%	10%
54	Professional and technical services	0.00	\$0	0%	0%
55	Management of companies and enterprises	0.00	\$0	0%	0%
56	Administrative and waste services	0.32	\$44,512	130%	111%
61	Educational services	0.00	\$0	0%	0%

<sup>1</sup> Data in this category is suppressed or censored data.

NAICS	Industry	Franklin/State Quotient	Annual Average Wage	% Franklin Wages of State Wages	% Franklin Wages of US Wages
62	Health care and social assistance	0.00	\$0	0%	0%
71	Arts, entertainment, and recreation	0.48	\$10,452	51%	29%
72	Accommodation and food services	0.81	\$11,336	65%	53%
81	Other services, except public administration	0.50	\$24,440	80%	64%
99	Unclassified	0.00	\$0	0%	0%
10	Total, All Industries		\$30,368	73%	55%

Source: Bureau of Labor Statistics

## INDUSTRY LEVEL DATA

The industry level NAICS data provides additional insight for the types of industry that contribute to the highest concentration of employment in Cache Valley compared to the national average, which may be difficult deduce from the sector level data. **Table 9.8** includes all Cache County industries with a location quotient greater than 1.5 as compared to national averages and the industries corresponding average annual wage. Data available at this level indicates a number of industries, as highlighted below, have a high location quotient and an average annual wage above the Cache County average. These industries represent 33 percent of the workforce reported at this data level.

TABLE 9.8: CACHE COUNTY INDUSTRY LEVEL EMPLOYMENT LOCATION QUOTIENT > 1.5

NAICS	Industry	# of Establishments	September 2018 Employment	National Employment Quotient	Average Monthly Wage
3115	Dairy product manufacturing	8	2,019	35.41	\$45,708
3169	Other leather product manufacturing	4	87	20.04	\$28,288
3118	Bakeries and tortilla manufacturing	9	703	5.83	\$35,880
5412	Accounting and bookkeeping services	71	1,812	4.9	\$36,088
3345	Electronic instrument manufacturing	11	755	4.73	\$59,852
4541	Electronic shopping and mail-order houses	29	603	3.87	\$34,060
5417	Scientific research and development services	13	999	3.72	\$80,236
3231	Printing and related support activities	16	613	3.7	\$41,340
1129	Other animal production	3	28	3.59	\$20,592
1152	Support activities for animal production	6	40	3.4	\$37,856
4512	Book stores and news dealers	4	100	3.19	\$25,532
3327	Machine shops and threaded product mfg.	26	447	3.17	\$43,160
1121	Cattle ranching and farming	21	179	2.89	\$23,348
4511	Sporting goods and musical instrument stores	20	455	2.49	\$26,312
5323	General rental centers	3	30	2.12	\$31,980
6232	Residential mental health facilities	11	481	1.95	\$22,984
4442	Lawn and garden equipment and supplies stores	10	118	1.94	\$16,328
5419	Other professional and technical services	51	557	1.92	\$21,788
3253	Agricultural chemical manufacturing	3	25	1.82	\$50,856
8114	Household goods repair and maintenance	15	55	1.79	\$22,360
3113	Sugar and confectionery product manufacturing	3	52	1.74	\$18,148
2361	Residential building construction	130	528	1.69	\$31,616
3273	Cement and concrete product manufacturing	5	126	1.63	\$55,588

NAICS	Industry	# of Establishments	September 2018 Employment	National Employment Quotient	Average Monthly Wage
2383	Building finishing contractors	90	517	1.58	\$33,488
4239	Misc. durable goods merchant wholesalers	33	180	1.55	\$33,644

Source: Bureau of Labor Statistics

**Table 9.9** includes all Franklin County industries with a location quotient greater than 1.5 as compared to national averages and the industries corresponding average annual wage. Data available at this level indicates a number of industries, as highlighted below, have a high location quotient and an average annual wage above the Franklin County average. These industries represent 42 percent of the workforce reported at this data level.

TABLE 9.9: FRANKLIN COUNTY INDUSTRY LEVEL EMPLOYMENT LOCATION QUOTIENT > 1.5

NAICS	Industry	# of Establishments	September 2018 Employment	National Employment Quotient	Average Monthly Wage
1121	Cattle ranching and farming	12	79	19.72	\$25,376
4238	Machinery and supply merchant wholesalers	6	81	4.57	\$63,388
4471	Gasoline stations	8	100	4.24	\$10,816
2381	Building foundation and exterior contractors	13	95	4.03	\$41,756
4413	Auto parts, accessories, and tire stores	5	38	2.7	\$32,968
4247	Petroleum merchant wholesalers	3	6	2.33	\$37,752
6212	Offices of dentists	8	48	2.01	\$30,212
4841	General freight trucking	18	44	1.68	\$32,916

Source: Bureau of Labor Statistics

Location quotients are a significant predictor of an economy overly reliant upon a specific business or industry. A well-balanced industry quotient approaches one in most categories. These well-balanced economies, like the State of Utah (overall), typically range from .85 on the low end to 1.75 on the high end.

## LARGEST EMPLOYERS

Cache County has a diverse economy including a strong educational presence with Utah State University, as well as a number of research, engineering, and manufacturing companies. The County's largest employers are detailed in **Table 9.10** below.

TABLE 9.10: CACHE COUNTY EMPLOYERS

Company	Description
Utah State University	Education Services
Conservice, LLC	Professional, Scientific and Technical Services
E A Miller	Manufacturing
Logan Regional Hospital	Health Care and Social Assistance
Gossner Foods, Inc	Manufacturing
ICON	Manufacturing
Pepperidge Farm Incorporated	Manufacturing
Pierce Biotechnology Inc	Manufacturing
Schreiber Foods Inc	Manufacturing
Space Dynamics Laboratory	Research and Development
Utah State University Extension	Education Services
Advanced Call Center Technologies	Telemarketing Bureaus and other Contact Centers
Bridgerland Applied Tech Center	Education Services
Cache Board of Education	Education Services
Campbell Scientific, Inc	Measuring and Controlling Devices

Company	Description
ESS West LLC	Temporary Help Services

Source: Utah Department of Workforce Services

**Table 9.11** contains a list of the major employers in Franklin County.

TABLE: 9.11: FRANKLIN COUNTY EMPLOYERS

Company	Description
Preston School Dist #201	Local Gov
Franklin County Medical Center	Local Gov
West Side School Dist #202	Local Gov
Trails West Manufacturing of Idaho	Private
Ritewood Inc	Private
Franklin County	Local Gov
Lundahl Ironworks Inc	Private
Ipex USA LLC	Private
Mountain West Drivers Corp	Private
Heritage Senior Living	Private
Apg Media of The Rockies LLC	Private
Pacificorp	Private
Franklin County Fire Protection Dis	Local Gov
Greenline Equipment	Private
West Motor Ford Inc	Private
City of Preston	Local Gov
Treasure Canyon Calcium Co	Private
Preston Fabrication LLC	Private
USPS	Federal Gov
Butterfly Express LLC	Private

Source: Idaho Department of Labor

## INDUSTRY CLUSTERS

A Cache County Community Strategic Assessment was completed by EDCUtah to identify primary industry clusters that Cache Valley is well suited to pursue. The industries were identified based on their strengths and the following site selection and expansion criteria: 1) workforce availability, 2) access to/presence of utilities, 3) air quality (attainment/non-attainment), 4) Proximity to interstate and distribution potential, 5) available real estate, 6) presence of a foreign trade zone, 7) tax incentives, and 8) operation costs. Based on the analysis completed by EDCUtah which is supported by the workforce data described above, the primary industry clusters for Cache Valley include:

1. Manufacturing;
2. Aerospace;
3. Life Sciences; and
4. Outdoor Products.

## MANUFACTURING

The presence of a qualified workforce is a major decision driver for companies looking to locate and expand in Cache Valley. Many of the location quotients related to manufacturing exceed 1.0 suggesting a high number of skilled individuals in this area. Utilities will need to be evaluated on a case by case basis to ensure adequate services and connectivity. While Cache County is currently a non-attainment for PM-2.5, there may be select projects the county can support. Distribution is a challenge for Cache Valley due to its distance from I-15 and the airport. However, the presence of the Logan-Cache Airport and a rail spur may create unique opportunities. Available land is an asset to Cache Valley and requires considerations. Lower operation costs and access to incentives are benefits to the county for economic development.

**TABLE 9.9: MANUFACTURING**

Manufacturing	Strength	Neutral	Weakness
Workforce	Yes		
Utilities (water, power, sewer)	Yes		
Air Quality - Attainment vs. Non-attainment		Yes	
Distance to Interstate/ Distribution potential		Yes	
Available Real Estate		Yes	
Foreign Trade Zone			Yes
Tax Incentives	Yes		
Operation Costs	Yes		

Source: edcUtah Cache County Community Strategic Assessment

### AEROSPACE INDUSTRY

The Logan-Cache Airport boasts a 9,000-foot runway and is located in close proximity to available real estate. This facility along with testing facilities at Utah State University provide ample resources and opportunities for businesses to test aerospace products. Operation costs and a pipeline for aerospace talent out of USU and Bridgerland Technical College are also strengths. Factors such as the lack of a formal tax incentive structure and location outside the Foreign Trade Zone are obstacles which may need to be addressed to capitalize on this industry cluster.

**TABLE 9.10: AEROSPACE**

Aerospace	Strength	Neutral	Weakness
Workforce	Yes		
Airport with 8,000 ft runway	Yes		
Testing Facilities		Yes	
Available Real Estate	Yes		
Foreign Trade Zone			Yes
Tax Incentives	Yes		
State Workforce Training	yes		
Operation Costs	Yes		

Source: edcUtah Cache County Community Strategic Assessment

### OUTDOOR PRODUCTS INDUSTRY

The outdoor products industry is a new blooming cluster which is strengthened by Cache Valley's location and the abundant recreational activities that attract people to the region, as well as a high concentration of employees in the manufacturing, retail and management industries. Utah State University's Outdoor Product Design and Development degree provides a conduit for a talented workforce. Cache Valley also benefits from its close proximity to similar industries in the secondary market including Davis, Weber and Sat Lake Counties.

**TABLE 9.11: OUTDOOR PRODUCTS**

Outdoor Products	Strength	Neutral	Weakness
Workforce	Yes		
Quality of Life/Outdoor Access	Yes		
Operation Costs	Yes		
Proximity to Universities	Yes		
Third Party Logistics Providers	Yes		
Turnkey Real Estate		Yes	
Proximity to Major Markets	Yes		
Proximity to Similar Employers		Yes	
Tax Incentives		Yes	

Source: edcUtah Cache County Community Strategic Assessment

### LIFE SCIENCES INDUSTRY

Cache Valley is known for its agricultural operations and research. Some life science businesses require unique buildings which requires new construction. The availability of land and a strong workforce prepare the region for success in this industry cluster. Labor costs and operational expenses are further benefits to the region.

TABLE 9.12: LIFE SCIENCES INDUSTRY

Life Sciences Industry	Strength	Neutral	Weakness
Workforce	Yes		
Labor Costs/Operational Costs	Yes		
Similar Employers	Yes		
Proximity to Universities	Yes		
Geographic Accessibility		Yes	
Airport Access		Yes	
Fiber Availability	Yes		
Tax Incentives	Yes		
Available Real Estate	Yes		

Source: edcUtah Cache County Community Strategic Assessment

## SECTION 10: IMPLEMENTATION PLAN

The Implementation Plan detailed in this section is the culmination of data gathering; industry, community and government input and strategic planning. The Implementation Plan considers strategic initiatives for Cache Valley from a primary market standpoint, as well as its subset to the macroeconomics of the Wasatch Front. The strategic initiatives build upon one another with a restructure of the Cache Valley Economic Development Alliance (“CVEDA”) being foundational to the success of the plan. Each of the incentives outlined below are aimed to address weaknesses and threats identified in the SWOT Analysis.

### CVEDA GOVERNING FRAMEWORK

A critical goal of this planning initiative was to create a greater vision for CVEDA’s role in economic development. This vision includes not only collaborating and networking with government and community leaders and private sector representatives but also taking an active role in the promotion and execution of economic development in Cache Valley through a collective and comprehensive vision. CVEDA’s success is dependent on collaboration between counties, cities, local planning organizations, the Cache Valley Chamber of Commerce, as well as the State, Federal and local economic development drivers. The following initiatives include strategic action items to assert CVEDA as the economic development driver for Cache Valley.

Initiative	Responsible Party	Timeline	Action
CVEDA Reorganization	Current CVEDA Board	3-6 months	Form a private-public based alliance with membership and funding based on a budget of \$300-500K. Further determine membership levels, financial commitments and how financial membership is determined.
		3-6 months	Hire an executive Director for an independent non-profit alliance and allocate appropriate support to implement strategic initiatives.
		3-6 months	Re-format CVEDA by-laws and charter with emphasis and focus on providing the region with resources and tools.
		1 year	Within the CVEDA Board, develop a Finance Sub-Committee tasked with responsibility to address access to capital markets and the Cache Valley region’s ability to finance economic development projects.
	CVEDA Executive Director and Team	1-3 months	Develop a Comprehensive Economic Development Toolbox with emphasis on land use planning, tax increment financing and other public financing tools (reference to Section 5)
		1-3 months	Develop a comprehensive website that would include the Economic Development Toolbox, as well as resources for potential businesses to gather and collect information. Establish CVEDA as the coordinating entity for directing resources and assisting businesses.
		3-6 months	In concert with on-line materials, implement an educational platform to provide tutoring and advice to local government, businesses, educational and institutional entities in terms of using the Economic Development Toolbox and resources
		3-6 months	In partnership with the incorporated cities, develop and maintain a database with available sites including infrastructure.
		1 year	Host an annual event to showcase businesses, conduct site tours, provide region demographic and workforce updates and providing networking opportunities.

Initiative	Responsible Party	Timeline	Action
		1 year	Determine a set of metrics by which to measure the success of economic development initiatives. These measurements could be defined in terms of: i) number of new jobs, ii) new capital investment recognized within Cache Valley, iii) median income levels, iv) number of students retained within the Cache Valley market, v) growth in tax revenues, etc.
		1 year	Coordinate with GOED, EDCUtah and establish CVEDA as the entity in charge of responding to RFIs, coordinating site visits, etc.
		1-5 years	Coordinate with GOED, EDCUtah, DWS, Office of Energy Development, Idaho Department of Commerce to establish CVEDA as the incentives liaison for businesses.

### COORDINATION AMONG COUNTIES, CITIES AND BUSINESSES

The SWOT analysis revealed coordination among local governments and businesses was a weakness and an impediment to economic development within the region. With CVEDA acting as an independent non-profit, it will play an important role to field concerns, support and act on initiatives that bring cohesion to the economic development efforts within Cache Valley. CVEDA will also be a key liaison between local governments and developers to ensure development visions are addressed from a regional perspective rather than siloed as a public or private endeavor.

Initiative	Responsible Party	Timeline	Action
<b>Coordination among County, Cities and Businesses</b>	CVEDA	1-3 months	Form an Executive Working Group with cities, county executive and chamber president to conduct business visits and coordinate new business outreach, expansion and retention efforts. Develop a plan to solicit and increase membership with CVEDA, including financial participation in funding the objectives and vision of CVEDA.
	CVEDA & Cities	1 year	Engage planning commission and city planning offices to review land zoning, available real estate, discuss preservation of sensitive lands, ag lands, identify list of ready sites. Develop a comprehensive list of available real estate throughout the Cache Valley region for the specific type of land uses desired by CVEDA. Direct existing and prospective businesses to this comprehensive list and CVEDA's website. Include description of land acreage, availability of utilities, type of preferred land uses and contact information.
	CVEDA & Cities	1 year	Engage with cities and counties for high level planning & community coordination. Work to develop an understanding what local communities desire in terms of land use development and strategically align available land with prospective development.
	CVEDA & County	2-5 years	CVEDA and Cache County would develop a long-term plan for how best to deploy tourism related tax revenues (restaurant, RAPZ, transient room tax, etc.) in order to maximize benefit to residents, existing businesses and prospective businesses. The Plan should emphasize that the public sector should not be competing in areas that

Initiative	Responsible Party	Timeline	Action
			can be provided more efficiently in the private sector, or other not-for-profit entities.

## ECONOMIC DEVELOPMENT INCENTIVES

Development incentives will play an important role in Cache Valley's economic development activities. These initiatives may address ways to capitalize on unique strengths such as low operating costs, a strong work force and availability of land despite Cache Valley's relative geographic isolation.

Initiative	Responsible Party	Timeline	Action
<b>Economic Development Toolbox</b>	CVEDA	3-6 months	Utilizing information in Section 5, develop a comprehensive incentive Toolbox through coordination and collaboration with DWS, Bear River Association of Governments, GOED, Office of Energy Development, Idaho Department of Commerce, etc. This Toolbox would be available on-line through the CVEDA website and provide appropriate contact information to facilitate the execution of these tools.
	CVEDA	6 months - 1 Year	Implement an education platform to provide tutoring and advice to local government, businesses, educational and institutional entities in terms of using the Economic Development Toolbox. Assist local government and businesses in determining how to find opportunities and who to direct these opportunities to.
	CVEDA	1 year	Promote the utilization of the Toolbox through brochures, websites, community outreach, etc. and facilitate connections between local and state entities and private business. Work on a coordinated effort to bring local government, business alliances, institutions, and private business under one umbrella for economic development support and assistance.
	CVEDA & Cache-Logan Airport	6 months - 1 year	Work with the Cache-Logan Airport to develop a unique marketing tools to focus on the aerospace industry cluster.

## TOURISM AND MARKETING

Tourism and participation in the arts community is an important aspect of Cache Valley's economic livelihood. The region is currently investing in the community and arts through transient room tax and restaurant tax. As businesses seek to expand and locate to the region, amenities, community venues and recreation opportunities will be an important incentive, as well as an important element of the tourism industry. The following incentives aim to encourage continued investment in the community.

Initiative	Responsible Party	Timeline	Action
<b>Community, Arts &amp; Recreation Contribution</b>	CVEDA, Counties, Tourism Department	6 months – 1 year	Develop a long-range plan for restaurant, TRT, and RAPZ tax revenues to consider public and private needs and to avoid duplication and competition of amenities and services.
	CVEDA & Tourism Department	6 months – 1 year	Coordinate tourism marketing with site visits and economic development marketing.

Initiative	Responsible Party	Timeline	Action
	Cache County	1-5 years	Maintain and potentially increase Cache County's capital contribution to cultural venues that bring significant patrons to Cache Valley.

## INFRASTRUCTURE

Cache Valley's relative geographic isolation is both a unique characteristic and a development weakness. As the region seeks to balance the value and benefit of its location, a number of infrastructure related initiatives may begin addressing geographic limitations.

Initiative	Responsible Party	Timeline	Action
<b>Geographic Isolation Mitigation</b>	Counties & Cities	6 months- 1 year	Complete a sales leakage analysis to determine key retail opportunities to encourage local consumption of goods and services
	CVEDA & Logan	1-3 years	Actively participate in corridor analysis for Logan City to ensure public and private concerns are considered in relation to the Main Street one-way couplet concept. Develop and advance a plan to move some of the vehicular traffic off of Main Street to other corridors.
	CVEDA & Logan	1-3 years	Identify options for new business based on pass through route
	Cache-Logan Airport	1-3 years	Consider an opportunity zone for the airport to encourage development and higher utilization. Reach out to specific Opportunity Zone Funds to determine their interest in funding potential development.
	Cache-Logan Airport	1-3 years	Consider a community reinvestment area (CRA) in conjunction with the area surrounding the airport.
	CVEDA, USU, Cache-Logan Airport	1-5 years	In collaboration with CVEDA, USU and the Cache-Logan Airport, complete a strategic plan to incubate and develop businesses that can benefit from locating within close proximity to the airport. Develop a strategic marketing plan for the Cache-Logan Airport, including the specific clusters identified in this Plan.
	CVEDA	1-5 years	Strategically identify industries/companies conducive to the County's current PM 2.5 status
	CVEDA	1-5 years	Continue to work with Salt Lake City to expand the Foreign Trade Zone
	CVEDA	1-5 years	Investigate the potential utilization of a satellite to the Inland Port Authority within Cache Valley.
	CVEDA & Cache MPO	2-5 years	Council with Cache Metropolitan Planning Organization on long-range planning for expansion of Hwy 89, Hwy 30 and other routes. Strongly lobby UDOT and State of Utah for support of alternate routes in and out of Cache Valley.

## WORKFORCE

Cache Valley boasts a highly educated population and a strong workforce. A key weakness defined by the SWOT analysis is retaining employees. A number of factors, from wages to low unemployment, have created challenges for businesses to expand and locate to the region. The following initiatives focus on addressing workforce challenges throughout Cache Valley.

Initiative	Responsible Party	Timeline	Action
<b>Workforce Retention &amp; Expansion</b>	CVEDA	6 months – 1 year	Utilize CVEDA to create a strategy for responding to appropriate RFIs to land new businesses
	CVEDA	6 months - 1 year	Create a formal strategy with CVEDA and BRAG and the BEAR program to focus on expansion of existing businesses.
	CVEDA	6 months - 1 year	Coordinate with the Business Resource Center and Small Business Development Center to encourage incubation of new businesses.
	CVEDA & Tourism Department	6 months - 1 year	Encourage collaboration between community events, arts and recreational venues to determine markets for amenities to attract a new workforce.
	CVEDA	1 year	Establish an education committee to align USU and Bridgerland Technical College with regional employer needs to encourage student retention and livable wages.
	CVEDA	1 year	Work with EDCUtah to evaluate optimal RFI responses to capitalize on existing workforce
	CVEDA	1-2 years	Work with USU & Bridgerland Technical College to encourage internships, employment placement with local companies

## LAND USE

Cache Valley’s abundant land is a strength to the region. Careful attention is required to ensure public, private and environmental concerns are addressed in the development process. Building on the need for additional coordination between local governments and CVEDA, initiatives to encourage dialogue and long-range consideration for land and resources is critical to economic development into the future.

Initiative	Responsible Party	Timeline	Action
<b>Development Vision Alignment</b>	CVEDA	6 months to 1 year	Catalogue all available real estate in partnership with all cities (See Logan City Example)
	CVEDA	1 year	Address zoning and positive relationships with private sector to encourage quality projects with smart-growth development
	CVEDA & County	1-2 years	Create a county initiative to share strategic growth plans and gain community input
	CVEDA, Cities & County	1-2 years	Utilize forums such as CVEDA to discuss long-term planning to ensure a proactive approach to accommodating projected growth in Cache Valley
	CVEDA, Cities & County	1-2 years	Review zoning and discuss options for density
	CVEDA	1-2 years	Evaluate the long-term viability of agriculture in Cache Valley. Develop a partnership with the US Dept. of Agriculture and US Economic Development Administration, USU and private agriculture companies to formalize a comprehensive agriculture strategy.
	CVEDA & BRWCD	1-2 years	Coordinate with Bear River Water Conservancy District to evaluate development capacity and impacts of additional development in Cache Valley.

**RESOLUTION 2020 - 01  
CACHE COUNTY SERVICE AREA NO. 1  
BOARD OF TRUSTEES**

**A RESOLUTION BY THE CACHE COUNTY SERVICE AREA #1 BOARD OF TRUSTEES  
APPROVING AN ADJUSTMENT OF SOLID WASTE COLLECTION AND DISPOSAL  
FEES AND MANDATORY CURBSIDE RECYCLING.**

WHEREAS, the Solid Waste Advisory Board, was formed to advise the Board of Trustees of Cache County Service Area No. 1 regarding solid waste collection and disposal

WHEREAS, the Board and Cache County Council recognizes the need to adjust the solid waste rates to sufficiently fund the Green Waste compost and Green Waste collection from drop sites.

WHEREAS, the Board and Cache County Council wants to encourage the public to use more of the Green Waste services and products.

BE IT RESOLVED by Cache County Service Area # 1 Board of Trustees:

**Section 1. Residential Garbage Pickup (includes landfill tipping fees (TF) unless otherwise noted).**

Logan City	
90 gallon	\$14.15 per month
Extra pick up	\$3.87 ea container
60 gallon (minimum fee)	\$11.90 per month

The minimum fee for multi-family dwelling units serviced by commercial bins shall be the 60 gallon rate plus recycling, multiplied by the number of dwelling units.

Special Pickup/Bulky Waste Charge	\$20.00 plus TF (except green waste)
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Cache County	
90 gallon	\$15.15 per month
Extra pick up	\$4.19 ea. container
60 gallon	\$12.90 per month

The minimum fee for multi-family dwelling units serviced by commercial bins shall be the 60 gallon rate plus recycling, multiplied by the number of dwelling units.

Special Pickup/Bulky Waste Charge	\$26.00 plus TF (except green waste)
-----------------------------------	--------------------------------------

**Section 2. Commercial Garbage Pickup**

a. Front Load Refuse hauled by Service Area	
2 yard bins	\$6.59 cu yd per pickup
3 and 4 yard bins	\$5.67 cu yd per pickup
6 and 8 yard bins	\$5.57 cu yd per pickup

Bin Size (yards)	Frequency (Empties/Week)					
	1	2	3	4	5	6
2	\$ 57.11	\$ 114.23	\$ 171.34	\$ 228.45	\$ 285.57	\$ 342.68
3	\$ 73.71	\$ 147.42	\$ 221.13	\$ 294.84	\$ 368.55	\$ 442.26
4	\$ 98.28	\$ 196.56	\$ 294.84	\$ 393.12	\$ 491.40	\$ 589.68
6	\$ 144.82	\$ 289.64	\$ 434.46	\$ 579.28	\$ 724.10	\$ 868.92
8	\$ 193.09	\$ 386.19	\$ 579.28	\$ 772.37	\$ 965.47	\$ 1,158.56

- b. Temporary Dumpster Rental
- |  |                                |
|--|--------------------------------|
| Front Load Rental Fee                            | \$10.00 weekly or \$1.43 daily |
| Collection/Disposal Fee                          | Same as Section 2(a)           |
| Roll-off Rental Fee (beginning day 15 of rental) | \$40.00 weekly or \$5.71 daily |
| Collection/Disposal Fee                          | Same as Section 2(c)           |
- c. Roll-off Refuse
- |             |                     |
|-------------|---------------------|
| Each Pickup | \$126.00 each       |
|             | Plus, Applicable TF |
- d. Minimum Commercial Fee
- |              |                    |
|--------------|--------------------|
| Logan City   | \$ 14.15 per month |
| Cache County | \$ 15.15 per month |

\* ED: Environmental Department

### Section 3. New Home Automated Container (A.C.) Service Fee.

Delivery of A.C. in Logan City – for any number of containers	\$20.00
Delivery of A.C. in Cache County – for any number of containers	\$26.00
Delivery of A.C. by customer	\$5.00

### Section 4. Landfill Tipping Fees (TF).

Car or truck up to ¾ ton	\$10.00	No Change
Small single axle trailer	\$10.00	No Change
Dual axle trailer and trucks larger than ¾ ton		Applicable TF
General refuse	\$34.50/ton	
Construction debris & tree stumps	\$30.00/ton	
Uncovered or otherwise unsecured loads	Additional fee	\$10.00

### Section 5. Recyclable Item Fees.

a. Tire (size measured by inside diameter)

15 inches or less	\$2.00 ea.
Larger than 15 but less than 20 inches	\$5.00 ea.
20 to 25 inches	\$10.00 ea.
Over 25 inches	\$100.00 ea.
Tires with rim, additional	\$5.00 ea

**Note:** There is no charge for separated, recyclable items such as newspaper, ferrous metals, aluminum, , used oil, and compostable waste trimmings.

**Section 6. Special Handling Fees (SHF).**

a. Medical and Infectious Waste Minimum Fee: Loads greater than 1 cubic yards	\$17.00 \$17.00/cu. yd.
b. Hydrocarbon contaminated soil fees (1000 ppm in accordance with landfill Hazardous waste disposal procedures)	Applicable TF plus \$17.50/ton
c. Household refrigerators, freezers, air conditioners or other appliances originally having contained refrigerant which are not certified and marked as having been legally evacuated.	\$30.00 SHF ea unit
d. Sludge	Applicable TF Plus \$17.50 ton/SHF
e. Any other items requiring special handling	Applicable TF Plus \$17.50ton/SHF
f. Metal bottles or other containers which are or have been pressurized, including but not limited to propane bottles and fire extinguishers.	\$10.00 SHF ea. Unit
g. Asbestos & asbestos contaminated materials	\$500.00/ton

**Section 7. Dead Animal Fees**

Animal disposal for farmers is free

**Section 8. Residential Curbside Green Waste Collection (April – November)**

Logan, Smithfield, North Logan, Providence, Hyde Park, River Heights, Millville, Nibley, Hyrum..... 90 Gallon	\$5.00 per month (12-month billing period)
---	---

**Section 9. Green Waste Facility Product Pricing (includes sales tax)**

<b>Finished Compost</b>	<b>\$10.00/cu. yd.</b>
<b>Wood Chips</b>	<b>\$5.00/cu. yd.</b>
<b>Firewood</b>	<b>\$0.00</b>
<b>Colored Chips</b>	<b>\$10.00/cu.yd</b>

**Section 10. Commercial/Curbside Recycling Collection**

Countywide Mandatory Curbside Recycling	\$3.00 per resident per month, once every other week pick up
a. Roll-off Recyclables	

b. Roll-off Cardboard and other recyclables

\$126.00/per pick-up  
no rebate to ED

d. Front Load Mixed recycling and other recyclables/OCC

\$6.60/yard - Every Other  
Week Pick-Up  
(\$13.20/yard Weekly)

Bin Size (yards)	Frequency (Empties/Week)	
	bi-weekly	Weekly
4	\$ 26.40	\$ 52.80
6	\$ 39.60	\$ 79.20

**Section 11. Green Waste Drop Site/Compost Program**

- A. Green Waste Drop Sites will be provided year-round with a service fee of \$1.00/month for all residents of the service area outside of Logan City.
- B. Compost Facility fee of \$0.50/month per household for all residents in the Cache County service area.

**Section 12. Hardship Allowance**

Cache County Residential customers may apply for reduced recycling rate annually on the basis of hardship through the Solid Waste Advisory Board.

**Section 13. Special Event Rates (SER), also see attached letter**

**Residential Containers**

**Logan \$3.15 per empty**

**All Other Areas outside of Logan \$3.30 per empty**

**For all services provide two times the requested numbers of containers or charge 1/2 of the amount of containers.**

**Commercial Containers**

**For all SER commercial services the rate is the same as shown in section 4 except no rental fee and the size of the container will be double the size of the requested container or the charge will be 1/2 of the service fee.**

**Section 14. Solid Waste Collection and Disposal Fee Review**

**The Solid Waste Advisory Board recommends that the Logan City Environmental Department shall provide a cost of service update at least once every three years to avoid large rate increases.**

The effective date of this resolution shall be \_ \_\_\_\_

THIS RESOLUTION duly adopted upon this \_\_\_\_\_ day of \_\_ \_\_\_\_\_, 20\_\_ by the following vote:

Yeas:

Nays:

Absent:

---

By:

Attest:

---

By: Name, Title

**CACHE COUNTY, UTAH**  
**RESOLUTION 2020 - 16**

**RESOLUTION RATIFYING THE APPOINTMENT OF CACHE COUNTY  
DRAINAGE DISTRICT #6 BOARD OF TRUSTEES**

WHEREAS, “the board of trustees of a drainage district shall be appointed by the legislative body of the county in which the district is located,” Utah Code Ann. § 17B-2a-206, and the County Council is the legislative body of Cache County; and

WHEREAS, at the County Council meeting held on June 23, 2020, the County Executive recommended the appointment of Dennis Jackson, JoLynn Lyon, and Brandon Allen to serve as the board of trustees of Cache County Drainage District #6; and

WHEREAS, during the June 23, 2020 meeting the County Council approved by unanimous vote a motion to approve the County Executive’s recommendation; and

WHEREAS, when appointing a member of a drainage district board of trustees, “[t]he appointing authority [must] . . . allow any interested persons to be heard; and . . . adopt a resolution appointing a person to the local district board”; and

WHEREAS, the County Council properly published notice of a public hearing held on July 28, 2020, where it allowed any interested persons to be heard on the issue of appointments to the board of trustees of Cache County Drainage District #6;

NOW, THEREFORE, the County Council adopts the following resolution:

BE IT RESOLVED, that the appointments to the Cache County Drainage District #6 Board of Trustees set forth on the attached Exhibit A, which were recommended by the County Executive and approved by the County Council on June 23, 2020, are hereby ratified. The appointments shall be effective as of June 23, 2020, and the term of each appointment shall expire on December 31, 2023.

RESOLVED this 28<sup>th</sup> day of July 2020.

CACHE COUNTY COUNCIL

\_\_\_\_\_  
Karl B. Ward, Chair  
Cache County Council

ATTEST:

\_\_\_\_\_  
Jill N. Zollinger  
Cache County Clerk/Auditor

# APPOINTMENTS

06/23/2020

## CACHE COUNTY DRAINAGE DISTRICT #6 BOARD OF TRUSTEES

**BOARD MEMBER**

**DENNIS JACKSON**  
1315 South 800 West  
Lewiston, Utah 84320  
435-512-8994  
[djackson@allredjackson.com](mailto:djackson@allredjackson.com)

**Appointed to a Four-year Term**  
**Expiring: 12/31/2023**

**BOARD MEMBER**

**JOLYNN LYON**  
710 West 800 South  
Lewiston, Utah 84320  
435-232-3733  
[jolynne.lyon@usu.edu](mailto:jolynne.lyon@usu.edu)

**Appointed to a Four-year Term**  
**Expiring: 12/31/2023**

**BOARD MEMBER**

**BRANDON ALLEN**  
860 South Main Street  
Lewiston, Utah 84320  
435-770-5891  
[bafarms@aol.com](mailto:bafarms@aol.com)

**Appointed to a Four-year Term**  
**Expiring: 12/31/2023**

**CACHE COUNTY  
RESOLUTION 2020 - 17**

**A RESOLUTION AMENDING THE CACHE COUNTY CORPORATION PERSONNEL  
POLICY AND PROCEDURE MANUAL REGARDING SECTION X GREIVANCES AND  
APPEALS**

WHEREAS, the Cache County Council on \_\_\_\_\_, \_\_\_\_\_, in a regular meeting of which lawful notice had been given, considered amending the Cache County Corporation Personnel Policy and Procedure Manual, Section X Grievances and Appeals.

WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that the Cache County Corporation Personnel Policy and Procedure Manual be amended;

NOW THEREFORE, BE IT RESOLVED that the County Council approves the adoption of the following resolution:

1       **Amendments:** The Cache County Corporation Personnel Policy and Procedure Manual is hereby amended as set forth in the attached Exhibit A.

2       **Application:** The amendment to the Cache County Corporation Personnel Policy and Procedure Manual shall apply to all current and future county employees.

3       **Prior Resolution and Policies:** This Resolution and the amendments specified in Exhibit A to the Cache County Corporation Personnel Policy and Procedure Manual supersede all previously adopted resolutions and policies to the extent that they are in conflict with the specified provisions of this Resolution and the attached Exhibit A.

4       **Effective Date:** This Resolution shall be effective immediately upon its adoption.

Adopted by the County Council of Cache County, Utah, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

CACHE COUNTY COUNCIL

By:

\_\_\_\_\_  
Chairman

ATTEST:

By: \_\_\_\_\_  
Jill N. Zollinger, County Clerk

## EXHIBIT A

# SECTION X -- GRIEVANCES AND APPEALS

### A. Definition

A grievance is a dispute or complaint arising between an employee and the County. A grievance includes but is not limited to acts of discrimination as defined in the County's EEO policy, or the event of a dismissal, demotion, suspension, or transfer.

### B. Policy

1. It is Cache County's policy to address employee grievances promptly and fairly. The grievance and appeals procedure is available only to merit employees that have completed the orientation period. This policy does not apply to Public Safety employees. Public Safety employee grievances are to be addressed through the Merit Commission. Public Safety employees in a supervisory position may, however, serve on the Grievance Committee as defined below.
2. There may be circumstances in which an employee believes that he or she has received unfair treatment or when an employee feels dissatisfied with some aspect of his or her employment over which he or she has no control and for which he or she desires action. Employees who have grievances created by work situations have the right to submit such grievances for orderly disposition.
3. Employees will not be discriminated against, coerced, restrained, or retaliated against in any way for using the grievance procedure.
4. The Director of Human Resources has the authority to grant time extensions under the policy based on a reasonable cause (e.g., staff availability or other extenuating circumstances).

### C. Resolving Grievances

1. **STEP 1: INITIAL REPORT AND RESPONSE**
  - a. The employee should communicate the complaint or grievance to his or her Department Head or the Director of Human Resources. This initial communication need not be in writing. When making his or her initial report, the employee should identify the problem and suggest a possible solution or solutions to the Department Head or Director of Human Resources. All grievances must be communicated within 5 working days after the incident occurs or a situation arises.
  - b. After receipt of an initial communication of a grievance, the Department Head in collaboration with the Director of Human Resources will respond within 5 working days to the employee with a proposed solution or other response. The response of the Department Head or Director of Human Resources to the initial report need not be in writing.
2. **STEP 2: WRITTEN REPORT AND RESPONSE**
  - a. If the grievance is not satisfactorily resolved through the response of the Department Head or Director of Human Resources to the initial report, the employee must submit a written grievance on the Grievance Form (available from the Director of Human Resources) within 10 working days of receiving the response from the Department Head or Director of Human Resources to the initial report. The completed Grievance Form will need to be delivered to the Director of

Human Resources either in person or by email followed by a phone call to verify receipt of the email.

- b. The Department Head and the Director of Human Resources have 10 working days to review and respond to the written grievance. This response to the employee will be in written form and will be delivered personally or by email with a phone call to verify receipt of the email.

### 3. **STEP 3: APPEAL**

- a. If not satisfied with the written response of the Department Head and Director of Human Resources, the employee may submit an appeal to the Grievance Committee within 10 working days of the receipt of the decision in Step 2.
- b. The appeal must include:
  - The Grievance Form;
  - A statement of relevant facts and any applicable rules, policies, or laws;
  - Supporting documentation (writings, photographs, video or audio recordings, list of witnesses, witness statements, etc.);
  - And a recommendation and request for a solution.
- c. The Grievance Committee, in its discretion, may accept but need not consider documents not provided in the original appeal.
- d. The Grievance Committee has up to 10 working days to meet and determine if a hearing should be held.
- e. If the Grievance Committee determines that a hearing is not justified, it will explain the decision and recommend a solution in writing to the employee and the Department Head along with a copy of the writing to the Director of Human Resources. The recommendation of the Grievance Committee is final.
- f. If the grievance committee determines that a hearing is justified, the hearing will be held within 30 calendar days.

### 4. **STEP 4: HEARING PROCEDURE**

- a. The hearing will not exceed 2 hours unless the Grievance Committee Chair determines that more time is needed to understand the facts of the grievance. The allotted time will be divided equally between the grieving party and the respondent. The Grievance Committee Chairperson has the authority to request that relevant facts be presented and to keep the grievance in line with the initial appeal.
- b. The employee is responsible to provide his or her representative if desired. The County will not provide a representative for the employee.
- c. At the hearing, the employee or his or her representative shall establish the basis of the employee's grievance.
- d. The respondent will also review his or her findings with the grievance committee.
- e. Parties to the grievance may call witnesses who shall be sworn in by the committee chairperson before testifying.
- f. The Grievance Committee may ask questions and gather relevant information as it

deems appropriate.

- g. Upon completion of the hearing, the Grievance Committee shall render a written decision to the employee and the respondent within 10 working days of the conclusion of the hearing. The decision of the Grievance Committee is by a majority vote. The decision of the committee is final.
- h. Only the Grievance Committee shall make a record of the hearing and its decision; however, recording of the deliberations of the committee is not allowed. Grieving parties may make a written request for an official copy of the record or any recordings.
- i. The hearing, the deliberations, and other proceedings before the Grievance Committee are not open or public meetings. All documents and associated support materials including, but not limited to, the grievance form, evidence, and committee decisions are classified as private for purposes of the Government Records Access Management Act.

#### D. The Grievance Committee

1. The Grievance Committee shall consist of five members and alternates, recommended by the Director of Human Resources, appointed by the County Executive, and confirmed by the County Council. The committee members will serve for no more than 4 years. The committee shall consist of:
  - One Elected Official or appointed Department Head within Cache County to serve as the Committee Chair.
  - Two merit employees in a supervisory capacity (e.g. Lieutenant, Sergeant, Foreman, Manager, Supervisor, etc.)
  - Two other merit employees who are not elected or appointed and not in a supervisory capacity.
  - All members of the committee must be from different departments.
  - The Director of Human Resources or HR staff may not serve on the Grievance Committee.
2. Legal Counsel: The County Attorney, or designee, will serve as legal counsel to the grievance committee and chairperson. The County Attorney's Office will designate separate legal counsel for a Department Head if the grievance is against a Department Head. Legal Counsel from the County Attorney's office will abide by all rules of professional conduct relating to the separate representation.
3. Conflict of Interest: Upon receipt of Appeal, the Committee Chair will inform all committee members. If any member of the Grievance Committee has a direct conflict of interest with an appeal or is from the same department as the appealing employee, an alternate member will be appointed by the County Executive to replace that member for this specific appeal only. If the employee believes that a conflict of interest exists with a member of the Grievance Committee, the employee may request that member of the grievance committee be replaced by an alternate member. In that event, an alternate member shall be appointed for that appeal only as determined by the County Executive in consultation with the Director of Human Resources.
4. Unavoidable Circumstances: If a committee member or the chairperson has an unforeseen event on the day of the grievance hearing, the hearing will be rescheduled within 10 working days to allow the alternate member to review the information that has been submitted for the hearing.

**CACHE COUNTY  
RESOLUTION 2020 - 18**

**A RESOLUTION AMENDING THE CACHE COUNTY CORPORATION PERSONNEL  
POLICY AND PROCEDURE MANUAL REGARDING DONATING PERSONAL LEAVE TIME**

WHEREAS, the Cache County Council on \_\_\_\_\_, \_\_\_\_\_, in a regular meeting of which lawful notice had been given, considered amending the Cache County Corporation Personnel Policy and Procedure Manual, Sections IX (N) regarding contributing personal leave time.

WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that the Cache County Corporation Personnel Policy and Procedure Manual be amended;

NOW THEREFORE, BE IT RESOLVED that the County Council approves the adoption of the following resolution:

1       **Amendments:** The Cache County Corporation Personnel Policy and Procedure Manual is hereby amended as set forth in the attached Exhibit A.

2       **Application:** The amendment to the Cache County Corporation Personnel Policy and Procedure Manual shall apply to all current and future county employees.

3       **Prior Resolution and Policies:** This Resolution and the amendments specified in Exhibit A to the Cache County Corporation Personnel Policy and Procedure Manual supersede all previously adopted resolutions and policies to the extent that they are in conflict with the specified provisions of this Resolution and the attached Exhibit A.

4       **Effective Date:** This Resolution shall be effective immediately upon its adoption.

Adopted by the County Council of Cache County, Utah, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

CACHE COUNTY COUNCIL

By:

\_\_\_\_\_  
Chairman

ATTEST:

By: \_\_\_\_\_  
Jill N. Zollinger, County Clerk

## EXHIBIT A

### **N. Donating Personal Leave Time**

Cache County recognizes that employees may have extended critical illnesses, family medical emergencies or other extenuating circumstances resulting in the need for additional time off as approved by the County Executive and Director of Human Resources. Employees may voluntarily donate PLT to a co-worker in need for these reasons. An employee is eligible to receive donated PLT only if all compensatory time, old sick leave, and PLT have been expended. An employee may donate up to 40 hours of PLT to the employee in need. A request to donate PLT must be submitted to the Director of Human Resources on the Request to Donate Personal Leave form.

1. Holidays/Specials or old sick leave cannot be donated as PLT.
2. The receiving employee must be a merit employee.
3. Donated PLT will be given at the end of the pay period to compensate for the time not worked up to 80 hours for the pay period. Donated PLT is not eligible for overtime hours or to be cashed out for any reason. The donation of PLT is on an hourly basis and not a dollar amount. PLT hours donated will be used at the receiving employee's current hourly rate.
4. The donated PLT may only be used for a single instance (critical illness or family medical emergency) by the employee and not banked for future use.
5. Donated PLT will be given to the receiving employee based on donated hours received first and used in order of donation. The HR office will oversee the donated PLT and will number the forms as they are received.
6. When the employee returns to work, any donated PLT that is not used will be returned to the donor. If the donor was going to lose the PLT hours based on the PLT rollover policy, these hours will be forfeited and not returned to the donor's PLT bank.
7. The recipient will be able to receive donated PLT for no more than 12 weeks within a rolling 12-month period.
8. This policy will not replace or extend the maximum allowable absence under the Family Medical Leave Act.