



**April 13, 2020**

**PUBLIC NOTICE** is hereby given that pursuant to Cache County Resolution 2020-07 and Utah Governor Gary R. Herbert's Executive Order 2020-1, the Cache County Council of Cache County, Utah will hold an **ELECTRONIC COUNCIL MEETING** on **TUESDAY, APRIL 14, 2020** at **5:00 p.m.** via **ZOOM Webinar** at the following link: <https://zoom.us/j/93048398477>. Instructions for downloading and using ZOOM can be found at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. If you have downloaded ZOOM, you may join the meeting by using Webinar ID: 930 4839 8477. This meeting will be streamed live on the County YouTube channel for the best resolution (a link to the stream will be provided on the Cache County Facebook page at: <https://www.facebook.com/cachecounty>). To participate in the meeting by phone, please call US: +1 669 900 6833.

**CACHE COUNTY COUNCIL CHAMBERS WILL BE CLOSED TO ATTENDANCE IN PERSON**

## AGENDA

### COUNCIL MEETING

- 5:00 p.m.
1. **CALL TO ORDER**
  2. **OPENING / PLEDGE** – Councilman David Erickson
  3. **REVIEW AND APPROVAL OF AGENDA**
  4. **REVIEW AND APPROVAL OF MINUTES** (March 31, 2020)
  5. **MINUTES FOLLOW-UP**
  6. **REPORT OF COUNTY EXECUTIVE**
    - a. **Appointments:** Cache County Planning Commission
    - b. **Financial Reports:** March 2020 Expense Report (Warrant Register)
    - c. **Other Items:** COVID-19 Update
  7. **ITEMS OF SPECIAL INTEREST**
    - a. **Proclamation** – National Service Recognition Day – Friday, April 10, 2020
    - b. **Proclamation** – Grow Native for Birds Week – April 19-25, 2020
    - c. **Proclamation** – National Day of Prayer – Thursday, May 7, 2020
  8. **DEPARTMENT OR COMMITTEE REPORTS**
  9. **BOARD OF EQUALIZATION MATTERS**
    - a. Property Tax Exemption Requests

### NOTICE

Due to COVID-19 restrictions and because the meeting will be conducted electronically, there are two options for public comment during the Public Hearings listed below:

1. Email comments to [Janeen.allen@cachecounty.org](mailto:Janeen.allen@cachecounty.org). They will be given to Council Members and the County Executive before the meeting and will be read during the public hearing they refer to. If you wish your comment to be received and read during the meeting, make sure to reference which public hearing you are addressing and email it BEFORE 3:00 p.m. the day of the meeting. Public comments are limited to 3 minutes each.
2. Join the meeting via ZOOM Webinar ID: 930 4839 8477. A host will monitor the online meeting. When the public hearing in which you wish to comment is reached on the agenda, use the “Raise your Hand” feature to indicate you want to speak and the host/or Chair will recognize you in turn. Public comments are limited to 3 minutes each. NOTE: There is a significant lag time between the webinar and the stream. If you are commenting during a public hearing DO NOT watch or listen to the live stream at the same time.

10. **PUBLIC HEARINGS**

- 5:20 p.m. a. **2nd CDBG Public Hearing – FAMILY JUSTICE CENTER**  
Hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program year 2020. Comments will be solicited on project scope, implementation and its effects on residents.
- 5:30 p.m. b. **Public Hearing – Ordinance 2020-03**  
Request for approval of the rezone of approximately 5 acres from the Agricultural (A10) Zone to the Industrial (I) Zone, located at 161 East SR 142 near Richmond
- 5:40 p.m. c. **Public Hearing – Ordinance 2020-04**  
Request for approval of the rezone of two parcels totaling 10.47 acres from the Agricultural (A10) Zone to the Commercial (C) Zone, located on the northeast corner of 3200 West Hwy 30 near Logan
- 5:50 p.m. d. **Public Hearing – CIB Grant Application – Updates to the Cache County General Plan**  
Notice to Council and the public of application to the Community Impact Board (CIB) to request and obtain financial assistance through grants. The requested funding will be used to assist with the update to the Cache County General Plan which will provide long-term land use direction for Cache County and help prioritize and direct other long-range planning documents. This additional public hearing is being held at the request of the CIB to clarify the distinct projects
- 5:55 p.m. e. **Public Hearing – CIB Grant Application – Urban and Rural Area Assessment and Cost of Service Plan**  
Notice to Council and the public of application to the Community Impact Board (CIB) to request and obtain financial assistance through grants. The requested funding will be used to assist with the Cache County Urban and Rural Area Assessment and Cost of Service Plan which will provide long-term direction and collaboration between rural Cache County and the communities located in the county. This additional public hearing is being held at the request of the CIB to clarify the distinct projects

11. **PENDING ACTION**

12. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**

- a. **Ordinance 2020-03 – North Cache County Public Works Rezone**  
Request for approval of the rezone of 4.93 acres from the Agricultural (A10) Zone to the Industrial (I) Zone, located at 161 East SR 142 near Richmond
- b. **Ordinance 2020-04 – Bar ES LLC Commercial Rezone**  
Request for approval of the rezone of two parcels totaling 10.47 acres from the Agricultural (A10) Zone to the Commercial (C) Zone located on the northeast corner of 3200 West Hwy 30 near Logan
- c. **Resolution 2020-08 – Cache County 2020 Annual Noxious Weed Control Policy**
- d. **Discussion – Consideration of Circuit Breaker Tax Relief Procedures**

13. **OTHER BUSINESS**

- a. ~~Smithfield Health Days Parade – Saturday, May 9, 2020~~ **CANCELED**
- b. ~~Richmond Black & White Days Parade – Saturday, May 16, 2020~~ **CANCELED**

14. **COUNCIL MEMBER REPORTS**

15. **ADJOURN**

  
Karl B. Ward, Chairman

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen at 755-1850 at least three working days prior to the meeting

**DRAFT**

**CACHE COUNTY  
COUNCIL MEETING  
MINUTES  
MARCH 31, 2020**

**DRAFT**

**COUNTY COUNCIL MEETING**  
**March 31, 2020**

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<b>PROPERTY TAX EXEMPTION REQUEST – Boy Scouts of American-Trapper Trails Council.....</b>	<b>2</b>
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**PROPERTY TAX EXEMPTION REQUEST – Cache Valley Universalists .....2**

**PROPERTY TAX EXEMPTION REQUEST – Citizens Against Physical and Sexual Abuse-CAPSA .....2**

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**PROPERTY TAX EXEMPTION REQUEST – Center for Excellence in Higher Education dba Stevens-Henager College-Personal Property.....2**

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**PROPERTY TAX EXEMPTION REQUEST – Grow and Multiply Ministry.....2**

**PROPERTY TAX EXEMPTION REQUEST – Jump the Moon Foundation.....2**

**PROPERTY TAX EXEMPTION REQUEST – Midtown Community Health Center-Personal Property ...3**

**PROPERTY TAX EXEMPTION REQUEST – Sunshine Terrace Foundation, Inc. ....3**

**PUBLIC HEARING SET – April 14, 2020-5:20 p.m.-2<sup>nd</sup> CDBG Public Hearing-Family Justice Center-Hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program year 2020. Comments will be solicited on project scope, implementation and its effects on residents. ....3**

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**RESOLUTION NO. 2015-20 – A Resolution Outlining the County Council’s Policy Regarding the**

Expansion or Continuation of services on County Roads-Discussion ..... 5

**RESOLUTION NO. 2020-07 – Governing the Use of Electronic Meetings by the Cache County Council..2**

**ROADS – Discussion-Resolution No. 2015-20-A Resolution Outlining the County Council’s Policy Regarding the Expansion or Continuation of Services on County ..... 5**

**SPEED LIMIT ON ROADWAYS THAT DO NOT HAVE A POSTED SPEED LIMIT – Ordinance No. 2020-05-Amending Section 12.01.020 of the Cache County Code to delete the provision setting a ..... 4**

**SUNSHINE TERRACE FOUNDATION, INC. – Property Tax Exemption Request ..... 3**

**TITLE 16.01, 16.02, AND 17.02 CONCERNING PARCEL LEGALITY, LAND USE AUTHORITY, AND THE PROCESS FOR THE ADOPTION OF LAND USE APPLICATIONS; AND TO TITLE 17.07 REGARDING THE USE RELATED DEFINITION OF RECREATIONAL FACILITY – Ordinance No. 2020-02-Amendments to Titles 16 and 17 ..... 3**

**UAC AND LEAGUE OF CITIES AND TOWNS ..... 1**

**UAC MANAGEMENT CONFERENCE – April 7-9, 2020 - CANCELED ..... 5**

**DRAFT**

**CACHE COUNTY COUNCIL MEETING  
MARCH 31, 2020**

The Cache County Council convened in a regular session on March 31, 2020 at 5:00 p.m. via a video conference meeting, Logan, Utah.

**ATTENDANCE:**

**Chairman:** Karl B. Ward  
**Vice Chair:** Gina H. Worthen  
**Council Members:** Paul R. Borup, David L. Erickson, Barbara Tidwell, Jon White & Gordon A. Zilles.  
**County Executive:** Craig "W" Buttars  
**County Clerk:** Jill N. Zollinger  
**Deputy County Attorney:** James Swink

**The following individuals were also in attendance:** Janeen Allen, Development Services Director  
Chris Harrild, Sharon L. Hoth, Emergency Management Coordinator William Lusk, Chief Deputy County  
Executive Bryce Mumford, IT Director Bartt Nelson, **Media:** none

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

County Executive Craig Buttars gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

**ACTION:** Motion by Council member White to approve the agenda. Erickson seconded the motion. The vote was unanimous, 7-0.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Council member Erickson to approve the minutes of the March 10, 2020 Council meeting as written. White seconded the motion. The vote was unanimous, 7-0.

**MINUTES FOLLOW-UP:** None

**REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS**

**APPOINTMENTS:** There were no appointments.

**OTHER ITEMS:**

- UAC and League of Cities and Towns** were complimented by Executive Buttars for their weekly conference call with the Governor's office which disseminates pertinent information including: small business loans available through the Governor's office; websites – [www.bus.utah.gov](http://www.bus.utah.gov) and [www.coronavirus.utah.gov](http://www.coronavirus.utah.gov); reasons/benefits for a county to declare an emergency.

Vice Chair Worthen asked if there is a coordinated effort or website links where different agencies can coordinate together. Executive Buttars said Chamber of Commerce Director Jamie Andrus is organizing that effort. Buttars will see that the information is sent to the various Mayors.

- Financial Statements** for February 2020 were presented to the Clerk.

(Attachment 1)

**ITEMS OF SPECIAL INTEREST**

- **Resolution No. 2020-07 – Governing the Use of Electronic Meetings by the Cache County Council** – Vice Chair Worthen asked if Facebook qualifies under Item 2-Space and facilities.... Chairman Ward said it does.

(Attachment 2)

**ACTION: Motion by Council member White to approve Resolution No. 2020-07 – Governing the Use of Electronic Meetings by the Cache County Council. Erickson seconded the motion. The vote was unanimous, 7-0.**

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**ACTION: Motion by Council member Borup to convene as a Board of Equalization. White seconded the motion. The vote was unanimous, 7-0.**

**THE COUNCIL CONVENED AS A BOARD OF EQUALIZATION**

• **Property Tax Exemption Requests**

- American West Heritage Center (approved)
- Assembly of God (approved)
- Bear River Head Start (approved)
- Bear River Mental Health Services (approved)
- Beaver Mountain Ski Patrol – Personal Property (approved)
- Boy Scouts of America – Logan Scout Shop – Personal Property (approved)
- Boy Scouts of America-Trapper Trails Council (approved)
- Bridgerland Audubon Society (approved)
- Bridgerland Community Ice Arena, Inc. – Personal Property (approved)
- Cache County Children's Justice Center (approved)
- Cache Community Food Pantry (approved)
- Cache Employment and Training Center (approved)
- Cache Humane Society (approved)
- Cache Valley Center for the Arts – Personal Property (approved)
- Cache Valley Community Health Center *dba* Bear Lake Community Health Center, Inc. (approved)
- Cache Valley Universalists (approved)
- Carl Inoway Senior Housing Corporation – Council requests more information
- Center for Excellence in Higher Education *dba* Stevens-Henager College – Personal Property (approved)
- Centro de la Familia de Utah (approved)
- Child and Family Support Center (approved)
- Citizens Against Physical and Sexual Abuse-CAPSA (approved)
- Common Ground Outdoor Adventures (approved)
- Grow and Multiply Ministry – **(denied)**
- Jump the Moon Foundation – (approved)

- Midtown Community Health Center – Personal Property – (approved)
- Sunshine Terrace Foundation, Inc – (approved)

**ACTION:** Motion by Council member White to approve the property tax exemption requests except as follows: **Grow and Multiply – denied; Carl Inoway Senior Housing – more information requested.** Erickson seconded the motion. The vote was unanimous, 7-0.

**ACTION:** Motion by Council member White to adjourn from the Board of Equalization. Erickson seconded the motion. The vote was unanimous, 7-0.

**THE COUNCIL ADJOURNED FROM THE BOARD OF EQUALIZATION.**

**PUBLIC HEARING SET:** April 14, 2020 at 5:20 p.m. – 2<sup>nd</sup> CDBG Public Hearing – Family Justice Center – Hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program year 2020. Comments will be solicited on project scope, implementation and its effects on residents.

**PUBLIC HEARING SET:** April 14, 2020 at 5:30 p.m. – Ordinance No. 2020-03 – Request approval of the rezone of approximately 5 acres from the Agricultural (A10) Zone to the Industrial (I) Zone, located at 161 East SR 142 near Richmond.

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**ACTION:** Motion by Council member Erickson to set the afore-mentioned Public Hearings. Zilles seconded the motion. The vote was unanimous, 7-0.

**PENDING ACTION**

- **Ordinance No. 2020-02 – Amendments to titles 16 and 17 – Amendments to Title 16.01, 16.02, and 17.02 concerning Parcel Legality, Land Use Authority, and the Process for the adoption of land use applications; and to Title 17.07 regarding the use related definition of Recreational Facility** – Vice Chair Worthen asked why the Planning Commission has the final jurisdiction for subdivision plats. Development Services Director Harrild recommended changing the language to say “The Planning

*Commission has final jurisdiction in the approval of subdivision plats and the Council has final jurisdiction for the establishment of requirements....”* Chairman Ward and Council member White both observed this allows the Council to set the rules for the Planning Commission to follow. Attorney Swink reminded Council members there is an appeal process if someone feels the guidelines are not being followed by the Planning Commission.

**(Attachment 3)**

**ACTION: Motion by Council member White to approve Resolution No. 2020-02 – Amendments to Titles 16 and 17 – Amendments to Title 16.01, 16.02, and 17.02 concerning Parcel Legality, Land Use Authority, and the Process for the adoption of land use applications; and to Title 17.07 regarding the use related definition of Recreational Facility – with the change recommended by Director Harrild. Zilles seconded the motion. The vote was unanimous, 7-0.**

**Ordinance No. 2020-02:** The motion passed 7-0.

	<u>BORUP</u>	<u>ERICKSON</u>	<u>TIDWELL</u>	<u>WARD</u>	<u>WHITE</u>	<u>WORTHEN</u>	<u>ZILLES</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

**INITIAL PROPOSAL FOR CONSIDERATION OF ACTION**

- **Ordinance No. 2020-05 – Amending Section 12.01.020 of the Cache County Code to delete the provision setting a speed limit on roadways that do not have a posted speed limit** – Executive Buttar explained that the County Code states the speed limit is 45 mph on unposted roads in Cache County; however, the State Code says the speed limit is 55 mph on unposted roads. This will bring the County Code in line with the State Code. Law enforcement and the Road Department will be consulted so that road conditions requiring a lower speed limit will be posted accordingly.

**(Attachment 4)**

**ACTION: Motion by Council member White to waive the rules and approve Ordinance No. 2020-05 – Amending Section 12.01.020 of the Cache County Code. Council member Erickson seconded the motion. The vote was unanimous, 7-0.**

**Ordinance No. 2020-05:** The motion passed 7-0.

	<u>BORUP</u>	<u>ERICKSON</u>	<u>TIDWELL</u>	<u>WARD</u>	<u>WHITE</u>	<u>WORTHEN</u>	<u>ZILLES</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

- **Discussion – Resolution No. 2015-20 – A Resolution Outlining the County Council’s Policy Regarding the Expansion or Continuation of services on County Roads** – Executive Buttars stated he has received letters requesting a review of Resolution No. 2015-20. Director Harrild remarked the issue is the cost of incremental development in the county. Maintenance on county roads is an economic problem. People will build a home at the end of a long gravel driveway and then want the county to develop and maintain a road. Developers can create roads in subdivisions and recoup their investment in the sale of the lots. The county has no such option.

Attorney Swink and Council members feel it is a good time to review the resolution. Chairman Ward asked that a discussion on Resolution No. 2015-20 be scheduled for the May 12, 2020 Council meeting. This will give Director Harrild and Attorney Swink time to do research and develop some guidance for the Council.

### **OTHER BUSINESS**

- ✓ **UAC Management Conference – April 7-9, 2020 – Davis Conference Center – CANCELED.**

### **Council Member Reports**

**Jon White** said Executive Buttars is doing a great job of keeping everyone informed.

**Gina Worthen** thanked Chairman Ward for conducting the electronic meeting and Executive Buttars for his timely information and commented that over 700 small businesses applied within the first five hours of the Governor’s Office announcement of the availability of small business loans.

**Barbara Tidwell** said trying to get a strategic plan developed for the Logan Homeless Coordinating Committee is a challenge with the April 7<sup>th</sup> deadline looming.

**Paul Borup** also complimented Executive Buttars and the Bear River Health Department for their efforts to keep the public informed. He appreciates all who have helped in any way.

**Craig Buttars** has spoken with Dr. Ed Redd who is trying to create a quarantine center to take infected individuals out of the home to protect family members. He hopes to use resources from the county to deliver meals to those individuals. The Health Department is looking at requests from restaurants to create “social distancing” in their facilities by eliminating some tables, etc.

### **ADJOURNMENT**

The Council meeting adjourned at 6:05 p.m.

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**ATTEST:** Jill N. Zollinger  
County Clerk

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**APPROVAL:** Karl B. Ward  
Chairman

**CACHE COUNTY COUNCIL MEETING  
MARCH 31, 2020**

**ATTACHMENT 1**

CACHE COUNTY GOVERNMENT  
FUND SUMMARY  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	68,793.65	2,482,651.70	22,183,000.00	19,700,348.30	11.2
LICENSES & PERMITS	3,230.00	4,710.00	40,000.00	35,290.00	11.8
INTERGOVERNMENTAL REVENUE	174,796.47	163,605.84	1,089,100.00	925,494.16	15.0
CHARGES FOR SERVICES	594,044.99	954,812.55	6,361,600.00	5,406,787.45	15.0
FINES & FORFEITURES	9,692.16	10,999.34	93,000.00	82,000.66	11.8
MISCELLANEOUS REVENUE	185,591.62	333,696.47	1,902,000.00	1,568,303.53	17.5
CONTRIBUTIONS & TRANSFERS	.00	1,800.00	162,000.00	160,200.00	1.1
	<u>1,036,148.89</u>	<u>3,952,275.90</u>	<u>31,830,700.00</u>	<u>27,878,424.10</u>	<u>12.4</u>
<u>EXPENDITURES</u>					
COUNCIL	7,732.98	14,552.71	131,900.00	117,347.29	11.0
WATER DEVELOPMENT	275,000.00	275,000.00	275,000.00	.00	100.0
PUBLIC DEFENDER	46,059.50	101,242.50	530,200.00	428,957.50	19.1
EXECUTIVE	51,260.68	73,395.84	459,800.00	386,404.16	16.0
FINANCE	55,963.25	111,137.32	597,900.00	486,762.68	18.6
HUMAN RESOURCES	32,850.98	64,548.18	362,600.00	298,051.82	17.8
GIS DEPT	( 13,043.96)	20,868.30	122,500.00	101,631.70	17.0
INFORMATION TECHNOLOGY SYSTE	20,777.35	144,006.41	978,100.00	834,093.59	14.7
AUDITOR	( 5,665.79)	2,408.99	29,000.00	26,591.01	8.3
CLERK	8,345.59	15,115.45	119,200.00	104,084.55	12.7
RECORDER	8,056.81	24,212.06	198,100.00	173,887.94	12.2
ATTORNEY	139,258.01	260,095.74	1,650,200.00	1,390,104.26	15.8
VICTM SERVICES -CACHE ACHIEVE	.00	170.26	.00	( 170.26)	.0
VOCA -VICTIM SERVICES	( 12,705.30)	17,399.68	.00	( 17,399.68)	.0
VAWA - ATTORNEY - GRANT SERV	( 4,070.33)	9,377.43	.00	( 9,377.43)	.0
NON-DEPARTMENTAL	9,139.46	294,397.74	329,900.00	35,502.26	89.2
CENTRAL MAIL	( 69.91)	155.60	7,100.00	6,944.40	2.2
BUILDING & GROUNDS	10,817.10	27,983.01	328,100.00	300,116.99	8.5
VOCA - MAIN	39,084.27	40,028.22	402,700.00	362,671.78	9.9
VOCA - SAS	16,084.82	16,153.98	125,000.00	108,846.02	12.9
VAWA - INVESTIGATION	11,393.00	11,393.00	97,800.00	86,407.00	11.7
VAWA - PROSECUTION	3,167.87	3,167.87	96,100.00	92,932.13	3.3
ELECTIONS	107,161.25	131,325.48	656,700.00	525,374.52	20.0
PUBLIC NOTICES	113.20	113.20	3,100.00	2,986.80	3.7
ECONOMIC DEVELOPMENT	.00	10,000.00	52,000.00	42,000.00	19.2
SHERIFF - CRIMINAL	311,331.88	547,044.64	4,954,600.00	4,407,555.36	11.0
SHERIFF - SUPPORT SERVICES	214,542.91	354,149.26	2,518,400.00	2,164,250.74	14.1
SHERIFF - ADMINISTRATION	160,850.72	361,766.65	1,665,200.00	1,303,433.35	21.7
SHERIFF - SEARCH AND RESCUE	2,850.75	3,999.14	82,700.00	78,700.86	4.8
SHERIFF - EXPLORER	.00	.00	25,100.00	25,100.00	.0
FIRE DEPARTMENT	76,844.78	131,041.39	1,084,300.00	953,258.61	12.1
SHERIFF - CORRECTIONS	616,090.48	1,157,825.80	8,409,600.00	7,251,774.20	13.8
SHERIFF - IT DEPARTMENT	617.30	617.30	28,300.00	27,682.70	2.2
BEE INSPECTION	.00	.00	2,500.00	2,500.00	.0
SHERIFF - ANIMAL CONTROL	13,202.92	23,190.29	186,100.00	162,909.71	12.5
SHERIFF - EMERGENCY MANAGEME	12,114.66	23,273.89	181,700.00	158,426.11	12.8
PUBLIC HEALTH	.00	.00	320,600.00	320,600.00	.0

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
PUBLIC WELFARE	.00	.00	82,800.00	82,800.00	.0
FAIRGROUNDS	137,133.90	189,055.38	867,200.00	678,144.62	21.8
COMMUNICATIONS	357.58	856.76	15,600.00	14,743.24	5.5
LIBRARY	5,694.16	9,724.02	109,700.00	99,975.98	8.9
USU AG EXTENSION SERVICE	3.20	207.20	244,600.00	244,392.80	.1
COUNTY FAIR	83.62	318.62	159,400.00	159,081.38	.2
RODEO	435.00	435.00	185,500.00	185,065.00	.2
STATE FAIR	.00	.00	1,000.00	1,000.00	.0
AGRICULTURAL PROMOTION	.00	.00	6,000.00	6,000.00	.0
CONTRIBUTIONS	.00	.00	1,030,000.00	1,030,000.00	.0
TRANSFERS OUT	.00	.00	1,934,800.00	1,934,800.00	.0
MISCELLANEOUS	12,979.60	16,718.47	182,000.00	165,281.53	9.2
	<u>2,371,844.29</u>	<u>4,488,472.78</u>	<u>31,830,700.00</u>	<u>27,342,227.22</u>	<u>14.1</u>
	<u>( 1,335,695.40)</u>	<u>( 536,196.88)</u>	<u>.00</u>	<u>536,196.88</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
FUND SUMMARY  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

ASSESSING & COLLECTING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	15,720.92	557,074.73	3,323,800.00	2,766,725.27	16.8
CHARGES FOR SERVICES	24,838.89	32,911.28	585,000.00	552,088.72	5.6
MISCELLANEOUS REVENUE	338.47	700.12	.00	( 700.12)	.0
CONTRIBUTIONS & TRANSFERS	.00	.00	483,600.00	483,600.00	.0
	<u>40,898.28</u>	<u>590,686.13</u>	<u>4,392,400.00</u>	<u>3,801,713.87</u>	<u>13.5</u>
<u>EXPENDITURES</u>					
COUNCIL	1,616.97	1,616.97	14,200.00	12,583.03	11.4
EXECUTIVE	12,952.21	12,952.21	35,300.00	22,347.79	36.7
FINANCE	12,348.59	12,348.59	66,500.00	54,151.41	18.6
HUMAN RESOURCES	11,390.86	11,390.86	68,500.00	57,109.14	16.6
GIS DEPT	31,302.45	31,302.45	180,800.00	149,497.55	17.3
INFORMATION TECHNOLOGY SYSTE	92,773.45	118,814.84	832,600.00	713,785.16	14.3
AUDITOR	14,798.10	14,798.10	178,400.00	163,601.90	8.3
TREASURER	20,056.08	37,328.08	325,300.00	287,971.92	11.5
RECORDER	24,212.07	24,212.07	193,400.00	169,187.93	12.5
ATTORNEY	25,723.76	25,723.76	164,300.00	138,576.24	15.7
ASSESSOR	186,871.51	285,707.77	2,014,800.00	1,729,092.23	14.2
NON-DEPARTMENTAL	32,710.86	32,710.86	29,000.00	( 3,710.86)	112.8
CENTRAL MAIL & COPY	69.91	69.91	3,200.00	3,130.09	2.2
BUILDING & GROUNDS	12,572.07	12,572.07	141,800.00	129,227.93	8.9
ADVERT & PROMOTION	138.36	138.36	3,900.00	3,761.64	3.6
CONTRIBUTIONS	403.36	403.36	85,500.00	85,096.64	.5
MISCELLANEOUS	.00	.00	54,900.00	54,900.00	.0
	<u>479,940.61</u>	<u>622,090.26</u>	<u>4,392,400.00</u>	<u>3,770,309.74</u>	<u>14.2</u>
	<u>( 439,042.33)</u>	<u>( 31,404.13)</u>	<u>.00</u>	<u>31,404.13</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
FUND SUMMARY  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

MUNICIPAL SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	2,665,000.00	2,665,000.00	.0
LICENSES & PERMITS	100,439.59	193,175.14	1,103,500.00	910,324.86	17.5
INTERGOVERNMENTAL REVENUE	.00	8,000.00	2,957,200.00	2,949,200.00	.3
CHARGES FOR SERVICES	99,281.27	150,999.90	1,128,700.00	977,700.10	13.4
MISCELLANEOUS REVENUE	500.10	22,383.21	300,500.00	278,116.79	7.5
CONTRIBUTIONS & TRANSFERS	.00	.00	1,146,300.00	1,146,300.00	.0
	<u>200,220.96</u>	<u>374,558.25</u>	<u>9,301,200.00</u>	<u>8,926,641.75</u>	<u>4.0</u>
<u>EXPENDITURES</u>					
ZONING DEPARTMENT	33,641.68	65,519.44	589,300.00	523,780.56	11.1
FIRE DEPARTMENT	1,085.86	92,360.68	244,900.00	152,539.32	37.7
BUILDING INSPECTION	47,050.28	86,673.95	834,700.00	748,026.05	10.4
ANIMAL CONTROL	.00	.00	12,000.00	12,000.00	.0
ROAD	198,871.45	334,081.59	6,297,800.00	5,963,718.41	5.3
SANITATION/WASTE COLLECTION	.00	.00	30,000.00	30,000.00	.0
WEED ERADICATION DEPARTMENT	12,945.14	27,202.24	607,600.00	580,397.76	4.5
PUBLIC WORKS	25,050.90	40,939.22	470,600.00	429,660.78	8.7
TRAILS MANAGEMENT	1,209.40	1,508.79	125,000.00	123,491.21	1.2
CONTRIBUTIONS	.00	.00	56,400.00	56,400.00	.0
TRANSFERS OUT	.00	.00	31,400.00	31,400.00	.0
MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
	<u>319,854.71</u>	<u>648,285.91</u>	<u>9,301,200.00</u>	<u>8,652,914.09</u>	<u>7.0</u>
	<u>( 119,633.75)</u>	<u>( 273,727.66)</u>	<u>.00</u>	<u>273,727.66</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	4,444.69	157,455.61	966,000.00	808,544.39	16.3
CHARGES FOR SERVICE	23,010.75	46,038.75	280,000.00	233,961.25	16.4
CONTRIBUTIONS	.00	.00	73,400.00	73,400.00	.0
	<u>27,455.44</u>	<u>203,494.36</u>	<u>1,319,400.00</u>	<u>1,115,905.64</u>	<u>15.4</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	.00	327,318.50	1,269,400.00	942,081.50	25.8
CONTRIBUTIONS	.00	.00	50,000.00	50,000.00	.0
	<u>.00</u>	<u>327,318.50</u>	<u>1,319,400.00</u>	<u>992,081.50</u>	<u>24.8</u>
	<u>27,455.44</u>	<u>( 123,824.14)</u>	<u>.00</u>	<u>123,824.14</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

CACHE CO REDEVELOPMENT AGENCY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	50,000.00	50,000.00	.0
CONTRIBUTIONS	.00	.00	221,000.00	221,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>271,000.00</u>	<u>271,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
COMMUNITY DEVELOPMENT	.00	.00	260,000.00	260,000.00	.0
CONTRIBUTIONS	.00	.00	11,000.00	11,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>271,000.00</u>	<u>271,000.00</u>	<u>.0</u>
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 230

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,050,000.00	1,050,000.00	.0
INTERGOVERNMENTAL REVENUE	.00	.00	18,100.00	18,100.00	.0
CHARGES FOR SERVICES	1,371.72	3,102.56	34,000.00	30,897.44	9.1
MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
CONTRIBUTIONS & TRANSFERS	.00	2,047.25	3,400.00	1,352.75	60.2
	<u>1,371.72</u>	<u>5,149.81</u>	<u>1,106,000.00</u>	<u>1,100,850.19</u>	<u>.5</u>
<u>EXPENDITURES</u>					
VISITORS BUREAU	31,128.02	82,535.06	844,000.00	761,464.94	9.8
TRANSFERS OUT	.00	.00	262,000.00	262,000.00	.0
	<u>31,128.02</u>	<u>82,535.06</u>	<u>1,106,000.00</u>	<u>1,023,464.94</u>	<u>7.5</u>
	<u>( 29,756.30)</u>	<u>( 77,385.25)</u>	<u>.00</u>	<u>77,385.25</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

COUNCIL ON AGING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	30,055.05	.00	309,600.00	309,600.00	.0
CHARGES FOR SERVICES	267.10	650.85	8,500.00	7,849.15	7.7
MISCELLANEOUS REVENUE	294.36	536.81	4,100.00	3,563.19	13.1
CONTRIBUTIONS & TRANSFERS	6,735.86	13,275.59	405,900.00	392,624.41	3.3
	<u>37,352.37</u>	<u>14,463.25</u>	<u>728,100.00</u>	<u>713,636.75</u>	<u>2.0</u>
<u>EXPENDITURES</u>					
NUTRITION-MANDATED	50,905.71	82,892.09	430,000.00	347,107.91	19.3
SR CITIZENS CENTER-NON-MANDATE	15,672.05	27,224.03	190,100.00	162,875.97	14.3
ACCESS - MANDATED	10,247.54	18,665.66	109,000.00	90,334.34	17.1
	<u>76,825.30</u>	<u>128,781.78</u>	<u>729,100.00</u>	<u>600,318.22</u>	<u>17.7</u>
	<u>( 39,472.93)</u>	<u>( 114,318.53)</u>	<u>( 1,000.00)</u>	<u>113,318.53</u>	<u>(11431)</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

MENTAL HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	240,645.02	461,065.02	3,000,000.00	2,538,934.98	15.4
CONTRIBUTIONS	36,312.00	36,312.00	135,000.00	98,688.00	26.9
	<u>276,957.02</u>	<u>497,377.02</u>	<u>3,135,000.00</u>	<u>2,637,622.98</u>	<u>15.9</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	( 11,029.15)	( 11,029.15)	3,135,000.00	3,146,029.15	( .4)
	<u>( 11,029.15)</u>	<u>( 11,029.15)</u>	<u>3,135,000.00</u>	<u>3,146,029.15</u>	<u>( .4)</u>
	<u>287,986.17</u>	<u>508,406.17</u>	<u>.00</u>	<u>( 508,406.17)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

RESTAURANT TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,680,000.00	1,680,000.00	.0
	.00	.00	1,680,000.00	1,680,000.00	.0
<u>EXPENDITURES</u>					
TOURISM AWARDS	30,000.00	30,000.00	.00	( 30,000.00)	.0
FACILITY AWARDS	24,075.97	24,075.97	.00	( 24,075.97)	.0
CONTRIBUTIONS	.00	.00	1,680,000.00	1,680,000.00	.0
	54,075.97	54,075.97	1,680,000.00	1,625,924.03	3.2
	( 54,075.97)	( 54,075.97)	.00	54,075.97	.0

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

RAPZ TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,830,000.00	1,830,000.00	.0
	.00	.00	1,830,000.00	1,830,000.00	.0
<u>EXPENDITURES</u>					
FACILITIES AWARDS	.00	7,822.00	.00	( 7,822.00)	.0
PROGRAM AWARDS	13,000.00	16,000.00	.00	( 16,000.00)	.0
CONTRIBUTIONS	.00	.00	1,802,500.00	1,802,500.00	.0
TRANSFERS OUT	.00	.00	27,500.00	27,500.00	.0
	13,000.00	23,822.00	1,830,000.00	1,806,178.00	1.3
	( 13,000.00)	( 23,822.00)	.00	23,822.00	.0

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

CCCOG FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	4,550,000.00	4,550,000.00	.0
	.00	.00	4,550,000.00	4,550,000.00	.0
<u>EXPENDITURES</u>					
ROAD PROJECTS	.00	.00	4,481,800.00	4,481,800.00	.0
TRANSFERS OUT	.00	.00	68,200.00	68,200.00	.0
	.00	.00	4,550,000.00	4,550,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	.00	87,500.00	87,500.00	.0
MISCELLANEOUS REVENUE	9,105.48	9,531.84	44,500.00	34,968.16	21.4
AIRPORT LAND LEASE REVENUES	3,088.92	3,088.92	101,300.00	98,211.08	3.1
CONTRIBUTIONS & TRANSFERS	.00	.00	118,900.00	118,900.00	.0
	<u>12,194.40</u>	<u>12,620.76</u>	<u>352,200.00</u>	<u>339,579.24</u>	<u>3.6</u>
<u>EXPENDITURES</u>					
AIRPORT DEPARTMENT	<u>14,198.15</u>	<u>25,259.78</u>	<u>352,200.00</u>	<u>326,940.22</u>	<u>7.2</u>
	<u>14,198.15</u>	<u>25,259.78</u>	<u>352,200.00</u>	<u>326,940.22</u>	<u>7.2</u>
	<u>( 2,003.75)</u>	<u>( 12,639.02)</u>	<u>.00</u>	<u>12,639.02</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

CHILDREN'S JUSTICE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	.00	446,600.00	446,600.00	.0
	.00	.00	446,600.00	446,600.00	.0
<u>EXPENDITURES</u>					
CHILDREN'S JUSTICE CNTR - VOCA	14,938.06	28,472.17	248,200.00	219,727.83	11.5
CHILDREN'S JUSTICE CENTER	4,479.04	7,155.93	198,400.00	191,244.07	3.6
	19,417.10	35,628.10	446,600.00	410,971.90	8.0
	( 19,417.10)	( 35,628.10)	.00	35,628.10	.0

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

AMBULANCE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
CONTRIBUTIONS	.00	( 288,000.00)	1,192,800.00	1,480,800.00	( 24.1)
	.00	( 288,000.00)	1,192,800.00	1,480,800.00	( 24.1)
<u>EXPENDITURES</u>					
AMBULANCE DEPARTMENT	29,470.64	86,181.35	1,192,800.00	1,106,618.65	7.2
	29,470.64	86,181.35	1,192,800.00	1,106,618.65	7.2
	( 29,470.64)	( 374,181.35)	.00	374,181.35	.0

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	505.28	.00	( 505.28)	.0
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	1,935,500.00	1,935,500.00	.0
	<u>.00</u>	<u>505.28</u>	<u>1,935,500.00</u>	<u>1,934,994.72</u>	<u>.0</u>
<u>EXPENDITURES</u>					
CAPITAL LEASE - PATROL VEHICLE	.00	.00	616,400.00	616,400.00	.0
CAPITAL LEASE - ROAD EQUIPMENT	174,000.00	174,000.00	31,400.00	( 142,600.00)	554.1
SALES TAX REVENUE BONDS	.00	.00	1,267,000.00	1,267,000.00	.0
CAPITAL LEASE - IT EQUIPMENT	.00	.00	20,700.00	20,700.00	.0
	<u>174,000.00</u>	<u>174,000.00</u>	<u>1,935,500.00</u>	<u>1,761,500.00</u>	<u>9.0</u>
	<u>( 174,000.00)</u>	<u>( 173,494.72)</u>	<u>.00</u>	<u>173,494.72</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT  
 FUND SUMMARY  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
DEPARTMENT 4415	218,071.55	370,834.25	.00	( 370,834.25)	.0
	218,071.55	370,834.25	.00	( 370,834.25)	.0
	( 218,071.55)	( 370,834.25)	.00	370,834.25	.0

**CACHE COUNTY COUNCIL MEETING  
MARCH 31, 2020**

**ATTACHMENT 2**

**RESOLUTION NO. 2020-07**  
**CACHE COUNTY, UTAH**

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RESOLUTION GOVERNING THE USE OF ELECTRONIC  
MEETINGS BY THE CACHE COUNTY COUNCIL

WHEREAS, the Utah Open and Public Meetings Act, at Utah Code Ann. § 52-4-207, allows public bodies to hold electronic meetings subject to certain requirements; and

WHEREAS, on March 18, 2020, Governor Gary R. Herbert issued an Executive Order directing public bodies that have not as yet adopted a resolution, rule, or ordinance governing the use of electronic meetings to do so as soon as practicable; and

WHEREAS, it is in the public interest of Cache County for the County Council to have the option of holding electronic meetings in accordance with the requirements of the Utah Open and Public Meetings Act.

NOW, THEREFORE, the County Legislative Body of Cache County hereby RESOLVES that the Cache County Council may hold electronic meetings in accordance with state law and the following rules:

1. Electronic meetings will originate from an “anchor location,” which will be inside the building at 199 North Main Street, Logan, Utah, where the County Council normally meets.
2. Space and facilities will be provided at the anchor location for interested persons and members of the public to attend and monitor the open portions of the electronic meeting.
3. If comments from the public will be accepted during the electronic meeting, space and facilities will be provided at the anchor location so that interested persons and members of the public may attend, monitor, and participate in the open portions of the electronic meeting.
4. Except during the time of an emergency declaration issued by the federal, state, or county executive, an electronic meeting may not be held unless a quorum of the County Council is present in person at the anchor location and approves by majority vote to approve establishment of an electronic meeting in order to include other members of the County Council through electronic connection.
5. During the time of an emergency declaration issued by the federal, state, or county executive, an electronic meeting may be held if at least one member of the County Council is present at the anchor location and a quorum of the County Council attends the meeting in person or through electronic connection.
6. Public notice of an electronic meeting will be given as required for a regular meeting. The public notice will be given at least 24 hours before the electronic meeting. Notice of the electronic meeting will also be given to members of the County Council at least 24 hours before the meeting.

**RESOLUTION NO. 2020-07**  
**CACHE COUNTY, UTAH**

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7. If future changes in state law conflict with these rules, the conflicting provisions of the new state law will be automatically incorporated into these rules by reference, superseding the conflicting provisions of these rules, until these rules can be amended to conform to the new state law.

RESOLVED this 31<sup>st</sup> day of March 2020.

CACHE COUNTY COUNCIL



Karl Ward, Chair  
Cache County Council

ATTEST:



Fred N. Zollinger  
Cache County Clerk/Auditor

**CACHE COUNTY COUNCIL MEETING  
MARCH 31, 2020**

**ATTACHMENT 3**

**Ordinance No. 2020-02**  
**Cache County, Utah**  
**Amendments to Title 16 and 17**

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Amendments to Title 16.01, 16.02, and 17.02 concerning parcel legality, Land Use Authority, and the process for the adoption of land use applications; and to Title 17.07 regarding the use related definition of Recreational Facility

**Whereas**, the State of Utah has authorized Cache County to adopt Subdivision and Land Use Ordinances; and

**Whereas**, the purpose of this ordinance is to provide fair, consistent, and equitable land use regulations for all land owners; and

**Whereas**, the purpose of this ordinance is to provide clarity and ease of use of the County's Subdivision and Land Use Ordinances for all citizens; and

**Whereas**, the Planning Commission caused notice of a public hearing for the amendments to Titles 16 and 17 of the Cache County Ordinance to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County, and;

**Whereas**, on February 6, 2020, at 5:45 p.m., the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

**Whereas**, following proper notice, the County Council held a public hearing on March 10, 2020, at 5:30 p.m. to consider any comments regarding the proposed amendments to Titles 16 and 17 of the Cache County Ordinance. The County Council accepted all comments, and;

**Whereas**, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

**Now, therefore, be it ordained** by the County Legislative Body of Cache County that Title 16 - Chapters 1 and 2, and Title 17 - Chapters 2 and 7 of the Cache County Ordinance are hereby amended and superseded as follows:

**1. Statutory Authority**

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3 (1953, as amended to date).

**2. Purpose of Provisions**

The purpose of this ordinance is to amend and supersede Title 16 - Chapters 1 and 2, and Title 17 - Chapters 2 and 7, of the Cache County Ordinance regarding parcel legality, Land Use Authority, the process for the adoption of land use applications, the use related definition of Recreational Facility, and to insure compatibility with surrounding land uses, conformity with the Cache County Comprehensive Plan, consistency with the characteristics and purposes stated for the zones, and protection, preservation and promotion of the public interest, health, safety, convenience, comfort, prosperity and general welfare.

**3. Conclusions**

- A. The amendments to Titles 16 and 17 of the Cache County Ordinance are in conformity with Utah Code Annotated, §17-27a Parts 5 and 6 (1953, as amended), which requires compliance with standards set forth in an applicable ordinance.
- B. It is in the interest of the public and the citizens of Cache County that the proposed amendments to Titles 16 and 17 of the Cache County Ordinance be approved.

**4. Exhibits**

- A. Title 16 - Chapters 1 and 2, and Title 17 - Chapters 2 and 7 of the Cache County Ordinance are amended as detailed in Exhibit A.

**5. Severability.**

All parts of this ordinance are severable, and if any section, paragraph, clause or provision of this ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this ordinance.

**6. Prior Ordinances, Resolutions, Policies And Actions Superseded.**

This ordinance amends and supersedes Title 16 - Chapters 1 and 2, and Title 17 - Chapters 2 and 7 of the Cache County Ordinance, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

**7. Effective Date.**

This ordinance takes effect on April 15, 2020. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

related definition of Recreational Facility, and to insure compatibility with surrounding land uses, conformity with the Cache County Comprehensive Plan, consistency with the characteristics and purposes stated for the zones, and protection, preservation and promotion of the public interest, health, safety, convenience, comfort, prosperity and general welfare.

**3. Conclusions**

- A. The amendments to Titles 16 and 17 of the Cache County Ordinance are in conformity with Utah Code Annotated, §17-27a Parts 5 and 6 (1953, as amended), which requires compliance with standards set forth in an applicable ordinance.
- B. It is in the interest of the public and the citizens of Cache County that the proposed amendments to Titles 16 and 17 of the Cache County Ordinance be approved.

**4. Exhibits**

- A. Title 16 - Chapters 1 and 2, and Title 17 - Chapters 2 and 7 of the Cache County Ordinance are amended as detailed in Exhibit A (attached).

**5. Prior Ordinances, Resolutions, Policies And Actions Superseded.**

This ordinance amends and supersedes Title 16 - Chapters 1 and 2, and Title 17 - Chapters 2 and 7 of the Cache County Ordinance, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

**6. Effective Date.**

This ordinance takes effect on April 15, 2020. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

**Approved and adopted** March 31, 2020.

	In Favor	Against	Abstained	Absent
Borup	X			
Erickson	X			
Tidwell	X			
Ward	X			
White	X			
Worthen	X			
Zilles	X			
Total	7			

Cache County Council:

*Karl Ward*

Karl Ward, Chair  
Cache County Council

Attest:



*Julie Zollinger*

Julie Zollinger  
Cache County Clerk

Publication Date: April 16, 2020

**EXHIBIT A**  
**CACHE COUNTY ORDINANCE 2020-02**

**Parcel Legality and Land Use Authority Amendments**

**16.01.060 General Responsibilities**

- A. The developer shall prepare a plat consistent with the standards contained herein and shall pay for the design and inspection of the public improvements required. The County shall process said plats in accordance with the regulations set forth herein.
- B. The Development Services Department shall review the plats for design; for conformity to the Cache Countywide Comprehensive Plan and to the Cache County Zoning Ordinance; for the environmental quality of the subdivision design; and shall process the subdivision plats and reports as provided for in this title.
- C. Proposed subdivisions shall be referred by the Development Services Department to such county departments and special districts, governmental boards, bureaus, utility companies, and other agencies which will provide public and private facilities and services to the subdivision for their information and comment. The Cache County Development Services Office is responsible for coordinating the comments received from all public and private entities and shall decide which agencies to refer the proposed subdivisions to.
- D. The County Surveyors Office and County Road Department shall make comments as to engineering requirements for street widths, grades, alignments and flood control, whether the proposed public improvements are consistent with this title and other applicable ordinances and for the inspection and approval of all construction of public improvements. Street layout and overall circulation shall be coordinated with the Development Services Department
- E. The Development Services Department shall approve the form of the final plat, that the developer dedicating land for use of the public is the owner of record, and that the land is free and clear of unacceptable encumbrances according to the title report.
- F. The Planning Commission has final jurisdiction in the approval of subdivision plats. The County Council has the final jurisdiction for the establishment of requirements for and design standards of public improvements; and the acceptance of lands and public improvements that may be proposed for dedication.

**16.01.070: Site Preparation Work Prohibited**

No excavation, grading or regrading, or removal of vegetation for a proposed subdivision shall take place and no building permits shall be issued until a proposed subdivision has received approval from the Planning Commission and the subdivision has been recorded in the office of the Cache County Recorder, as required herein.

**16.02.020: Natural Barrier**

- A. Applicants may utilize natural or manmade obstructions as boundary lines for subdivisions in conformance with this title and the Zoning Ordinance.
- B. An application may be made for any lot that is clearly separated by a natural or manmade barrier within the Agricultural Zone.
  - 1. Natural barrier determinations of this type will require that the lot is of sufficient size to allow for access, sewer/septic and water, and that further variances will not be required for development of the lot.
  - 2. Natural barrier determinations that do not meet the minimum density requirements for the zone within which the parcel is located may apply to the Board of Adjustments for a variance to the density requirement.
    - a. The Board of Adjustments shall consider any such request in compliance with state and county code requirements.
  - 3. The Planning Commission is the land use authority for natural barrier determinations. In the event that the Planning Commission or applicant requires further review of a proposed natural barrier, the County Council shall be the land use authority. Any appeal of the Planning Commission’s decision must be reviewed by the Board of Adjustments.
  - 4. Parcels created through the natural barrier process are allowed further subdivision in accordance with the standards of the Cache County Ordinance currently in effect.
- C. Each parcel created by a natural barrier determination may be allowed to be further divided in compliance with this Title and Title 17 of this code.

**16.02.040: Approval Process**

Subdivisions are to be approved utilizing the following process (any alterations in this process shall be approved by the Director of Development Services):

- A. Concept Plan: Upon completing a concept plan, applicants may request that the Director and/or the Planning Commission review all applicable codes and identify any preliminary issues which are likely to be of concern in evaluating the subdivision.
- B. Preliminary Plat: Applicants must submit to the Director a completed subdivision application, a preliminary plat, and any other associated materials deemed necessary by this code or by the Director. This information shall be reviewed by the Planning Commission.
- C. Final Plat: The Planning Commission must review the application, proposed plat, and any recommendations by staff. The Planning Commission may approve, approve with stipulations or alterations, or deny any subdivision plat.
- D. Final Plat Recordation: The final step in the review and approval process is the recordation of the final plat of the proposed subdivision in the office of the Cache County Recorder. It shall be the responsibility of the Director to ensure that all stipulations/alterations have been completed and that the plat meets all applicable codes prior to recordation.

**16.02.060: Cluster Subdivision Option**

The cluster subdivision option is provided by Cache County to encourage creativity in subdivision design, to encourage the achievement of the goals and policies of the Cache Countywide Comprehensive Plan, and to allow for the protection of natural features and the provision of features and amenities for the subdivision site and Cache County. Full compliance with all the provisions of this title and all other applicable state and federal requirements is required.

- A. An application for a cluster subdivision shall be submitted to the Director of Development Services and shall be considered concurrently with an application for subdivision approval. All use requirements of the zoning district in which the cluster subdivision is located shall apply; and the application requirements for either a preliminary subdivision plat application, final subdivision plat application, or lot split subdivision application, as applicable, shall apply.
- B. The total number of dwelling units allowed in a cluster subdivision shall be the same as the number allowed by the minimum lot area requirements of the zoning district in which the proposed cluster subdivision is located. Any land(s) used for other uses shall not be included in the area for determining the total number of allowed dwelling units. The total number of allowed

dwelling units must also recognize any sensitive areas overlay requirements that may be applicable to the development site as identified in chapter 17.18 of this code.

- C. The land(s) proposed for a cluster subdivision shall be in a single ownership or the application for a cluster subdivision shall be filed jointly by all owners.
- D. A "cluster" is a designed grouping of residential lots of two (2) or more lots which may be used as a repetitive motif to form a series of clusters. Each cluster grouping shall be separated by either an agricultural area or natural open space to form the larger cluster subdivision.
- E. Total open space areas for a cluster subdivision must be fifty percent (50%) or greater of the total area of the subdivision.
- F. All roads developed within the cluster subdivision shall be designed and constructed in accordance with the county's road standards, and shall also be designed in a manner as to limit the amount of impact on the open space areas of the subdivisions.
- G. All areas to be preserved for farm use and/or open space areas as a result of a cluster subdivision approval shall be preserved. These areas shall only be used, and shall be maintained in accordance with the conditions of the cluster subdivision approval as approved by the Planning Commission. Such area(s) shall be noted on the subdivision plat as an agricultural or open space area with future residential and commercial development prohibited.
- H. The maximum density, or number of lots allowed, is based on the total amount of developable land. "Developable land" is defined as land that is not restricted by hill slopes (grades greater than 20 percent), wetlands, floodplains, natural water features, or other lands that may be deemed undevelopable in conformance with Title 17.18 of this code or as determined by the Planning Commission.

### **16.03.030: Preliminary Subdivision Plat Requirements**

The following information is required for the subdivision of all lands located within Cache County. The applicant may be required to provide other information as required by the Director of Development Services, Planning Commission, and/or County Council necessary to evaluate the proposed subdivision.

- A. An application for a subdivision, provided by the Director, completed and signed by the owner(s), or authorized agent of the owner(s), of the land parcel(s) proposed to be subdivided.

- B. A preliminary subdivision plat shall be prepared by a licensed land surveyor in pen and the sheets shall be numbered in sequence if more than one sheet is used or required by the Director.
- C. The preliminary subdivision plat shall show the following:
1. The layout or configuration of the proposed subdivision at a scale of no more than one inch equals one hundred feet (1" = 100'), or as recommended by the Director;
  2. Located at the top and center of the subdivision plat the proposed name of the subdivision and the section, township, range, principal median, and county of its location;
  3. A title block, placed on the lower right hand corner of the plat showing:
    - a. Name and address of owner(s) of record; and
    - b. Name and address of the licensed land surveyor responsible for preparing the preliminary plat; and
    - c. Date of preparation of the preliminary subdivision plat, and any revision dates;
  4. Signature blocks prepared, as required and provided by the county, for the dated signatures of the Planning Commission Chair, Deputy County Surveyor, County Attorney, County Recorder and Bear River Board of Health Director;
  5. North arrow, graphic and written scale, and the basis of bearings used;
  6. Bearings shall be shown to the nearest second; lengths to the nearest hundredth foot; areas to the nearest hundredth acre;
  7. Tabulation of the number of acres in the proposed subdivision, showing the total number of lots, and the areas of each lot;
  8. A vicinity map of the site at a minimum scale of one inch equals two thousand feet (1" = 2,000');
  9. Surveyed boundary of the proposed subdivision; accurate in scale, dimension, and bearing; giving the location of and ties to the nearest two (2) existing government control monuments. This information shall provide data sufficient to determine readily the location, bearing, and length of all lines and the location of all proposed monuments. The names of all adjoining property owners shall be shown;
  10. A legal description of the entire subdivision site boundary;
  11. All existing monuments found during the course of the survey (including a physical description such as "brass cap");

12. Identification of known natural features including, but not limited to, wetlands as identified by the U.S. army corps of engineers, areas which would be covered in the event of 100-year floods, all water bodies, floodways and drainage ways, slopes exceeding twenty percent (20%) and slopes exceeding thirty percent (30%), and any other natural features as required by the Director, Planning Commission, or County Council for the entire or a portion of the subdivision site, including a tabulation of the acres in each;
13. Identification of known manmade features including, but not limited to, high voltage power lines, high pressure gas lines, hard surfaced roads, road easements, road rights of way, bridges, culverts and drainage channels, field drains, existing water and sewer trunk lines, all utility easements, railroads and railroad easements, irrigation ditches, canals and canal easements within and adjacent to the subdivision site as required by the Director, Planning Commission, or County Council for the entire or a portion of the subdivision site;
14. The location and dimensions of all existing buildings, existing property lines and fence lines;
15. The location with name and parcel number of all existing platted lots within, or contiguous to the subdivision site;
16. All lots, rights of way, and easements created by the subdivision with their boundary, bearings, lengths, widths, name, number, or purpose, shall be given. The addresses of all lots shall be shown. All proposed new roads, whether public or private, shall be numbered, as provided by the Development Services Department, with the coordinates to proposed connections to existing county roads being shown;
17. All existing and proposed roadway locations and dimensions, including the width of the driving surface and the rights of way, with cross sections of all proposed roads. All proposed roads shall be designed to comply with the adopted road standards of Cache County;
18. Location and size of existing and proposed culinary water and sewer lines and/or, the location of all wells proposed, active and abandoned, and springs used for culinary water and the location of all septic systems and drain fields, as applicable, and the location of fire hydrants, and secondary water facilities if proposed as required by the Director, Planning Commission, or County Council for the entire or a portion of the subdivision site shall be shown;

19. Proposed storm water drainage system for both surface and flood water, including any drainage easements and natural drainage ways, indicating how the flow will be altered with the proposed development;
20. Layout of proposed power lines, including the source and connection to the existing power supply, together with the location of existing and proposed bridges, culverts, utilities, utility easements, and any common space or open space areas including the location and dimensions of all property proposed to be set aside for public or private reservation, with designation of the purpose of those set aside, and conditions, if any, of the dedication or reservation;
21. Located on the preliminary plat, or separate map, the identification of the minimum building setback lines for each lot shall be shown;
22. An indication of the use for all proposed lots including required plat notes identifying agricultural protection areas, and other proposed or required protective and restrictive covenants;
23. Endorsement on the plat by every person having a security interest in the subdivision property that they are subordinating their liens to all covenants, servitudes, and easements imposed on the property;
24. All monuments erected, corners, and other points established in the field in their proper places. The material of which the monuments, corners, or other points are made shall be noted. The legend for metal monuments shall indicate the kind of metal, the diameter, and length of the monuments;
25. A letter or other written form of consent by the owner including a reference to the named subdivision and the dedication of public ways or spaces, as required. This shall be signed, dated, and notarized;
26. A surveyor's certificate showing the name and registration number of the land surveyor responsible for making the final plat, and certifying to the plat's accuracy. A simple subdivision may not require a full survey, but instead may be completed through a metes and bounds determination. A waiver form shall be approved by the Cache County Recorder, the County Surveyor (or their representative), and the Director;
27. Any subdivision notes as required by the Director. An approved list of all possible notes and their applicability shall be maintained by staff.

- D. A title report for the property proposed to be subdivided provided by a title company within thirty (30) days of the date of subdivision application.
- E. A development phasing schedule (if applicable) including the sequence for each phase, approximate size in area of each phase, and proposed phasing of construction of all private and public improvements.
- F. A tax clearance from the Cache County Treasurer indicating that all taxes, interest and penalties owing for the property have been paid.
- G. The names and addresses of all owners of record of real property within three hundred feet (300') of the parcel of land proposed for subdivision, including the names and addresses of the holders of any known valid mineral leases.
- H. Payment of the nonrefundable administrative processing fee, and a refundable preliminary plat application fee, as established by resolution by the County Council.

**16.03.040: Final Subdivision Plat Requirements**

The final subdivision plat is required for the recordation of a subdivision plat as approved by the Planning Commission. The final plat shall reflect any changes to the proposed plat required by the Planning Commission, and must be reviewed by the Director of Development Services for completeness prior to recordation.

- A. A final subdivision plat shall be prepared by a licensed land surveyor, and conforming to current surveying practice and in a form acceptable to the Cache County Recorder for recordation. The final subdivision plat shall contain all of the information required in the preliminary subdivision plat and shall be presented to the Director in the following form: one 24-inches by 36-inches in ink on reproducible mylar copy of the final subdivision plat along with one digital copy (type to be specified by the Director) at the same scale and containing the same information. All sheets shall be numbered and referenced to an index map and all required certificates shall appear on a single sheet (along with the index and vicinity maps). All revision dates must be shown as well as the following:
  - 1. Notation of any self-imposed restrictions, or other restrictions, if required by the Planning Commission in accordance with this title or Title 17 of this code;
  - 2. Other final subdivision plat notes, as required by the Planning Commission or County Council.

- B. All of the required signature blocks shall be signed prior to the recordation of the final plat.
- C. All other requirements of this title, Title 17 of this code, or of the Planning Commission shall be met prior to the recordation of the final plat.

**16.04.060: Utilities and Easements**

Utility easements shall be provided within the subdivision as required for public utility purposes. Easements shall be dedicated along all front, rear, and side setbacks as deemed necessary by the Planning Commission and/or utility providers.

**16.04.080: Suitability Requirements for Subdivisions**

The following information is required as part of a subdivision review to establish the availability of basic services required to provide for the public health, safety, and welfare.

A. Water Requirements:

1. Domestic water rights are required for all subdivided lot(s) with the exception of subsection [A][1][a] of this section. The land use authority may also require culinary water systems on any subdivision. The required water rights shall be as approved by the State Division of Water Quality and in conformance with Utah Administrative Code R309-510.
  - a. Subdivisions may be approved with a single dry lot. Any dry lot approved shall be labeled clearly on the plat as "Dry Lot - Restricted for development until an approved domestic water right is provided". In addition to the plat notation, a certificate shall be recorded on each new dry lot created stating that the lot has been approved, but that domestic water shall be required prior to the issuance of a zoning clearance. The plat notation may be removed by the Director of Development Services upon evidence that an approved water right has been assigned to the lot.
2. If a water source being utilized for a lot is not located within that lot, appropriate easements and rights of way shall be provided and recorded with the plat, or at such time that development occurs.
3. The land use authority may require that secondary (irrigation) water rights for a subdivided lot(s) be established as a condition of any subdivision approval. The amount of water required shall be in conformance with Utah Administrative Code R309-510.

4. Any secondary water presented to fulfill the requirements of this title shall indicate the source of the water, proof of water rights, and the equivalent amount of acre feet.

B. Sewage Requirements:

1. Subdivision applications, proposing individual on site wastewater disposal systems, shall include feasibility reports meeting the requirements of the Bear River Health Department or Utah Department of Environmental Quality, as applicable, for each lot proposed. All applicants for a subdivision where on site wastewater systems are proposed shall provide a septic tank permit or septic tank feasibility letter from the applicable authority for the entire subdivision and/or each lot proposed. The minimum lot size, as determined in each base zoning district, may be increased as required to ensure that each lot will be able to provide adequate on site sewer treatment.
2. If a subdivision requires that off site facilities be provided, appropriate easements and rights of way shall be required. Additionally, any engineering, site studies, or other requirements by the health department shall be conditions of approval for the proposed subdivision.
3. Alternative sewage treatment may be required in conformance with Title 17.10.050 (4)(b).

C. Fire Control: A review provided by the Cache County Fire District identifying any items related to providing the proposed subdivision with adequate fire protection and suppression services including but not limited to:

1. Ability to meet the requirements of the International Fire code
2. Suitable equipment access based on the needs of the proposed use including but not limited to sufficient roadway improvements (minimum width, structural stability, turn-around capabilities, year round maintenance, and other legal requirements.)
3. Access to suitable water supply for fire protection (water tenders, hydrants, storage tanks, or as otherwise required)

D. School Bus Service: A review provided by the Cache County School District, identifying any items related to the provision of school bus services.

E. Roads and Access: A review provided by the Development Services Department that identifies the following:

1. Basic layout of the existing road(s) proposed to service the subdivision

2. A basic analysis, to the extent possible, outlining if the existing roads meet current standards as outlined within Title 12.
3. A review of the existing maintenance efforts, both summer (pavement preservation vs. grading) and winter (snow removal services).
4. Additional information that would impact access issues related to the proposed subdivision or the traveling public.

Alternatively, if the proposed subdivision is accessed directly from a state highway, an access permit as required by the state of Utah Department of Transportation shall be provided with the application materials. A UDOT review through the Cache Access Management Program shall be provided prior to Planning Commission review of the plat.

- F. Solid Waste Disposal: If the proposed subdivision is located outside of the boundaries of Service Area #1, a garbage or refuse plan shall be provided for review by the Planning Commission.
- G. Other Information and Materials: The Land Use Authority may require, with the reasons for such request being identified as either code requirements or items of concern as specified on the record, the applicant to provide additional information including but not limited to feasibility studies and/or evidence indicating suitability of the area for the proposed subdivision.

#### **16.04.090 Redesign**

The Planning Commission may require that a subdivision be redesigned based on a recommendation from either staff or the Planning Commission. The redesign may be required based on either site constraints that may include, but are not limited to: topography, floodplain or waterways, historic or culturally significant elements, access issues, or other natural features. A redesign of a subdivision may also be required based on land use planning external to the site.

#### **16.04.100: Completion of Development Improvements**

- A. Improvements: The Planning Commission may require on-site and off-site improvements as outlined within County Code or as otherwise determined necessary by the Land Use Authority based on the record as required to protect the public health, safety, and welfare
- B. No development shall be recorded until all of the conditions for approval have been met and all required improvements have been completed to the standards and specifications established by

the county or other codes, laws, or regulations unless an improvement agreement is in place as defined by 17.07.040. The following minimum requirements also apply:

1. Construction within the subdivision shall conform to all federal and state regulations.
2. Construction drawings and construction within the subdivision shall conform to the Cache County Ordinance and Manual of Roadway Design and Construction Standards.

C. Permits must be obtained for construction of the infrastructure facilities within the subdivision.

D. Issuance of Permits: No permits for structures shall be issued within a development that has not completed all improvements and/or conditions. However, the Director of Development Services may, upon review of health, safety, and/or access concerns, issue permits for non-combustible construction only.

## **Land Use Application Amendments**

### **17.02.020 Rules of Procedure**

- A. The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of County Code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals.

### **17.02.030 Establishing Land Use Authority Duties, Authorities, and Powers**

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in Title 2.4 of the County Code and in this chapter; and
2. The Director must be appointed by the Cache County Executive; and
3. The Director has the duties, authority, and powers as set forth in this chapter.
4. The Director must:
  - a. Adopt procedures for land use application processes.; and
  - b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision Ordinance, and any associated policies or procedures; and
  - c. Determine the mapped location of a base or overlay zoning district boundary in instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:
    - i. The policies and development standards that apply to the base or overlay zoning district; and
    - ii. Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and

- d. Interpret the Use Related Definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and
5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

## **Recreation Facility Amendments**

### **17.07.030 Use Related Definitions, Section A**

4100 RECREATIONAL FACILITY: A place, either indoor or outdoor, designed and equipped for the conduct of sports and leisure time activities that is operated as a business and/or open to the general public. A recreational facility is operated for a period of greater than 30 days per year and may also include incidental transient lodging accommodations for up to 15 rooms. For the purposes of a recreational facility only, "room" is defined as a self-contained area within a structure that has a maximum of two sleeping areas, one bathroom, and no provision for cooking. A room provides sleeping accommodations for the general public utilizing the associated recreational facility. All rooms associated with a recreational facility must be contained within a single structure, and access to rooms must be primarily from interior lobbies or halls. A central kitchen and dining room catering to guests and the general public can be provided within the same structure. The term recreational facility includes, but is not limited to, the following: ski facility, golf course, and campground.

### **17.07.040 General Definitions**

CAMPGROUND: Any area with more than 3 campsites that are improved for occupancy by transients using recreational vehicles, motor homes, mobile trailers, or tents for dwelling, lodging, or sleeping purposes with a duration of stay for a period of 30 days or less.

CAMPSITE: An area within a campground designed or used to accommodate one party in a single travel trailer, recreational vehicle, or tent.

GOLF COURSE: A tract of land laid out with at least nine holes for playing a game of golf and improved with tees, greens, fairways, and hazards. A golf course may include a clubhouse, restrooms, driving range, and shelters as accessory uses.

SKI FACILITY: A tract of land, with associated improvements, used for downhill or cross country skiing, snowboarding, snowshoeing, snowmobiling, or other snow related activities. Associated improvements may include, but are not limited to: facilities for the preparation or sale of food,

retail, and support services facilities; recreational and fitness facilities; parking facilities; and other facilities of a similar nature that are specifically authorized by the land use authority as part of the conditional use permit approval to operate a recreational facility.

**CACHE COUNTY COUNCIL MEETING  
MARCH 31, 2020**

**ATTACHMENT 4**

**CACHE COUNTY  
ORDINANCE NO. 2020 - 05**

**AN ORDINANCE AMENDING SECTION 12.01.020 OF THE CACHE COUNTY CODE  
TO DELETE THE PROVISION SETTING A SPEED LIMIT ON ROADWAYS THAT  
DO NOT HAVE A POSTED SPEED LIMIT**

- (A) WHEREAS, the provisions of the Utah Traffic Code “are applicable throughout this state and in all of its political subdivisions,” Utah Code Ann. § 41-6a-207(a); and
- (B) WHEREAS, “[a] local highway authority may not enact or enforce any rule or ordinance in conflict with [the Utah Traffic Code],” Utah Code Ann. § 41-6a-208(2); and
- (C) WHEREAS, the Utah Traffic Code makes 55 miles per hour the default speed limit in all locations other than urban districts and reduced speed school zones, *see* Utah Code Ann. § 41-6a-601(2); and
- (D) WHEREAS, a county may set a different “reasonable and safe speed for each highway or section of highway under its jurisdiction” but only “in accordance with the provisions of Subsections 41-6a-602(1), (2), (3), and (5),” Utah Code Ann. § 41-6a-603; and
- (E) WHEREAS, Subsection 41-6a-602(5) states that a speed limit “is effective [only] when appropriate signs giving notice are erected along the highway or section of the highway,” Utah Code Ann. § 41-6a-602(5); and
- (F) WHEREAS, Cache County Code § 12.01.020(C) states that “[a]ny roadway [in Cache County] that does not have a posted speed limit shall have a speed limit of forty five (45) miles per hour,” thereby creating a different speed limit than the one mandated by state law but without the erection of appropriate signs; and
- (G) WHEREAS, Cache County Code § 12.01.020(C) thus conflicts with state law; and
- (H) WHEREAS, Cache County no longer has a road department and instead has a public works department, of which the road and vegetation management division is a part.

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

**SECTION 1:**

Section 12.01.020 of the Cache County Code is amended to read in full as follows:

**12.01.020: SIGNAGE AUTHORITY:**

The county executive is authorized to establish speed limits, exercise the regulatory powers as provided in Utah Code Annotated section 41-6a-603, and authorize and supervise the erection

and maintenance of traffic control devices upon roads, highways, rights of way, and easements under county jurisdiction in the manner provided by and consistent with state law.

A. The county executive shall issue an executive order, to be filed with the county clerk, for the posting of all regulatory signs including:

1. Speed limit.
2. Stop and yield.
3. Load limitations.

B. The county public works department shall have the authority to maintain, replace, and upgrade all existing signs as needed and to post informational and warning signs including:

1. Hazard placards.
2. Advanced warning.
3. Temporary or construction related signage.

Section 2:

This ordinance takes 15 days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH  
THIS 31 DAY OF March 2020.

	In Favor	Against	Abstained	Absent
Paul R. Borup	X			
David Erickson	X			
Barbara Tidwell	X			
Karl Ward	X			
Jon White	X			
Gina Worthen	X			
Gordon Zilles	X			
Total	7			

CACHE COUNTY:

By: Karl Ward  
Karl Ward, Chairman

ATTEST:



Justin Zollinger  
Zollinger, County Clerk / Auditor

Publication Date: April 16, 2020

Redline version of Section 12.01.020 to show proposed change:

**12.01.020: SIGNAGE AUTHORITY:**

The county executive is authorized to establish speed limits, exercise the regulatory powers as provided in Utah Code Annotated section 41-6a-603, and authorize and supervise the erection and maintenance of traffic control devices upon roads, highways, rights of way, and easements under county jurisdiction in the manner provided by and consistent with state law.

A. The county executive shall issue an executive order, to be filed with the county clerk, for the posting of all regulatory signs including:

1. Speed limit.
2. Stop and yield.
3. Load limitations.

B. The county public works department shall have the authority to maintain, replace, and upgrade all existing signs as needed and to post informational and warning signs including:

1. Hazard placards.
2. Advanced warning.
3. Temporary or construction related signage.

Report Criteria:  
 Detail Report

Check Issue Date	Check Number	Payee	Amount			
03/31/2020	202000016	AUTHNET GATEWAY				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		CORE FEES MAR 2020	150-34-18000	45.00	45.00
03/31/2020	202000017	MERCHANT SERVICES				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		SERVICE FEE MAR 2020	150-34-18000	372.70	372.70
03/06/2020	202000018	ZIONS BANKCARD CENTER				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	ACH	Feb Zions CC Payment	100-1588000	49,658.79	49,658.79
03/11/2020	202000019	U.S. BANK TRUST - SERIES 2016				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	ACH	U.S. Bank Trust - Series 2016	100-1580000	83,070.16	83,070.16
03/11/2020	202000020	U.S. BANK TRUST - SERIES 2017				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	ACH	U.S. Bank Trust - Series 2017	100-1580000	21,402.39	21,402.39
03/11/2020	202000021	PITNEY BOWES				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	ACH	POSTAGE ADVANCE	100-1562000	2,000.00	2,000.00
03/03/2020	202000022	Payment Service Network, INC.				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	ACH	Utility Processing Fees - Feb	100-4132-520	1,107.63	1,107.63
Grand Totals:						157,656.67

Report Criteria:

Report type: GL detail  
 Check.Type = {<-} "Adjustment"

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
235303	03/20/2020	UTAH DEPT OF AGRICULTURE & FOOD - PD	200-4253-480	PREDATOR CONTROL	12,000.00- V
239163	03/03/2020	COMCAST	240-4970-280	HIGH SPEED INTERNET - SR CITIZENS	7.80- V
239163	03/03/2020	COMCAST	240-4971-280	HIGH SPEED INTERNET - SR CITIZENS	4.58- V
239163	03/03/2020	COMCAST	240-4974-280	HIGH SPEED INTERNET - SR CITIZENS	4.57- V
239163	03/03/2020	COMCAST	290-4149-280	HIGH SPEED INTERNET - CJC	148.04- V
240163	03/19/2020	BENNETT'S PAINT OF LOGAN INC.	100-4215-260	PAINT & SUPPLIES - SHERIFF ADMIN	156.83- V
240478	03/20/2020	OWENS & ASSOCIATES INC	100-4960-600	APPRAISAL DAVENPORT ROAD - SUNDRY	7,500.00- V
240554	03/03/2020	COMCAST	240-4970-280	HIGH SPEED INTERNET - SR CITIZENS	7.80
240554	03/03/2020	COMCAST	240-4971-280	HIGH SPEED INTERNET - SR CITIZENS	4.58
240554	03/03/2020	COMCAST	240-4974-280	HIGH SPEED INTERNET - SR CITIZENS	4.57
240555	03/03/2020	COMCAST	290-4149-280	HIGH SPEED INTERNET - CJC	148.04
240556	03/05/2020	ROCKY MOUNTAIN POWER	400-4415-720	ADDITIONAL WORK TO GET POWER TO NEW FACI	5,032.00
240557	03/06/2020	ACE BANNER & SIGN LLC	230-4780-490	ADVERTISING DISPLAY - VISITORS BUREAU	167.00
240558	03/06/2020	BEAR RIVER ASSN OF GOVERNMENT	230-4780-490	WEBSITE BANNER ADVERTISING - VISITORS BUR	2,000.00
240559	03/06/2020	CENTURYLINK	100-4151-280	LONG DISTANCE PHONE CHARGES	311.34
240559	03/06/2020	CENTURYLINK	100-1415000	LONG DISTANCE - AP&P	14.98
240559	03/06/2020	CENTURYLINK	230-4780-280	LONG DISTANCE - VISITORS BUREAU	3.88
240560	03/06/2020	CLEAN SPOT, THE	100-4160-260	SOAP & BATHROOM CLEANER - B&G	123.62
240561	03/06/2020	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	60.00
240561	03/06/2020	EPIC SHRED LLC	100-4142-250	DOCUMENT SHREDDING - CLERK	20.00
240561	03/06/2020	EPIC SHRED LLC	100-4160-260	DOCUMENT SHREDDING - B&G	20.00
240561	03/06/2020	EPIC SHRED LLC	200-4180-240	DOCUMENT SHREDDING - ZONING	16.67
240561	03/06/2020	EPIC SHRED LLC	200-4241-240	DOCUMENT SHREDDING - BLDG INSP	16.67
240561	03/06/2020	EPIC SHRED LLC	100-4134-240	DOCUMENT SHREDDING - HR	16.66
240562	03/06/2020	FEDEX	290-4149-250	SHIPPING CHARGES - CJC	140.97
240563	03/06/2020	LOWE'S COMPANIES, INC	100-4160-260	TABLE CART SUPPLIES - B&G	53.15
240563	03/06/2020	LOWE'S COMPANIES, INC	100-4160-260	MULTIPURPOSE RM CARTS - B&G	75.66
240563	03/06/2020	LOWE'S COMPANIES, INC	100-4160-260	OIL SOAP - B&G	13.29
240564	03/06/2020	LOVIN' LIFE	230-4780-490	ADV LOVIN' LIFE FEB 2020 - VISITORS BUREAU	398.00
240565	03/06/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	161.50
240565	03/06/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	134.26
240565	03/06/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	160.45
240566	03/06/2020	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	1,066.80
240567	03/06/2020	REAGAN OUTDOOR ADVERTISING	230-4780-490	BILLBOARD ADV 2/24-3/22/2020 - VISITORS BUREA	1,388.00
240568	03/06/2020	RENEGADE SPORTS	100-4160-260	EXCHANGE MULE WINDSHIELD - B&G	41.81
240569	03/06/2020	RENEGADE SPORTS	100-4160-260	MULE WINDSHIELD - B&G	339.95
240570	03/06/2020	LDS LIVING INC	230-4780-490	ADV MAR/APRIL 2020 HALF PAGE - VISITORS BUR	1,800.00
240571	03/06/2020	SQUARE ONE PRINTING	100-4145-240	COPIES CJC RETREAT - CJC	50.90
240572	03/06/2020	THYSSENKRUPP ELEVATOR CORP	100-4160-260	ELEVATOR MAINT CONTRACT - B&G	660.24
240573	03/06/2020	UTAH BUSINESS MAGAZINE	230-4780-490	UTAH BUSINESS ADV HALF PG JAN 2020 - VISITOR	750.00
240574	03/06/2020	AMERICAN WEST HERITAGE	230-4780-640	2020 FALL HARVEST FESTIVAL SPONSORSHIP - VI	550.00
240575	03/06/2020	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	1,034.73
240575	03/06/2020	US FOODS INC	240-4970-240	CONTAINERS & GLOVES - SR CITIZENS	111.42
240576	03/06/2020	UTAH OFFICE FOR VICTIMS OF CRIME	100-4162-230	REGIST ANNUAL CONF - T WARNER/VICTIM SERVI	150.00
240576	03/06/2020	UTAH OFFICE FOR VICTIMS OF CRIME	100-4164-230	REGIST ANNUAL CONF - K MCCREARY/VICTIM SE	150.00
240576	03/06/2020	UTAH OFFICE FOR VICTIMS OF CRIME	290-4148-230	REGIST ANNUAL CONF - S MARX/CJC	150.00
240576	03/06/2020	UTAH OFFICE FOR VICTIMS OF CRIME	290-4148-230	REGIST ANNUAL CONF - W NELSON/CJC	150.00
240577	03/06/2020	WESTHOST INC	230-4780-490	EXTENDED SUPPORT TOP OF UTAH WEBSITE - VI	5.00
240578	03/06/2020	GBS BENEFITS, INC	100-4134-310	CONSULTING SERVICES - HR	2,000.00
240579	03/06/2020	COMCAST	290-4149-280	HIGH SPEED INTERNET - CJC	149.64
240579	03/06/2020	COMCAST	290-4149-280	HIGH SPEED INTERNET CREDIT DBL NOV 2019 PY	148.04-
240579	03/06/2020	COMCAST	290-4149-280	HIGH SPEED INTERNET - CJC	159.64

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
240580	03/06/2020	REVCO LEASING	150-4146-250	SHARP MX-4070N IMAGER LEASE - ASSESSOR	196.42
240581	03/06/2020	MOUNTAIN ALARM	100-4170-200	MONITORING SECURITY ALARM SYSTEM - ELECTI	153.00
240582	03/06/2020	RED CLIFFS LODGE	100-4162-230	HOTEL CONF#178967 SWAVO - J NIELSON/VOCA	245.00
240582	03/06/2020	RED CLIFFS LODGE	100-4164-230	HOTEL CONF#178972 SWAVO - B NIELSON/VOCA	245.00
240582	03/06/2020	RED CLIFFS LODGE	100-4162-230	HOTEL CONF#178975 SWAVO - S OWEN/VOCA	245.00
240582	03/06/2020	RED CLIFFS LODGE	100-4162-230	HOTEL CONF#178977 SWAVO - N DURFEY/VOCA	245.00
240582	03/06/2020	RED CLIFFS LODGE	100-4168-230	HOTEL CONF#178971 SWAVO - N ARGYLE/VAWA	245.00
240583	03/06/2020	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	118.28
240584	03/06/2020	HEADRICK OUTDOOR MEDIA	230-4780-490	BILLBOARD ADVERTISING - VISITORS BUREAU	525.00
240585	03/06/2020	BLOMQUIST HALE CONSULTING	100-4134-515	EAP CONSULTING SERVICES - HUMAN RESOURC	832.00
240586	03/06/2020	ROCKETBOX CREATIVE	230-4780-490	DESIGN & MARKETING AD SUPPORT - TRAVEL CO	455.00
240587	03/06/2020	FLAGSHIP PUBLISHING INC	230-4780-490	ADV UTAH LIFE 1/2 PG COLOR AD - VISITORS BUR	810.00
240587	03/30/2020	FLAGSHIP PUBLISHING INC	230-4780-490	ADV UTAH LIFE 1/2 PG COLOR AD - VISITORS BUR	810.00- V
240588	03/06/2020	MADRID, GISELLE - PETTY CASH	240-4971-680	REIMB SUPPLIES CRAFT CLASS - SR CITIZENS	16.00
240588	03/06/2020	MADRID, GISELLE - PETTY CASH	240-4971-240	REIMB WALL CLOCK - SR CITIZENS	35.99
240589	03/06/2020	WELLSTEPS	100-4134-620	WELLSTEPS FOUNDATIONS SOLUTION - HR	1,094.70
240590	03/06/2020	SIMPLEVIEW, LLC	230-4780-490	ANNUAL BOOKING WEBSITE LEASE FEE - VISITO	6,100.00
240591	03/06/2020	BROWN, KARINA	100-4145-240	REIMB SUPPLIES CJC RETREAT - ATTORNEY	78.35
240592	03/06/2020	HAMMER, JOAN	230-4780-620	TRAVEL EXPENSES EUROPEAN SALES MISSION -	450.00
240592	03/06/2020	HAMMER, JOAN	230-4780-230	TRAVEL EXPENSES EUROPEAN SALES MISSION -	1,648.52
240593	03/06/2020	VERIZON WIRELESS	100-4220-280	CELLULAR PHONE CHARGES - FIRE	200.05
240594	03/06/2020	ARMOR CORRECTIONAL HEALTH SERVICES	100-4230-310	24/7 MEDICAL STAFF COVERAGE FOR THE JAIL	95,210.66
240595	03/06/2020	BOB BARKER COMPANY INC.	100-4230-200	INMATE CLOTHING - JAIL	1,868.28
240595	03/06/2020	BOB BARKER COMPANY INC.	100-4230-200	INMATE PENS - JAIL	70.08
240596	03/06/2020	CINTAS FIRST AID & SAFETY	100-4230-240	FIRST AID SUPPLIES - JAIL	300.18
240597	03/06/2020	GASCARD	277-4460-290	FUEL CHARGES - AIRPORT	36.05
240597	03/06/2020	GASCARD	277-4460-290	FUEL CHARGES - AIRPORT	80.42
240598	03/06/2020	IHC PROF RADIOLOGY SERVICES	100-4230-316	INMATE MED CARE - J SILVAS/JAIL	149.23
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - J LILJENQUIST/JAIL	29.55
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - C LEFF/JAIL	41.19
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - R BERSONNET/JAIL	41.58
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - J SILVAS/JAIL	348.42
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - T ARNOLD/JAIL	32.21
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - F LOVEDAY/JAIL	34.48
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - B FRANKLIN/JAIL	27.96
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - B STODDARD/JAIL	19.57
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - E DASH/JAIL	22.91
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - P AMBROSE/JAIL	15.65
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - W MARTIN/JAIL	15.65
240599	03/06/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - C BATH/JAIL	6.97
240600	03/06/2020	NAFI - NATIONAL ASSOCIATION	100-4220-210	NAFI MEMBERSHIP DUES - FIRE	65.00
240601	03/06/2020	DOMINION ENERGY	277-4460-270	2850 AIRPORT RD FL6A LOGAN - AIRPORT	307.31
240602	03/06/2020	SINCLAIR FLEET TRACK	100-4131-230	GASOLINE CHARGES - EXECUTIVE	56.33
240603	03/06/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM SHIRTS - JAIL	64.00
240603	03/06/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM SHIRTS - JAIL	180.00
240603	03/06/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM BOOTS - SPT SERV	150.00
240603	03/06/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM BOOTS - JAIL	135.00
240604	03/06/2020	STEVE REGAN CO	100-4230-200	INMATE GREENHOUSE SUPPLIES - JAIL	182.08
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	972.36
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE SOCKS - JAIL	539.40
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	1,916.16
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	386.40
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	386.40-
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	1,916.16-
240605	03/06/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	989.50
240606	03/06/2020	VLCM	100-4211-740	TOWER BUILD FOR CELLEBRITE PROGRAM - SPT	420.46

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
240606	03/06/2020	VLCM	100-4211-740	TOWER BUILD FOR CELLEBRITE PROGRAM - SPT	492.44
240606	03/06/2020	VLCM	100-4211-740	TOWER BUILD FOR CELLEBRITE PROGRAM - SPT	2,139.93
240607	03/06/2020	NITV FEDERAL SERVICES	100-4211-251	CVSA COMPUTER & VOICE STRESS ANALYSIS PR	6,995.00
240608	03/06/2020	ROCKY MOUNTAIN EMERGENCY	100-4230-316	INMATE MED CARE - J SILVAS/JAIL	90.35
240608	03/06/2020	ROCKY MOUNTAIN EMERGENCY	100-4230-316	INMATE MED CARE - J SILVAS/JAIL	90.35
240609	03/06/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY DETERGENT - JAIL	850.15
240609	03/06/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	323.98
240609	03/06/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	1,347.06
240609	03/06/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLY - JAIL	3,511.75
240609	03/06/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	1,976.31
240609	03/06/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLY - JAIL	3,349.36
240610	03/06/2020	CONSTANTINO, GREGORY M	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	2.50
240611	03/06/2020	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - M KAY/JAIL	229.13
240611	03/06/2020	RIDGE VIEW SMILE CENTER	100-4230-316	INMATE DENTAL CARE - J SANCHEZ/JAIL	136.01
240612	03/06/2020	FAMILY PLACE, THE	100-4230-200	JAIL PARENTING CLASSES JAN 20 - JAIL	909.00
240613	03/06/2020	CorEMR L.C.	100-4230-315	ELECRONIC MEDICAL RECORDS MONTHLY FEE -	600.00
240614	03/06/2020	UTAH STATE FIREFIGHTERS ASSOC	100-4220-210	MEMBERSHIP DUES - FIRE	45.00
240615	03/06/2020	DE LAGE LANDEN FINANCIAL SERV	100-4230-240	LEASE SHARP MX6070V BOOKING - JAIL	140.51
240616	03/06/2020	CARSMAAT AUTOMOTIVE REPAIR	100-4211-250	OIL CHANGE - SPT SERV	34.95
240617	03/06/2020	ROOD & ASSOCIATES	277-4460-739	INDEPENDENT FEE ESTIMATE - AIRPORT	3,600.00
240618	03/06/2020	HEALTHCARE WASTE SERVICES, LLC	100-4230-315	MEDICAL WASTE DISPOSAL - JAIL	80.00
240619	03/06/2020	BORDER STATES INDUSTRIES INC	100-4220-250	LIGHTS FOR TRAINING BUILDING CREDIT - FIRE	4.08-
240619	03/06/2020	BORDER STATES INDUSTRIES INC	100-4220-720	WIRING FOR AIR COMPRESSOR - FIRE	63.11
240620	03/06/2020	MARINER FINANCE	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	12.50
240620	03/06/2020	MARINER FINANCE	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	15.00
240621	03/06/2020	WI-FIBER, INC.	277-4460-280	PHONE & INTERNET SERVICES - AIRPORT	80.00
240622	03/06/2020	QUALITY MEDICAL IMAGING UT	100-4230-315	COUNTY INMATE X-RAYS - JAIL	460.00
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	25.52
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	7,269.12
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	635.20
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	7,416.34
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	535.05
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	39.44
240623	03/06/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	34.80
240624	03/06/2020	JAMES, VERNON & WEEKS P.A.	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	20.00
240625	03/06/2020	AT&T MOBILITY	200-4241-280	CELLULAR PHONE - BLDG INSP	52.49
240625	03/06/2020	AT&T MOBILITY	290-4148-280	MIFI - CJC	43.23
240625	03/06/2020	AT&T MOBILITY	200-4180-280	CELLULAR PHONE - DEV SERV	52.49
240625	03/06/2020	AT&T MOBILITY	100-4511-280	CELLULAR PHONE - FAIRGROUNDS	52.50
240625	03/06/2020	AT&T MOBILITY	100-4136-280	CELLULAR PHONE - ITS	262.48
240625	03/06/2020	AT&T MOBILITY	200-4475-280	CELLULAR PHONE - PUBLIC WORKS	52.50
240625	03/06/2020	AT&T MOBILITY	230-4780-280	CELLULAR PHONE - VISITORS BUREAU	52.50
240626	03/06/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	MHF OCT - DEC 2019	19,331.25
240626	03/06/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	MHX OCT - DEC 2019	13,381.98
240626	03/06/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	MHN OCT - DEC 2019	32,308.75
240626	03/06/2020	BEAR RIVER MENTAL HEALTH SER.	250-4310-620	FRF OCT - DEC 2019	3,907.36
240627	03/06/2020	GASCARD	100-4215-290	FUEL CHARGES - SHERIFF ADMIN	409.89
240627	03/06/2020	GASCARD	100-4210-290	FUEL CHARGES - SHERIFF	8,444.80
240627	03/06/2020	GASCARD	100-4230-290	FUEL CHARGES - JAIL	1,091.10
240627	03/06/2020	GASCARD	100-4211-290	FUEL CHARGES - SPT SERV	1,634.94
240627	03/06/2020	GASCARD	100-4255-290	FUEL CHARGES - EM	167.52
240627	03/06/2020	GASCARD	100-4255-290	FUEL CHARGES - EM/S&R	547.87
240627	03/06/2020	GASCARD	100-4253-290	FUEL CHARGES - ANIMAL CONTROL	669.70
240628	03/06/2020	INTERMOUNTAIN FARMERS ASSOC.	200-4415-480	COVERALLS - ROAD	28.04
240629	03/06/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	19.83
240629	03/06/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	19.83

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240629	03/06/2020	IPACO INCORPORATED	200-4415-250	O RINGS - ROAD	5.20
240630	03/06/2020	LEE'S MARKETPLACE	200-4415-240	WATER - ROAD	335.16
240631	03/06/2020	LES SCHWAB	200-4450-250	TIRE REPAIR - WEED	547.20
240631	03/06/2020	LES SCHWAB	200-4415-250	INSTALLED ALUMINUM WHEELS ON TRUCK - ROA	109.99
240631	03/06/2020	LES SCHWAB	200-4415-250	TIRE WORK - ROAD	89.99
240632	03/06/2020	LOGAN CITY CORP.	200-34-47900	COUNTYWIDE UTILITY BILLING FEB 2020 - FINANC	53,034.10
240633	03/06/2020	PILOT THOMAS LOGISTICS	200-4475-250	FUEL CHARGES - PUBLIC WORKS	124.76
240633	03/06/2020	PILOT THOMAS LOGISTICS	200-4180-250	FUEL CHARGES - ZONING	62.66
240633	03/06/2020	PILOT THOMAS LOGISTICS	200-4415-254	FUEL CHARGES - ROAD	14,654.66
240634	03/06/2020	DOMINION ENERGY	400-4415-720	INSTALL GAS SERVICES TO NEW FACILITY - ROAD	53,233.25
240635	03/06/2020	SEMI SERVICE INC	200-4415-740	2020 BED, PLOW, SANDER & HYDRAULICS FOR D	95,555.67
240635	03/06/2020	SEMI SERVICE INC	200-4415-250	NEW PLOW BLADE - ROAD	2,347.38
240636	03/06/2020	SCOTT JAMES PLUMBING & HEATING	200-4415-250	BACKFLOW PREVENTER TEST - ROAD	68.00
240637	03/06/2020	SAM'S CLUB	100-4112-250	WATER & SUPPLIES - CO COUNCIL	32.88
240637	03/06/2020	SAM'S CLUB	100-4511-260	CLEANING & OFFICE SUPPLIES - FAIRGROUNDS	53.60
240637	03/06/2020	SAM'S CLUB	100-4112-240	SUPPLIES - CO COUNCIL	41.94
240637	03/06/2020	SAM'S CLUB	100-4160-260	CLEANING SUPPLIES - B&G	200.74
240638	03/06/2020	STAPLES ADVANTAGE	150-4146-240	OFFICE SUPPLIES - ASSESSOR	152.14
240638	03/06/2020	STAPLES ADVANTAGE	100-4145-240	OFFICE SUPPLIES - ATTORNEY	6.29
240638	03/06/2020	STAPLES ADVANTAGE	200-4241-240	OFFICE SUPPLIES - BLDG INSP	123.06
240638	03/06/2020	STAPLES ADVANTAGE	100-4132-240	OFFICE SUPPLIES - FINANCE	84.09
240638	03/06/2020	STAPLES ADVANTAGE	100-4230-240	OFFICE SUPPLIES - JAIL	547.51
240638	03/06/2020	STAPLES ADVANTAGE	240-4970-240	OFFICE SUPPLIES - SR CITIZENS	101.64
240638	03/06/2020	STAPLES ADVANTAGE	240-4971-240	OFFICE SUPPLIES - SR CITIZENS	95.61
240638	03/06/2020	STAPLES ADVANTAGE	200-4180-240	OFFICE SUPPLIES - ZONING	4.34
240639	03/06/2020	STAPLES CREDIT PLAN	290-4149-250	SUPPLIES - CJC	151.53
240639	03/06/2020	STAPLES CREDIT PLAN	230-4780-240	OFFICE SUPPLIES - VISITORS BUREAU	38.56
240640	03/06/2020	STEVE REGAN CO	200-4415-250	INSECT CONTROL & SHOVEL - ROAD	31.26
240641	03/06/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	COVER - ROAD	69.01
240641	03/06/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	LICENSE PLATE FRAME - ROAD	19.65
240641	03/06/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	FUEL FILTER - ROAD	35.98
240641	03/06/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	BLOCK HEATER CORD - ROAD	23.99
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	REFUND SF 2020 CAPITATED	10,570.84
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	BOX ELDER COUNTY OCT - DEC 2019	34,562.00
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	JRI OCT - DEC 2019	8,299.62
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS OCT - DEC 2019	50,390.36
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	REFUND SF 2020 CAPITATED 2ND QTR FFS	458.31
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS SAVED FROM PRIOR	3,200.38
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	RICH COUNTY OCT - DEC 2019	1,750.00
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS OCT - DEC 2019	1,601.53
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	100-4310-481	CACHE COUNTY OCT - DEC 2019	80,129.25
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	EIM OCT - DEC 2019	52,541.81
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHC OCT - DEC 2019	114,697.74
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MONEY SENT TO COUNTY BRMH STATE FUNDS S	105,474.13
240642	03/06/2020	UTAH DEPARTMENT OF HEALTH	250-4310-620	MHS OCT - DEC 2019	225,408.29
240643	03/06/2020	WASH RACK, THE	200-4415-250	TRUCK WASHES - ROAD CL B	120.00
240644	03/06/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	145.12
240644	03/06/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	188.49
240644	03/06/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	290.76
240644	03/06/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	326.51
240645	03/06/2020	WILBUR-ELLIS COMPANY	200-4450-295	CANAL CHEMICALS - WEED	9,640.00
240645	03/06/2020	WILBUR-ELLIS COMPANY	200-4450-291	WEED CHEMICALS - WEED	6,200.00
240645	03/06/2020	WILBUR-ELLIS COMPANY	200-4450-295	CANAL CHEMICALS - WEED	1,360.00
240646	03/06/2020	WARNE CHEMICAL & EQUIPMENT	200-4450-250	(2) NOZZLES - WEED	25.96
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4971-250	PART FOR BUS/MAINTENANCE - SR CITIZENS	4.56
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4971-260	TOILET SEAT WOMENS BATHROOM - SR CITIZENS	24.98

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240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4970-260	ITEMS MOW OFFICE REMODEL - SR CITIZENS	63.34
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4970-260	MOW OFFICE REMODEL - SR CITIZENS	59.68
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4971-260	TOILET AUGER - MAINT - SR CITIZENS	49.98
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	100-4210-251	MOUSE TRAPS - SHERIFF	8.94
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4970-260	MOW OFFICE REMODEL - SR CITIZENS	29.62
240647	03/06/2020	HOME DEPOT CREDIT SERVICES	240-4971-240	TAPE FOR CLOGGING MATS - SR CITIZENS	19.97
240648	03/06/2020	MOUNTAIN ALARM	200-4415-250	MONITORING SECURITY & FIRE SYSTEM - ROAD	189.00
240649	03/06/2020	UTAH LTAP CENTER	200-4415-230	LEADERSHIP TRAINING J HUDSON - ROAD	80.00
240649	03/06/2020	UTAH LTAP CENTER	200-4415-230	LEADERSHIP TRAINING J MERRITT - ROAD	80.00
240649	03/06/2020	UTAH LTAP CENTER	200-4415-230	LEADERSHIP TRAINING M PHILLIPS - ROAD	80.00
240649	03/06/2020	UTAH LTAP CENTER	200-4415-230	ASPHALT PAVING MAINT I & II TRAINING - ROAD	715.00
240650	03/06/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	1,855.00
240651	03/06/2020	DE LAGE LANDEN FINANCIAL SERV	100-4230-240	LEASE SHARP MX6070V ADMIN - JAIL	140.51
240652	03/06/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	(3) BRACKET - ROAD	228.63
240653	03/06/2020	MOTION & FLOW CONTROL PRODUCTS INC	200-4415-250	PARTS - ROAD CL B	8.95
240654	03/06/2020	PREMIER TRUCK GROUP	200-4415-250	PARTS - ROAD	119.50
240655	03/06/2020	UTAH TESTING AND ENGINEERING LLC	400-4415-720	ENGINEERING CONSTRUCTION TESTING FOR NE	5,855.00
240656	03/11/2020	AT&T MOBILITY	100-4211-280	CELLULAR PHONE - SPT SERV	30.70
240657	03/11/2020	AL'S SPORTING GOODS INC	100-4210-486	BINOCULARS - SHERIFF	176.39
240658	03/11/2020	BANCORP BANK, THE	310-4710-810	20 VEHICLE LEASE PAYMENTS - SHERIFF	11,511.78
240659	03/11/2020	BOB BARKER COMPANY INC.	100-4230-200	INMATE UNIFORM - JAIL	94.00
240659	03/11/2020	BOB BARKER COMPANY INC.	100-4230-200	INDIGENT INMATE HYGIENE ITEMS - JAIL	45.28
240660	03/11/2020	CACHE CAR WASH LLC	100-4220-250	FEBRUARY 2020 VEHICLE WASHES - FIRE	24.40
240661	03/11/2020	GASCARD	100-4220-250	FUEL CHARGES - FIRE	667.00
240662	03/11/2020	INMATE TRUST ACCOUNT	100-34-23100	REIMBURSE STATE INMATE WORK PR	3,350.53
240663	03/11/2020	IPACO INCORPORATED	100-4211-250	GENERATOR ENGINE REPAIR - SPT SERV	82.18
240664	03/11/2020	LOWE'S COMPANIES, INC	100-4220-250	INVESTIGATION TOOLS - FIRE	66.92
240664	03/11/2020	LOWE'S COMPANIES, INC	200-4220-330	MATERIAL FOR COUNTY FF TRAINING - FIRE	464.80
240665	03/11/2020	LYNN'S AUDIO & VIDEO	100-4210-330	SPEAKER & PROJECTOR RENTAL - SHERIFF	60.00
240666	03/11/2020	PILOT THOMAS LOGISTICS	100-4145-230	FUEL CHARGES - ATTORNEY	240.35
240666	03/11/2020	PILOT THOMAS LOGISTICS	100-4160-260	FUEL CHARGES - B&G	100.22
240666	03/11/2020	PILOT THOMAS LOGISTICS	100-4136-230	FUEL CHARGES - IT	28.15
240666	03/11/2020	PILOT THOMAS LOGISTICS	100-4145-230	FUEL CHARGES - ATTORNEY	102.17
240666	03/11/2020	PILOT THOMAS LOGISTICS	100-4160-260	FUEL CHARGES - B&G	40.31
240666	03/11/2020	PILOT THOMAS LOGISTICS	200-4180-230	FUEL CHARGES - DEV SERVICES	30.03
240666	03/11/2020	PILOT THOMAS LOGISTICS	100-4134-230	FUEL CHARGES - HUMAN RESOURCES	23.31
240667	03/11/2020	NAPA AUTO PARTS OF LOGAN	100-4210-250	WINDSHIELD WIPER FLUID - SHERIFF	20.72
240668	03/11/2020	NORTH CACHE VETERINARY SERVICE	100-4253-200	BOARD & EUTHANIZING CHARGES	168.00
240669	03/11/2020	PROFORCE LAW ENFORCEMENT	100-4210-251	TASER MAGAZINES - SHERIFF	1,825.00
240670	03/11/2020	CURTIS BLUE LINE	100-4211-251	FLASHLIGHT POUCH - SPT SERV	27.00
240670	03/11/2020	CURTIS BLUE LINE	100-4211-486	UNIFORM PANTS - SPT SERV	65.00
240670	03/11/2020	CURTIS BLUE LINE	100-4210-250	HANDCUFF POUCH - SHERIFF	20.00
240671	03/11/2020	PRESTON WATT'S AUTO COLLISION	100-4210-250	REPLACE GRILLE - SHERIFF	480.77
240672	03/11/2020	DOMINION ENERGY	100-4255-270	2785 N AIRPORT RD LOGAN - EM	265.54
240673	03/11/2020	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM TOURNIQUET CASE - SHERIFF	43.00
240673	03/11/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM SHIRTS - JAIL	64.00
240673	03/11/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM SHIRTS - JAIL	64.00
240673	03/11/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM SHIRTS - JAIL	64.00
240673	03/11/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM PANTS - JAIL	132.00
240673	03/11/2020	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM PANTS - JAIL	88.00
240674	03/11/2020	SATCOM GLOBAL LTD	100-4255-280	IRIDIUM SIM CARDS - EM	92.06
240675	03/11/2020	TRANSUNION RISK AND ALTERNATIVE	100-4211-210	PERSON SEARCHES - SPT SERV	50.00
240676	03/11/2020	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	893.16
240677	03/11/2020	WILSON MOTOR CO	100-4211-250	WIPER BLADES - SPT SERV	24.24
240677	03/11/2020	WILSON MOTOR CO	100-4210-250	REPLACE BRAKE PADS & ROTORS - SHERIFF	668.07
240677	03/11/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	44.69

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240677	03/11/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE & SERVICE - SHERIFF	65.10
240677	03/11/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	52.92
240678	03/11/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE - SHERIFF	27.95
240678	03/11/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE - SHERIFF	27.50
240679	03/11/2020	UPS STORE, THE	100-4216-240	SHIPPING - SAR	16.69
240680	03/11/2020	REVCO LEASING	100-4131-250	SHARP MX-4070N IMAGER LEASE - EXECUTIVE	133.31
240680	03/11/2020	REVCO LEASING	100-4112-250	SHARP MX-4070N IMAGER LEASE - COUNCIL	133.31
240681	03/11/2020	IMAGE MATTERS	100-4211-486	EMBROIDERED SHIRTS - SPT SERV	48.29
240681	03/11/2020	IMAGE MATTERS	100-4210-486	EMBROIDERED SHIRTS - SHERIFF	194.55
240682	03/11/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY DETERGENT - JAIL	67.32
240682	03/11/2020	WAXIE SANITARY SUPPLY	100-4230-200	CLEANING SUPPLIES - JAIL	733.99
240683	03/11/2020	AMERICAN SCREENING CORPORATION	100-4230-255	INMATE U/A DRUG KITS - JAIL	311.25
240684	03/11/2020	PLANT PEDDLER FLORAL	100-4960-600	FLORAL ARRANGEMENT B ZILLES - SUNDRY	100.00
240685	03/11/2020	BAUMAN, STACY	100-4230-200	INMATE HAIRCUTS FEB 20 - JAIL	500.00
240686	03/11/2020	SAFELITE FULFILLMENT INC	100-4210-250	WINDSHIELD - SHERIFF	834.44
240687	03/11/2020	SATELLITE TRACKING OF PEOPLE LLC	100-4230-255	ANKLE MONITORING - JAIL	272.00
240688	03/11/2020	WI-FIBER, INC.	100-4220-270	PHONE & INTERNET SERVICES - FIRE	50.00
240689	03/11/2020	JEFFREY DENNING	100-4210-330	STRESS MANAGEMENT TRAINING - SHERIFF	2,500.00
240690	03/11/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	7,315.69
240690	03/11/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	658.07
240691	03/11/2020	DRUGTESTSINBULK.COM	100-4230-255	UA KITS - JAIL	555.00
240692	03/11/2020	RALPH EDWARD GEISELMAN, PHD	100-4210-330	INVESTIGATIVE COGNITIVE INTERVIEW CLASS JU	7,500.00
240693	03/11/2020	AT&T MOBILITY	100-4211-280	CELLULAR PHONE - SPT SERV	6,897.73
240694	03/13/2020	SADDLEBACK HARLEY-DAVIDSON	100-4210-740	2020 FLHTP MOTORCYCLE - SHERIFF	18,703.00
240694	03/13/2020	SADDLEBACK HARLEY-DAVIDSON	100-36-51000	TRADE IN 2017 FLHTP - SHERIFF	10,995.00
240695	03/13/2020	CACHE CO JR LIVESTOCK AUCTION	100-36-70000	ENTRY FEES FOR JR LIVESTOCK FOR 2019 FAIR -	2,888.05
240696	03/13/2020	ADVANCE AUTO PARTS	200-4415-250	AIR FILTERS - ROAD	62.76
240697	03/13/2020	ALSCO	100-4511-620	LINEN SERVICE - FAIRGROUNDS	115.62
240698	03/13/2020	AMALGA TOWNSHIP	265-4786-926	2019 RAPZ TAX POPULATION AWARD	1,035.00
240698	03/13/2020	AMALGA TOWNSHIP	710-2136000	20% BLDG PERMIT FEE RET FEB 2020	811.73
240699	03/13/2020	BLALOCK & PARTNERS	400-4415-720	ROAD & WEED FACILITY A&E CONTRACT - ROAD	12,536.49
240700	03/13/2020	CACHE CLEANING SERVICE	100-4511-620	CLEANING SERVICES - FAIRGROUNDS	1,200.00
240701	03/13/2020	CACHE VALLEY ELECTRIC	100-4136-740	JUSTWARE STORAGE ADDITIONAL FOR GROWTH	38,319.36
240702	03/13/2020	CACHE CAR WASH LLC	200-4415-250	VEHICLE WASHES - ROAD	56.80
240703	03/13/2020	CASTALITE	100-4511-260	LIME CACHE ARENA - FAIRGROUNDS	22.48
240703	03/13/2020	CASTALITE	100-4511-260	LIME - FAIRGROUNDS	22.48
240704	03/13/2020	CENTURY INDUSTRIES	100-4511-740	MOBILE BLEACHERS - FAIRGROUNDS	43,549.00
240705	03/13/2020	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE PC HILLS OF HOME SUB EXTENSI	187.48
240705	03/13/2020	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE ORDINANCE 2020-02 PARCEL LEG	49.24
240706	03/13/2020	CRUS OIL INC./QUALCO	200-4415-250	DIESEL TREATMENT - ROAD	256.36
240707	03/13/2020	CULLIGAN WATER CONDITIONING	100-4132-240	DRINKING WATER - FINANCE	28.40
240707	03/13/2020	CULLIGAN WATER CONDITIONING	100-4136-240	DRINKING WATER - ITS	49.70
240707	03/13/2020	CULLIGAN WATER CONDITIONING	100-4511-240	DRINKING WATER - FAIRGROUNDS	14.20
240708	03/13/2020	FASTENAL COMPANY	100-4511-250	SHOP SUPPLIES - FAIRGROUNDS	9.46
240708	03/13/2020	FASTENAL COMPANY	100-4511-260	SLINGS FOR LIFT - FAIRGROUNDS	31.81
240708	03/13/2020	FASTENAL COMPANY	100-4511-250	BANDSAW BLADES - FAIRGROUNDS	104.73
240709	03/13/2020	GASCARD	100-4511-250	FUEL CHARGES - FAIRGROUNDS	102.28
240709	03/13/2020	GASCARD	200-4241-250	FUEL CHARGES - BLDG INSP	357.99
240710	03/13/2020	HYRUM CITY	710-2136000	20% BLDG PERMIT FEE RET FEB 2020	2,333.09
240711	03/13/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-250	SHOP TOWELS & MARKING PAINT - ROAD	244.83
240712	03/13/2020	IPACO INCORPORATED	100-4511-260	STAGE DECK WHEELS - FAIRGROUNDS	39.76
240712	03/13/2020	IPACO INCORPORATED	200-4450-250	PARTS - WEED	153.70
240712	03/13/2020	IPACO INCORPORATED	200-4450-250	RETURN PARTS - WEED	41.20
240713	03/13/2020	KSM GUITARS	100-4511-260	SOUND CORD - FAIRGROUNDS	23.48
240714	03/13/2020	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD	29.25
240714	03/13/2020	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD	17.20

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240714	03/13/2020	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD	29.25
240714	03/13/2020	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD	24.40
240714	03/13/2020	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD	29.25
240714	03/13/2020	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD	24.40
240714	03/13/2020	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD	29.25
240714	03/13/2020	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD	24.40
240715	03/13/2020	L.W.'S TRUCK STOP	200-4415-250	WEIGHING FEE - ROAD	21.00
240716	03/13/2020	LOWE'S COMPANIES, INC	200-4415-250	PARTS - ROAD	18.99
240717	03/13/2020	LOGAN EXTERMINATION SERVICE	100-4511-260	EXTERMINATION SERVICES - FAIRGROUNDS	45.00
240717	03/13/2020	LOGAN EXTERMINATION SERVICE	100-4511-260	EXTERMINATION SERVICES - FAIRGROUNDS	45.00
240718	03/13/2020	MURDOCK CHEVROLET BUICK GMC	200-4415-740	2020 CHEVROLET COLORADO EXTENDED CAB TR	62,718.00
240719	03/13/2020	MILLVILLE CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET FEB 2020	270.13
240720	03/13/2020	NAPA AUTO PARTS OF LOGAN	100-4511-250	EQUIPMENT FILTERS - FAIRGROUNDS	85.99
240721	03/13/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	REPAIRS 2017 MACK - ROAD	124.89
240721	03/13/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	TRUCK BEDLINER - ROAD	856.31
240722	03/13/2020	PARADISE CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET FEB 2020	163.15
240723	03/13/2020	PROVIDENCE CITY	710-2136000	20% BLDG PERMIT FEE RET FEB 2020	5,948.09
240724	03/13/2020	DOMINION ENERGY	100-4511-270	476 S 500 W LOGAN - FAIRGROUNDS	409.94
240724	03/13/2020	DOMINION ENERGY	100-4511-271	490 S 500 W - FAIRGROUNDS	1,790.14
240724	03/13/2020	DOMINION ENERGY	100-4511-270	570 S 500 W - FAIRGROUNDS	1,959.28
240725	03/13/2020	RENEGADE SPORTS	200-4415-250	HANDLE & AIR FILTER - ROAD	34.98
240726	03/13/2020	RIVER HEIGHTS CITY CORPORATION	710-2136000	20% BLDG PERMIT FEE RET - FEB 2020	163.39
240727	03/13/2020	ROCKY MOUNTAIN POWER	200-4415-270	STREET LIGHTS PETERSBORO - ROAD CL B	70.87
240728	03/13/2020	SANDS, CHRIS	200-4180-620	1ST QTR 2020 PLANNING COMM MTGS - ZONING	45.00
240729	03/13/2020	SIGNTHIS, INC	200-4450-250	VINYL TRUCK NUMBERS - WEED	31.50
240730	03/13/2020	SMITHFIELD CITY	710-2136000	20% BDLG PERMIT FEE RET FEB 2020	4,284.45
240731	03/13/2020	SYRINGA NETWORKS	100-4136-280	INTERNET CHARGES - ITS	993.00
240732	03/13/2020	DIGITAL DOLPHIN	100-4132-240	CREDIT FOR TAX ON MICR TONER - FINANCE	10.85
240732	03/13/2020	DIGITAL DOLPHIN	100-4132-240	MICR TONER - FINANCE	165.85
240733	03/13/2020	SQUARE ONE PRINTING	200-4241-240	BUSINESS CARDS B NIELSON - BLDG INSP	32.50
240734	03/13/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	78.99
240734	03/13/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	18.99
240734	03/13/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	REPAIR 2015 MACK - ROAD	1,099.04
240735	03/13/2020	TREND INTERIORS, INC	100-4511-720	EVENT CENTER BLINDS - FAIRGROUNDS	14,990.00
240736	03/13/2020	VALLEY OFFICE SYSTEMS	100-4144-250	HP/LJE50145DN USAGE & CONTRACT BASE - REC	37.17
240736	03/13/2020	VALLEY OFFICE SYSTEMS	100-4144-250	HP/LJE50145DN CONTRACT BASE - RECORDER	20.00
240736	03/13/2020	VALLEY OFFICE SYSTEMS	100-4144-250	HPLJ4050 & HPLJ9000 BASE & OVERAGE - RECOR	46.16
240737	03/13/2020	WATKINS PRINTING	100-4132-520	UTILITY MAR BILL MAILING & POSTAGE - POSTAG	839.78
240738	03/13/2020	WASH RACK, THE	200-4415-250	TRUCK WASH - ROAD	34.00
240739	03/13/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	80.84
240739	03/13/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	152.99
240739	03/13/2020	WHEELER MACHINERY CO.	200-4415-250	SEAL - ROAD	6.84
240740	03/13/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT COLD MIX - ROAD	639.90
240741	03/13/2020	GEM BUILDINGS	400-4415-720	STEEL BUILDING (QUOTE 19185-M-04) - ROAD	87,239.38
240741	03/13/2020	GEM BUILDINGS	400-4415-720	STEEL BUILDING (QUOTE 191185-R-04) - ROAD	88,741.60
240742	03/13/2020	WEST COAST CODE CONSULTANTS	200-4241-310	STRUCTURAL REVIEWS - BLDG INSP	1,170.00
240743	03/13/2020	CACHE VALLEY CENTER FOR ARTS	265-4788-920	ARTS EDUCATION & OUTREACH PROGRAMMING -	40,000.00
240744	03/13/2020	REVCO LEASING	100-4132-240	SHARP MX-5070 LEASE - FINANCE	193.70
240744	03/13/2020	REVCO LEASING	100-4132-240	SHARP MX-5070 LEASE - FINANCE	204.21
240744	03/13/2020	REVCO LEASING	200-4415-240	SHARP MX-2651 COPIER LEASE - ROAD	98.53
240744	03/13/2020	REVCO LEASING	100-1415000	SHARP MX-5141N LEASE - CMPO	29.03
240744	03/13/2020	REVCO LEASING	200-4180-250	SHARP MX-5141N LEASE - ZONING	74.60
240744	03/13/2020	REVCO LEASING	200-4241-240	SHARP MX-5141N LEASE - BLDG INSP	32.16
240744	03/13/2020	REVCO LEASING	100-4220-240	SHARP MX-5141N LEASE - FIRE	28.76
240744	03/13/2020	REVCO LEASING	100-4135-240	SHARP MX-5141N LEASE - GIS	3.56
240744	03/13/2020	REVCO LEASING	100-4136-250	SHARP MX-5141N LEASE - IT	.05

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240744	03/13/2020	REVCO LEASING	200-4475-250	SHARP MX-5141N LEASE - PUBLIC WORKS	12.62
240745	03/13/2020	KASBAH INDUSTRIAL SUPPLY CORP	100-4511-260	SHOP SUPPLIES - FAIRGROUNDS	23.15
240746	03/13/2020	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	17.74
240747	03/13/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	431.27
240747	03/13/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	350.00
240747	03/13/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	FILTERS - ROAD	786.92
240747	03/13/2020	CENTURY EQUIPMENT COMPANY	100-4511-740	CASE SV185 SKID LOADER - FAIRGROUNDS	24,325.00
240747	03/13/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	REPAIR LABOR - ROAD	630.00
240748	03/13/2020	FORESIGHT LAND SURVEYING	200-4415-760	SURVEYING TOPO ON PISGAH INTERSECTION - R	2,152.50
240748	03/13/2020	FORESIGHT LAND SURVEYING	200-4415-760	SURVEYING 1400 S BETWEEN 2400 W & 3200 W -	3,136.25
240748	03/13/2020	FORESIGHT LAND SURVEYING	200-4475-326	SECTION CORNERS - PUBLIC WORKS	8,795.00
240749	03/13/2020	CHRISTENSEN, BRADY	200-4180-620	1ST QTR 2020 PLANNING COMM MTG - ZONING	45.00
240750	03/13/2020	WATTERSON, JASON A	200-4180-620	1ST QTR 2020 PC MEETING - ZONING	30.00
240751	03/13/2020	GUNNELL, NOLAN P	200-4180-620	1ST QTR 2020 PLANNING COMM MTGS - ZONING	45.00
240752	03/13/2020	BUZZ ELECTRIC COMPANY INC	100-4511-720	ELECTRICAL CHGS & CAT 6 CABLE FOR BLINDS IN	1,960.00
240753	03/13/2020	COMCAST BUSINESS	100-4511-280	BUSINESS CABLE/INTERNET - FAIRGROUNDS	1,035.40
240753	03/13/2020	COMCAST BUSINESS	100-4511-280	BUSINESS VOICE EDGE SERVICE - FAIRGROUNDS	398.25
240754	03/13/2020	BRIDAL FAIRE	100-4511-290	BRIDAL FAIRE MEMBERSHIP - FAIRGROUNDS	35.00
240754	03/13/2020	BRIDAL FAIRE	100-4511-290	WEDDING DIRECTORY - FAIRGROUNDS	140.00
240755	03/13/2020	AT&T MOBILITY	150-4146-280	IPAD DATA - ASSESSOR	33.50
240756	03/13/2020	BEAZER LOCK & KEY	290-4149-250	REKEY LOCKS - CJC	146.00
240757	03/13/2020	BEAVER CREEK LODGE	230-4780-230	CANADA FAM TOUR - VISITORS BUREAU	360.60
240758	03/13/2020	CENTURYLINK	290-4149-280	LOCAL PHONE CHARGES - CJC	63.18
240758	03/13/2020	CENTURYLINK	290-4149-280	LOCAL PHONE CHARGES - CJC	138.20
240759	03/13/2020	CACHE VALLEY BY PRODUCTS INC	240-4970-260	CLEAN GREASE TRAPS - SR CITIZEN	255.00
240760	03/13/2020	CACHE VALLEY FIRE PROTECTION	100-4160-260	FIRE ALARM & EXTINGUISHER MAINT - B&G	873.00
240761	03/13/2020	CACHE CAR WASH LLC	240-4970-250	CAR WASHES - SR CITIZENS	22.60
240762	03/13/2020	CULLIGAN WATER CONDITIONING	150-4146-250	DRINKING WATER - ASSESSOR	56.80
240763	03/13/2020	BONNEVILLE	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	350.00
240764	03/13/2020	EPIC SHRED LLC	100-4145-620	DOCUMENT SHREDDING - ATTORNEY	150.00
240764	03/13/2020	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	60.00
240765	03/13/2020	GASCARD	240-4970-250	FUEL CHARGES - SR CITIZENS	469.69
240765	03/13/2020	GASCARD	240-4971-250	FUEL CHARGES - SR CITIZENS	77.59
240765	03/13/2020	GASCARD	240-4974-250	FUEL CHARGES - SR CITIZENS	60.71
240765	03/13/2020	GASCARD	150-4146-250	FUEL CHARGES - ASSESSOR	202.23
240766	03/13/2020	HYRUM CITY	295-4262-270	UTILITIES - AMBULANCE	291.23
240767	03/13/2020	LOWE'S COMPANIES, INC	100-4160-260	TABLE CART SUPPLIES - B&G	25.44
240768	03/13/2020	LEXIS-NEXIS	100-4145-200	ONLINE CHARGES - ATTORNEY	919.53
240769	03/13/2020	MACEYS SACK N' SAVE	240-4971-680	FOOD & SUPPLIES ACTIVITIES - HR	15.62
240769	03/13/2020	MACEYS SACK N' SAVE	240-4971-680	OREO COOKIES FOR ACTIVITIES - SR CITIZENS	19.00
240770	03/13/2020	MCGINNIS, MICHAEL	100-4126-310	2020 PUBLIC DEFENDER CONTRACT - EXECUTIVE	8,187.50
240771	03/13/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	134.48
240771	03/13/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	127.60
240772	03/13/2020	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	1,109.86
240772	03/13/2020	NICHOLAS & COMPANY, INC	240-4970-240	PAN LINERS, BAGS, & WRAPS - SRS CITIZENS	92.77
240773	03/13/2020	PERRY, JAREN	100-4126-310	SUPPORT STAFF INDIGENT DEF GRANT - PUB DE	1,000.00
240774	03/13/2020	PERRY & PERRY	100-4126-310	2020 PUBLIC DEFENDER CONTRACT - EXECUTIVE	7,670.00
240775	03/13/2020	DOMINION ENERGY	100-4160-270	179 N MAIN ST - B&G	691.16
240775	03/13/2020	DOMINION ENERGY	100-4160-270	199 N MAIN ST - B&G	603.46
240776	03/13/2020	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	1,078.96
240776	03/13/2020	US FOODS INC	240-4970-240	CONTAINERS - SR CITIZENS	221.56
240776	03/13/2020	US FOODS INC	240-4970-260	DEODORIZER - SR CITIZENS	15.05
240776	03/13/2020	US FOODS INC	240-4971-260	DEODORIZER - SR CITIZENS	15.04
240777	03/13/2020	UTAH PROSECUTION COUNCIL	100-4145-330	REGIST SPRING CONF - ATTORNEY	1,000.00
240778	03/13/2020	WATKINS PRINTING	240-4970-240	ENLARGE MENUS - SR CITIZENS	7.80
240779	03/13/2020	SALT LAKE MAGAZINE	230-4780-490	ADV MAR/APR 2020 SL MAG - VISITORS BUREAU	2,000.00

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240780	03/13/2020	GALLOWAY LAW OFFICES	100-4126-310	2020 PUBLIC DEFENDER CONTRACT - EXECUTIVE	7,943.75
240781	03/13/2020	COMCAST	240-4970-280	HIGH SPEED INTERNET - SR CITIZENS	7.94
240781	03/13/2020	COMCAST	240-4971-280	HIGH SPEED INTERNET - SR CITIZENS	4.66
240781	03/13/2020	COMCAST	240-4974-280	HIGH SPEED INTERNET - SR CITIZENS	4.66
240782	03/13/2020	REVCO LEASING	240-4970-240	SHARP MX-3571 IMAGER LEASE - SR CITIZENS	68.58
240782	03/13/2020	REVCO LEASING	240-4971-240	SHARP MX-3571 IMAGER LEASE - SR CITIZENS	68.58
240782	03/13/2020	REVCO LEASING	240-4974-240	SHARP MX-3571 IMAGER LEASE - SR CITIZENS	34.28
240782	03/13/2020	REVCO LEASING	100-4145-250	SHARP MX-4070N IMAGER LEASE - ATTORNEY	244.46
240782	03/13/2020	REVCO LEASING	100-4145-250	SHARP MX-6070N DIGITAL IMAGER - ATTORNEY	289.77
240783	03/13/2020	DEMLER, SHANNON R - ATTORNEY	100-4126-310	2020 PUBLIC DEFENDER CONTRACT - EXECUTIVE	7,800.00
240784	03/13/2020	TRAVEL GUIDE GROUP LLC	230-4780-490	ADVERTISING TRAVELGUIDESFREE.COM - TRAVE	740.30
240785	03/13/2020	UINTA COUNTY HERALD	230-4780-490	ADVERTISING SW VISITOR'S GUIDE - VISITORS BU	975.00
240786	03/13/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	JUVENILE PUBLIC DEFENDER - PUBLIC DEFENDE	3,000.00
240787	03/13/2020	FLAGSHIP PUBLISHING INC	230-4780-490	ADVERTISING UTAH LIFE MAGAZINE - VISITORS B	810.00
240787	03/30/2020	FLAGSHIP PUBLISHING INC	230-4780-490	ADVERTISING UTAH LIFE MAGAZINE - VISITORS B	810.00- V
240788	03/13/2020	SECURE INSTANT PAYMENTS, LLC	230-4780-240	ACH TRANSACTION PROCESSING FEB 2020 - FAIR	45.10
240789	03/13/2020	COMCAST BUSINESS	240-4970-280	INTERNET CHARGES - SR CITIZENS	68.83
240789	03/13/2020	COMCAST BUSINESS	240-4971-280	INTERNET CHARGES - SR CITIZENS	40.41
240789	03/13/2020	COMCAST BUSINESS	240-4974-280	INTERNET CHARGES - SR CITIZENS	40.40
240790	03/13/2020	COMCAST BUSINESS	295-4262-280	BUSINESS CABLE/INTERNET - AMBULANCE	94.39
240791	03/13/2020	MORGAN, JODI	100-4145-310	CRISIS SERVICES - CJC	280.00
240791	03/13/2020	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	1,640.00
240791	03/13/2020	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	1,600.00
240792	03/13/2020	LABRUM, JENNIFER	290-4148-310	PSYCHOTHERAPY INTERVIEW - CJC	400.00
240793	03/13/2020	CALCUT CONSULTING	290-4148-310	COUNSELING SERVICES - CJC	240.00
240794	03/13/2020	76WESTBAR	100-4126-310	SUPPORT STAFF FOR INDIGENT DEF GRANT - EX	2,000.00
240795	03/13/2020	PITCHER & HOLDAWAY, PLLC	100-4126-310	PUBLIC DEFENDER WORK - PUBLIC DEFENDER	6,511.00
240796	03/13/2020	CERTIFIED FIRE AND SECURITY	100-4160-260	FIRE ALARM REPAIR - B&G	984.50
240797	03/13/2020	KIDMAN, JARED	295-4262-230	GASOLINE CHARGES - AMBULANCE	24.68
240798	03/13/2020	REVCO LEASING	100-4511-240	SHARP MX-3051 COPIER LEASE - FAIRGROUNDS	88.52
240799	03/13/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTS - ROAD	36.43
240800	03/13/2020	KILGORE COMPANIES	400-4415-720	EASEMENT NEW ROAD BUILDING - ROAD	4,050.00
240801	03/13/2020	LUNDAHL BUILDING SYSTEMS INC	400-4415-720	NEW BUILDING CONSTRUCTION - ROAD	429,794.25
240802	03/13/2020	PARTSMASTER	100-4511-250	SHOP SUPPLIES - FAIRGROUNDS	147.09
240802	03/13/2020	PARTSMASTER	100-4511-260	CONCRETE HOLE FILLER - FAIRGROUNDS	188.70
240803	03/13/2020	OLSEN, PHILLIP	200-4180-620	1ST QTR 2020 PC MEETING - ZONING	45.00
240804	03/13/2020	PARKER, LANE	200-4180-620	1ST QTR 2020 PLANNING COMM MTGS - ZONING	30.00
240805	03/13/2020	FORTE PAYMENT SYSTEMS, INC	150-4143-240	CREDIT CARD PROCESSING - TREASURER	23.80
240806	03/13/2020	DIVERSIFIED INSTALLATION, INC	710-2134000	REFUND ENCROACHMENT PERMIT 2019-040	500.00
240807	03/13/2020	SPACKMAN, BRANDON	200-4180-620	1ST QTR 2020 PC MEETINGS - ZONING	45.00
240808	03/13/2020	SECURE INSTANT PAYMENTS, LLC	100-4511-240	ACH TRANSACTION PROCESSING FEB 2020 - FAIR	5.50
240809	03/17/2020	GRAHAM FIRE APPARATUS SALES AND SER	100-4220-740	4 STAGE 10 HP COMPRESSOR AND FILL STATION -	34,512.28
240810	03/20/2020	UTAH DEPT OF AGRICULTURE & FOOD - PD	200-4253-480	PREDATOR CONTROL	12,000.00
240811	03/20/2020	ACCURATE AUTOMOTIVE &	100-4160-260	VEHICLE REPAIR & OIL CHANGE - B&G	323.78
240812	03/20/2020	BIG O TIRES	240-4970-250	OIL CHANGE - SR CITIZENS	38.76
240813	03/20/2020	BEST WESTERN WESTON INN	100-4145-230	HOTEL WITNESS ST VS N SMITH - B GROVES/ATT	85.00
240813	03/20/2020	BEST WESTERN WESTON INN	100-1420000	HOTEL TAX WITNESS ST VS N SMITH - B GROVES/	10.68
240814	03/20/2020	CENTURYLINK	240-4970-280	LOCAL PHONE CHARGES - SR CITIZENS	31.98
240814	03/20/2020	CENTURYLINK	240-4971-280	LOCAL PHONE CHARGES - SR CITIZENS	18.77
240814	03/20/2020	CENTURYLINK	240-4974-280	LOCAL PHONE CHARGES - SR CITIZENS	18.77
240815	03/20/2020	CACHE VALLEY PUBLISHING	100-4170-200	PRESIDENTIAL BALLOTS ADVERTISING - ELECTIO	3,136.50
240815	03/20/2020	CACHE VALLEY PUBLISHING	230-4780-490	CHAMBER MAGAZINE ADVERTISING - VISITORS B	575.00
240816	03/20/2020	LOWE'S COMPANIES, INC	100-4160-251	STEP LADDER - B&G	75.97
240817	03/20/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	110.62
240817	03/20/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	113.34
240817	03/20/2020	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	116.65

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240818	03/20/2020	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	953.63
240818	03/20/2020	NICHOLAS & COMPANY, INC	240-4970-240	CUPS & LIDS - SR CITIZENS	126.32
240819	03/20/2020	PITNEY BOWES	100-4145-240	LEASE MAIL METERING MACHINE - ATTORNEY	150.30
240820	03/20/2020	SQUARE ONE PRINTING	100-4145-240	BLANK STOCK - ATTORNEY	34.32
240821	03/20/2020	UTAH STATE TREASURER	100-32-22000	CHILDRENS DEFENSE TRUST FUND - CLERK	900.00
240822	03/20/2020	THOMSON REUTERS	100-4145-200	WEST PROFLEX MONTHLY CHARGES - ATTORNEY	150.00
240823	03/20/2020	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	1,404.33
240823	03/20/2020	US FOODS INC	240-4970-240	BAGS & BOWLS - SR CITIZENS	103.61
240824	03/20/2020	WATKINS PRINTING	150-4146-240	ENVELOPES - ASSESSOR	199.60
240825	03/20/2020	WESTERN MECHANICAL, INC	240-4970-260	FREEZER REPAIR - SR CITIZENS	127.50
240826	03/20/2020	O'REILLY AUTO PARTS	100-4160-260	VEHICLE CLEANING SUPPLIES - B&G	24.97
240827	03/20/2020	LES OLSON COMPANY	100-4145-250	SHARP MX5111N COPIER CHARGES - ATTORNEY	55.37
240827	03/20/2020	LES OLSON COMPANY	100-4145-250	SHARP MXM565N COPIER CHARGES - ATTORNEY	44.86
240828	03/20/2020	REVCO LEASING	100-4170-200	SHARP MX3070V LEASE - ELECTIONS	211.43
240828	03/20/2020	REVCO LEASING	100-4145-250	SHARP MX-M565N IMAGER LEASE - ATTORNEY	179.59
240829	03/20/2020	FERGUSON ENTERPRISES INC #1001	100-4160-260	FAUCET SEALS - B&G	97.12
240830	03/20/2020	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	198.08
240831	03/20/2020	BLOMQUIST HALE CONSULTING	100-4134-515	EAP CONSULTING SERVICES - HUMAN RESOURC	832.00
240832	03/20/2020	TOTAL TREE CARE	100-4160-260	TREE PRUNING - B&G	1,200.00
240833	03/20/2020	INTERSTATE ALL BATTERY CENTER	100-4160-260	VEHICLE KEY BATTERIES - B&G	12.80
240834	03/20/2020	CARPETS OF AMERICA	100-4160-260	REPAIR TILE - B&G	354.77
240835	03/20/2020	EDWARDS, RAE	100-4145-312	MILEAGE/PERDIEM ST VS GREEN - ATTORNEY	508.65
240836	03/20/2020	ELECTION SYSTEMS & SOFTWARE	100-4170-200	ELECTION PDF SETUP & CREATION - ELECTION	520.00
240837	03/20/2020	INTERSAFE IT	100-4160-260	SURVEILLANCE CAMERA REPAIR - B&G	60.00
240838	03/20/2020	LEWIS, JULIA	100-4145-312	MILEAGE VICTIM ST VS CASTANEDA - ATTORNEY	384.10
240839	03/20/2020	BELK, HAYLEY	100-4145-312	REIMB MILEAGE ST VS CASTANEDA - ATTORNEY	59.80
240840	03/20/2020	D2 SQUARED ELECTRIC	240-4971-260	INSTALL NEW CERAMIC KILN - SR CITIZENS	712.03
240841	03/20/2020	BEAR RIVER ASSN OF GOVERNMENT	100-4150-541	2020 FINANCIAL SUPPORT CONTRIBUTION	64,600.00
240842	03/20/2020	BEAR RIVER HEALTH DEPARTMENT	100-4230-333	EMPLOYEE VACCINATION - M BUTLER/JAIL	57.00
240843	03/20/2020	BEAZER LOCK & KEY	100-4217-250	LOCKER KEYS - SHERIFF EXPLORER	61.25
240844	03/20/2020	BOB BARKER COMPANY INC.	100-4230-200	INMATE JUMPSUITS - JAIL	18.80
240845	03/20/2020	CENTURYLINK	277-4460-280	LOCAL PHONE CHARGES - AIRPORT	166.59
240846	03/20/2020	CAL RANCH STORES	100-4220-250	TARP & COOLER FOR BRUSH TRUCKS - FIRE	215.94
240847	03/20/2020	CACHE VALLEY BY PRODUCTS INC	100-4215-260	CLEAN GREASE TRAPS - SHERIFF ADMIN	405.00
240848	03/20/2020	HYRUM CITY	200-4220-460	2020 ANNUAL FIRE CONTRACT - FIRE	15,743.25
240849	03/20/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT TOWER - AIRPORT	910.38
240850	03/20/2020	LOGAN EXTERMINATION SERVICE	100-4215-260	EXTERMINATION SERVICES - SHERIFF ADMIN	300.00
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - A GROGER/JAIL	31.74
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - A NIELSON/JAIL	94.86
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - H FOLEY/JAIL	6.97
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - S FRANCIS/JAIL	13.41
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - D NELSON/JAIL	6.97
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - J POULOS/JAIL	94.86
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - K DELEON/JAIL	85.64
240851	03/20/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - B BURNS/JAIL	67.13
240852	03/20/2020	MACEYS SACK N' SAVE	100-4216-480	FOOD FOR PROVIDENCE FOOTHILLS CALL OUT -	104.62
240853	03/20/2020	MURDOCK CHEVROLET BUICK GMC	100-4210-250	VEHICLE MAINTENANCE - SHERIFF	274.29
240854	03/20/2020	MCGINNIS, MICHAEL	100-4126-310	PUBLIC DEFENDER APPEAL FEES - EXECUTIVE	6,087.50
240855	03/20/2020	MENDON CITY CORPORATION	200-4220-460	2020 ANNUAL FIRE CONTRACT - FIRE	32,079.21
240856	03/20/2020	MOTOROLA SOLUTIONS, INC	100-4215-311	SOFTWARE EVIDENCE MANAGEMENT - SHERIFF	41,058.92
240857	03/20/2020	PARADISE CITY CORPORATION	200-4220-460	2020 ANNUAL FIRE CONTRACT - FIRE	22,530.57
240858	03/20/2020	POULSEN TRAILER SALES	100-4211-250	TRAILER SUPPLIES - SPT SERV	120.00
240858	03/20/2020	POULSEN TRAILER SALES	100-4211-250	TRAILER REPAIRS - SPT SERV	170.04
240859	03/20/2020	PITNEY BOWES	100-4151-250	MAIL METERING MACHINE LEASE - CENTRAL MAIL	922.71
240860	03/20/2020	PROFORCE LAW ENFORCEMENT	100-4211-480	X2 LIVE 25' CARTRIDGES (150) - SHERIFF SPT SER	5,692.50
240860	03/20/2020	PROFORCE LAW ENFORCEMENT	100-4211-480	X26P LIVE 25' CARTRIDGES (80) - SHERIFF SPT SE	2,636.00

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240860	03/20/2020	PROFORCE LAW ENFORCEMENT	100-4211-251	X2 TASER UNIT (5) - SHERIFF SPT SERV	6,100.00
240860	03/20/2020	PROFORCE LAW ENFORCEMENT	100-4211-251	X2 TASER HOLSTER (5) - SHERIFF SPT SERV	390.00
240860	03/20/2020	PROFORCE LAW ENFORCEMENT	100-4211-251	X2 TASER PERFORMANCE POWER MAGAZINE (5)	325.00
240861	03/20/2020	CURTIS BLUE LINE	100-4211-486	UNIFORM BOOTS RETURN - SPT SERV	124.50
240861	03/20/2020	CURTIS BLUE LINE	100-4211-251	BALLISTIC CARRIER & POUCHES - SPT SERV	111.00
240861	03/20/2020	CURTIS BLUE LINE	100-4211-251	EQUIP FOR BALLISTIC CARRIER - SPT SERV	27.25
240861	03/20/2020	CURTIS BLUE LINE	100-4210-251	BALLISTIC SHIELDS - SHERIFF	8,800.00
240861	03/20/2020	CURTIS BLUE LINE	100-4210-480	RIOT AGENT CANISTER - SHERIFF	895.00
240861	03/20/2020	CURTIS BLUE LINE	100-4210-486	BATON W/ PUSH BUTTON RELEASE - SHERIFF	140.52
240862	03/20/2020	PETERSON PLUMBING SUPPLY	100-4215-251	COMMERCIAL HOSE - SHERIFF ADMIN	78.56
240863	03/20/2020	DOMINION ENERGY	100-4215-270	1225 VALLEY VIEW DR GREEN - SHERIFF ADMIN	246.58
240864	03/20/2020	SUMMIT ENERGY	100-4215-270	GAS SERVICE - SHERIFF ADMIN	2,690.04
240865	03/20/2020	SALT LAKE COMMUNITY COLLEGE	100-4230-230	CADET MEALS - JAIL	284.85
240866	03/20/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM PANTS - SPT SERV	125.98
240866	03/20/2020	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM PANTS - SPT SERV	159.98
240866	03/20/2020	SKAGGS COMPANIES, INC.	100-4230-251	MICROPHONES FOR RADIOS - JAIL	194.95
240866	03/20/2020	SKAGGS COMPANIES, INC.	100-4215-486	UNIFORM PANTS - SHERIFF ADMIN	59.00
240866	03/20/2020	SKAGGS COMPANIES, INC.	100-4217-486	UNIFORMS - SHERIFF EXPLORER	423.87
240867	03/20/2020	SCHWAAB, INC.	100-4211-240	STAMP - SPT SERV	49.06
240868	03/20/2020	SMITHFIELD IMPLEMENT	100-4211-486	UNIFORM BOOTS - SPT SERV	111.99
240869	03/20/2020	SQUARE ONE PRINTING	100-4215-240	LETTERHEAD - SHERIFF ADMIN	459.90
240869	03/20/2020	SQUARE ONE PRINTING	100-4230-251	PROPERTY LOCKER TAGS - JAIL	231.14
240869	03/20/2020	SQUARE ONE PRINTING	100-4230-240	PROPERTY DISPOSAL FORMS - JAIL	244.45
240869	03/20/2020	SQUARE ONE PRINTING	100-4230-240	NO CONTACT ORDER FORMS - JAIL	610.33
240869	03/20/2020	SQUARE ONE PRINTING	100-4230-240	PINK BAIL ENVELOPES - JAIL	266.19
240869	03/20/2020	SQUARE ONE PRINTING	100-4230-240	BOOKING ENVELOPES - JAIL	322.58
240870	03/20/2020	VICTORY SUPPLY	100-4230-200	INMATE T-SHIRTS - JAIL	759.72
240870	03/20/2020	VICTORY SUPPLY	100-4230-200	INMATE UNDERWEAR - JAIL	189.90
240871	03/20/2020	VLCM	100-4211-240	OFFICE SUPPLIES - SPT SERV	122.00
240871	03/20/2020	VLCM	100-4211-251	TOUGHBOOKS W/PORTS, MONITORS, & PRINTER	493.84
240871	03/20/2020	VLCM	100-4211-251	TOUGHBOOKS W/PORTS, MONITORS, & PRINTER	864.22
240871	03/20/2020	VLCM	100-4211-240	HP BLACK TONER - SPT SERV	155.70
240872	03/20/2020	WILSON MOTOR CO	100-4230-250	VEHICLE MAINTENANCE - JAIL	72.81
240872	03/20/2020	WILSON MOTOR CO	100-4210-250	INSTALL TSTAT, WATER PUMP & ANTIFREEZE - SH	741.80
240872	03/20/2020	WILSON MOTOR CO	100-4210-250	OIL CHANGE, ROTATED TIRES & INSPECTION - SH	191.46
240873	03/20/2020	XEROX CORPORATION	100-4211-240	BASE CHRG & METER USAGE - SPT SERV	101.24
240874	03/20/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS COUNTY - JAIL	7,598.51
240874	03/20/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS JAIL SUPPLY - JAIL	308.89
240874	03/20/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS ICE- JAIL	10.79
240874	03/20/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS STATE - JAIL	43.10
240874	03/20/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS SALT LAKE COUNTY- J	388.76
240874	03/20/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS FSCO - JAIL	888.85
240874	03/20/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS RETURNS COUNTY - J	2,439.84
240874	03/20/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS RETURNS SALT LAKE	323.75
240874	03/20/2020	REED'S PHARMACY	100-4230-316	2020 INMATE MEDICATIONS RETURNS FCSO - JAIL	367.67
240874	03/20/2020	REED'S PHARMACY	100-4230-315	2020 INMATE MEDICATIONS RETURNS ICE - JAIL	4.49
240875	03/20/2020	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	27.35
240875	03/20/2020	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	60.96
240875	03/20/2020	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	152.12
240875	03/20/2020	YOUR VALET #5	100-4210-486	UNIFORM CLEANING - SHERIFF	29.80
240875	03/20/2020	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	56.20
240876	03/20/2020	OWENS & ASSOCIATES INC	100-4960-600	APPRAISAL DAVENPORT ROAD - SUNDRY	7,500.00
240877	03/20/2020	GALLOWAY LAW OFFICES	100-4126-310	2020 PUBLIC DEFENDER CONTRACT - EXECUTIVE	3,250.00
240878	03/20/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	(4) TIRES - SPT SERV	533.52
240878	03/20/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE - SHERIFF	27.50
240878	03/20/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	(4) TIRES - SHERIFF	898.80

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240878	03/20/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	OIL CHANGE - SPT SERV	27.50
240879	03/20/2020	UPS STORE, THE	100-4210-240	SHIPPING RETURN UNIFORM- SHERIFF	10.32
240879	03/20/2020	UPS STORE, THE	100-4210-240	SHIPPING RETURN UNIFORM- SHERIFF	31.78
240879	03/20/2020	UPS STORE, THE	100-4210-240	SHIPPING RETURN UNIFORM- SHERIFF	45.05
240879	03/20/2020	UPS STORE, THE	100-4210-240	SHIPPING RETURN UNIFORM- SHERIFF	15.30
240879	03/20/2020	UPS STORE, THE	100-4211-240	SHIPPING - SPT SERV	47.61
240879	03/20/2020	UPS STORE, THE	100-4210-240	SHIPPING - SHERIFF	33.63
240879	03/20/2020	UPS STORE, THE	100-4211-240	SHIPPING - SPT SERV	28.93
240880	03/20/2020	IMAGE MATTERS	100-4210-486	EMBROIDERED SHIRTS - SHERIFF	73.28
240880	03/20/2020	IMAGE MATTERS	100-4210-486	EMBROIDERED SHIRTS - SHERIFF	144.87
240880	03/20/2020	IMAGE MATTERS	100-4230-486	EMBROIDERED SHIRTS - JAIL	94.00
240881	03/20/2020	VEHICLE LIGHTING SOLUTIONS INC	100-4220-740	RADIO COVERS FOR BRUSH TRUCKS - FIRE	37.54
240881	03/20/2020	VEHICLE LIGHTING SOLUTIONS INC	100-4210-250	WINDOW BRACKET - SHERIFF	148.16
240882	03/20/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLY - JAIL	728.70
240882	03/20/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLY - JAIL	201.96
240882	03/20/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLY - JAIL	1,214.50
240882	03/20/2020	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	966.94
240883	03/20/2020	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - M KAY/JAIL	249.63
240884	03/20/2020	AED EVERYWHERE, INC	100-4215-251	INTELLISENSE LITHIUM BATTERY - SHERIFF ADMI	637.20
240885	03/20/2020	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - J RAWSON/JAIL	12.69
240885	03/20/2020	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - J RAWSON/JAIL	80.68
240885	03/20/2020	IHC HEALTH CENTERS	100-4230-316	INMATE MED CARE - A NIELSON/JAIL	80.68
240886	03/20/2020	CARSMART AUTOMOTIVE REPAIR	100-4210-250	OIL CHANGE - SHERIFF	43.80
240887	03/20/2020	STEPSAVER INC	100-4215-260	MORTON COURSE SALT - SHERIFF ADMIN	132.30
240888	03/20/2020	CACHE COUNTY EMS AUTHORITY	100-4220-311	SOFTWARE REIMB IMAGE TREND - FIRE	1,750.00
240889	03/20/2020	INTERSTATE ALL BATTERY CENTER	100-4210-250	3V LITHIUM BATTERIES - SHERIFF	7.95
240890	03/20/2020	MOUNTAINLAND RV	100-4210-250	REPAIR 2005 FORD MOTOR HOME - SHERIFF	815.96
240891	03/20/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	SEPT 19 JV COURT FEES - PUBLIC DEFENDER	500.00
240891	03/20/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	OCT 19 JV COURT FEES - PUBLIC DEFENDER	500.00
240891	03/20/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	NOV 19 JV COURT FEES - PUBLIC DEFENDER	500.00
240891	03/20/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	DEC 19 JV COURT FEES - PUBLIC DEFENDER	500.00
240891	03/20/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	JAN 20 JV COURT FEES - PUBLIC DEFENDER	500.00
240891	03/20/2020	CONFLICT RESOLUTION CENTER, THE	100-4126-310	FEB 20 JV COURT FEES - PUBLIC DEFENDER	500.00
240892	03/20/2020	CARTER FLOOR COVERING	100-4215-720	2,064 yards of carpet removed and new installed 1/2 D	27,856.00
240893	03/20/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	7,249.65
240893	03/20/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	817.88
240893	03/20/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	44.08
240893	03/20/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	7,011.58
240893	03/20/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	598.46
240893	03/20/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	37.12
240894	03/20/2020	COMPOSITES & AEROSPACE OF NORTHER	100-4193-210	2020 CANU DUES - ECONOMIC DEVELOPMENT	2,000.00
240895	03/20/2020	BEAR RIVER HEALTH DEPARTMENT	100-4230-315	INMATE PHYSICIAN - DR REDD/JAIL	1,672.00
240896	03/20/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT FL-6A - AIRPORT	280.13
240897	03/20/2020	DOMINION ENERGY	100-4215-270	1225 VALLEY VIEW DR CRTHS - SHERIFF ADMIN	1,211.67
240898	03/20/2020	BEAR RIVER HEALTH DEPARTMENT	100-4230-315	INMATE PHYSICIAN - DR REDD/JAIL	550.00
240899	03/20/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT GATE - AIRPORT	16.26
240900	03/20/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT WS-RK - AIRPORT	28.06
240901	03/20/2020	LOGAN CITY CORP.	277-4460-270	AIRPORT MASTR - AIRPORT	107.18
240902	03/20/2020	LOGAN CITY CORP.	100-4216-270	AIRPORT 2785 - SAR	135.52
240903	03/20/2020	ADVANCE AUTO PARTS	200-4415-250	SUPPLIES - ROAD	12.51
240904	03/20/2020	ALSCO	100-4511-620	LINEN SERVICE - FAIRGROUNDS	115.62
240905	03/20/2020	AIRGAS USA, LLC	200-4415-480	SAFETY GLASSES - ROAD CL B	164.40
240905	03/20/2020	AIRGAS USA, LLC	200-4415-250	SHOP SUPPLIES - ROAD	19.48
240905	03/20/2020	AIRGAS USA, LLC	200-4415-250	SHOP SUPPLIES - ROAD	15.45
240906	03/20/2020	AL'S TROPHIES	200-4241-240	NAME PLATE - BLDG INSP	5.00
240907	03/20/2020	CENTURYLINK	100-4581-280	LOCAL PHONE CHARGES - LIBRARY	44.26

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240908	03/20/2020	CLEAN SPOT, THE	200-4415-240	CLEANING SUPPLIES - ROAD	131.81
240908	03/20/2020	CLEAN SPOT, THE	100-4511-260	CLEANING SUPPLIES - B&G	32.30
240909	03/20/2020	DENNY'S STATIONERY	200-4475-250	PAPER - PUBLIC WORKS	6.62
240909	03/20/2020	DENNY'S STATIONERY	100-1415000	PAPER - CMPO	15.24
240909	03/20/2020	DENNY'S STATIONERY	200-4180-250	PAPER - ZONING	39.16
240909	03/20/2020	DENNY'S STATIONERY	200-4241-240	PAPER - BLDG INSP	16.88
240909	03/20/2020	DENNY'S STATIONERY	100-4220-240	PAPER - FIRE	15.10
240909	03/20/2020	DENNY'S STATIONERY	100-4135-240	PAPER - GIS	1.87
240909	03/20/2020	DENNY'S STATIONERY	100-4136-250	PAPER - IT	.03
240910	03/20/2020	IZATT, MEGAN	200-4180-620	MINUTES FOR PC MTG - ZONING	150.00
240911	03/20/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	14.00
240911	03/20/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	20.79
240911	03/20/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	17.40
240912	03/20/2020	JACK'S TIRE & OIL INC.	100-4511-250	TIRE SWAP SKID LOADERS - FAIRGROUNDS	295.00
240913	03/20/2020	JUB ENGINEERS INC	400-4415-720	ROAD & WEED FACILITY - OWNER REPRESENTATI	14,039.40
240914	03/20/2020	CINTAS CORPORATION	200-4415-480	FIRST AID SUPPLIES - ROAD	22.25
240915	03/20/2020	CACHE ARCHERY CLUB	100-34-75800	REFUND OF EVENT RENTAL FEES (VIRUS CANCEL	380.00
240916	03/20/2020	LES SCHWAB	200-4415-250	(2) TIRES 2017 MACK DUMP - ROAD	1,205.18
240917	03/20/2020	LOGAN CITY CORP.	200-4415-270	527 N 1000 W - ROAD CL B	166.58
240917	03/20/2020	LOGAN CITY CORP.	200-4415-270	525 N 1000 W - ROAD CL B	839.65
240917	03/20/2020	LOGAN CITY CORP.	200-4415-270	153 N 1400 W PETERSBORO - ROAD	37.80
240918	03/20/2020	PILOT THOMAS LOGISTICS	200-4475-250	FUEL CHARGES - PUBLIC WORKS	100.52
240918	03/20/2020	PILOT THOMAS LOGISTICS	200-4180-250	FUEL CHARGES - ZONING	32.44
240918	03/20/2020	PILOT THOMAS LOGISTICS	200-4415-250	SHOP SUPPLIES - ROAD	48.68
240919	03/20/2020	NAPA AUTO PARTS OF LOGAN	100-4511-250	GREASE - FAIRGROUNDS	60.20
240920	03/20/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	VEHICLE REPAIR - ROAD	615.43
240920	03/20/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	REPAIRS 219 MACK GU713 - ROAD	674.10
240920	03/20/2020	NATIONAL EQUIPMENT SERVICES	200-4415-250	VEHICLE REPAIR - ROAD	442.01
240921	03/20/2020	POULSEN TRAILER SALES	200-4450-740	18' UTILITY TRAILER - WEED	4,200.00
240922	03/20/2020	DOMINION ENERGY	200-4415-270	527 N 1000 W, LOGAN - ROAD CL B	369.89
240923	03/20/2020	TRANSPORT DIESEL SERVICES INC	100-4511-250	SHOP RAGS - FAIRGROUNDS	31.99
240924	03/20/2020	US BANK EQUIPMENT FINANCE	100-4144-250	CANON IRC550I COPIER - RECORDER	187.70
240925	03/20/2020	VALLEY OFFICE SYSTEMS	100-4144-250	CANON/IRC5550 METER USAGE - RECORDER	80.52
240926	03/20/2020	WASH RACK, THE	200-4415-250	VEHICLE WASH - ROAD	35.00
240927	03/20/2020	WESTERN MECHANICAL, INC	100-4511-260	SURGE PROTECTOR - FAIRGROUNDS	796.85
240928	03/20/2020	WHEELER MACHINERY CO.	200-4415-250	REPAIRS TO GRADER, LOADERS, ETC - ROAD	6,578.09
240929	03/20/2020	MAYNARD BUCKLES	100-4621-481	RODEO QUEEN BUCKLES - RODEO	1,265.00
240930	03/20/2020	ISRAELSEN, CLARK	100-34-75800	REFUND OF EVENT RENTAL FEES (VIRUS CANCEL	80.00
240931	03/20/2020	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	21.18
240932	03/20/2020	BLUE CREEK I.T.	100-4136-251	PC REFRESH 2020 - ITS	14,161.00
240932	03/20/2020	BLUE CREEK I.T.	200-4415-240	PART FOR CAMERA - ROAD	91.00
240933	03/20/2020	BUZZ ELECTRIC COMPANY INC	100-4511-260	INSTALL ADDITIONAL SWITCH - FAIRGROUNDS	984.33
240934	03/20/2020	MOUNTAIN WEST TRUCK CENTER INC	200-4415-250	PARTICULATE FILTER & GASKET - ROAD	2,826.25
240935	03/20/2020	UTAH TESTING AND ENGINEERING LLC	400-4415-720	ENGINEERING CONSTRUCTION TESTING FOR NE	1,612.25
240936	03/20/2020	DIEN, THY	100-34-75800	REFUND EVENT RENTAL FEES (VIRUS CANCELLA	300.00
240937	03/20/2020	UINTA ACADEMY	100-34-75800	REFUND FACILITY RENT FEES (VIRUS CANCELLAT	1,200.00
240938	03/20/2020	OVERDRIVE, INC.	100-4581-485	DOWNLOADABLE AUDIO BOOKS - LIBRARY	724.92
240939	03/20/2020	BORDER STATES INDUSTRIES INC	100-4511-260	SHOP LIGHT - FAIRGROUNDS	39.80
240940	03/20/2020	DOMINION ENERGY	200-4415-270	525 N 1000 W LOGAN - ROAD CL B	1,528.92
240941	03/23/2020	DLT SOLUTIONS	200-4475-311	CIVIL 3D 2020 GOVERNMENT SINGLE USER ELD A	2,153.07
240942	03/24/2020	KEN GARFF FORD	200-4415-740	2020 SILVERADO 3500 HD 4WD CREW CAB TRUCK	38,000.00
240942	03/24/2020	KEN GARFF FORD	200-4415-740	2020 SILVERADO 3500 HD 4WD CREW CAB TRUCK	6,912.00
240943	03/25/2020	SPRING CREEK CACHE IRRIGATION COMPA	200-4780-730	800 W TRAIL AGREEMENT - TRAILS	10,000.00
240944	03/27/2020	AIRGAS USA, LLC	200-4415-250	PARTS - ROAD	49.44
240945	03/27/2020	CAL RANCH STORES	200-4415-250	CRATES FOR SHOP - ROAD	41.95
240946	03/27/2020	CLEAN SPOT, THE	200-4415-240	TOILET PAPER - ROAD	44.99

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
240947	03/27/2020	HERALD JOURNAL	100-4191-200	BUDGET OPENING 2020 - FINANCE	52.91
240948	03/27/2020	INDUSTRIAL TOOL & SUPPLY	200-4415-251	TOOLS - ROAD	388.11
240949	03/27/2020	IPACO INCORPORATED	200-4415-250	SUPPLIES - ROAD	3.03
240949	03/27/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	25.90
240949	03/27/2020	IPACO INCORPORATED	200-4415-250	PARTS - ROAD	7.40
240950	03/27/2020	JUB ENGINEERS INC	200-4475-322	4N HYDE PARK ANNEX SURVEY REVIEWS - PUBLI	300.00
240951	03/27/2020	CINTAS CORPORATION	200-4415-480	EYE WASH - ROAD	241.20
240952	03/27/2020	LOWE'S COMPANIES, INC	200-4415-250	SHOP - ROAD	49.80
240953	03/27/2020	LES SCHWAB	200-4415-250	(4) USED TIRES CHEV SILVERADO - ROAD	593.07
240953	03/27/2020	LES SCHWAB	200-4415-740	(4) TIRES CHEV COLORADO - ROAD	1,351.92
240953	03/27/2020	LES SCHWAB	200-4415-740	(4) TIRES CHEV COLORADO - ROAD	1,351.92
240953	03/27/2020	LES SCHWAB	200-4415-250	WINTER CHANGEOVER - ROAD	79.96
240953	03/27/2020	LES SCHWAB	200-4415-250	(2) TIRES DUMP TRAILER - ROAD	1,010.71
240954	03/27/2020	POULSEN TRAILER SALES	200-4450-250	WELDING 2016 FORD F350 - WEED	90.00
240955	03/27/2020	PETERSON PLUMBING SUPPLY	200-4415-250	PARTS - ROAD	30.60
240955	03/27/2020	PETERSON PLUMBING SUPPLY	200-4415-250	PARTS - ROAD	31.02
240956	03/27/2020	STAPLES CREDIT PLAN	200-4241-240	OFFICE SUPPLIES - BLDG INSP	99.99
240956	03/27/2020	STAPLES CREDIT PLAN	230-4780-240	PAPER & TRAY - VISITORS BUREAU	99.96
240956	03/27/2020	STAPLES CREDIT PLAN	230-4780-240	RETURN TRAY - VISITORS BUREAU	9.99
240956	03/27/2020	STAPLES CREDIT PLAN	290-4149-250	MEMORY CARD - CJC	29.99
240957	03/27/2020	TRANSPORT DIESEL SERVICES INC	200-4415-250	(3) FLOOR MATS - ROAD	459.36
240958	03/27/2020	WASH RACK, THE	200-4415-250	WASH VEHICLES - ROAD	100.00
240958	03/27/2020	WASH RACK, THE	200-4415-250	VEHICLE WASHES - ROAD	106.00
240958	03/27/2020	WASH RACK, THE	200-4415-250	VEHICLE WASHES - ROAD	80.00
240958	03/27/2020	WASH RACK, THE	200-4415-250	VEHICLE WASH - ROAD	20.00
240959	03/27/2020	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD	73.95
240959	03/27/2020	WHEELER MACHINERY CO.	200-4415-250	REPAIRS TO CAT - ROAD	911.79
240960	03/27/2020	HOME DEPOT CREDIT SERVICES	240-4970-260	HOOKS - SR CITIZENS	9.84
240960	03/27/2020	HOME DEPOT CREDIT SERVICES	240-4971-260	SUPPLIES - SR CITIZENS	9.88
240960	03/27/2020	HOME DEPOT CREDIT SERVICES	240-4970-260	SUPPLIES - SR CITIZENS	14.20
240960	03/27/2020	HOME DEPOT CREDIT SERVICES	240-4971-260	SUPPLIES - SR CITIZENS	14.19
240960	03/27/2020	HOME DEPOT CREDIT SERVICES	240-4970-260	SUPPLIES TO PATCH KITCHEN WALL - SR CITIZEN	28.46
240961	03/27/2020	STAKER PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	677.82
240962	03/27/2020	INTERNATIONAL CODE COUNCIL	200-4241-240	CODE BOOKS - BLDG INSP	258.00
240963	03/27/2020	FERGUSON ENTERPRISES INC #1001	200-4415-250	PARTS - ROAD	85.66
240964	03/27/2020	SIX STATES DISTRIBUTORS	200-4415-250	CABLE TIES - ROAD	22.04
240965	03/27/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	257.05
240965	03/27/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD	47.20
240965	03/27/2020	CENTURY EQUIPMENT COMPANY	200-4415-250	REPLACEMENT SAW BLADE ASPHALT SAW - ROA	336.44
240965	03/27/2020	CENTURY EQUIPMENT COMPANY	200-4415-740	PARTS FOR NEW TRUCKS - ROAD	447.61
240966	03/27/2020	INTERMOUNTAIN BOBCAT	200-4450-250	PARTS - WEED	149.01
240967	03/27/2020	FORESIGHT LAND SURVEYING	400-4415-710	TOPO RICHMOND SEWER LAGOONS - ROAD	700.00
240968	03/27/2020	INTERMOUNTAIN CONCRETE	200-4415-480	CEMENT - ROAD	16.39
240969	03/27/2020	THE BLOCK	260-4782-930	THE BLOCK FESTIVAL 2019 - RESTAURANT	15,000.00
240970	03/27/2020	MOTION & FLOW CONTROL PRODUCTS INC	200-4415-250	PARTS - ROAD	190.26
240971	03/27/2020	BORDER STATES INDUSTRIES INC	200-4415-250	PARTS - ROAD	17.27
240972	03/27/2020	PEAK ALARM	200-4415-250	525 N 1000 W ROAD DEPT ALARM MONITORING -	114.00
240973	03/27/2020	APPARATUS EQUIPMENT & SERVICE, INC	100-4220-250	Wildland Boots - Fire	1,076.00
240974	03/27/2020	VERIZON WIRELESS	295-4262-280	Cell Phone - Ambulance	240.16
240975	03/27/2020	VERIZON WIRELESS	100-4220-280	Wi-Fi Cards - Fire	200.05
240976	03/27/2020	VERIZON WIRELESS	100-4211-280	Cell Phone - Spt Serv	40.01
240977	03/27/2020	AL'S SPORTING GOODS INC	100-4210-251	Ammunition - Sheriff	61.09
240978	03/27/2020	BAKER DISTRIBUTING COMPANY	100-4215-260	Non-Prog Heat Tstat - Sheriff Admin	62.92
240979	03/27/2020	BRAEGGER, MICHAEL	100-4560-491	2020 TV TRANSLATOR MAINTENANCE - EXECUTIV	1,750.00
240980	03/27/2020	CAL RANCH STORES	100-4220-250	Pipe Compound to Fix Leaky Tank - Fire	5.99
240981	03/27/2020	CACHE VALLEY ELECTRIC	100-4215-311	Milestone Software Service Renewal - Sheriff Admin	5,775.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
240982	03/27/2020	EPIC SHRED LLC	100-4215-250	Document Shredding - Sheriff Admin	275.00
240983	03/27/2020	FASTENAL COMPANY	100-4215-260	Bit T#25 - Sheriff Admin	10.34
240984	03/27/2020	HERITAGE CHRYSLER DODGE JEEP RAM	100-4210-250	Vehicle Maintenance - Sheriff	82.28
240985	03/27/2020	HYRUM TIRE	100-4220-250	Inspection BR 158 - Fire	30.00
240985	03/27/2020	HYRUM TIRE	100-4220-250	Maintenance BR 152 - Fire	676.84
240985	03/27/2020	HYRUM TIRE	100-4220-250	Inspection CT 151 - Fire	30.00
240985	03/27/2020	HYRUM TIRE	100-4220-250	Inspection CT 152 - Fire	30.00
240985	03/27/2020	HYRUM TIRE	100-4220-250	Oil Change & Inspection CT 153 - Fire	70.49
240985	03/27/2020	HYRUM TIRE	100-4220-250	Inspection BR 151 - Fire	30.00
240985	03/27/2020	HYRUM TIRE	100-4220-250	Maintenance CT 150 - Fire	102.39
240986	03/27/2020	IPACO INCORPORATED	100-4215-260	Bit Spinner - Sheriff Admin	13.96
240986	03/27/2020	IPACO INCORPORATED	100-4215-250	Screw Driver - Sheriff Admin	39.14
240987	03/27/2020	KERR, JOHN	277-4460-621	Reimb Mileage/Perdiem UAOA Conf - Airport	544.88
240988	03/27/2020	L.N. CURTIS & SONS	100-4220-625	Air Compressor Maintenance - Fire	1,310.00
240989	03/27/2020	LEE'S MARKETPLACE	100-4215-251	Water for Jail Kitchen Boiler - Sheriff Admin	14.70
240990	03/27/2020	LOGAN CITY CORP.	100-4220-270	40 N 1400 W CO FIRE - FIRE	47.60
240991	03/27/2020	LOGAN CITY CORP.	100-4215-270	1225 W 200 N - JAIL	12,025.43
240992	03/27/2020	LOGAN CITY CORP.	100-4215-270	1225 W 200 N - JAIL	17.43
240993	03/27/2020	LOGAN REGIONAL HOSPITAL	100-4230-315	Inmate Labs - C Heywood/Jail	85.64
240994	03/27/2020	MILLER AUTO BODY	100-4210-250	VEHICLE ACCIDENT C PETERSON - SHERIFF	874.18
240995	03/27/2020	CURTIS BLUE LINE	100-4211-486	Uniform Boots - Spt Serv	114.25
240996	03/27/2020	PETERSON PLUMBING SUPPLY	100-4215-260	Flush Valve for Repair - Sheriff Admin	86.45
240996	03/27/2020	PETERSON PLUMBING SUPPLY	100-4215-260	Spring & Actuators for repair - Sheriff Admin	528.75
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Boots - Jail	145.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Shirts - Jail	120.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4210-486	Uniform Items - Sheriff	259.19
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Items - Jail	174.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Items - Jail	279.95
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Items - Jail	185.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Items - Jail	224.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Boots - Jail	150.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4230-486	Uniform Items - Jail	148.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4210-486	Uniform Items - Sheriff	920.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4211-486	Uniform Pants - Spt Serv	88.00
240997	03/27/2020	SKAGGS COMPANIES, INC.	100-4253-486	Uniform Boots - Sheriff Animal	149.99
240998	03/27/2020	SYMBOLARTS, INC	100-4215-480	Coin 1.75" Cache Badge Values Sheriff Admin	745.75
240999	03/27/2020	VLCM	100-4230-251	New Printer/Scanner/Fax - Jail	320.31
240999	03/27/2020	VLCM	100-4211-240	Return Toner - Spt Serv	260.19
240999	03/27/2020	VLCM	100-4211-251	TOUGHBOOKS W/PORTS, MONITORS, & PRINTER	1,409.20
241000	03/27/2020	YOUR VALET #5	100-4210-486	UNIFORM CLEANING - SHERIFF	352.40
241000	03/27/2020	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	28.65
241000	03/27/2020	YOUR VALET #5	100-4253-486	UNIFORM CLEANING - ANIMAL CONTROL	17.90
241000	03/27/2020	YOUR VALET #5	100-4215-486	UNIFORM CLEANING - SHERIFF ADMIN	127.25
241000	03/27/2020	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	14.75
241001	03/27/2020	FRANCIS, WILLIAM	277-4460-621	Reimb Mileage/Perdiem UAOA Conf - Airport	504.88
241002	03/27/2020	WALMART COMMUNITY/SYNCB	100-4211-480	Training/Firearms Cleaning - Spt Serv	25.14
241002	03/27/2020	WALMART COMMUNITY/SYNCB	100-4211-480	Misc Supplies for Farnsworth Retirement Party - Spt S	149.32
241003	03/27/2020	CACHE VALLEY COATING INC	100-4215-260	Powdercoat Brackets - Sheriff Admin	50.00
241004	03/27/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	Vehicle Maintenance - Spt Serv	27.50
241004	03/27/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	Vehicle Maintenance - Spt Serv	487.40
241004	03/27/2020	DISCOUNT TIRE & AUTOMOTIVE	100-4253-200	Oil change & Maintenance - Sheriff Animal	48.79
241005	03/27/2020	LES OLSON COMPANY	100-4211-240	Copy Usage Charges - Spt Serv	389.72
241006	03/27/2020	UPS STORE, THE	100-4230-240	Lock Freight - Jail	55.61
241007	03/27/2020	REVCO LEASING	100-4211-240	Sharp MX-6070N Lease Payment - Spt Serv	186.35
241008	03/27/2020	IMAGE MATTERS	100-4230-486	Uniform Items W/R Adams - Jail	148.77
241009	03/27/2020	LABOR COMMISSION	100-4215-260	Elevator Safety Inspection & Permit to Operate - Sherif	255.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
241010	03/27/2020	CUMMINS ROCKY MOUNTAIN LLC	100-4215-250	Generator Inspection/Maintenance - Sheriff Admin	396.04
241011	03/27/2020	IHC HEALTH CENTERS	100-4230-316	Inmate Med Care - L Johnson/Jail	93.37
241012	03/27/2020	PROMO DIRECT	100-4215-480	Pencils - Sheriff Admin	1,052.20
241012	03/27/2020	PROMO DIRECT	100-4215-480	Balloons, Sheriff Stickers - Sheriff Admin	1,628.54
241013	03/27/2020	COVERTTRACK GROUP, INC.	100-4211-210	2020 Subscription - Spt Serv	600.00
241014	03/27/2020	KEIL ENTERPRISES	100-4210-330	REGISTRATION OPERATION RUSH J HOPKINS - S	249.00
241014	03/27/2020	KEIL ENTERPRISES	100-4210-330	REGISTRATION OPERATION RUSH T HIGBEE - SH	249.00
241015	03/27/2020	KNIGHT CULINARY EQUIPMENT SERVICE LL	100-4215-260	Oven Repair & Maintenance at Jail - Sheriff Admin	268.80
241016	03/27/2020	WALTON, GARR	277-4460-621	Reimb Mileage/Perdiem UAOA Conf - Airport	529.88
241017	03/27/2020	COMCAST BUSINESS	100-4211-280	Phone/Internet - Spt Serv	488.74
241018	03/27/2020	SUMMIT FOOD SERVICE, LLC	100-4230-381	FOOD/MEALS FOR JAIL INMATE POPULATION	6,910.02
241018	03/27/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	Inmate Hot Food Cart - Jail	485.32
241018	03/27/2020	SUMMIT FOOD SERVICE, LLC	100-4230-200	Inmate Idigent Hygiene Items - Jail	37.12
241019	03/27/2020	CRSA INC	100-4210-740	Animal Shelter Services - Sheriff	5,000.00
241020	03/27/2020	APPLICANT PRO	100-4134-311	ONBOARDING MONTHLY FEE - HR	146.00
241020	03/27/2020	APPLICANT PRO	100-4134-311	APPLICANTPRO ANNUAL SUBSCRIPTION - HR	2,739.00
241021	03/27/2020	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 1503 - ALL	409.38
241021	03/27/2020	CENTURYLINK	200-4450-280	LOCAL PHONE CHARGES 2069 FAX - WEED	37.12
241021	03/27/2020	CENTURYLINK	100-4160-280	LOCAL PHONE CHARGES - ELEV/FIRE	111.36
241021	03/27/2020	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 5046 SWITCH - ALL	74.24
241021	03/27/2020	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 5300 - ALL	486.63
241021	03/27/2020	CENTURYLINK	100-1415000	LOCAL PHONE CHARGES - AP&P	37.61
241021	03/27/2020	CENTURYLINK	100-4211-280	LOCAL PHONE CHARGES - SPT SERV	1,180.01
241022	03/27/2020	LOVIN' LIFE	230-4780-490	ADVERTISING - VISITORS BUREAU	398.00
241023	03/27/2020	OFFICE DEPOT INC	100-4134-240	OFFICE SUPPLIES - HR	161.58
241024	03/27/2020	PECZUH PRINTING COMPANY INC	230-4780-241	BROCHURE MAILING INSERTION & POSTAGE - VIS	240.33
241025	03/27/2020	REAGAN OUTDOOR ADVERTISING	230-4780-490	BULLETIN BOARD ADVERTISING - VISITORS BURE	1,435.00
241026	03/27/2020	THOMSON ELECTRIC SALES	100-4160-260	LIGHT BULBS - B&G	159.89
241027	03/27/2020	WATKINS PRINTING	230-4780-670	S SMITH CV PHOTOGRAPHY BOOKS - VISITORS B	358.80
241028	03/27/2020	EINZINGER, IRENE	100-4145-310	TRANSLATION SERVICES ST VS A GUTIERREZ - AT	450.00
241029	03/27/2020	LES OLSON COMPANY	150-4146-250	COPIER BASE & USAGE CHARGES - ASSESSOR	1,052.29
241029	03/27/2020	LES OLSON COMPANY	100-4134-250	COPIER CONTRACT SHARP MX-4070V - HR	325.62
241030	03/27/2020	OTIS ELEVATOR COMPANY	100-4160-260	ELEVATOR MAINTENANCE - B&G	705.99
241031	03/27/2020	SAFELITE FULFILLMENT INC	150-4146-250	WINDSHIELD REPLACEMENT - ASSESSOR	200.00
241032	03/27/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 BURG - B&G	114.00
241032	03/27/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 199 BURG - B&G	114.00
241032	03/27/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 ENVIRO SYSTE	114.00
241032	03/27/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 179 FIRE - B&G	114.00
241032	03/27/2020	PEAK ALARM	100-4160-260	ALARM SYSTEM MONITORING 199 FIRE - B&G	114.00
241033	03/27/2020	YOST, ROGER	240-4971-230	TRAVEL EXPENSES TAI CHI TRNG - SR CITIZENS	852.16
241034	03/27/2020	MITCHELL, SHERRIE	240-4971-230	PERDIEM TAI CHI TRNG - SR CITIZENS	100.00
241035	03/30/2020	MURDOCK CHEVROLET BUICK GMC	200-4415-740	2020 CHEVROLET SHORT CREW CAB TRUCK - RO	37,699.00
241036	03/30/2020	ROCKY MOUNTAIN POWER	400-4415-720	FINAL PHASE OF POWER FROM ROAD TO BUILDIN	38,100.00
241037	03/30/2020	FLAGSHIP PUBLISHING INC	230-4780-490	ADV UTAH LIFE 1/2 PG COLOR AD - VISITORS BUR	810.00
241037	03/30/2020	FLAGSHIP PUBLISHING INC	230-4780-490	ADVERTISING UTAH LIFE MAGAZINE - VISITORS B	810.00
Grand Totals:					<u>2,845,998.31</u>

County Executive: \_\_\_\_\_ Dated: \_\_\_\_\_

Council Chair: \_\_\_\_\_ Dated: \_\_\_\_\_

County Clerk: \_\_\_\_\_ Dated: \_\_\_\_\_



## PROCLAMATION 2020

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's elected leaders are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities; they educate students for 21st century jobs, fight the opioid epidemic, respond to natural disasters, and support veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 45,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 10, 2020.

THEREFORE, BE IT RESOLVED that I, Craig Butters, Executive of Cache County, do hereby proclaim April 10, 2020 as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our county to thank those who serve; and to find ways to give back to their communities.

A handwritten signature in blue ink that reads "Craig W. Butters". The signature is written in a cursive style and is positioned above a horizontal line.

Cache County Executive Craig Butters



## Proclamation

Proclaiming April 19-25, 2020, as  
**Grow Native For Birds Week**  
in Cache County, Utah.

**Whereas**, growing native plant communities in our residential, municipal and commercial landscapes promotes and enhances our sense of place; and

**Whereas**, increased awareness and use of native plants is fundamental to water conservation, water quality, habitat preservation and successful gardening; and

**Whereas**, gardens and landscapes composed of Utah's native plants require little or no fertilizers, soil amendments, or pesticides; and

**Whereas**, using firewise plants native in our landscape is often the safest option; and

**Whereas**, landscaping choices have meaningful effects on the native insects that bird populations need to survive; and

**Whereas**, a diversity of birds is indicative of a healthy ecosystem, including biological control of pests, carrion regulation, seed dispersal, and nutrient cycling; and

**Whereas**, birdwatching can be a fun, relaxing, multigenerational, educational family wellness activity;

Now, **Therefore**, I, Craig Butters, Cache County Executive, do hereby declare Earth Week 2020, as **Grow Native for Birds Week** and encourage the citizens of Cache Valley, Utah to actively foster and support the use of Utah native plants in their gardens and landscapes.

Signed by Cache County Executive Craig Butters, on this date of April 14, 2020

---

Cache County Executive Craig Butters



**CRAIG W BUTTARS**  
COUNTY EXECUTIVE

199 NORTH MAIN  
LOGAN, UTAH 84321  
TEL: 435-755-1850  
FAX: 435-755-1981

[craig.buttars@cachecounty.org](mailto:craig.buttars@cachecounty.org)

## **PROCLAMATION**

### **National Day of Prayer**

- WHEREAS:** The 69th observance of the National Day of Prayer will be held on Thursday, May 7, 2020, with the theme "Pray God's Glory" based on Habakkuk 2:14, "For the earth will be filled with the knowledge of the glory of the Lord as the waters cover the sea."; and
- WHEREAS:** A National Day of Prayer has been part of our national heritage since it was declared by the First Continental Congress in 1775 and the United States Congress in 1952 approved as a Joint Resolution, "That the President shall set aside and proclaim a suitable day each year, other than a Sunday, as a National Day of Prayer, on which the people of the United States may turn to God in prayer and meditation in churches, in groups and as individuals" and
- WHEREAS:** The United States Congress, in 1988 by Public Law 100-307, as amended, establishes, "An act to provide for setting aside the first Thursday in May as the date on which the National Day of Prayer is celebrated," and
- WHEREAS:** Leaders and citizens of our communities, cities, states and nation are afforded the privilege of prayer with the joy of seeking divine guidance, strength, protection and comfort from Almighty God; and
- WHEREAS:** Recognizing the love of God, we citizens of Cache County, Utah, treasure the freedom to gather in prayer, exercising reliance on God's power in the face of present challenges and threats, asking for His blessing on every individual of our county; and
- NOW, THEREFORE:** I, Craig W Buttars, Cache County Executive, do hereby proclaim, Thursday, **May 7th, 2020**, as a

### **DAY OF PRAYER**

throughout the County of Cache and I commend this observance to all of our citizens.

**IN WITNESS WHEREOF**, I have hereunto set my hand on this 14th day of April, 2020.

---

Craig W Buttars, Cache County Executive

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**Ordinance 2020-03**  
**North Cache County Public Works Rezone**  
**Amending the Cache County Zoning Map by rezoning**  
**4.93 acres of property from Agricultural (A10)**  
**Zone to the Industrial (I) Zone**

7  
8

**County Council action**

9 Public hearing to be held on April 14, 2020.

10 Configuration and size of parcel to be rezone under negotiation process with Richmond City.  
11 If approved, the rezone will take effect 15 days from the date of approval.

12  
13

**Planning Commission action**

14 Approval (6-yea; 1-nay, Spackman).

15 Public hearing held on March 5, 2020.

16 Conclusion: Based on the findings of fact noted herein, the North Cache County Public Works  
17 Rezone is hereby recommended for approval to the County Council as follows:

- 18 1. The location of the subject property is compatible with the purpose of the Industrial (I) Zone  
19 as identified under §17.08.030[A] of the Cache County Code as it:
- 20 a. Allows for industrial development in an area with minimal residential development,  
21 which would limit conflict or deleterious effects upon surrounding properties.
  - 22 b. The subject property is appropriately served by suitable public roads, has access to  
23 the necessary water and utilities, and has adequate provision of public services.

24  
25

**Staff Report review by Development Services Director**

26 Chris Harrild

27  
28

**Staff Report by County Planner**

29 Angie Zetterquist

30  
31

**General Description**

32 This ordinance amends the County Zoning Map by rezoning 4.93 acres of property from the  
33 Agricultural (A10) Zone to the Industrial (I) Zone.

34  
35

**Additional review materials included as part of Exhibit A**

36 Draft Commission minutes of March 5, 2020

37 Staff Report to Planning Commission

38 Updated boundary agreement and description

39  
40  
41  
42

**Present:** Angie Zetterquist, Lane Parker, Phillip Olsen, Brady Christensen, Nolan Gunnell, Chris Sands, Brandon Spackman, Jason Watterson, Jon White, John Luthy, Megan Izatt

1 **Start Time: 05:32:00**

2 **Gunnell** called the meeting to order and **Watterson** gave the opening remarks.

3 **05:33:00**

4 **Agenda**

5 Approved with no changes.

6 **05:34:00**

7 **Minutes**

8 *Christensen* motioned to approve the minutes from February 6, 2020; *Parker* seconded; **Passed 7, 0.**

9 **05:34:00**

10 **Consent Agenda**

11 **#1 Hills of Home Subdivision – Extension Request**

12 **#2 One Sixty Five Subdivision 1<sup>st</sup> Amendment**

13 **#3 Jeff West Subdivision**

14 *Watterson* motioned to approve the consent agenda; *Olsen* seconded; **Passed 7, 0.**

15 **05:35:00**

16 **Regular Items**

17 **#4 Public Hearing (5:35 PM): North Cache County Public Works Rezone**

18 **Zetterquist** reviewed the staff report for the North Cache County Public Works Rezone

19 **Staff** and **Commission** discussed the intent of the rezone and water access.

20 **05:43:00**

21 *Christensen* motioned to open the public hearing; *Spackman* seconded; **Passed 7, 0.**

22 **Terry Wierenga** identified herself as a Richmond City Council Member and commented that Richmond  
23 City is not opposed to the rezone but the final sale has not happened as it must still be heard and  
24 approved by the City Council.

25 **Christensen** asked if the land was in the city boundary.

- 1 **Ms. Wierenga** stated the rezone is out of the city boundaries.
- 2 **Christensen** asked about water.
- 3 **Ms. Wierenga** commented on access to water from the treatment facility, road access, and wear and tear
- 4 on underground effluent lines from the treatment facility.
- 5 **Watterson** asked if the water would be culinary.
- 6 **Ms. Wierenga** stated it would not be culinary water.
- 7 **Sands** asked about restrooms.
- 8 **Ms. Wierenga** stated the water used is from the waste water treatment facility, which is highly treated.
- 9 **Spackman** asked about fire suppression.
- 10 **Ms. Wierenga** stated that would be worked out in time.
- 11 **Zan Murray** stated he is in charge of this project and commented on discussions with Richmond City,
- 12 water, minimal landscape, dust control, fire suppression, culinary water and storage, salt and sand
- 13 storage, drainage and installation of 2 culverts, easements for future effluent lines and access, and the
- 14 storm water pollution prevention plan.
- 15 **Watterson** asked about the lay down area.
- 16 **Mr. Murray** stated it would be road base lay down area.
- 17 **Sands** asked who currently owns the land.
- 18 **Mr. Murray** stated Richmond City.
- 19 **Olsen** asked if a repair and mechanic facility would be on site.
- 20 **Mr. Murray** stated no.
- 21 **Sands** asked about fuel storage.
- 22 **Mr. Murray** stated no storage of fuel on site. All repairs and wash down of equipment will be done at
- 23 the south facility.
- 24 **Spackman** asked about the size of the building.
- 25 **Mr. Murray** stated about 6,000 sq ft.
- 26 **Spackman** asked about fire suppression.
- 27 **Mr. Murray** responded to questions about fire suppression and pumping water from the treatment
- 28 facility.
- 29 **Watterson** asked if the water would come from the plant or lagoons.

1 **Mr. Murray** stated it would be from the plant.

2 **Spackman** asked about storage of water for fire suppression.

3 **Mr. Murray** stated they had been working with Jason Winn from the fire district to determine the water  
4 needs for fire suppression.

5 **Watterson** asked about drainage and the pipe needed for that.

6 **Mr. Murray** responded the drainage would be taken care of and the pipe extended.

7 **Watterson** asked about wetlands delineation.

8 **Mr. Murray** responded they had met about wetlands and didn't see the need for wetlands delineation but  
9 would follow up on that.

10 **06:03:00**

11 *Sands* motioned to close the public hearing; *Christensen* seconded; **Passed 7, 0.**

12 **Staff** and **Commission** discussed what is allowed in the agricultural zone.

13 *Parker* motioned to recommend approval to the County Council for the North Cache County Public  
14 Works Rezone with the option 1 conclusion; *Watterson* seconded; **Passed 6, 1 (Spackman voted nay).**

15 **06:06:00**

16 **#5 Public Hearing (5:45 PM): Bar ES LLC Commercial Rezone**

17 **Zetterquist** reviewed the staff report for the Bar ES LLC Commercial Rezone.

18 **Staff** and **Commission** looked at the surrounding area.

19 **06:12:00**

20 *Olsen* motioned to open the public hearing; *Spackman* seconded; **Passed 7, 0.**

21 **Cathy Code** gave an overview of the company requesting the rezone. There would be an IVF facility for  
22 cattle, and a small veterinarian building on site, along with some other small enterprises. Access was also  
23 reviewed.

24 **Watterson** asked about the canal located near the property.

25 **Chuck Schvaneveldt** commented on that the canal would be left alone.

26 **Christensen** commented on access from 3200 West.

27 **Mr. Schvaneveldt** stated they are willing to do whatever is needed for access.

28 **Sands** commented on needing more information on the road before access could be determined and  
29 asked what the buildings would be used for.

**STAFF REPORT: NORTH CACHE COUNTY PUBLIC WORKS REZONE**

5 March 2020

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

**Agent:** JUB Engineers

**Parcel ID#:** 09-066-0015

**Staff Recommendation:** None

**Type of Action:** Legislative

**Land Use Authority:** Cache County Council

**LOCATION**

*Reviewed by Angie Zetterquist*

**Project Address:**

161 East SR 142

Richmond

**Current Zoning:**

Agricultural (A10)

**Acres:** 5.13

**Proposed Zoning:**

Industrial (I)

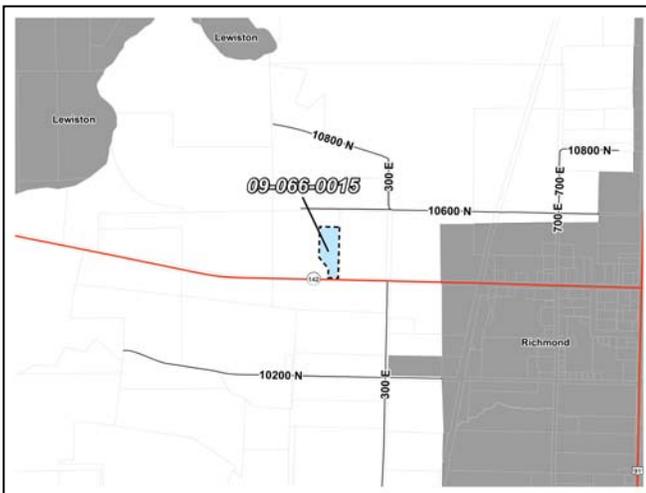
**Surrounding Uses:**

North – Agricultural

South – Agricultural

East – Agricultural

West – Richmond City Wastewater Facility



**FINDINGS OF FACT (16)**

**A. Request description**

1. A request to rezone 5.12 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Industrial (I) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Industrial Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

**a. Land Use Context:**

- i.** Parcel status: A boundary line adjustment was completed in February 2020 to create the boundaries of the subject property, which is a legal parcel.
- ii.** Industrial (I) Zone allows for a variety of uses, including the following uses that are allowed as a conditional use in the Industrial Zone but are not permitted in the current Agricultural (A10) Zone:
  - General Manufacturing
  - Storage and Warehousing
  - Transport Services
  - Sexually-oriented Businesses
  - Crematorium
  - Commercial Kennels/Animal Shelters
- iii.** Adjacent uses: The properties adjacent to the subject rezone are primarily used for agriculture and the Richmond City Wastewater Treatment facility. There is one single family residence located within the ¼ mile buffer of the subject property south of the site. Portions of Richmond City lie within the ½ mile buffer area surrounding the property and there are 7 single family homes within the ½ mile buffer area (i.e., 3 homes in unincorporated county and 4 in Richmond City).
- iv.** Annexation Areas: The subject property is located in the Richmond City future annexation area. As the subject property is not located immediately adjacent to the city boundaries, a letter from the City regarding annexation was not required. However, the County did negotiate with the City to purchase the land and annexation was not identified to staff as an issue in those negotiations.

**B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]**

- 4.** As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
- 5.** The current County Land Use Ordinance does not specify appropriate locations for the Industrial (I) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [F] identifies the purpose of the Industrial Zone and includes the following:
  - a.** “To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well-being of the citizens and to broaden the tax base.
  - b.** This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
- 6.** Consideration of impacts related to uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.

**C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**

- 7.** §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.
- 8.** A basic review of the access to the subject property identifies the following:
  - a.** Primary access to the subject property is from State Route (SR)142.
- 9.** SR 142:
  - a.** Is a state highway that provides access to the general public and is under the jurisdiction of the Utah Department of Transportation (UDOT)

- b. Has an average width of 30 feet with two 12-foot wide paved travel lanes and 3-foot wide gravel shoulders.
- c. Future development of the subject parcel must have UDOT approval for access.
- d. Is maintained year round.

**D. Service Provisions:**

- 10. §16.04.080 [C] Fire Control – The County Fire District reviewed the request and identified no issues with the rezone request.
- 11. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental had no comments on the rezone request.

**E. Public Notice and Comment—§17.02.040 Notice of Meetings**

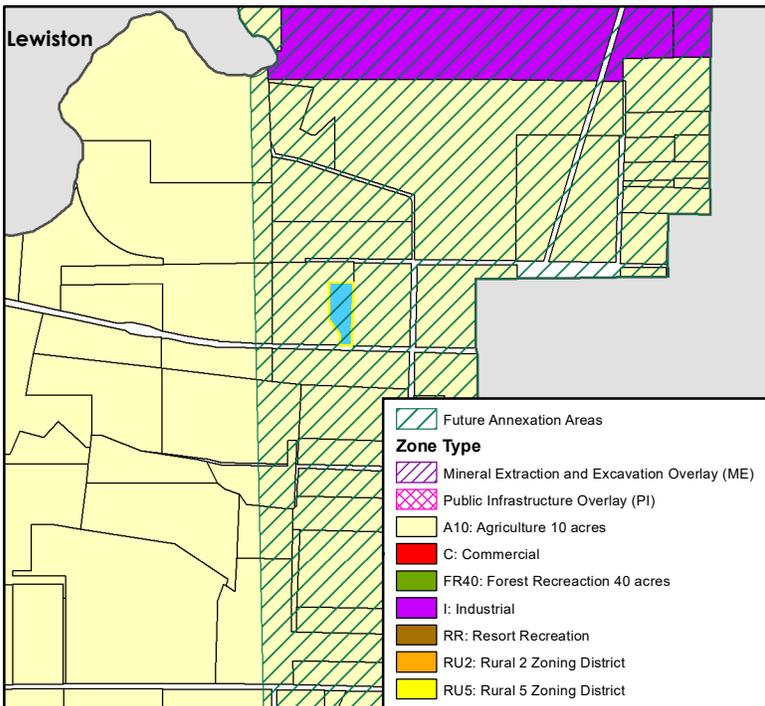
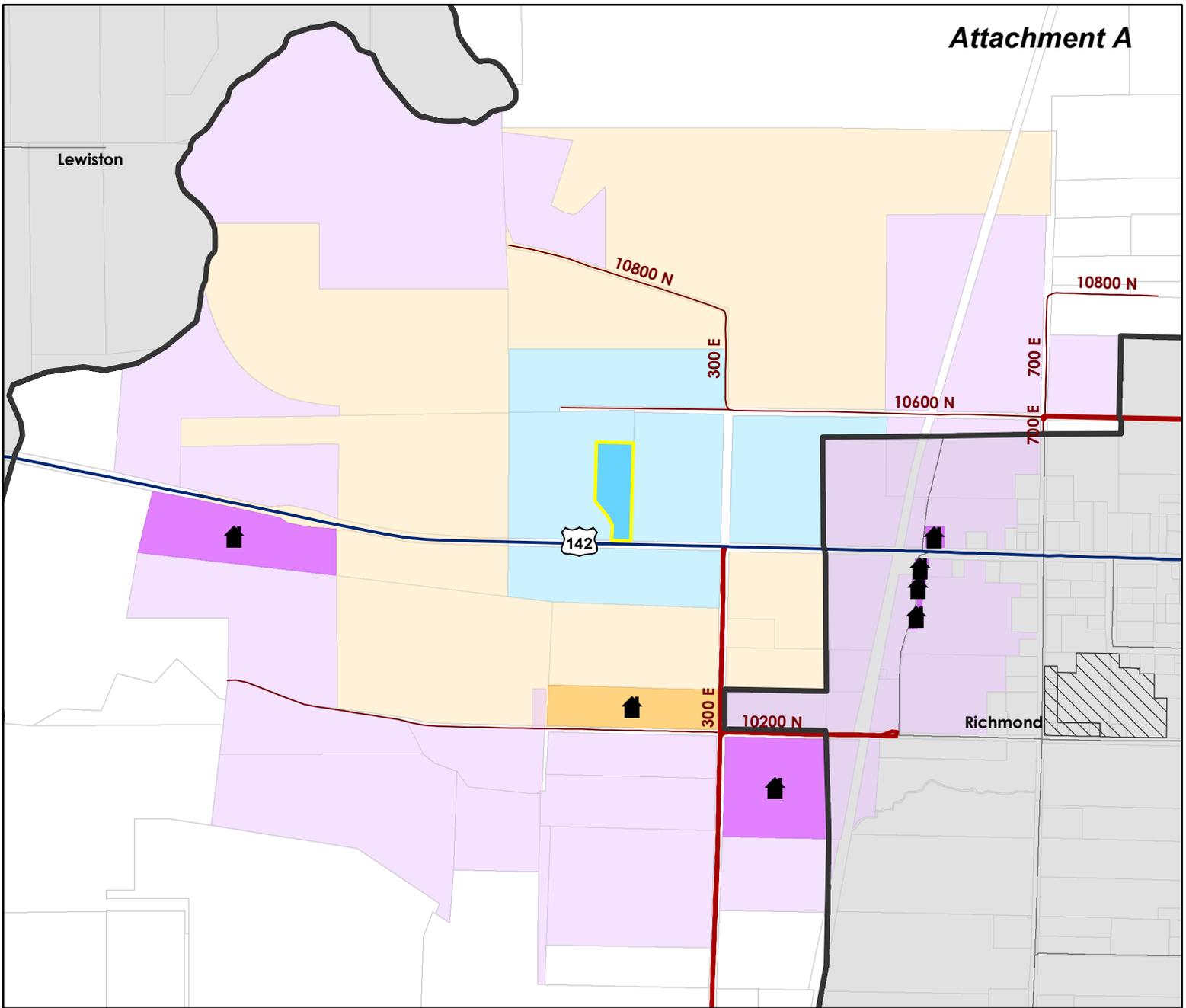
- 12. Public notice was posted online to the Utah Public Notice Website on 20 & 26 February 2020.
- 13. Notice was published in the Herald Journal on 22 & 27 February 2020.
- 14. Notices were posted in three public places on 20 & 26 February 2020.
- 15. Notices were mailed to all property owners within 300 feet and Richmond City on 20 February 2020.
- 16. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

**PLANNING COMMISSION CONCLUSION**

---

Based on the findings of fact noted herein, the North Cache County Public Works Rezone is hereby recommended for approval to the County Council as follows:

- 1. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[A] of the Cache County Code as it:
  - a. Allows for industrial development in an area with minimal residential development, which would limit conflict or deleterious effects upon surrounding properties.
  - b. The subject property is appropriately served by suitable public roads, has access to the necessary water and utilities, and has adequate provision of public services.



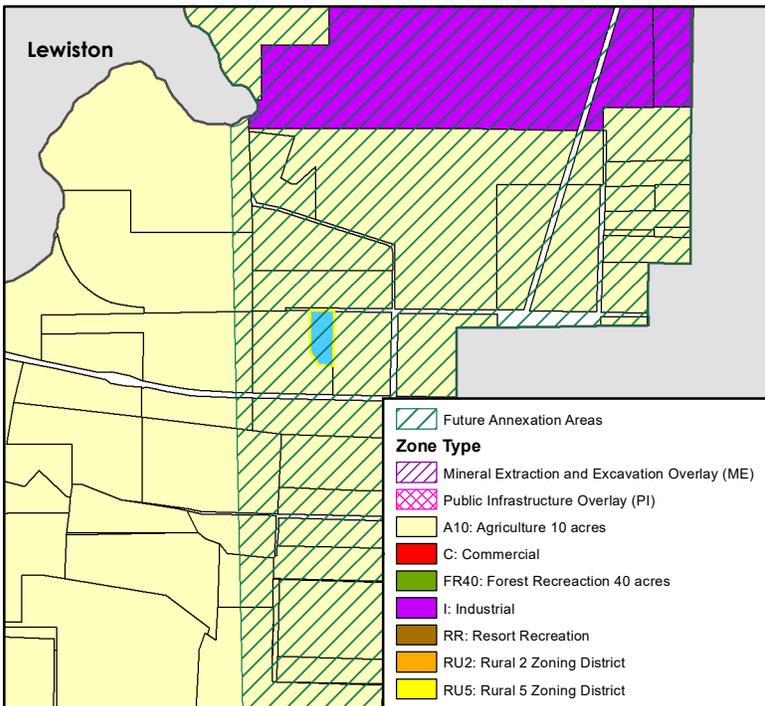
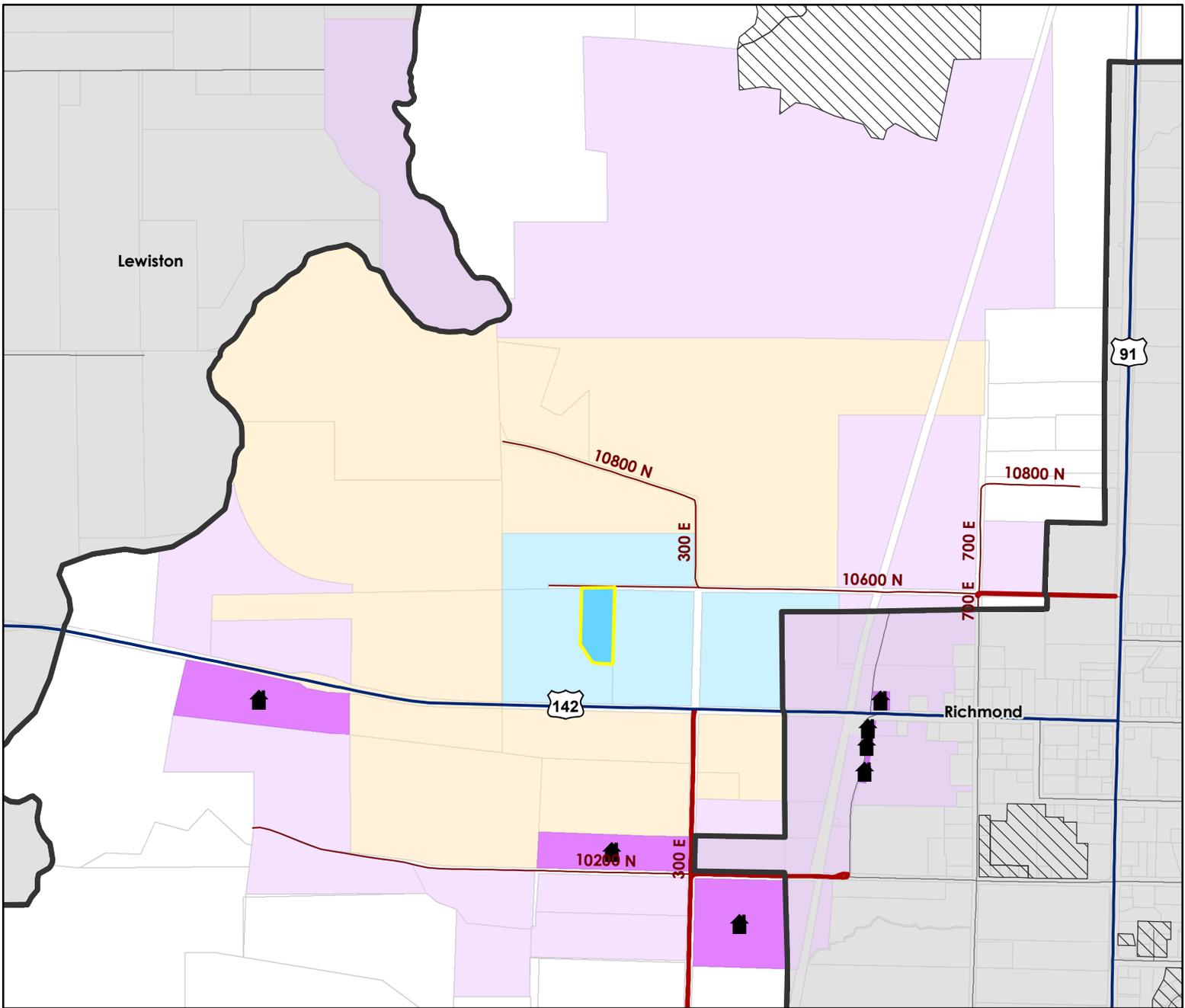
**Legend**

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

**Average Parcel Size**

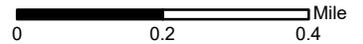
<b>Adjacent Parcels</b>	Without a Home: 21.4 Acres (5 Parcels)
<b>1/4 Mile Buffer</b>	With a Home: 11 Acres (1 Parcel) Without a Home: 28.3 Acres (17 Parcels)
<b>1/2 Mile Buffer</b>	With a Home: 15 Acres (3 Parcels) With a Home in Richmond City: 0.4 Acres (4 Parcels) Without a Home: 26 Acres (34 Parcels) Without a Home in Richmond City: 5.9 Acres (16 Parcels)





### Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways



Average Parcel Size	
<b>Adjacent Parcels</b>	Without a Home: 21.8 Acres (4 Parcels)
<b>1/4 Mile Buffer</b>	Without a Home: 32.3 Acres (18 Parcels)
<b>1/2 Mile Buffer</b>	With a Home: 16.5 Acres (3 Parcels)
	With a Home in Richmond City: 0.5 Acres (4 Parcels)
	Without a Home: 35.6 Acres (30 Parcels)
	Without a Home in Richmond & Lewiston City: 8 Acres (16 Parcels)



WHEN RECORDED, MAIL TO:  
Richmond City  
90 South 100 West  
Richmond City, Utah  
84333

Ent 1242731 Bk 2134 Pg 712  
Date: 3-Apr-2020 12:18 PM Fee \$0.00  
Cache County, UT  
Michael Gleed, Rec. - Filed By CC  
For CACHE COUNTY CORPORATION

**Boundary line Agreement  
(CORPORATION)**

Cache County

Tax ID No. 09-068-0009  
09-066-0015  
09-066-0001

Pursuant to **Utah Code Ann. § 10-9a-523**, and in conformance with **Utah Code Ann. § 57-1-45**, Richmond City, a Utah municipal corporation whose address is 90 South 100 West, Richmond City, Utah 84333 (the "City"), effectuates this Boundary Line Agreement effective by and between itself as grantor and grantee as of the date indicated in the acknowledgement below as follows:

1. Parcels Before Adjustment. The City is the owner of certain parcels of real property located in Cache County, State of Utah and which are currently described as set forth in Exhibit A attached hereto (the "Parcels").

2. Adjustment of Boundaries. The City hereby acknowledges and agrees that the boundary lines for the Parcels are hereby adjusted and shall hereafter be as set forth in Exhibit B attached hereto ("Adjusted Boundaries").

3. Purpose and Confirmation. This Boundary Line Agreement is made to effectuate a parcel boundary adjustment pursuant to the County or Municipal Land Use, Development, and Management Act, Utah Code Ann. § 10-9a-101, § 17-27a-101 et seq., and it is not intended to effect a subdivision of any real property within the meaning of that Act.

4. Record of Survey. A record of survey describing the Adjusted Boundaries set forth herein has been filed at the Cache County Surveyors office and

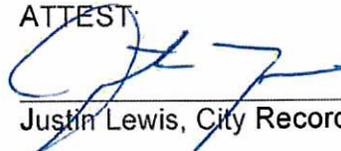
has been numbered 2020-0056.

5. General Provisions. This Agreement shall be binding upon and inure to the benefit of the party(ies) hereto and its/their respective successors and assigns. This Agreement (a) shall constitute a covenant running with the land and a conveyance of land via quit claim deed to the extent necessary to effectuate the Adjusted Boundaries and as provided by Utah law; (b) shall benefit and bind every person having any fee, leasehold or other interest in any portion of the Parcels; and (c) shall benefit and be binding upon any person whose title is acquired by voluntary conveyance, judicial foreclosure, trustee's sale, deed in lieu of foreclosure or otherwise. This Agreement shall be construed, applied and enforced in accordance with the laws of the State of Utah and shall be recorded in the Cache County Recorder's Office.

**IN WITNESS WHEREOF**, the City has caused this instrument to be executed by its proper officers thereunto duly authorized, this 3<sup>rd</sup> day of April 2020.

Richmond City Corporation

  
By: Jeff Young  
Its: Mayor

ATTEST  
  
Justin Lewis, City Recorder

Ent 1242731 Bk 2134 Pg 713

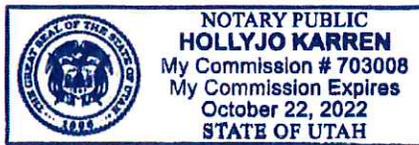
STATE OF UTAH )  
: ss.  
County of Cache )

On the date first above written personally appeared before me, Jeff Young and Justin Lewis, who, being by me duly sworn, says that they are the Mayor and City Recorder Richmond City, a Municipal Corporation, and that the within and foregoing instrument was signed in behalf of said Corporation by authority of Richmond City Council and said officers acknowledged to me that said Corporation executed the same.

WITNESS my hand and official stamp the date in this certificate first above written:

\_\_\_\_\_  
Notary Public

STATE OF UTAH )  
COUNTY OF Cache )  
SUBSCRIBED AND SWORN/AFFIRMED TO )  
BEFORE ME ON THIS 3 DAY OF April )  
20 20, BY Justin Lewis )  
Hollyjo Karren )  
NOTARY PUBLIC



\_\_\_\_\_  
NOTARY PUBLIC  
\_\_\_\_\_  
\_\_\_\_\_, BY \_\_\_\_\_  
\_\_\_\_\_, DAY OF \_\_\_\_\_  
SUBSCRIBED AND SWORN/AFFIRMED TO  
COUNTY OF \_\_\_\_\_  
STATE OF UTAH

STATE OF UTAH )  
COUNTY OF Cache )  
SUBSCRIBED AND SWORN/AFFIRMED TO )  
BEFORE ME ON THIS 3 DAY OF April )  
20 20, BY Jeff Young )  
Hollyjo Karren )  
NOTARY PUBLIC

**Exhibit A**  
(Parcels Before Adjustment)

**Parcel No. 09-068-0009**

BEG AT E/4 COR OF SEC 28 T 14N R 1E & TH S0\*00'00"E 818.50 FT TH N90\*00'00"E 19.68 FT TH S89\*56'22"W 264.93 FT TH N87\*24'23"W 432.12 FT TH ALG curve right radius 2814.90' arc 376.65' chord N83\*34'38"W TH N79\*44'38"W 376.96 FT TH N0\*25'00"W 630.65 FT TH S87\*37'00"W 1333.86 FT TH N0\*00'00"E 247.58 FT TH N87\*37'00"E 2760.30 FT TH S1\*07'29"E 1066.23 FT TO TRUE POB CONT 40.48 AC

**Parcel No. 09-066-0001**

BEG AT W/4 COR SEC 27 T 14N R 1E & TH S0\*00'00"E 818.50 FT TH N90\*00'00"E 19.68 FT TO N LN OF HWY 142 & TRUE POB TH N1\*07'29"W 1066.23 FT ALG W LN OF SEC TO S LN OF 10600 N ST TH N87\*37'00"E 1063.64 FT TO E LN OF CITY PROPERTY ( ENT 751795) TH S0\*06'48"W 283.51 FT TH N89\*58'59"W 314.00 FT TH S0\*06'48"W 497.48 FT TH S40\*47'43"E 167.16 FT TH S31\*42'15"E 86.22 FT TH S1\*47'53"W 128.60 FT TO N LN OF HWY 142 TH S89\*56'22"W 876.74 FT ALG HWY TO TRUE POB CONT 21.13 AC M/B

**Parcel No. 09-066-0015**

BEG AT W/4 COR SEC 27 T 14N R 1E & TH S0\*00'00"E 817.41 FT TH N90\*00'00"E 1059.28 FT TO TRUE POB ON N LN OF HWY 142 TH S89\*56'22"W 162.86 FT ALG HWY TH N1\*47'53"E 128.61 FT TH N31\*42'15"W 86.22 FT TH N40\*47'43"W 167.16 FT TH N0\*06'48"E 497.48 FT TH S89\*58'59"E 314.00 FT TH S0\*06'48"W 825.66 FT TO TRUE POB CONT 5.12 AC M/B

Ent 1242731 Blk 2134 Pg 715

**Exhibit B**  
(Adjusted Boundaries)

**Parcel No. 1**

A parcel of land located in the East half of Section 28, T.14N., R.1E., S.L.B.&M. Being described as follows:

Beginning at a point on the northerly right of way line of State Route 142, said point being S.01°26'11"E. 818.76 feet from the East Quarter Corner of said Section 28; thence along said northerly right of way line the following four (4) courses: (1) S.89°56'22"W. 264.77 feet; (2) N.87°24'23"W. 432.12 feet; (3) 376.65 feet along the arc of a 2814.90 foot radius curve to the right, through a central angle of 07°40'00" (the chord of which bears N.83°34'38"W. 376.37 feet); (4) N.79°44'38"W. 376.96 feet; thence N.00°25'00"W. 630.65 feet; thence S.87°37'00"W. 1,333.86 feet; thence N.00°00'00"E. 247.58 feet; thence N.87°37'00"E. 2,755.35 feet to the east line of said Section 28; thence S.01°26'11"E. 1,066.15 feet along east line to the point of beginning.

The above described parcel of land contains 40.430 acres in area, more or less.

**Parcel No. 2**

A parcel of land located in the West half of Section 27, T.14N., R.1E., S.L.B.&M. Being described as follows:

Beginning at a point on the northerly right of way line of State Route 142, said point being S.00°00'00"E. 818.50 feet, and N.90°00'00"E. 20.52 feet from the West Quarter Corner of said Section 27; thence N.01°26'11"W. 1,066.15 feet along west line of said Section 27 to an extension of the southerly right of way line of 10600 North Street; thence N.87°37'00"E. 754.30 feet along said southerly right of way line; thence S.00°06'48"W. 535.04 feet; thence S.35°19'57"E. 162.90 feet; thence S.40°04'31"E. 50.05 feet; thence S.83°14'59"E. 71.44 feet; thence S.88°16'58"E. 116.32 feet to the easterly boundary line of the Richmond City property described in Warranty Deed Entry number 751795; thence S.00°06'48"W. 377.98 feet along said easterly boundary line to the northerly right of way line of State Route 142; thence S.89°56'22"W. 1,038.75 feet along said northerly right of way line to the point of beginning.

The above described parcel of land contains 21.370 acres in area, more or less.

**Parcel No. 3**

A parcel of land located in the West half of Section 27, T.14N., R.1E., S.L.B.&M. Being described as follows:

Beginning at a point being S.00°00'00"E. 439.43 feet and N.90°00'00"E. 1,060.03 feet from the West Quarter Corner of said Section 27; thence N.88°16'58"W. 116.32 feet; thence N.83°14'59"W. 71.44 feet; thence N.40°04'31"W. 50.05 feet; thence N.35°19'51"W. 162.90 feet; thence N.00°06'48"E. 535.04 feet to the southerly right of way line of 10600 North Street; thence N.87°37'00"E. 314.30 feet along said southerly right of way line to the easterly boundary line of the Richmond City property described in Warranty Deed Entry number 751795; thence S.00°06'48"W. 731.19 feet along said easterly boundary line to the point of beginning.

The above described parcel of land contains 4.930 acres in area, more or less.

Est 1242731 Bk 2134 Pg 717



1 **Mr. Murray** stated it would be from the plant.

2 **Spackman** asked about storage of water for fire suppression.

3 **Mr. Murray** stated they had been working with Jason Winn from the fire district to determine the water  
4 needs for fire suppression.

5 **Watterson** asked about drainage and the pipe needed for that.

6 **Mr. Murray** responded the drainage would be taken care of and the pipe extended.

7 **Watterson** asked about wetlands delineation.

8 **Mr. Murray** responded they had met about wetlands and didn't see the need for wetlands delineation but  
9 would follow up on that.

10 **06:03:00**

11 *Sands* motioned to close the public hearing; *Christensen* seconded; **Passed 7, 0.**

12 **Staff** and **Commission** discussed what is allowed in the agricultural zone.

13 *Parker* motioned to recommend approval to the County Council for the North Cache County Public  
14 Works Rezone with the option 1 conclusion; *Watterson* seconded; **Passed 6, 1 (Spackman voted nay).**

15 **06:06:00**

16 **#5 Public Hearing (5:45 PM): Bar ES LLC Commercial Rezone**

17 **Zetterquist** reviewed the staff report for the Bar ES LLC Commercial Rezone.

18 **Staff** and **Commission** looked at the surrounding area.

19 **06:12:00**

20 *Olsen* motioned to open the public hearing; *Spackman* seconded; **Passed 7, 0.**

21 **Cathy Code** gave an overview of the company requesting the rezone. There would be an IVF facility for  
22 cattle, and a small veterinarian building on site, along with some other small enterprises. Access was also  
23 reviewed.

24 **Watterson** asked about the canal located near the property.

25 **Chuck Schvaneveldt** commented on that the canal would be left alone.

26 **Christensen** commented on access from 3200 West.

27 **Mr. Schvaneveldt** stated they are willing to do whatever is needed for access.

28 **Sands** commented on needing more information on the road before access could be determined and  
29 asked what the buildings would be used for.

1 **Ms. Code** stated the buildings are labs.

2 **Sands** asked about the number of employees.

3 **Ms. Code** responded 4 employees would be at the IVF lab.

4 **Gunnell** asked about the veterinarian office.

5 **Ms. Code** responded the office would be a commercial office but with limited use by the public so the  
6 vet is available for the company's animals.

7 **Sands** commented on what can happen to the property if zoned commercial.

8 **06:22:00**

9 **Heber Lundberg** commented he is a local property owner and mentioned he has no complaints with this  
10 enterprise.

11 **Sands** asked about utilities.

12 **Ms. Code** stated there has been an artesian well on site and would probably use solar power.

13 **Mr. Schvaneveldt** commented there would be a septic system and they would re-drill the artesian well.

14 **Gunnell** asked if the Hunters Ed building shared a boundary.

15 **Mr. Schvaneveldt** stated yes.

16 **Sands** commented on the need for a parking study if the process goes forward.

17 **Mr. Schvaneveldt** commented on where they would like to locate the entrance.

18 **06:24:00**

19 *Watterson* motioned to close the public hearing; *Sands* seconded; **Passed 7, 0.**

20 **Staff** and **Commissioners** discussed location, roads and increasing traffic in the area.

21 *Watterson* motioned to recommend approval to the County Council for the Bar ES LLC Commercial  
22 Rezone with the option 1 conclusion as written; *Christensen* seconded; **Passed 7, 0.**

23 **06:35:00**

24 **#6 Whisper Ridge Conditional Use Permit Revocation Review Update**

25 **Staff** and **Commission** discussed the map submitted by the DWR.

26 **Dayson Johnson** commented on the DWR map, all skiing happens to the west of the sage grouse map.  
27 There is one location for the heli-fishing that is in the map area but DWR stated there was no  
28 encumbrance on the sage grouse with that location. The company is still working with BioWest.



DEVELOPMENT SERVICES DEPARTMENT

BUILDING | SURVEYING | ENGINEERING | GIS | PLANNING & ZONING | ROADS | WEEDS

STAFF REPORT: BAR ES, LLC COMMERCIAL REZONE

5 March 2020

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Robert J. Fuller

Parcel ID#: 12-042-0001, -0002

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

LOCATION

Reviewed by Angie Zetterquist

Project Address: 3200 West Highway 30 Logan

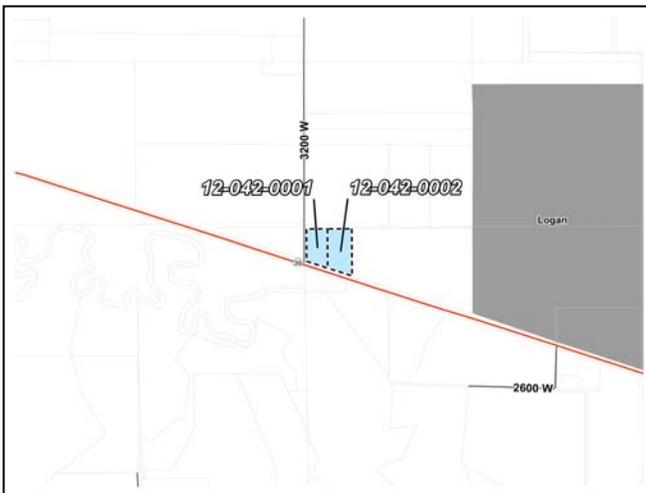
Acres: 10.47

Surrounding Uses:

North – Agricultural
South – Agricultural
East – Agricultural
West – Agricultural

Current Zoning: Agricultural (A10)

Proposed Zoning: Commercial (C)



FINDINGS OF FACT (18)

A. Request description

- 1. A request to rezone two parcels totaling 10.47 acres from the Agricultural (A10) Zone to the Commercial (C) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Commercial (C) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Commercial Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

**a. Land Use Context:**

- i.** Parcel status: Both parcels are legal as they are in the same size and configuration as on August 6, 2008.
- ii.** The Commercial (C) Zone allows for a variety of uses, including the following uses that are allowed as a conditional use in the Commercial Zone but are not permitted in the current Agricultural (A10) Zone:
  - Agricultural Manufacturing
  - Commercial Business
  - Commercial Kennel/Animal Shelter
  - Self Service Storage Facility
  - General Vehicle Repair
  - Medical Services/Facilities
  - Human Care Services
  - Transient Lodging
  - Restaurant
  - Sexually Oriented Businesses
  - Educational Facility
- iii.** Adjacent uses: The properties adjacent to the subject rezone are primarily used for agriculture and a Department of Natural Resources facility. There nearest single family residence is located southeast of the subject property within the ½ mile buffer area. There are no other residences in the vicinity. Portions of Logan City are also located within the ½ mile buffer area surrounding the property. Beyond the ½ mile buffer there are a handful of properties zoned either Commercial or Industrial along the westside of Hwy 30 east of the subject property, all other properties are zoned Agricultural (A10) or located within Logan City.
- iv.** Annexation Areas: The subject property is located within the Logan City future annexation area. As the subject property is not located immediately adjacent to the city boundaries, a letter from the City regarding annexation was not required.

**B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]**

- 4.** As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
- 5.** The current County Land Use Ordinance does not specify appropriate locations for the Commercial (C) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [E] identifies the purpose of the Commercial Zone and includes the following:
  - a.** To provide compatible locations for retail, office, and business/commerce activities, to enhance employment opportunities, to encourage the efficient use of land, to enhance property values, and to strengthen the county’s tax base.
  - b.** This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
- 6.** Any impacts related to permitted and conditional uses allowed within the Commercial (C) Zone will be addressed as part of each respective approval process required prior to site development activities.

**C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**

- 7.** §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.

8. The Road Manual specifies the following:
  - a. Collector Road: Roads with approximately 1600 to 5000 Average Daily Traffic (ADT). This includes roadways that have the capacity for moderate to low speeds (generally to a speed range of 40 mph or less) and moderate to high traffic volumes. This category provides service to through traffic movements and allows more direct access to occur. These facilities move traffic across multiple communities or jurisdictions, typically connection facilities of system importance.
  - b. Collector Roads must meet the minimum standard of two, 11-foot wide paved travel lanes with 6-foot wide shoulders: 3 feet paved, 3 feet gravel (34 feet total width with a paved width of 28 feet), 14-inches depth of granular borrow, a 6-inches depth of road base, 2.5-inches of bituminous surface course (asphalt), and a 80-foot wide right-of-way (ROW).
9. A basic review of the access to the subject property identifies the following:
  - a. Primary access to the subject properties is from Highway 30 and 3200 West.
10. Highway 30:
  - a. Is a state highway that provides access to the general public and is under the jurisdiction of the Utah Department of Transportation (UDOT).
  - b. Has an average width of 48-feet, with two 12-foot wide paved travel lanes and 6-foot wide shoulders (2 feet asphalt, 4 feet gravel).
  - c. Future development of the subject parcel must have UDOT approval for access.
  - d. Is maintained year round.
11. 3200 West:
  - a. Is a County facility that provides access to the general public.
  - b. Is classified as a Collector Road.
  - c. Has an average paved width of 22 feet wide travel lanes with 4-foot wide shoulders (i.e., 3 feet asphalt, 1-foot gravel).
  - d. No confirmed right-of-way dedication.
  - e. Has year round maintenance.
  - f. Future development may require right-of-way dedication and road improvements.

**D. Service Provisions:**

12. §16.04.080 [C] Fire Control – The County Fire District reviewed the request and had no issues with the rezone request, but did indicate that future commercial development will require a water supply for fire protection.
13. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental had no comments on the rezone request.

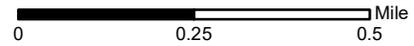
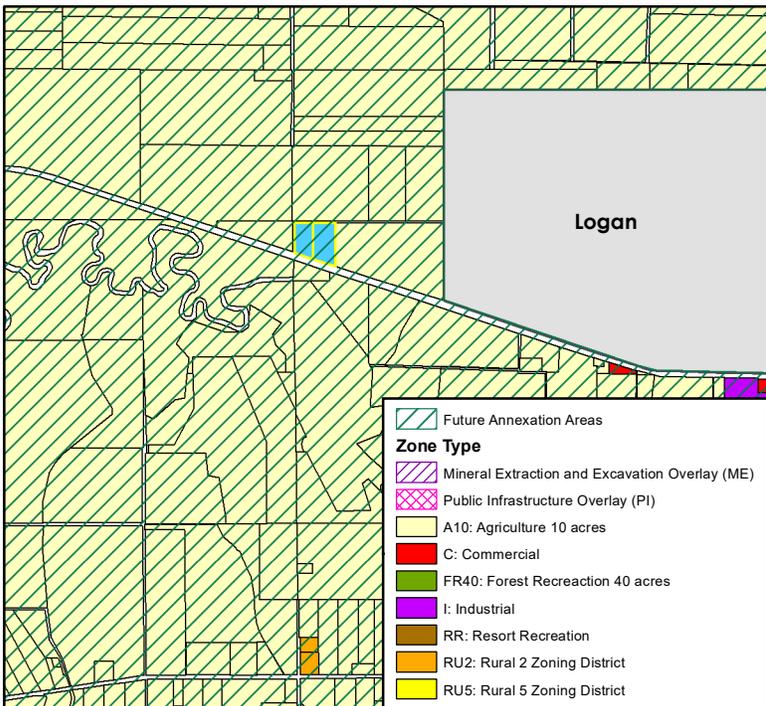
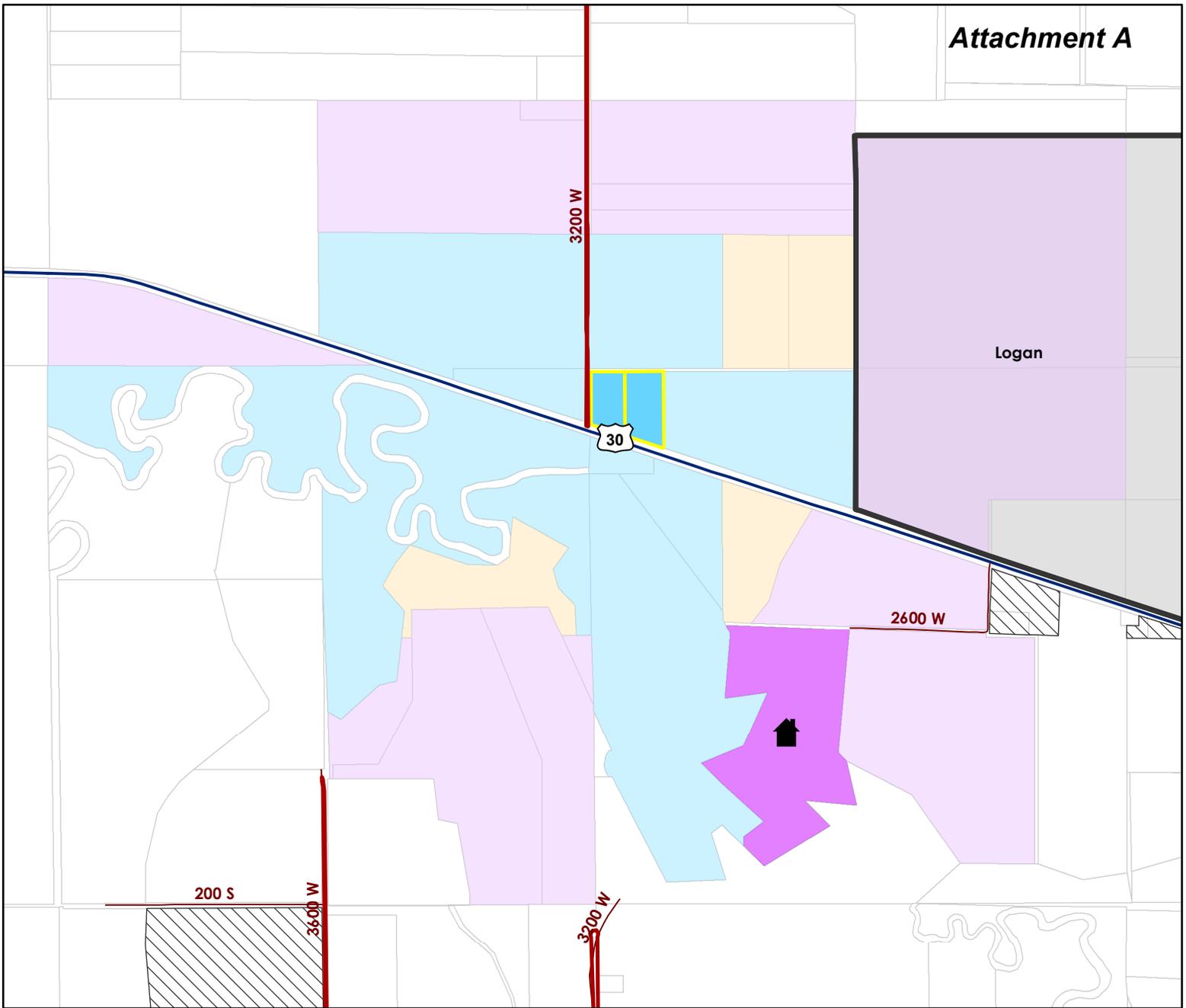
**E. Public Notice and Comment—§17.02.040 Notice of Meetings**

14. Public notice was posted online to the Utah Public Notice Website on 20 & 26 February 2020.
15. Notice was published in the Herald Journal on 22 & 27 February 2020.
16. Notices were posted in three public places on 20 & 26 February 2020.
17. Notices were mailed to all property owners within 300 feet and Logan City on 20 February 2020.
18. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

PLANNING COMMISSION CONCLUSION

Based on the findings of fact noted herein, the Bar ES, LLC Commercial Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Commercial (C) Zone as identified under §17.08.030[A] of the Cache County Code as it:
  - a. Allows for commercial development in an area with minimal residential development, which would limit conflict or deleterious effects upon surrounding properties.



**Legend**

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

**Average Parcel Size**

<b>Adjacent Parcels</b>	Without a Home: 44.6 Acres (10 Parcels)
<b>1/4 Mile Buffer</b>	Without a Home: 37.7 Acres (14 Parcels)
<b>1/2 Mile Buffer</b>	With a Home: 54.3 Acres (1 Parcel) Without a Home: 37.3 Acres (26 Parcels) Without a Home in Logan City: 114.2 Acres (2 Parcels)



**PERMANENT COMMUNITY IMPACT FUND BOARD  
APPLICATION FORM**

(Revised March 2019)

**PART A. GENERAL INFORMATION**

*Project Title:* Cache County General Plan

*Project Location* Cache County *Population* ~6,400 in Unincorporated Cache County ~131,000 in County and municipalities

*Applicant has attended a CIB Tutorial:*   *Applicant has provided application to \*SHPO:* Y  N  N/A

**1. Applicant Agency**

Name: Cache County Corporation

Mailing Address: 179 North Main, Suite 305

City: Logan County: Cache . Utah Zip: 84321

**Contact Person** (*Must be with the applicant agency and registered in WebGrants, see page 6*)

Name: Tayler Jensen

Phone: 435-755-1649 Fax: 435-755-1987

Email: Tayler.Jensen@CacheCounty.org

**Federal Tax Identification Number:** 87-6000302

**2. Presiding Official** (*this person must sign the application; page 6*)

Name and Title: Craig Buttars, County Executive

Email: Craig.Buttars@CacheCounty.org

**3. Clerk/Recorder**

Name and Title: Jill Zollinger, Clerk Auditor / Michael Gleed, Recorder

Email: jill.zollinger@cachecounty.org, mike.gleed@cachecounty.org

**4. Engineer/Architect**

Name: Not applicable

Mailing Address: n/a

City: n/a Zip: n/a Phone: n/a Fax: n/a

Email: n/a

**5. Bond Counsel**

Name: Not applicable

Mailing Address: n/a

City: n/a Zip: n/a Phone: n/a Fax: n/a

Email: n/a

**6. Financial Consultant – (optional)**

Name: Not applicable

Mailing Address: n/a

City: n/a Zip: n/a Phone: n/a Fax: n/a

Email: n/a *\*State Historic Preservation Office (SHPO)*

<https://history.utah.gov/shpo-compliance/>

**PART B. PROPOSED FUNDING – Project Title: Cache County General Plan**

**1. Cost Sharing**

<u>Funding Source</u>	<u>Cost Share</u>
a. <u>Applicant Cash</u>	<u>\$61,984</u>
b. <u>Applicant In-kind (specify)**</u>	<u>0</u>
c. <u>Other Local Cash (specify)</u>	<u>0</u>
d. <u>Other Local In-kind (specify)**</u>	<u>0</u>
e. <u>Federal Grant (specify)</u>	<u>0</u>
f. <u>Federal Loan (specify)</u>	<u>0</u>
g. <u>State Grant (specify)</u>	<u>0</u>
h. <u>State Loan (specify)</u>	<u>0</u>
i. <u>Total CIB Funds (total of lines 2a &amp; 2b below)</u>	<u>\$50,000</u>
<b>Total Project Cost</b>	<b><u>\$111,984</u></b>

*Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000 regardless of grant/loan mix.*

**2. Type of CIB Funds Requested -** (Loans should be rounded to the nearest \$1000)

a. **Loan Amount:** \$ n/a % Rate: n/a Years: n/a 1<sup>st</sup> Payment Due: n/a

Security for Loan: (circle one) (N/A)

1. General Obligation Bond
2. Revenue Bond (specify revenue source): n/a
3. Building Authority Lease Revenue Bond (specify lessee): n/a
4. Class B & C Road Fund Revenue Bond: n/a
5. Other (specify): n/a

b. **Grant Amount:** \$50,000

**3. Cost Over-runs**

**All applicants must indicate how they propose to finance cost over-runs for the proposed project.**

-We will be entering into a contract with the a Planning Consultant to assist with the preparation of the General Plan, There will be strict cost controls, any change orders that require additional funds will be approved by the County Council and funded by the County.



## **REQUESTS FOR PROPOSALS**

- 1 - General Plan
- 2 - Urban and Rural Area Assessment;  
Cost of Service Plan
- 3 - Regional Collaboration Plan

## **RESPONSE DUE**

**October 28, 2019**

**12:00 pm (noon)**

## **Contact**

Chris Harrild

Planning Manager

[chris.harrild@cachecounty.org](mailto:chris.harrild@cachecounty.org)

435-755-1641

This packet has been developed for Requests for Proposals intended to solicit competitive responses for the Cache County General Plan, Urban and Rural Area Assessment and Cost of Service Plan, and Regional Collaboration Plan for Cache County, Utah.

**All applicants are encouraged to thoroughly review  
this packet prior to responding.**

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# Requests for Proposals

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## **Section 1.0**

### **Scope Overview**

**1.1 Background** – Cache County is the sixth most populous county in the state of Utah and is growing. As of 2017 Cache County had an estimated population of 120,288, with 95% (113,888) of that population located in municipalities and the remaining 5% (6,400) in the unincorporated areas. Census estimates for 2018 place the total county population at 127, 068, an overall increase of 5.6% percent. However, the population within the unincorporated area saw an approximate decrease of 4% (251) from 2010 to 2017. The decrease in population is consistent with the historical transitional growth pattern within the county, and appears to be primarily due to the annexation of populated, unincorporated areas into the existing municipalities. From 1860 to the present, the growth rate of the unincorporated area of the county reflects an average increase of 237 people per year.

The increasing population of the county as a whole, and the ebb and flow of property and population from the incorporated county into municipal jurisdictions pose a challenge to land use planning and service provision.

At the heart of meeting this challenge is the necessary rewrite of the General Plan. With the exception of the recent addition of the Trails and Active Transportation Master Plan, the General Plan has seen little use since its 1998 adoption, due in large part to inconsistencies within the document and lack of political buy-in, leading to a lack of actionable direction. This lack of direction has negatively impacted the prospect of working connections between the guidelines of the General Plan, the practicalities of the County Land Use Code, and legislative action of the county legislative body.

In addition to the need for the General Plan rewrite, the Urban and Rural Assessment and the Cost of Service Plan are intended to add a directional level of practical application to the state required elements and considerations of the General Plan. The intent of the Regional Collaboration Plan is to adapt and apply the information from the General Plan, Urban and Rural Assessment, and Cost of Service Plan to a regional focus on strategies for growth, service, and communication across jurisdictions.

It is essential that these documents have practical utility for the citizens, elected officials, and staff professionals, and must therefore be functional, accessible documents constructed for active use by the public and professionals. Largely, to be successful these documents should:

- Consider the typical policies and goals, as well as identify related and specific projects with a proposed scope and budget; and,
- Be succinct and easily navigated with appendices for detailed or project specific information.

These documents must also promote, build upon, and implement regional planning efforts including:

- Envision Cache Valley (2009)
- Cache County Water Master Plan (2014)
- Cache Metropolitan Planning Organization Long Range Plan (2015)
- Resource Management Plan (2017)
- Cache County Trails and Active Transportation Master Plan (2017)
- Cache Valley South Corridor Development Plan (2011)

The expectation is that this process and resulting plan will help the county to better understand its own and others development patterns, and become a leader and facilitator in crafting professional and practical solutions for those patterns to the benefit of all municipal and unincorporated populations. And while the updated public comment and direction will help to reinvigorate the planning process, of equal if not greater value will be the creation of a dynamic and living document, and a pattern of active engagement.

Interested teams are invited to prepare a written plan and detailed schedule/timeline describing how these plans will be developed individually and collectively. For organizational and budgeting purposes, the General Plan should be completed in conjunction with or prior to the completion of the Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan.

**1.2 Project Coordination** – Development of these documents will require ongoing coordination with Cache County staff and team members.

a. Project coordination may include:

- Establish Steering Committee/Advisory Committee
- Regular communication
- Meetings
- Workshops
- File-sharing

b. Potential Deliverables:

- Agendas, meeting materials, meeting minutes / synopsis
- Schedule
- File-sharing format (SharePoint, FTP, etc.)
- Method for ongoing coordination (community, stakeholders, county officials, others)

**1.3 Public Involvement** – Public involvement efforts should build upon the *Envision Cache Valley* process and identify effective public input methods. Providing constructive ways for the public to participate in the planning process will help identify a shared vision, priorities, goals, projects, and strategies for desired growth and development within Cache County.

- a.** Public input methods may include:
  - Steering Committee/Advisory Committee meetings
  - Open houses
  - Listening stations (mobile meetings at community events)
  - Workshops and Focus Groups
  - Stakeholder interviews
  - Community surveys
  - Media - press releases, social media
  - Web-based tools
- b.** Potential Deliverables:
  - Public Involvement Plan
  - Maps
  - Flyers
  - Survey questionnaire
  - Public input and stakeholder interview summaries
  - Meeting materials
  - Web-based tools

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## **Section 2.0**

### **RFP 1 - General Plan Scope**

**2.1 State Mandated Elements** – Address State-mandated elements within the General Plan (Utah Code 17-27a-403) including Land Use, Transportation, and Moderate Income Housing. Cache County recently adopted the required Resource Management Plan element in May 2017, and the Moderate Income Housing Plan in 2019, and work addressing these two elements must be incorporated with the final Plan.

- a.** Planning research and analysis may include:
  - Review of existing conditions – facility inventory, census data, statistics, growth trends
  - Future conditions – projected growth, planned facilities
  - Implementation techniques
- b.** Potential Deliverables:
  - Planning element summaries
  - Charts, maps, tables, and graphics

**2.2 Elements of the General Plan** – Develop a General Plan within effective, innovative formats. At a minimum, the General Plan should meet minimum state requirements and include the vision, goals, and policies for the required planning elements. Implementation techniques including specific projects, scope, and potential budgets should also be included for each planning element. The County GIS Department can support the plan through mapping and other support mechanisms that are beneficial to the development of the plan. The General Plan will require recommendation by the Planning Commission and adoption by the County Council.

- a.** General Plan activities may include:
  - Summary of existing and future conditions
  - Implementation plan
  - Updated charts, maps, tables, and graphics
  - Presentations for appointed and elected officials
- b.** Potential Deliverables:
  - Innovative, web-based, electronic plan
  - Platform with specifics for continuous implementation and updates
  - Version 1 (Draft for Cache County and team review) General Plan
  - Version 2 (Final Draft for public review) General Plan
  - Version 3 (Final) General Plan

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## **Section 3.0**

### **RFP 2 - Scope of the Urban and Rural Area Assessment; Cost of Service Plan**

**3.1 Background** – The purpose of the Assessment and Plan is to identify existing and future growth patterns with a focus on services such as Fire and EMS, law enforcement (Sheriff), sewer, water (culinary, agriculture, and storm water), and roads (public and private). The County has also seen an increase in the request for services it provides at a limited level to many of the smaller municipalities in the county. These services include road maintenance, fire protection, GIS, trails planning and construction, land use planning, and weed/vegetation control, but there is little to no plan for the increase in the level of these county services to municipalities. Development pressures have also increased in the unincorporated county, and frequently occur near municipal boundaries. Limited consideration for development in areas adjacent to municipalities has occurred, usually in the form of a municipal Annexation Policy Plan, with very minimal or no direction when it comes to the provision of services.

- a.** Specifically, the county is seeking information and proposals concerning:
  - i.** The pattern and geographic reach of existing services, and the pattern and impact of individual systems such as septic systems, water (culinary, agriculture, and storm water) sources, and private roads
  - ii.** If those existing patterns can be sustained
  - iii.** How existing and future patterns may relate to and impact existing and future municipal systems
  - iv.** How other patterns or options may provide a better option for future growth, including a minimum of three growth scenarios including one that identifies a baseline of growth with no pattern change (status quo), one focused on growth within the rural areas, and another focused on growth in the urban areas. A successful approach will consider more than three minimum scenarios
- b.** As relates to the existing locations and functional capabilities of these systems, the county must also determine:
  - i.** The average portion of the cost for existing services that is born by a developer or subsidized by the County and tax payers, and how future services or patterns may affect that cost and distribution, based on development patterns, density, and location
  - ii.** If there are other cost of service considerations, and if so, what they may be

**3.2 Elements of the Urban and Rural Area Assessment** – Establish assessment metrics and criteria, and evaluate urban and rural area growth patterns and needs.

- a.** Urban and Rural Area Assessment activities may include:
  - i.** Analyze land use and growth patterns
  - ii.** Evaluate if there are urban or suburban areas in the county and how they may be distinguished from rural areas

- iii. Determine service availability and demand including the existing capacity and future plans for public utility services
- iv. Evaluate demand for community design, density, lot size and land use patterns to meet current and future growth needs
- v. Establish parameters for determining growth potential within Cache County
- b. Potential Deliverables:
  - i. Assessment criteria
  - ii. Assessment of baseline and alternative scenarios of urban and rural areas in the county
  - iii. Assessment of resources to serve urban, rural, and emerging areas
  - iv. Summary of the growth scenarios with a preferred alternative identified

**3.3 Elements of the Cost of Service Plan** – Identify cost of services, potential revenue and funding sources, and organizational needs.

- a. Cost of Service Plan activities may include:
  - i. Evaluate current services Cache County provides
  - ii. Identify potential future services Cache County would provide under the urban and rural scenarios referenced under section 3.2 and that include:
    - 1) Service and facility components
    - 2) Estimated costs to provide applicable services and facilities
    - 3) Comparison of current and future cost of services in relation to geographic location in the County
  - iii. Implementation strategy for future cost of services to meet long-term land uses based on the preferred alternative
- b. Potential Deliverables:
  - i. Version 1 (Draft for Cache County and team review) Cost of Service Plan
  - ii. Version 2 (Final Draft for public review) Cost of Service Plan
  - iii. Version 3 (Final) Cost of Service Plan

## **Section 4.0**

### **RFP 3 - Scope of the Regional Collaboration Plan**

**4.1 Background** – The purpose of the Regional Collaboration Plan is to improve and establish communication and involvement protocols, and to develop strategies for service-based growth. At present, regional issues such as transportation, storm water, floodplain, infrastructure maintenance, sewer/septic systems, and culinary water protection, and weed/vegetation control are individually administered by the affected municipality, county, state, or the Federal Government with occasional communication between jurisdictions.

**4.2 Elements of the Regional Collaboration Plan** – Identify agency and community organization roles, jurisdictions, decision-making authority, and services provided. Establish communication and involvement protocols through the Regional Collaboration Plan process and plan implementation.

- a.** Development of the Regional Collaboration Plan activities may include:
  - i.** Define current services provided by regional, and neighboring municipal, county, state, and federal jurisdictions
  - ii.** Define future services provided by regional, neighboring municipal, county, state, and federal jurisdictions and how these services will be accommodated as the county grows
  - iii.** Develop a regional communication plan through the Regional Collaboration Plan process and plan implementation
  - iv.** Develop strategies for valley-wide growth that tie the location of growth to location of services
- b.** Potential Deliverables:
  - i.** Version 1 (Draft for Cache County and team review) Regional Collaboration Plan
  - ii.** Version 2 (Final Draft for public review) Regional Collaboration Plan
  - iii.** Version 3 (Final) Regional Collaboration Plan

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## Section 5.0

### Preparation, Submittal, and Selection of Proposal

#### 5.1 Anticipated Project Key Dates

Solicitation Announcement	October 2, 2019
Question & Answer Deadline	By noon Oct.23, 2019
Question & Answer Distribution	Through Oct. 23, 2019
Requests for Proposals Deadline	October 28, 2019
Interviews	Week of November 4, 2019
Selection Announcement	November 11, 2019
Anticipated General Plan Completion Date	November 2020
Anticipated Urban and Rural Assessment	February 2021
Anticipated Regional Collaboration Plan	October 2021

**5.2 Fee** - Cache County will negotiate with the highest ranked firm prior to a notice of award to confirm the fee amount. If the firm and Cache County cannot negotiate acceptable terms, Cache County will terminate this dialogue and contact the next firm and it will continue this process until an agreement is reached.

**5.3 Budget Information** - The budget for these documents, project coordination, public involvement, and platform for implementation and updates is \$100,000 for each one of the three RFP's. The budget is based on continuing availability of grant funds.

**5.4 Submittal Instructions** - Submit five (5) print copies of the proposal containing the information described in the RFP and one electronic copy in a .pdf format on a flash drive. Proposals must be limited to a maximum of 10 pages (8.5 x 11 inches) front and back and 3 pages (11x17 inches) not including appendices.

The deadline to submit a proposal is 12:00 p.m. (noon), October 28, 2019.

Proposals must be delivered by the deadline to Cache County Development Services Department at 179 North Main, Suite 305, Logan, Utah, 84321.

**5.5 Proposal Content and Scoring** - Submitted proposals must include the following sections and will be scored according to the following criteria based on a total score of 100 points disbursed according to:

- a. Required: Cover Sheet – Include project name, firm name and contact information.
- b. Required: Cover Letter – Brief letter introducing your firm and services provided.
- c. Required: Table of Contents – List proposal sections and page numbers.
- d. 20 points: Project Understanding & Local Familiarity – Demonstrate an understanding of local goals and issues to be addressed by the General Plan, including familiarity with Cache County and other local government agencies.

- e. 20 points: Project Manager and Key Staff – Provide information, resumes, and/or bios that reflect a depth of team leadership, management, and technical qualifications including the percentage of commitment of each staff member for this project.
- f. 20 points: Relevant Experience – Provide up to five (5) relevant project examples, including involvement in successful General Plans, Comprehensive Plans, and Master Plans, references from current or former clients over the past five years, and points of contact designated for this project. Also identify the role and involvement of the staff from the proposed team that worked on the provided project examples.
- g. 10 points: Budget – Demonstrate how the scope of work will be accomplished within the proposed budget.
- h. 10 points: Proposed Timeline/Schedule – Demonstrate the ability to complete the scope of work, including Anticipated Project Key Dates, in a reasonable and efficient timeframe with appropriate time for review.
- i. 20 points: Approach/Methodology – Identify how the project scope of work will be addressed, how challenges will be resolved, and how your approach will encourage new ideas that improve the end project.

**5.6 Optional Interviews** - At the discretion of the County, the County may pursue the option to interview qualifying firms. If that option is pursued, firms will be contacted by the County as necessary.

**5.7 Selection of Proposal** - The successful firm will be selected in accordance with Cache County procurement policy, thoroughly addressing the instructions provided in the Request for Proposals. All participating firms will be evaluated and scored by Cache County. Cache County reserves the right to reject any or all proposals at its discretion.

**5.8 Contact Information** - Questions pertaining to the Cache County General Plan and procurement of this request for proposals should be directed via email to Chris Harrild, Planning Manager at [chris.harrild@cachecounty.org](mailto:chris.harrild@cachecounty.org). All questions will be answered in writing and provided to all documented RFP respondents on the county website.

## **Section 6.0**

### **Administrative Information**

**6.1 Issuing Office** - This Request for Proposal (RFP) is issued for Cache County, Utah. Direct all contact regarding this RFP to:

Chris Harrild [chris.harrild@cachecounty.org](mailto:chris.harrild@cachecounty.org)  
Development Services (435)755-1641  
Planning Manager  
179 North Main  
Suite 305  
Logan, UT 84321

**6.2 Purpose** - The purpose of this request is to obtain competitive proposals from qualified individuals or firms interested in completing a General Plan, Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan for Cache County.

**6.3 Compliance** - All participating proposers, by their signature, shall agree to comply with all conditions, requirements, and instructions of the included requests as stated or implied herein. Should Cache County omit anything from this packet that is necessary to the clear understanding of the requirements, or should it appear that various instructions are in conflict, the proposers shall secure written instructions from Cache County no later than 12:00 p.m. (noon) on Friday, October 23, 2019.

**6.4 Proposal Deadline** - Proposals are due by Friday, October 28, 2019, by 12:00 p.m. (noon) to the physical address identified in section 1.1 titled "Issuing Office."

**6.5 Altering Proposals** - Any alterations made prior to the deadline must be initialed by the signer of the proposal, guaranteeing authenticity. Proposals cannot be altered or amended after the submission deadline.

**6.6 Withdrawal of Proposal** - A proposal must be firm and valid for award and may not be withdrawn or canceled by the proposer after the submittal deadline date. The proposer so agrees upon submittal of their proposal.

**6.7 Acceptance of Proposal Content** - The contents of the proposal of the successful proposer shall become contractual obligations if acquisition action ensues. Failure of the successful proposer to accept these obligations in a contract shall result in cancellation of the award and such vendor may be removed from future solicitations.

**6.8 Exclusion** - No oral, telegraphic, or telephonic proposals shall be considered. Please refer to section 5.0 for submittal requirements.

**6.9 Addenda** - Any interpretations, corrections and changes to an RFP, or extensions to the opening/receipt date shall be made by a written addendum to an RFP by the County. Addenda will be posted on the Cache County website at <http://www.cachecounty.org>. Proposers shall acknowledge receipt of all addenda in their proposal.

**6.10 Exceptions and Substitutions** - All proposals meeting the intent of an RFP shall be considered for award. Proposers taking exception to the specifications shall do so at their own risk. The County reserves the right to accept or reject any or all substitutions or alternatives. When offering substitutions and/or alternatives, Proposer must state these exceptions in the section pertaining to that area. Exception/substitution, if accepted, must meet or exceed the stated intent and/or specifications. The absence of such a list shall indicate that the Proposer has not taken exceptions, and if awarded a contract, shall hold the Proposer responsible to perform in strict accordance with the specifications or scope of services contained herein.

**6.11 Confidential Material** - All materials submitted in response to an RFP shall ultimately become public record and shall be subject to inspection after contract award. "Proprietary or Confidential Information" is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information clearly identified with the words "Confidential Disclosure" and placed in a separate envelope shall establish a confidential, proprietary relationship. Any material to be treated as confidential or proprietary in nature must include a justification for the request. The request shall be reviewed and either approved or denied by the County. If denied, the proposer shall have the opportunity to withdraw its entire proposal, or to remove the confidential or proprietary restrictions. The cost, pricing information, nor the total proposal shall be considered confidential or proprietary.

**6.12 Response Material Ownership** - All proposals, i.e., the physical documents, become the property of Cache County upon receipt and shall only be returned to the proposer at the County's option. Selection or rejection of the proposal shall not affect this right. The County shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to an RFP, subject to limitations outlined in the section 1.12 entitled "Confidential Material". Disqualification of a proposal does not eliminate this right.

**6.13 Open Records** - Proposals shall be received and publicly acknowledged at the location, date, and time stated herein. Proposers, their representatives and interested persons may be present. All proposals shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the proposal so identified by offer as such shall be treated as confidential by the County to the extent allowable under the Government Records Access and Management Act.

## **Section 7.0**

### **Standard Contract Terms and Conditions for Professional Services**

The following is an example of the County's standard contract language. The County may consider any comments or recommendations for specific items and may make adjustments to this standard language as may be agreed upon by both parties.

**7.1 Parties** - This agreement is made and entered into as of the day of \_\_\_\_\_, 2019, by and between Cache County, a body corporate and politic and a legal subdivision of the state of Utah, hereinafter referred to as "the County", and \_\_\_\_\_, hereinafter referred to as "Contractor".

**7.2 Contract Documents** - This agreement incorporates by reference the Request for Proposal, dated \_\_\_\_\_, which includes Insurance and Bond Requirements, and the Proposal dated \_\_\_\_\_.

**7.3 Authority** - Provisions of this contract ("Contract") are pursuant to the authority set forth in Cache County Code 3.08, and related statutes which permit the County to purchase certain specified services, and other approved purchases for the County.

**7.4 Contract Jurisdiction, Choice of Law, and Venue** - The provisions of this Contract shall be governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of the State of Utah for any dispute arising out of this Contract or the breach thereof. Venue shall be in Logan, in the First Judicial District Court for the County.

**7.5 Laws and Regulations** - The person or entity contracting with the County under this Contract ("Contractor") and any and all supplies, services, equipment, and construction furnished under this Contract will comply fully with all applicable Federal, and State, and local laws, codes, rules, regulations, and ordinances, including applicable licensure and certification requirements.

**7.6 Records Administration** - The Contractor shall maintain, or supervise the maintenance of, all records necessary to properly account for the payments made to the Contractor for costs authorized by this Contract. These records shall be retained by the Contractor for at least four years after the Contract terminates, or until all audits initiated within the four years, have been completed, whichever is later. The Contractor agrees to allow State and Federal auditors, and the County staff, access to all the records to this Contract, for audit and inspection, and monitoring of services. Such access will be during normal business hours, or by appointment.

**7.7 Time** - The Contractor shall complete the scope of services work in a manner to achieve any milestones identified in the procurement documents related to this Contract

and the attachments to this Contract. The full scope of services work shall be completed by any applicable deadline stated in the solicitation.

**7.8 Time is of the Essence** - For all work and services under this Contract, time is of the essence and Contractor shall be liable for all damages to the County and anyone for whom the County may be liable, as a result of the failure to timely complete the scope of work required under this Contract.

### **7.9 Payment**

- a.** Payments are normally made within 30 days following the date the order is delivered or the date a correct invoice is received, whichever is later. After 60 days from the date a correct invoice is received by the County's appropriate official, the Contractor may assess interest on overdue, undisputed account charges up to a maximum of the interest rate paid by the IRS on taxpayer refund claims, plus two percent, computed similarly as the requirements of Utah Code Annotated Section 15-6-3. The IRS interest rate is adjusted quarterly, and is applied on a per annum basis, on the invoice amount that is overdue.
- b.** The contract total may be changed only by written amendment executed by authorized personnel of the parties. Unless otherwise stated in the Contract, all payments to the Contractor will be remitted by mail or electronic funds transfer
- c.** The acceptance by the Contractor of final payment without a written protest filed with the County within ten (10) working days of receipt of final payment shall release the County from all claims and all liability to the Contractor for fees and costs of the performance of the services pursuant to this Contract.

**7.10 Prompt Payment Discount** - Offeror may quote a prompt payment discount based upon early payment; however, discounts offered for less than 30 days will not be considered in making the award. Contractor shall list Payment Discount Terms on invoices. The date from which discount time is calculated will be the date a correct invoice is received or receipt of shipment, whichever is later; except that if testing is performed, the date will be the date of acceptance of the merchandise.

**7.11 Changes in Scope** - Any changes in the scope of the services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by duly authorized representatives of both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services.

**7.12 Document Ownership** - Contractor agrees that any work/services and all deliverables prepared for the County, to the extent to which it is eligible under copyright law in any county, shall be deemed a work made for hire, such that all right, title and interest in the work and deliverables reside with the County. To the extent any work or

deliverable is deemed not to be, for any reason whatsoever, work made for hire, Contractor agrees to assign and hereby assigns all right, title, and interest, including but not limited to, copyright, patent, trademark, and trade secret, to such work and deliverables, and all extensions and renewals thereof, to the County. Contractor further agrees to provide all assistance reasonably requested by the County in the establishment, preservation and enforcement of its rights in such work and deliverables, or subsequent amendments or modifications to such work and deliverables, without any additional compensation to Contractor. Contractor agrees to waive, and hereby, to the extent permissible, waives, all rights relating to such work and deliverables, or subsequent amendments or modifications to such work and deliverables, including without limitation any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use.

**7.13 Certify Registration and Use of Employment "Status Verification System"** - The Status Verification System, also referred to as "E-verify," only applies to contracts issued through a Request for Proposal process, and to sole sources that are included within a Request for Proposal. It does not apply to Invitation to Bids nor to the Multi-Step Process.

**a. Status Verification System**

- i.** Contractor certifies as to its own entity, under penalty of perjury, that the named Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of the Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws including Utah Code Ann. Section 63G-12-302.
- ii.** The Contractor shall require that the following provision be placed in each subcontract at every tier: "The subcontractor shall certify to the main (prime or general) contractor by affidavit that the subcontractor has verified through the Status Verification System the employment status of each new employee of the respective subcontractor, all in accordance with applicable immigration laws including Utah Code Ann. Section 63G-12-302 and to comply with all applicable employee status verification laws. Such affidavit must be provided prior to the notice to proceed for the subcontractor to perform the work."
- iii.** The County will not consider a proposal for award, nor will it make any award, where there has not been compliance with this Section.
- iv.** Manually or electronically signing the Proposal is deemed the Contractor's certification of compliance with all provisions of this employment status verification certification required by all applicable status verification laws, including Utah Code Ann. Section 63G-12-302.

**b. Indemnity Clause for Status Verification System**

Contractor (includes, but is not limited to any Contractor or Consultant) shall protect, indemnify and hold harmless, the County and its officers, employees, agents, representatives and anyone that the County may be liable for, against any claim, damages or liability arising out of or resulting from violations of the above Status

Verification System Section whether violated by employees, agents, or contractors of the following: (a) Contractor; (b) Contractor's subcontractor or subconsultant at any tier; and/or (c) any entity or person for whom the Contractor or Subcontractor may be liable.

**7.14 Conflict of Interest** - Contractor represents that none of its officers or employees are officers or employees of the County, unless disclosure has been made. Contractor also represents that it has no conflict of interest in performing the services for the County under this Contract, unless such conflict of interest has been disclosed to the County and approval to proceed, notwithstanding the conflict, has been obtained from the County in writing.

**7.15 Independent Contractor** - The Contractor shall be an independent contractor, and as such, shall have no authorization, express or implied, to bind the County to any agreements, settlements, liability, or understanding whatsoever, and agrees not to perform any acts as agent for the County, except as herein expressly set forth. Compensation stated herein shall be the total amount payable to the Contractor by the County. The Contractor shall be responsible for the payment of all income tax and Social Security amounts due as a result of payments received from the County for these Contract services. Persons employed by the County and acting under the direction of the County shall not be deemed to be employees or agents of the Contractor.

**7.16 Indemnity Clause** - The Contractor agrees to indemnify, save harmless, and release the County, and all its officials, officers, agents, volunteers, and employees from and against any and all claims, loss, damages, injury, liability, suits, and proceedings arising out of the performance of this Contract which are caused in whole or in part by the acts or negligence of (a) the Contractor, (b) the Contractor's officers, agents, volunteers, or employees, (c) the Contractor's subcontractors or subconsultants at any tier, or (d) anyone for whom Contractor may be liable but not for claims arising from the County's sole negligence. The parties agree that if there are any Limitations of the Contractor's Liability, including a limitation of liability for anyone for whom the Contractor is responsible, such Limitations of Liability will not apply to injuries to persons, including death, or to damages to property.

**7.17 Employment Practices Clause** - The Contractor agrees to abide by the provisions of Title VI and VII of the Civil Rights Act of 1964 (42 USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, the Contractor agrees

to abide by Utah's Executive Order, dated December 13, 2006, which prohibits sexual harassment in the work place. Contractor also agrees to abide by any laws and policies of the County regarding any of the above mentioned prohibitions in this paragraph.

**7.18 Performance Evaluation** - The County may conduct a performance evaluation of the Contractor's services, including specific personnel of the Contractor. References in the Contract to Contractor shall include Contractor, Contractor's subcontractors, or subconsultants at any tier, if any. Results of any evaluation will be made available to the Contractor.

**7.19 Waivers** - No waiver by the County or Contractor of any default shall constitute a waiver of the same default at a later time or of a different default.

**7.20 Separability Clause** - A declaration by any court, or any other binding legal authority, that any provision of this Contract is illegal and void shall not affect the legality and enforceability of any other provision of this Contract, unless the provisions are mutually dependent.

**7.21 Renegotiation or Modifications** - This Contract may be amended, modified, or supplemented only by written amendment to this Contract, executed by authorized persons of the parties hereto, and attached to the original signed copy of this Contract. Automatic renewals will not apply to this Contract.

**7.22 Suspension/Debarment** - The Contractor certifies that neither it nor its principals are presently or have ever been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (Contract), by any governmental department or agency in the United States, including any federal, state or local agency. If the Contractor cannot certify this statement, attach a written explanation for review by the County. The Contractor must notify the Purchasing Agent within 30 days if suspended or debarred by any governmental entity during the Contract period.

**7.23 Termination -**

- a. Unless otherwise stated in the Additional Terms and Conditions of the County, if applicable, this Contract may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. The party in violation will be given ten (10) working days after notification to correct and cease the violations, after which this Contract may be terminated for cause. This Contract may be terminated without cause, in advance of the specified expiration date, by either party, upon sixty (60) days prior written notice being given to the other party. On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination.

- b.** In the event of such termination, the Contractor shall be compensated for services properly performed under this Contract up to the effective date of the notice of termination. The Contractor agrees that in the event of such termination for cause or without cause, Contractor's sole remedy and monetary recovery from the County is limited to full payment for all work properly performed as authorized under this Contract up to the date of termination as well as any reasonable monies owed as a result of the Contractor having to terminate contracts necessarily and appropriately entered into by the Contractor pursuant to this Contract. Contractor further acknowledges that in the event of such termination, all work product, which includes but is not limited to all manuals, forms, contracts, schedules, reports, and any and all documents produced by Contractor under this Contract up to the date of termination are the property of the County and shall be promptly delivered to the County.

#### **7.24 Insurance -**

- a.** To protect against liability, loss and/or expense in connection with the performance of services described under this Contract, the Contractor shall obtain and maintain in force during the entire period of this Contract without interruption, at its own expense, insurance as listed below from insurance companies authorized to do business in the State of Utah and with an A.M. Best rating as approved by the Cache County Risk Manager.
- b.** The following are minimum coverages that may be supplemented by additional requirements contained in the solicitation for this Contract or provided in an Attachment to this Contract:
  - i.** Worker's Compensation Insurance and Employers' Liability Insurance. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction.
  - ii.** Professional liability insurance in the amount as described in the solicitation for this Contract, if applicable.
  - iii.** Any other insurance described in the solicitation for this Contract, if applicable.
- c.** Any type of insurance or any increase of limits of liability not described in this Contract which the Contractor requires for its own protection or on account of any statute, rule, or regulation shall be its own responsibility, and shall be provided at Contractor's own expense.
- d.** The carrying of insurance required by this Contract shall not be interpreted as relieving the Contractor of any other responsibility or liability under this Contract or any applicable law, statute, rule, regulation, or order.

**7.25 Standard of Care -** The services of Contractor and its subcontractors and subconsultants at any tier, if any, shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having substantial

experience providing similar services which similarities include the type, magnitude and complexity of the services that are the subject of this Contract. The Contractor shall be liable to the County for claims, liabilities, additional burdens, penalties, damages or third party claims (i.e. another Contractor's claim against the County), to the extent caused by wrongful acts, errors or omissions that do not meet this standard of care.

**7.26 Cache County Reviews, Limitations** - The right of the County to perform plan checks, plan reviews, other reviews and/or comment upon the services of the Contractor, as well as any approval by the County, shall not be construed as relieving the Contractor from its professional and legal responsibility for services required under this Contract. No review by the County or any entity/user, approval or acceptance, or payment for any of the services required under this Contract shall be construed to operate as a waiver by the County of any right under this Contract or of any cause of action arising out of the performance or nonperformance of this Contract, and the Contractor shall be and remain liable to the County in accordance with applicable law for all damages to the County caused by the wrongful acts, errors and/or omissions of the Contractor or its subcontractors or subconsultants at any tier, if any.

**7.27 Non-appropriation of Funds** - The Contractor acknowledges that the County cannot contract for the payment of funds not yet appropriated by the County Council. If the Council does not appropriate funds for paying the County's obligations on this Contract, or if funding to the County is reduced due to an order by the County Executive, or is required by State law, or if Federal funding (when applicable) is not provided, the County may terminate this Contract or proportionately reduce the services and purchase obligations and the amount due from the County upon 30 days written notice to Contractor. If this Contract is terminated, or services and purchase obligations are reduced due to nonappropriation of funds or reduction in funding, as described in the preceding sentence, the County will pay Contractor for services properly performed, and will reimburse Contractor for expenses incurred, as authorized under this Contract, through the date of cancellation or reduction, and this payment shall be Contractor's sole remedy, and the County will not be liable for any future commitments, penalties, or liquidated damages.

**7.28 Sales Tax Exemption** – The County's sales and use tax exemption number is 11680799-002-STC. The tangible personal property or services being purchased are being paid from the County funds and used in the exercise of that entity's essential functions.

**7.29 Public Information** - Contractor agrees that this Contract, related sales orders, and invoices shall be public documents, and shall be available for distribution. Contractor gives the County express permission to make copies of this Contract, related sales orders, and invoices in accordance with the State of Utah Government Records Access and Management Act (GRAMA). Contractor also agrees that the Contractor's response to the

solicitation, if applicable, will be a public document, and copies may be given to the public under GRAMA laws. This permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, copyright information, or similar notation.

**7.30 Patents, Copyrights, etc.** - The Contractor will release, indemnify and hold the County, its officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or appliance furnished or used in the performance of this Contract.

**7.31 Assignment/Subcontract** - Contractor will not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Contract, in whole or in part, without the prior written approval of the County.

**7.32 Default and Remedies -**

- a. Any of the following events will constitute cause for the County to declare Contractor in default of this Contract:
  - i. Nonperformance of contractual requirements; or
  - ii. A material breach of any term or condition of this Contract.
- b. Should Contractor be in default under any of the provisions under Subsection 15.32-a above, the County will issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the County may do one or more of the following: (1) Exercise any remedy provided by law; (2) Terminate this Contract and any related contracts or portions thereof; (3) Impose liquidated damages, if liquidated damages are listed in the Contract; or (4) Suspend Contractor from receiving future solicitations.

**7.33 Force Majeure** - Neither party to this Contract will be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The County may terminate this Contract after determining such delay or default will reasonably prevent successful performance of this Contract.

**7.34 Procurement Ethics** - The Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the County is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer on behalf of the County, or who in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.

**7.35 Conflict of Terms** - In order for any terms and conditions of the Contractor to apply to this Contract, they must be in writing and attached to this Contract. No other terms and conditions of the Contractor will apply to this Contract, including terms listed or referenced on a Contractor's website, terms listed in a Contractor quotation/sales order, etc.

**7.36 Entire Contract** - This Contract including all attachments and documents incorporated hereunder, and the related State solicitation documents, if any, constitutes the entire Contract between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written. The terms of this Contract shall supersede any additional or conflicting terms or provisions that may be set forth or printed on the Contractor's work plans, cost estimate forms, receiving tickets, invoices, or any other related standard forms or documents of the Contractor that may subsequently be used to implement, record, or invoice services hereunder from time to time, even if such standard forms or documents have been signed or initialed by a representative of the County. The parties agree that the terms of this Contract shall prevail in any dispute between the terms of this Contract and the terms printed on any such standard forms or documents, and such standard forms or documents shall not be considered written amendments of this Contract.

**7.37 Dispute Resolution** - In the event of any dispute under this Contract prior to any filing in any judicial proceedings, the parties agree to participate in good faith in the mediation of the dispute. The County, after consultation with the Contractor, may appoint an expert or panel of experts to assist in the resolution of the dispute. If the County appoints such an expert or panel, the County and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.

**7.38 The County and Contractor signatures and addresses**

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# PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION FORM

(Revised March 2019)

## **PART A. GENERAL INFORMATION**

*Project Title:* Cache County Urban and rural areas assessment and cost of services plan.  
*Project Location* Cache County *Population* ~6,400 in Unincorporated Cache County ~131,000 in County and municipalities

*Applicant has attended a CIB Tutorial:*   *Applicant has provided application to \*SHPO:* Y  N  N/A

### **1. Applicant Agency**

Name: Cache County Corporation

Mailing Address: 179 North Main, Suite 305

City: Logan County: Cache . Utah Zip: 84321

**Contact Person** (Must be with the applicant agency and registered in WebGrants, see page 6)

Name: Tayler Jensen

Phone: 435-755-1649 Fax: 435-755-1987

Email: Tayler.Jensen@CacheCounty.org

**Federal Tax Identification Number:** 87-6000302

### **2. Presiding Official** (this person must sign the application; page 6)

Name and Title: Craig Buttars, County Executive

Email: Craig.Buttars@CacheCounty.org

### **3. Clerk/Recorder**

Name and Title: Jill Zollinger, Clerk Auditor / Michael Gleed, Recorder

Email: jill.zollinger@cachecounty.org, mike.gleed@cachecounty.org

### **4. Engineer/Architect**

Name: Not applicable

Mailing Address: n/a

City: n/a Zip: n/a Phone: n/a Fax: n/a

Email: n/a

### **5. Bond Counsel**

Name: Not applicable

Mailing Address: n/a

City: n/a Zip: n/a Phone: n/a Fax: n/a

Email: n/a

### **6. Financial Consultant – (optional)**

Name: Not applicable

Mailing Address: n/a

City: n/a Zip: n/a Phone: n/a Fax: n/a

Email: n/a \*State Historic Preservation Office (SHPO)

<https://history.utah.gov/shpo-compliance/>

**PART B. PROPOSED FUNDING – Project Title: Cache County General Plan**

**1. Cost Sharing**

<u>Funding Source</u>	<u>Cost Share</u>
a. <u>Applicant Cash</u>	<u>\$66,668</u>
b. <u>Applicant In-kind (specify)**</u>	<u>0</u>
c. <u>Other Local Cash (specify)</u>	<u>0</u>
d. <u>Other Local In-kind (specify)**</u>	<u>0</u>
e. <u>Federal Grant (specify)</u>	<u>0</u>
f. <u>Federal Loan (specify)</u>	<u>0</u>
g. <u>State Grant (specify)</u>	<u>0</u>
h. <u>State Loan (specify)</u>	<u>0</u>
i. <u>Total CIB Funds (total of lines 2a &amp; 2b below)</u>	<u>\$50,000</u>
<b>Total Project Cost</b>	<b><u>\$116,668</u></b>

*Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000 regardless of grant/loan mix.*

**2. Type of CIB Funds Requested -** (Loans should be rounded to the nearest \$1000)

a. **Loan Amount:** \$ n/a % Rate: n/a Years: n/a 1<sup>st</sup> Payment Due: n/a

Security for Loan: (circle one) (N/A)

1. General Obligation Bond
2. Revenue Bond (specify revenue source): n/a
3. Building Authority Lease Revenue Bond (specify lessee): n/a
4. Class B & C Road Fund Revenue Bond: n/a
5. Other (specify): n/a

b. **Grant Amount:** \$50,000

**3. Cost Over-runs**

**All applicants must indicate how they propose to finance cost over-runs for the proposed project.**

-We will be entering into a contract with the a Planning Consultant to assist with the preparation of the Urban and Rural areas assessment and cost of services plan, There will be strict cost controls, any change orders that require additional funds will be approved by the County Council and funded by the County.



## **REQUESTS FOR PROPOSALS**

- 1 - General Plan
- 2 - Urban and Rural Area Assessment;  
Cost of Service Plan
- 3 - Regional Collaboration Plan

## **RESPONSE DUE**

**October 28, 2019**

**12:00 pm (noon)**

## **Contact**

Chris Harrild

Planning Manager

[chris.harrild@cachecounty.org](mailto:chris.harrild@cachecounty.org)

435-755-1641

This packet has been developed for Requests for Proposals intended to solicit competitive responses for the Cache County General Plan, Urban and Rural Area Assessment and Cost of Service Plan, and Regional Collaboration Plan for Cache County, Utah.

**All applicants are encouraged to thoroughly review  
this packet prior to responding.**

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# Requests for Proposals

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## **Section 1.0**

### **Scope Overview**

**1.1 Background** – Cache County is the sixth most populous county in the state of Utah and is growing. As of 2017 Cache County had an estimated population of 120,288, with 95% (113,888) of that population located in municipalities and the remaining 5% (6,400) in the unincorporated areas. Census estimates for 2018 place the total county population at 127, 068, an overall increase of 5.6% percent. However, the population within the unincorporated area saw an approximate decrease of 4% (251) from 2010 to 2017. The decrease in population is consistent with the historical transitional growth pattern within the county, and appears to be primarily due to the annexation of populated, unincorporated areas into the existing municipalities. From 1860 to the present, the growth rate of the unincorporated area of the county reflects an average increase of 237 people per year.

The increasing population of the county as a whole, and the ebb and flow of property and population from the incorporated county into municipal jurisdictions pose a challenge to land use planning and service provision.

At the heart of meeting this challenge is the necessary rewrite of the General Plan. With the exception of the recent addition of the Trails and Active Transportation Master Plan, the General Plan has seen little use since its 1998 adoption, due in large part to inconsistencies within the document and lack of political buy-in, leading to a lack of actionable direction. This lack of direction has negatively impacted the prospect of working connections between the guidelines of the General Plan, the practicalities of the County Land Use Code, and legislative action of the county legislative body.

In addition to the need for the General Plan rewrite, the Urban and Rural Assessment and the Cost of Service Plan are intended to add a directional level of practical application to the state required elements and considerations of the General Plan. The intent of the Regional Collaboration Plan is to adapt and apply the information from the General Plan, Urban and Rural Assessment, and Cost of Service Plan to a regional focus on strategies for growth, service, and communication across jurisdictions.

It is essential that these documents have practical utility for the citizens, elected officials, and staff professionals, and must therefore be functional, accessible documents constructed for active use by the public and professionals. Largely, to be successful these documents should:

- Consider the typical policies and goals, as well as identify related and specific projects with a proposed scope and budget; and,
- Be succinct and easily navigated with appendices for detailed or project specific information.

These documents must also promote, build upon, and implement regional planning efforts including:

- Envision Cache Valley (2009)
- Cache County Water Master Plan (2014)
- Cache Metropolitan Planning Organization Long Range Plan (2015)
- Resource Management Plan (2017)
- Cache County Trails and Active Transportation Master Plan (2017)
- Cache Valley South Corridor Development Plan (2011)

The expectation is that this process and resulting plan will help the county to better understand its own and others development patterns, and become a leader and facilitator in crafting professional and practical solutions for those patterns to the benefit of all municipal and unincorporated populations. And while the updated public comment and direction will help to reinvigorate the planning process, of equal if not greater value will be the creation of a dynamic and living document, and a pattern of active engagement.

Interested teams are invited to prepare a written plan and detailed schedule/timeline describing how these plans will be developed individually and collectively. For organizational and budgeting purposes, the General Plan should be completed in conjunction with or prior to the completion of the Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan.

**1.2 Project Coordination** – Development of these documents will require ongoing coordination with Cache County staff and team members.

a. Project coordination may include:

- Establish Steering Committee/Advisory Committee
- Regular communication
- Meetings
- Workshops
- File-sharing

b. Potential Deliverables:

- Agendas, meeting materials, meeting minutes / synopsis
- Schedule
- File-sharing format (SharePoint, FTP, etc.)
- Method for ongoing coordination (community, stakeholders, county officials, others)

**1.3 Public Involvement** – Public involvement efforts should build upon the *Envision Cache Valley* process and identify effective public input methods. Providing constructive ways for the public to participate in the planning process will help identify a shared vision, priorities, goals, projects, and strategies for desired growth and development within Cache County.

- a.** Public input methods may include:
  - Steering Committee/Advisory Committee meetings
  - Open houses
  - Listening stations (mobile meetings at community events)
  - Workshops and Focus Groups
  - Stakeholder interviews
  - Community surveys
  - Media - press releases, social media
  - Web-based tools
- b.** Potential Deliverables:
  - Public Involvement Plan
  - Maps
  - Flyers
  - Survey questionnaire
  - Public input and stakeholder interview summaries
  - Meeting materials
  - Web-based tools

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## **Section 2.0**

### **RFP 1 - General Plan Scope**

**2.1 State Mandated Elements** – Address State-mandated elements within the General Plan (Utah Code 17-27a-403) including Land Use, Transportation, and Moderate Income Housing. Cache County recently adopted the required Resource Management Plan element in May 2017, and the Moderate Income Housing Plan in 2019, and work addressing these two elements must be incorporated with the final Plan.

- a.** Planning research and analysis may include:
  - Review of existing conditions – facility inventory, census data, statistics, growth trends
  - Future conditions – projected growth, planned facilities
  - Implementation techniques
- b.** Potential Deliverables:
  - Planning element summaries
  - Charts, maps, tables, and graphics

**2.2 Elements of the General Plan** – Develop a General Plan within effective, innovative formats. At a minimum, the General Plan should meet minimum state requirements and include the vision, goals, and policies for the required planning elements. Implementation techniques including specific projects, scope, and potential budgets should also be included for each planning element. The County GIS Department can support the plan through mapping and other support mechanisms that are beneficial to the development of the plan. The General Plan will require recommendation by the Planning Commission and adoption by the County Council.

- a.** General Plan activities may include:
  - Summary of existing and future conditions
  - Implementation plan
  - Updated charts, maps, tables, and graphics
  - Presentations for appointed and elected officials
- b.** Potential Deliverables:
  - Innovative, web-based, electronic plan
  - Platform with specifics for continuous implementation and updates
  - Version 1 (Draft for Cache County and team review) General Plan
  - Version 2 (Final Draft for public review) General Plan
  - Version 3 (Final) General Plan

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## **Section 3.0**

### **RFP 2 - Scope of the Urban and Rural Area Assessment; Cost of Service Plan**

**3.1 Background** – The purpose of the Assessment and Plan is to identify existing and future growth patterns with a focus on services such as Fire and EMS, law enforcement (Sheriff), sewer, water (culinary, agriculture, and storm water), and roads (public and private). The County has also seen an increase in the request for services it provides at a limited level to many of the smaller municipalities in the county. These services include road maintenance, fire protection, GIS, trails planning and construction, land use planning, and weed/vegetation control, but there is little to no plan for the increase in the level of these county services to municipalities. Development pressures have also increased in the unincorporated county, and frequently occur near municipal boundaries. Limited consideration for development in areas adjacent to municipalities has occurred, usually in the form of a municipal Annexation Policy Plan, with very minimal or no direction when it comes to the provision of services.

- a.** Specifically, the county is seeking information and proposals concerning:
  - i.** The pattern and geographic reach of existing services, and the pattern and impact of individual systems such as septic systems, water (culinary, agriculture, and storm water) sources, and private roads
  - ii.** If those existing patterns can be sustained
  - iii.** How existing and future patterns may relate to and impact existing and future municipal systems
  - iv.** How other patterns or options may provide a better option for future growth, including a minimum of three growth scenarios including one that identifies a baseline of growth with no pattern change (status quo), one focused on growth within the rural areas, and another focused on growth in the urban areas. A successful approach will consider more than three minimum scenarios
- b.** As relates to the existing locations and functional capabilities of these systems, the county must also determine:
  - i.** The average portion of the cost for existing services that is born by a developer or subsidized by the County and tax payers, and how future services or patterns may affect that cost and distribution, based on development patterns, density, and location
  - ii.** If there are other cost of service considerations, and if so, what they may be

**3.2 Elements of the Urban and Rural Area Assessment** – Establish assessment metrics and criteria, and evaluate urban and rural area growth patterns and needs.

- a.** Urban and Rural Area Assessment activities may include:
  - i.** Analyze land use and growth patterns
  - ii.** Evaluate if there are urban or suburban areas in the county and how they may be distinguished from rural areas

- iii. Determine service availability and demand including the existing capacity and future plans for public utility services
- iv. Evaluate demand for community design, density, lot size and land use patterns to meet current and future growth needs
- v. Establish parameters for determining growth potential within Cache County
- b. Potential Deliverables:
  - i. Assessment criteria
  - ii. Assessment of baseline and alternative scenarios of urban and rural areas in the county
  - iii. Assessment of resources to serve urban, rural, and emerging areas
  - iv. Summary of the growth scenarios with a preferred alternative identified

**3.3 Elements of the Cost of Service Plan** – Identify cost of services, potential revenue and funding sources, and organizational needs.

- a. Cost of Service Plan activities may include:
  - i. Evaluate current services Cache County provides
  - ii. Identify potential future services Cache County would provide under the urban and rural scenarios referenced under section 3.2 and that include:
    - 1) Service and facility components
    - 2) Estimated costs to provide applicable services and facilities
    - 3) Comparison of current and future cost of services in relation to geographic location in the County
  - iii. Implementation strategy for future cost of services to meet long-term land uses based on the preferred alternative
- b. Potential Deliverables:
  - i. Version 1 (Draft for Cache County and team review) Cost of Service Plan
  - ii. Version 2 (Final Draft for public review) Cost of Service Plan
  - iii. Version 3 (Final) Cost of Service Plan

## **Section 4.0**

### **RFP 3 - Scope of the Regional Collaboration Plan**

**4.1 Background** – The purpose of the Regional Collaboration Plan is to improve and establish communication and involvement protocols, and to develop strategies for service-based growth. At present, regional issues such as transportation, storm water, floodplain, infrastructure maintenance, sewer/septic systems, and culinary water protection, and weed/vegetation control are individually administered by the affected municipality, county, state, or the Federal Government with occasional communication between jurisdictions.

**4.2 Elements of the Regional Collaboration Plan** – Identify agency and community organization roles, jurisdictions, decision-making authority, and services provided. Establish communication and involvement protocols through the Regional Collaboration Plan process and plan implementation.

- a.** Development of the Regional Collaboration Plan activities may include:
  - i.** Define current services provided by regional, and neighboring municipal, county, state, and federal jurisdictions
  - ii.** Define future services provided by regional, neighboring municipal, county, state, and federal jurisdictions and how these services will be accommodated as the county grows
  - iii.** Develop a regional communication plan through the Regional Collaboration Plan process and plan implementation
  - iv.** Develop strategies for valley-wide growth that tie the location of growth to location of services
- b.** Potential Deliverables:
  - i.** Version 1 (Draft for Cache County and team review) Regional Collaboration Plan
  - ii.** Version 2 (Final Draft for public review) Regional Collaboration Plan
  - iii.** Version 3 (Final) Regional Collaboration Plan

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## Section 5.0

### Preparation, Submittal, and Selection of Proposal

#### 5.1 Anticipated Project Key Dates

Solicitation Announcement	October 2, 2019
Question & Answer Deadline	By noon Oct.23, 2019
Question & Answer Distribution	Through Oct. 23, 2019
Requests for Proposals Deadline	October 28, 2019
Interviews	Week of November 4, 2019
Selection Announcement	November 11, 2019
Anticipated General Plan Completion Date	November 2020
Anticipated Urban and Rural Assessment	February 2021
Anticipated Regional Collaboration Plan	October 2021

**5.2 Fee** - Cache County will negotiate with the highest ranked firm prior to a notice of award to confirm the fee amount. If the firm and Cache County cannot negotiate acceptable terms, Cache County will terminate this dialogue and contact the next firm and it will continue this process until an agreement is reached.

**5.3 Budget Information** - The budget for these documents, project coordination, public involvement, and platform for implementation and updates is \$100,000 for each one of the three RFP's. The budget is based on continuing availability of grant funds.

**5.4 Submittal Instructions** - Submit five (5) print copies of the proposal containing the information described in the RFP and one electronic copy in a .pdf format on a flash drive. Proposals must be limited to a maximum of 10 pages (8.5 x 11 inches) front and back and 3 pages (11x17 inches) not including appendices.

The deadline to submit a proposal is 12:00 p.m. (noon), October 28, 2019.

Proposals must be delivered by the deadline to Cache County Development Services Department at 179 North Main, Suite 305, Logan, Utah, 84321.

**5.5 Proposal Content and Scoring** - Submitted proposals must include the following sections and will be scored according to the following criteria based on a total score of 100 points disbursed according to:

- a. Required: Cover Sheet – Include project name, firm name and contact information.
- b. Required: Cover Letter – Brief letter introducing your firm and services provided.
- c. Required: Table of Contents – List proposal sections and page numbers.
- d. 20 points: Project Understanding & Local Familiarity – Demonstrate an understanding of local goals and issues to be addressed by the General Plan, including familiarity with Cache County and other local government agencies.

- e. 20 points: Project Manager and Key Staff – Provide information, resumes, and/or bios that reflect a depth of team leadership, management, and technical qualifications including the percentage of commitment of each staff member for this project.
- f. 20 points: Relevant Experience – Provide up to five (5) relevant project examples, including involvement in successful General Plans, Comprehensive Plans, and Master Plans, references from current or former clients over the past five years, and points of contact designated for this project. Also identify the role and involvement of the staff from the proposed team that worked on the provided project examples.
- g. 10 points: Budget – Demonstrate how the scope of work will be accomplished within the proposed budget.
- h. 10 points: Proposed Timeline/Schedule – Demonstrate the ability to complete the scope of work, including Anticipated Project Key Dates, in a reasonable and efficient timeframe with appropriate time for review.
- i. 20 points: Approach/Methodology – Identify how the project scope of work will be addressed, how challenges will be resolved, and how your approach will encourage new ideas that improve the end project.

**5.6 Optional Interviews** - At the discretion of the County, the County may pursue the option to interview qualifying firms. If that option is pursued, firms will be contacted by the County as necessary.

**5.7 Selection of Proposal** - The successful firm will be selected in accordance with Cache County procurement policy, thoroughly addressing the instructions provided in the Request for Proposals. All participating firms will be evaluated and scored by Cache County. Cache County reserves the right to reject any or all proposals at its discretion.

**5.8 Contact Information** - Questions pertaining to the Cache County General Plan and procurement of this request for proposals should be directed via email to Chris Harrild, Planning Manager at [chris.harrild@cachecounty.org](mailto:chris.harrild@cachecounty.org). All questions will be answered in writing and provided to all documented RFP respondents on the county website.

## **Section 6.0**

### **Administrative Information**

**6.1 Issuing Office** - This Request for Proposal (RFP) is issued for Cache County, Utah. Direct all contact regarding this RFP to:

Chris Harrild [chris.harrild@cachecounty.org](mailto:chris.harrild@cachecounty.org)  
Development Services (435)755-1641  
Planning Manager  
179 North Main  
Suite 305  
Logan, UT 84321

**6.2 Purpose** - The purpose of this request is to obtain competitive proposals from qualified individuals or firms interested in completing a General Plan, Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan for Cache County.

**6.3 Compliance** - All participating proposers, by their signature, shall agree to comply with all conditions, requirements, and instructions of the included requests as stated or implied herein. Should Cache County omit anything from this packet that is necessary to the clear understanding of the requirements, or should it appear that various instructions are in conflict, the proposers shall secure written instructions from Cache County no later than 12:00 p.m. (noon) on Friday, October 23, 2019.

**6.4 Proposal Deadline** - Proposals are due by Friday, October 28, 2019, by 12:00 p.m. (noon) to the physical address identified in section 1.1 titled "Issuing Office."

**6.5 Altering Proposals** - Any alterations made prior to the deadline must be initialed by the signer of the proposal, guaranteeing authenticity. Proposals cannot be altered or amended after the submission deadline.

**6.6 Withdrawal of Proposal** - A proposal must be firm and valid for award and may not be withdrawn or canceled by the proposer after the submittal deadline date. The proposer so agrees upon submittal of their proposal.

**6.7 Acceptance of Proposal Content** - The contents of the proposal of the successful proposer shall become contractual obligations if acquisition action ensues. Failure of the successful proposer to accept these obligations in a contract shall result in cancellation of the award and such vendor may be removed from future solicitations.

**6.8 Exclusion** - No oral, telegraphic, or telephonic proposals shall be considered. Please refer to section 5.0 for submittal requirements.

**6.9 Addenda** - Any interpretations, corrections and changes to an RFP, or extensions to the opening/receipt date shall be made by a written addendum to an RFP by the County. Addenda will be posted on the Cache County website at <http://www.cachecounty.org>. Proposers shall acknowledge receipt of all addenda in their proposal.

**6.10 Exceptions and Substitutions** - All proposals meeting the intent of an RFP shall be considered for award. Proposers taking exception to the specifications shall do so at their own risk. The County reserves the right to accept or reject any or all substitutions or alternatives. When offering substitutions and/or alternatives, Proposer must state these exceptions in the section pertaining to that area. Exception/substitution, if accepted, must meet or exceed the stated intent and/or specifications. The absence of such a list shall indicate that the Proposer has not taken exceptions, and if awarded a contract, shall hold the Proposer responsible to perform in strict accordance with the specifications or scope of services contained herein.

**6.11 Confidential Material** - All materials submitted in response to an RFP shall ultimately become public record and shall be subject to inspection after contract award. "Proprietary or Confidential Information" is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information clearly identified with the words "Confidential Disclosure" and placed in a separate envelope shall establish a confidential, proprietary relationship. Any material to be treated as confidential or proprietary in nature must include a justification for the request. The request shall be reviewed and either approved or denied by the County. If denied, the proposer shall have the opportunity to withdraw its entire proposal, or to remove the confidential or proprietary restrictions. The cost, pricing information, nor the total proposal shall be considered confidential or proprietary.

**6.12 Response Material Ownership** - All proposals, i.e., the physical documents, become the property of Cache County upon receipt and shall only be returned to the proposer at the County's option. Selection or rejection of the proposal shall not affect this right. The County shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to an RFP, subject to limitations outlined in the section 1.12 entitled "Confidential Material". Disqualification of a proposal does not eliminate this right.

**6.13 Open Records** - Proposals shall be received and publicly acknowledged at the location, date, and time stated herein. Proposers, their representatives and interested persons may be present. All proposals shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the proposal so identified by offer as such shall be treated as confidential by the County to the extent allowable under the Government Records Access and Management Act.

## **Section 7.0**

### **Standard Contract Terms and Conditions for Professional Services**

The following is an example of the County's standard contract language. The County may consider any comments or recommendations for specific items and may make adjustments to this standard language as may be agreed upon by both parties.

**7.1 Parties** - This agreement is made and entered into as of the day of \_\_\_\_\_, 2019, by and between Cache County, a body corporate and politic and a legal subdivision of the state of Utah, hereinafter referred to as "the County", and \_\_\_\_\_, hereinafter referred to as "Contractor".

**7.2 Contract Documents** - This agreement incorporates by reference the Request for Proposal, dated \_\_\_\_\_, which includes Insurance and Bond Requirements, and the Proposal dated \_\_\_\_\_.

**7.3 Authority** - Provisions of this contract ("Contract") are pursuant to the authority set forth in Cache County Code 3.08, and related statutes which permit the County to purchase certain specified services, and other approved purchases for the County.

**7.4 Contract Jurisdiction, Choice of Law, and Venue** - The provisions of this Contract shall be governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of the State of Utah for any dispute arising out of this Contract or the breach thereof. Venue shall be in Logan, in the First Judicial District Court for the County.

**7.5 Laws and Regulations** - The person or entity contracting with the County under this Contract ("Contractor") and any and all supplies, services, equipment, and construction furnished under this Contract will comply fully with all applicable Federal, and State, and local laws, codes, rules, regulations, and ordinances, including applicable licensure and certification requirements.

**7.6 Records Administration** - The Contractor shall maintain, or supervise the maintenance of, all records necessary to properly account for the payments made to the Contractor for costs authorized by this Contract. These records shall be retained by the Contractor for at least four years after the Contract terminates, or until all audits initiated within the four years, have been completed, whichever is later. The Contractor agrees to allow State and Federal auditors, and the County staff, access to all the records to this Contract, for audit and inspection, and monitoring of services. Such access will be during normal business hours, or by appointment.

**7.7 Time** - The Contractor shall complete the scope of services work in a manner to achieve any milestones identified in the procurement documents related to this Contract

and the attachments to this Contract. The full scope of services work shall be completed by any applicable deadline stated in the solicitation.

**7.8 Time is of the Essence** - For all work and services under this Contract, time is of the essence and Contractor shall be liable for all damages to the County and anyone for whom the County may be liable, as a result of the failure to timely complete the scope of work required under this Contract.

### **7.9 Payment**

- a.** Payments are normally made within 30 days following the date the order is delivered or the date a correct invoice is received, whichever is later. After 60 days from the date a correct invoice is received by the County's appropriate official, the Contractor may assess interest on overdue, undisputed account charges up to a maximum of the interest rate paid by the IRS on taxpayer refund claims, plus two percent, computed similarly as the requirements of Utah Code Annotated Section 15-6-3. The IRS interest rate is adjusted quarterly, and is applied on a per annum basis, on the invoice amount that is overdue.
- b.** The contract total may be changed only by written amendment executed by authorized personnel of the parties. Unless otherwise stated in the Contract, all payments to the Contractor will be remitted by mail or electronic funds transfer
- c.** The acceptance by the Contractor of final payment without a written protest filed with the County within ten (10) working days of receipt of final payment shall release the County from all claims and all liability to the Contractor for fees and costs of the performance of the services pursuant to this Contract.

**7.10 Prompt Payment Discount** - Offeror may quote a prompt payment discount based upon early payment; however, discounts offered for less than 30 days will not be considered in making the award. Contractor shall list Payment Discount Terms on invoices. The date from which discount time is calculated will be the date a correct invoice is received or receipt of shipment, whichever is later; except that if testing is performed, the date will be the date of acceptance of the merchandise.

**7.11 Changes in Scope** - Any changes in the scope of the services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by duly authorized representatives of both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services.

**7.12 Document Ownership** - Contractor agrees that any work/services and all deliverables prepared for the County, to the extent to which it is eligible under copyright law in any county, shall be deemed a work made for hire, such that all right, title and interest in the work and deliverables reside with the County. To the extent any work or

deliverable is deemed not to be, for any reason whatsoever, work made for hire, Contractor agrees to assign and hereby assigns all right, title, and interest, including but not limited to, copyright, patent, trademark, and trade secret, to such work and deliverables, and all extensions and renewals thereof, to the County. Contractor further agrees to provide all assistance reasonably requested by the County in the establishment, preservation and enforcement of its rights in such work and deliverables, or subsequent amendments or modifications to such work and deliverables, without any additional compensation to Contractor. Contractor agrees to waive, and hereby, to the extent permissible, waives, all rights relating to such work and deliverables, or subsequent amendments or modifications to such work and deliverables, including without limitation any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use.

**7.13 Certify Registration and Use of Employment "Status Verification System"** - The Status Verification System, also referred to as "E-verify," only applies to contracts issued through a Request for Proposal process, and to sole sources that are included within a Request for Proposal. It does not apply to Invitation to Bids nor to the Multi-Step Process.

**a. Status Verification System**

- i.** Contractor certifies as to its own entity, under penalty of perjury, that the named Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of the Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws including Utah Code Ann. Section 63G-12-302.
- ii.** The Contractor shall require that the following provision be placed in each subcontract at every tier: "The subcontractor shall certify to the main (prime or general) contractor by affidavit that the subcontractor has verified through the Status Verification System the employment status of each new employee of the respective subcontractor, all in accordance with applicable immigration laws including Utah Code Ann. Section 63G-12-302 and to comply with all applicable employee status verification laws. Such affidavit must be provided prior to the notice to proceed for the subcontractor to perform the work."
- iii.** The County will not consider a proposal for award, nor will it make any award, where there has not been compliance with this Section.
- iv.** Manually or electronically signing the Proposal is deemed the Contractor's certification of compliance with all provisions of this employment status verification certification required by all applicable status verification laws, including Utah Code Ann. Section 63G-12-302.

**b. Indemnity Clause for Status Verification System**

Contractor (includes, but is not limited to any Contractor or Consultant) shall protect, indemnify and hold harmless, the County and its officers, employees, agents, representatives and anyone that the County may be liable for, against any claim, damages or liability arising out of or resulting from violations of the above Status

Verification System Section whether violated by employees, agents, or contractors of the following: (a) Contractor; (b) Contractor's subcontractor or subconsultant at any tier; and/or (c) any entity or person for whom the Contractor or Subcontractor may be liable.

**7.14 Conflict of Interest** - Contractor represents that none of its officers or employees are officers or employees of the County, unless disclosure has been made. Contractor also represents that it has no conflict of interest in performing the services for the County under this Contract, unless such conflict of interest has been disclosed to the County and approval to proceed, notwithstanding the conflict, has been obtained from the County in writing.

**7.15 Independent Contractor** - The Contractor shall be an independent contractor, and as such, shall have no authorization, express or implied, to bind the County to any agreements, settlements, liability, or understanding whatsoever, and agrees not to perform any acts as agent for the County, except as herein expressly set forth. Compensation stated herein shall be the total amount payable to the Contractor by the County. The Contractor shall be responsible for the payment of all income tax and Social Security amounts due as a result of payments received from the County for these Contract services. Persons employed by the County and acting under the direction of the County shall not be deemed to be employees or agents of the Contractor.

**7.16 Indemnity Clause** - The Contractor agrees to indemnify, save harmless, and release the County, and all its officials, officers, agents, volunteers, and employees from and against any and all claims, loss, damages, injury, liability, suits, and proceedings arising out of the performance of this Contract which are caused in whole or in part by the acts or negligence of (a) the Contractor, (b) the Contractor's officers, agents, volunteers, or employees, (c) the Contractor's subcontractors or subconsultants at any tier, or (d) anyone for whom Contractor may be liable but not for claims arising from the County's sole negligence. The parties agree that if there are any Limitations of the Contractor's Liability, including a limitation of liability for anyone for whom the Contractor is responsible, such Limitations of Liability will not apply to injuries to persons, including death, or to damages to property.

**7.17 Employment Practices Clause** - The Contractor agrees to abide by the provisions of Title VI and VII of the Civil Rights Act of 1964 (42 USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, the Contractor agrees

to abide by Utah's Executive Order, dated December 13, 2006, which prohibits sexual harassment in the work place. Contractor also agrees to abide by any laws and policies of the County regarding any of the above mentioned prohibitions in this paragraph.

**7.18 Performance Evaluation** - The County may conduct a performance evaluation of the Contractor's services, including specific personnel of the Contractor. References in the Contract to Contractor shall include Contractor, Contractor's subcontractors, or subconsultants at any tier, if any. Results of any evaluation will be made available to the Contractor.

**7.19 Waivers** - No waiver by the County or Contractor of any default shall constitute a waiver of the same default at a later time or of a different default.

**7.20 Separability Clause** - A declaration by any court, or any other binding legal authority, that any provision of this Contract is illegal and void shall not affect the legality and enforceability of any other provision of this Contract, unless the provisions are mutually dependent.

**7.21 Renegotiation or Modifications** - This Contract may be amended, modified, or supplemented only by written amendment to this Contract, executed by authorized persons of the parties hereto, and attached to the original signed copy of this Contract. Automatic renewals will not apply to this Contract.

**7.22 Suspension/Debarment** - The Contractor certifies that neither it nor its principals are presently or have ever been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (Contract), by any governmental department or agency in the United States, including any federal, state or local agency. If the Contractor cannot certify this statement, attach a written explanation for review by the County. The Contractor must notify the Purchasing Agent within 30 days if suspended or debarred by any governmental entity during the Contract period.

**7.23 Termination -**

- a. Unless otherwise stated in the Additional Terms and Conditions of the County, if applicable, this Contract may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. The party in violation will be given ten (10) working days after notification to correct and cease the violations, after which this Contract may be terminated for cause. This Contract may be terminated without cause, in advance of the specified expiration date, by either party, upon sixty (60) days prior written notice being given to the other party. On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination.

- b.** In the event of such termination, the Contractor shall be compensated for services properly performed under this Contract up to the effective date of the notice of termination. The Contractor agrees that in the event of such termination for cause or without cause, Contractor's sole remedy and monetary recovery from the County is limited to full payment for all work properly performed as authorized under this Contract up to the date of termination as well as any reasonable monies owed as a result of the Contractor having to terminate contracts necessarily and appropriately entered into by the Contractor pursuant to this Contract. Contractor further acknowledges that in the event of such termination, all work product, which includes but is not limited to all manuals, forms, contracts, schedules, reports, and any and all documents produced by Contractor under this Contract up to the date of termination are the property of the County and shall be promptly delivered to the County.

#### **7.24 Insurance -**

- a.** To protect against liability, loss and/or expense in connection with the performance of services described under this Contract, the Contractor shall obtain and maintain in force during the entire period of this Contract without interruption, at its own expense, insurance as listed below from insurance companies authorized to do business in the State of Utah and with an A.M. Best rating as approved by the Cache County Risk Manager.
- b.** The following are minimum coverages that may be supplemented by additional requirements contained in the solicitation for this Contract or provided in an Attachment to this Contract:
  - i.** Worker's Compensation Insurance and Employers' Liability Insurance. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction.
  - ii.** Professional liability insurance in the amount as described in the solicitation for this Contract, if applicable.
  - iii.** Any other insurance described in the solicitation for this Contract, if applicable.
- c.** Any type of insurance or any increase of limits of liability not described in this Contract which the Contractor requires for its own protection or on account of any statute, rule, or regulation shall be its own responsibility, and shall be provided at Contractor's own expense.
- d.** The carrying of insurance required by this Contract shall not be interpreted as relieving the Contractor of any other responsibility or liability under this Contract or any applicable law, statute, rule, regulation, or order.

**7.25 Standard of Care -** The services of Contractor and its subcontractors and subconsultants at any tier, if any, shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having substantial

experience providing similar services which similarities include the type, magnitude and complexity of the services that are the subject of this Contract. The Contractor shall be liable to the County for claims, liabilities, additional burdens, penalties, damages or third party claims (i.e. another Contractor's claim against the County), to the extent caused by wrongful acts, errors or omissions that do not meet this standard of care.

**7.26 Cache County Reviews, Limitations** - The right of the County to perform plan checks, plan reviews, other reviews and/or comment upon the services of the Contractor, as well as any approval by the County, shall not be construed as relieving the Contractor from its professional and legal responsibility for services required under this Contract. No review by the County or any entity/user, approval or acceptance, or payment for any of the services required under this Contract shall be construed to operate as a waiver by the County of any right under this Contract or of any cause of action arising out of the performance or nonperformance of this Contract, and the Contractor shall be and remain liable to the County in accordance with applicable law for all damages to the County caused by the wrongful acts, errors and/or omissions of the Contractor or its subcontractors or subconsultants at any tier, if any.

**7.27 Non-appropriation of Funds** - The Contractor acknowledges that the County cannot contract for the payment of funds not yet appropriated by the County Council. If the Council does not appropriate funds for paying the County's obligations on this Contract, or if funding to the County is reduced due to an order by the County Executive, or is required by State law, or if Federal funding (when applicable) is not provided, the County may terminate this Contract or proportionately reduce the services and purchase obligations and the amount due from the County upon 30 days written notice to Contractor. If this Contract is terminated, or services and purchase obligations are reduced due to nonappropriation of funds or reduction in funding, as described in the preceding sentence, the County will pay Contractor for services properly performed, and will reimburse Contractor for expenses incurred, as authorized under this Contract, through the date of cancellation or reduction, and this payment shall be Contractor's sole remedy, and the County will not be liable for any future commitments, penalties, or liquidated damages.

**7.28 Sales Tax Exemption** – The County's sales and use tax exemption number is 11680799-002-STC. The tangible personal property or services being purchased are being paid from the County funds and used in the exercise of that entity's essential functions.

**7.29 Public Information** - Contractor agrees that this Contract, related sales orders, and invoices shall be public documents, and shall be available for distribution. Contractor gives the County express permission to make copies of this Contract, related sales orders, and invoices in accordance with the State of Utah Government Records Access and Management Act (GRAMA). Contractor also agrees that the Contractor's response to the

solicitation, if applicable, will be a public document, and copies may be given to the public under GRAMA laws. This permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, copyright information, or similar notation.

**7.30 Patents, Copyrights, etc.** - The Contractor will release, indemnify and hold the County, its officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or appliance furnished or used in the performance of this Contract.

**7.31 Assignment/Subcontract** - Contractor will not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Contract, in whole or in part, without the prior written approval of the County.

**7.32 Default and Remedies -**

- a. Any of the following events will constitute cause for the County to declare Contractor in default of this Contract:
  - i. Nonperformance of contractual requirements; or
  - ii. A material breach of any term or condition of this Contract.
- b. Should Contractor be in default under any of the provisions under Subsection 15.32-a above, the County will issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the County may do one or more of the following: (1) Exercise any remedy provided by law; (2) Terminate this Contract and any related contracts or portions thereof; (3) Impose liquidated damages, if liquidated damages are listed in the Contract; or (4) Suspend Contractor from receiving future solicitations.

**7.33 Force Majeure** - Neither party to this Contract will be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The County may terminate this Contract after determining such delay or default will reasonably prevent successful performance of this Contract.

**7.34 Procurement Ethics** - The Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the County is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer on behalf of the County, or who in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.

**7.35 Conflict of Terms** - In order for any terms and conditions of the Contractor to apply to this Contract, they must be in writing and attached to this Contract. No other terms and conditions of the Contractor will apply to this Contract, including terms listed or referenced on a Contractor's website, terms listed in a Contractor quotation/sales order, etc.

**7.36 Entire Contract** - This Contract including all attachments and documents incorporated hereunder, and the related State solicitation documents, if any, constitutes the entire Contract between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written. The terms of this Contract shall supersede any additional or conflicting terms or provisions that may be set forth or printed on the Contractor's work plans, cost estimate forms, receiving tickets, invoices, or any other related standard forms or documents of the Contractor that may subsequently be used to implement, record, or invoice services hereunder from time to time, even if such standard forms or documents have been signed or initialed by a representative of the County. The parties agree that the terms of this Contract shall prevail in any dispute between the terms of this Contract and the terms printed on any such standard forms or documents, and such standard forms or documents shall not be considered written amendments of this Contract.

**7.37 Dispute Resolution** - In the event of any dispute under this Contract prior to any filing in any judicial proceedings, the parties agree to participate in good faith in the mediation of the dispute. The County, after consultation with the Contractor, may appoint an expert or panel of experts to assist in the resolution of the dispute. If the County appoints such an expert or panel, the County and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.

**7.38 The County and Contractor signatures and addresses**

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# Ordinance No. 2020-03

## Cache County, Utah

### North Cache County Public Works Rezone

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An ordinance request to amend the County Zoning Map by rezoning 4.93 acres of property from the Agricultural (A10) Zone to the Industrial (I) Zone

**Whereas**, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

**Whereas**, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

**Whereas**, the Planning Commission caused notice of a public hearing for the rezone to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

**Whereas**, on March 5, 2020, at 5:35 p.m., the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

**Whereas**, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

**Whereas**, following proper notice, the County Council held a public hearing on April 14, 2020, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

**Whereas**, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

**Now, therefore**, the County Legislative Body of Cache County ordains as follows:

**1. Statutory Authority**

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

**2. Adoption of amended Zoning Map**

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with

the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

**3. Conclusions**

- A. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[A] of the Cache County Code as it:
  - i. Allows for industrial development in an area with minimal residential development, which would limit conflict or deleterious effects upon surrounding properties.
  - ii. The subject property is appropriately served by suitable public roads, has access to the necessary water and utilities, and has adequate provision of public services.

**4. Prior ordinances, resolutions, policies and actions superseded**

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

**5. Exhibits**

- A. Exhibit A: Rezone summary and information
- B. Exhibit B: Zoning Map of Cache County showing affected portion.

**6. Effective date**

This ordinance takes effect on \_\_\_\_\_, 2020. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

**Approved and adopted** \_\_\_\_\_, 2020.

	In Favor	Against	Abstained	Absent
Borup				
Erickson				
Tidwell				
Ward				
White				
Worthen				
Zilles				
Total				

Cache County Council:

Attest:

\_\_\_\_\_  
 Karl Ward, Chair  
 Cache County Council

\_\_\_\_\_  
 Jill Zollinger  
 Cache County Clerk

Publication Date: \_\_\_\_\_, 2020



**Present:** Angie Zetterquist, Lane Parker, Phillip Olsen, Brady Christensen, Nolan Gunnell, Chris Sands, Brandon Spackman, Jason Watterson, Jon White, John Luthy, Megan Izatt

1 **Start Time: 05:32:00**

2 **Gunnell** called the meeting to order and **Watterson** gave the opening remarks.

3 **05:33:00**

4 **Agenda**

5 Approved with no changes.

6 **05:34:00**

7 **Minutes**

8 *Christensen* motioned to approve the minutes from February 6, 2020; *Parker* seconded; **Passed 7, 0.**

9 **05:34:00**

10 **Consent Agenda**

11 **#1 Hills of Home Subdivision – Extension Request**

12 **#2 One Sixty Five Subdivision 1<sup>st</sup> Amendment**

13 **#3 Jeff West Subdivision**

14 *Watterson* motioned to approve the consent agenda; *Olsen* seconded; **Passed 7, 0.**

15 **05:35:00**

16 **Regular Items**

17 **#4 Public Hearing (5:35 PM): North Cache County Public Works Rezone**

18 **Zetterquist** reviewed the staff report for the North Cache County Public Works Rezone

19 **Staff** and **Commission** discussed the intent of the rezone and water access.

20 **05:43:00**

21 *Christensen* motioned to open the public hearing; *Spackman* seconded; **Passed 7, 0.**

22 **Terry Wierenga** identified herself as a Richmond City Council Member and commented that Richmond  
23 City is not opposed to the rezone but the final sale has not happened as it must still be heard and  
24 approved by the City Council.

25 **Christensen** asked if the land was in the city boundary.

1 **Ms. Wierenga** stated the rezone is out of the city boundaries.

2 **Christensen** asked about water.

3 **Ms. Wierenga** commented on access to water from the treatment facility, road access, and wear and tear  
4 on underground effluent lines from the treatment facility.

5 **Watterson** asked if the water would be culinary.

6 **Ms. Wierenga** stated it would not be culinary water.

7 **Sands** asked about restrooms.

8 **Ms. Wierenga** stated the water used is from the waste water treatment facility, which is highly treated.

9 **Spackman** asked about fire suppression.

10 **Ms. Wierenga** stated that would be worked out in time.

11 **Zan Murray** stated he is in charge of this project and commented on discussions with Richmond City,  
12 water, minimal landscape, dust control, fire suppression, culinary water and storage, salt and sand  
13 storage, drainage and installation of 2 culverts, easements for future effluent lines and access, and the  
14 storm water pollution prevention plan.

15 **Watterson** asked about the lay down area.

16 **Mr. Murray** stated it would be road base lay down area.

17 **Sands** asked who currently owns the land.

18 **Mr. Murray** stated Richmond City.

19 **Olsen** asked if a repair and mechanic facility would be on site.

20 **Mr. Murray** stated no.

21 **Sands** asked about fuel storage.

22 **Mr. Murray** stated no storage of fuel on site. All repairs and wash down of equipment will be done at  
23 the south facility.

24 **Spackman** asked about the size of the building.

25 **Mr. Murray** stated about 6,000 sq ft.

26 **Spackman** asked about fire suppression.

27 **Mr. Murray** responded to questions about fire suppression and pumping water from the treatment  
28 facility.

29 **Watterson** asked if the water would come from the plant or lagoons.

1 **Mr. Murray** stated it would be from the plant.

2 **Spackman** asked about storage of water for fire suppression.

3 **Mr. Murray** stated they had been working with Jason Winn from the fire district to determine the water  
4 needs for fire suppression.

5 **Watterson** asked about drainage and the pipe needed for that.

6 **Mr. Murray** responded the drainage would be taken care of and the pipe extended.

7 **Watterson** asked about wetlands delineation.

8 **Mr. Murray** responded they had met about wetlands and didn't see the need for wetlands delineation but  
9 would follow up on that.

10 **06:03:00**

11 *Sands* motioned to close the public hearing; *Christensen* seconded; **Passed 7, 0.**

12 **Staff** and **Commission** discussed what is allowed in the agricultural zone.

13 *Parker* motioned to recommend approval to the County Council for the North Cache County Public  
14 Works Rezone with the option 1 conclusion; *Watterson* seconded; **Passed 6, 1 (Spackman voted nay).**

15 **06:06:00**

16 **#5 Public Hearing (5:45 PM): Bar ES LLC Commercial Rezone**

17 **Zetterquist** reviewed the staff report for the Bar ES LLC Commercial Rezone.

18 **Staff** and **Commission** looked at the surrounding area.

19 **06:12:00**

20 *Olsen* motioned to open the public hearing; *Spackman* seconded; **Passed 7, 0.**

21 **Cathy Code** gave an overview of the company requesting the rezone. There would be an IVF facility for  
22 cattle, and a small veterinarian building on site, along with some other small enterprises. Access was also  
23 reviewed.

24 **Watterson** asked about the canal located near the property.

25 **Chuck Schvaneveldt** commented on that the canal would be left alone.

26 **Christensen** commented on access from 3200 West.

27 **Mr. Schvaneveldt** stated they are willing to do whatever is needed for access.

28 **Sands** commented on needing more information on the road before access could be determined and  
29 asked what the buildings would be used for.



**DEVELOPMENT SERVICES DEPARTMENT**

BUILDING | SURVEYING | ENGINEERING | GIS | PLANNING & ZONING | ROADS | WEEDS

**STAFF REPORT: NORTH CACHE COUNTY PUBLIC WORKS REZONE**

5 March 2020

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

**Agent:** JUB Engineers

**Parcel ID#:** 09-066-0015

**Staff Recommendation:** None

**Type of Action:** Legislative

**Land Use Authority:** Cache County Council

**LOCATION**

*Reviewed by Angie Zetterquist*

**Project Address:**

161 East SR 142  
Richmond

**Acres:** 5.13

**Surrounding Uses:**

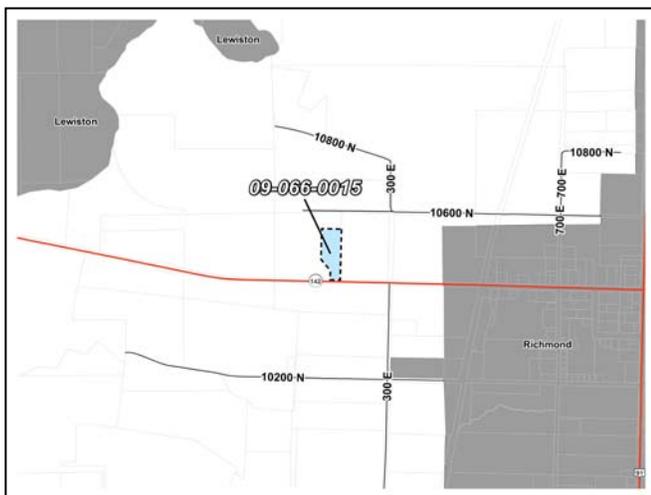
North – Agricultural  
South – Agricultural  
East – Agricultural  
West – Richmond City Wastewater Facility

**Current Zoning:**

Agricultural (A10)

**Proposed Zoning:**

Industrial (I)



**FINDINGS OF FACT (16)**

**A. Request description**

1. A request to rezone 5.12 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Industrial (I) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Industrial Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

**a. Land Use Context:**

- i.** Parcel status: A boundary line adjustment was completed in February 2020 to create the boundaries of the subject property, which is a legal parcel.
- ii.** Industrial (I) Zone allows for a variety of uses, including the following uses that are allowed as a conditional use in the Industrial Zone but are not permitted in the current Agricultural (A10) Zone:
  - General Manufacturing
  - Storage and Warehousing
  - Transport Services
  - Sexually-oriented Businesses
  - Crematorium
  - Commercial Kennels/Animal Shelters
- iii.** Adjacent uses: The properties adjacent to the subject rezone are primarily used for agriculture and the Richmond City Wastewater Treatment facility. There is one single family residence located within the ¼ mile buffer of the subject property south of the site. Portions of Richmond City lie within the ½ mile buffer area surrounding the property and there are 7 single family homes within the ½ mile buffer area (i.e., 3 homes in unincorporated county and 4 in Richmond City).
- iv.** Annexation Areas: The subject property is located in the Richmond City future annexation area. As the subject property is not located immediately adjacent to the city boundaries, a letter from the City regarding annexation was not required. However, the County did negotiate with the City to purchase the land and annexation was not identified to staff as an issue in those negotiations.

**B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]**

- 4.** As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
- 5.** The current County Land Use Ordinance does not specify appropriate locations for the Industrial (I) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [F] identifies the purpose of the Industrial Zone and includes the following:
  - a.** “To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well-being of the citizens and to broaden the tax base.
  - b.** This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
- 6.** Consideration of impacts related to uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.

**C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**

- 7.** §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.
- 8.** A basic review of the access to the subject property identifies the following:
  - a.** Primary access to the subject property is from State Route (SR)142.
- 9.** SR 142:
  - a.** Is a state highway that provides access to the general public and is under the jurisdiction of the Utah Department of Transportation (UDOT)

- b. Has an average width of 30 feet with two 12-foot wide paved travel lanes and 3-foot wide gravel shoulders.
- c. Future development of the subject parcel must have UDOT approval for access.
- d. Is maintained year round.

**D. Service Provisions:**

- 10. §16.04.080 [C] Fire Control – The County Fire District reviewed the request and identified no issues with the rezone request.
- 11. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental had no comments on the rezone request.

**E. Public Notice and Comment—§17.02.040 Notice of Meetings**

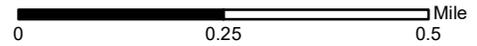
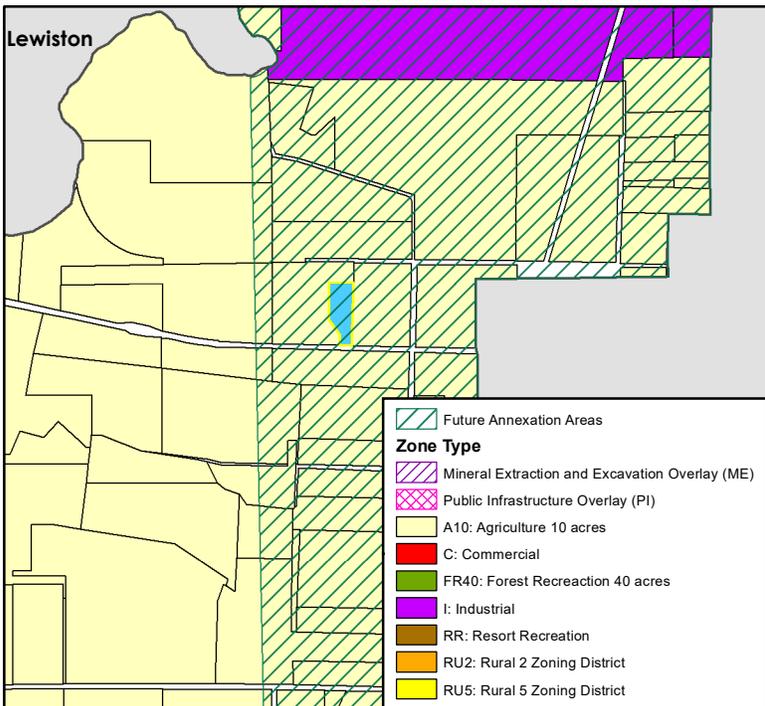
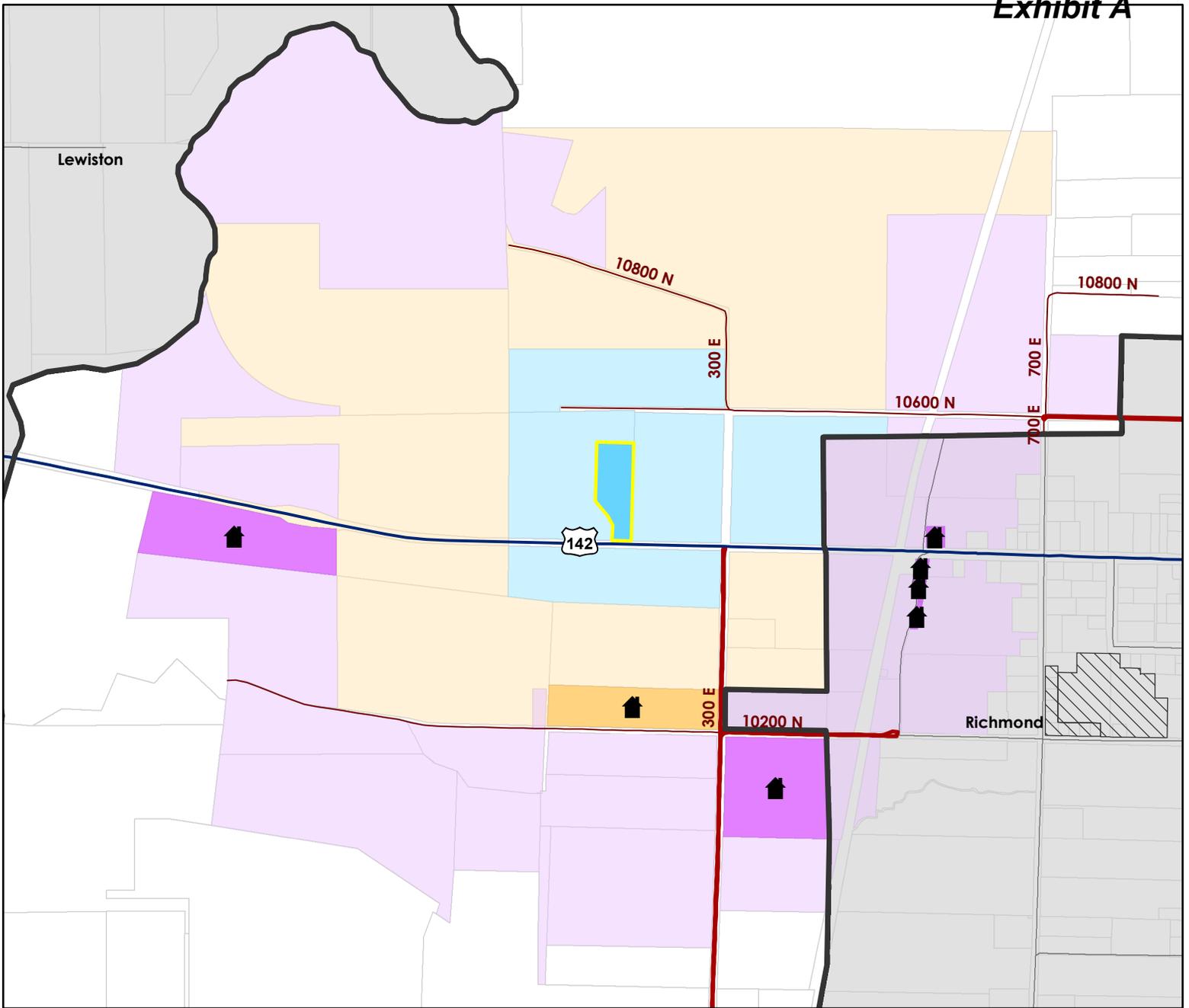
- 12. Public notice was posted online to the Utah Public Notice Website on 20 & 26 February 2020.
- 13. Notice was published in the Herald Journal on 22 & 27 February 2020.
- 14. Notices were posted in three public places on 20 & 26 February 2020.
- 15. Notices were mailed to all property owners within 300 feet and Richmond City on 20 February 2020.
- 16. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

**PLANNING COMMISSION CONCLUSION**

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Based on the findings of fact noted herein, the North Cache County Public Works Rezone is hereby recommended for approval to the County Council as follows:

- 1. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[A] of the Cache County Code as it:
  - a. Allows for industrial development in an area with minimal residential development, which would limit conflict or deleterious effects upon surrounding properties.
  - b. The subject property is appropriately served by suitable public roads, has access to the necessary water and utilities, and has adequate provision of public services.



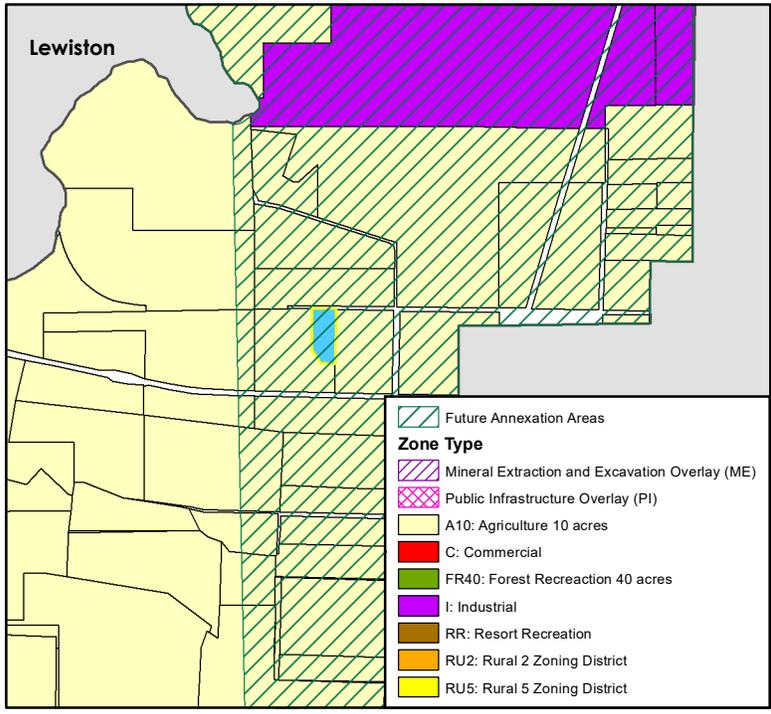
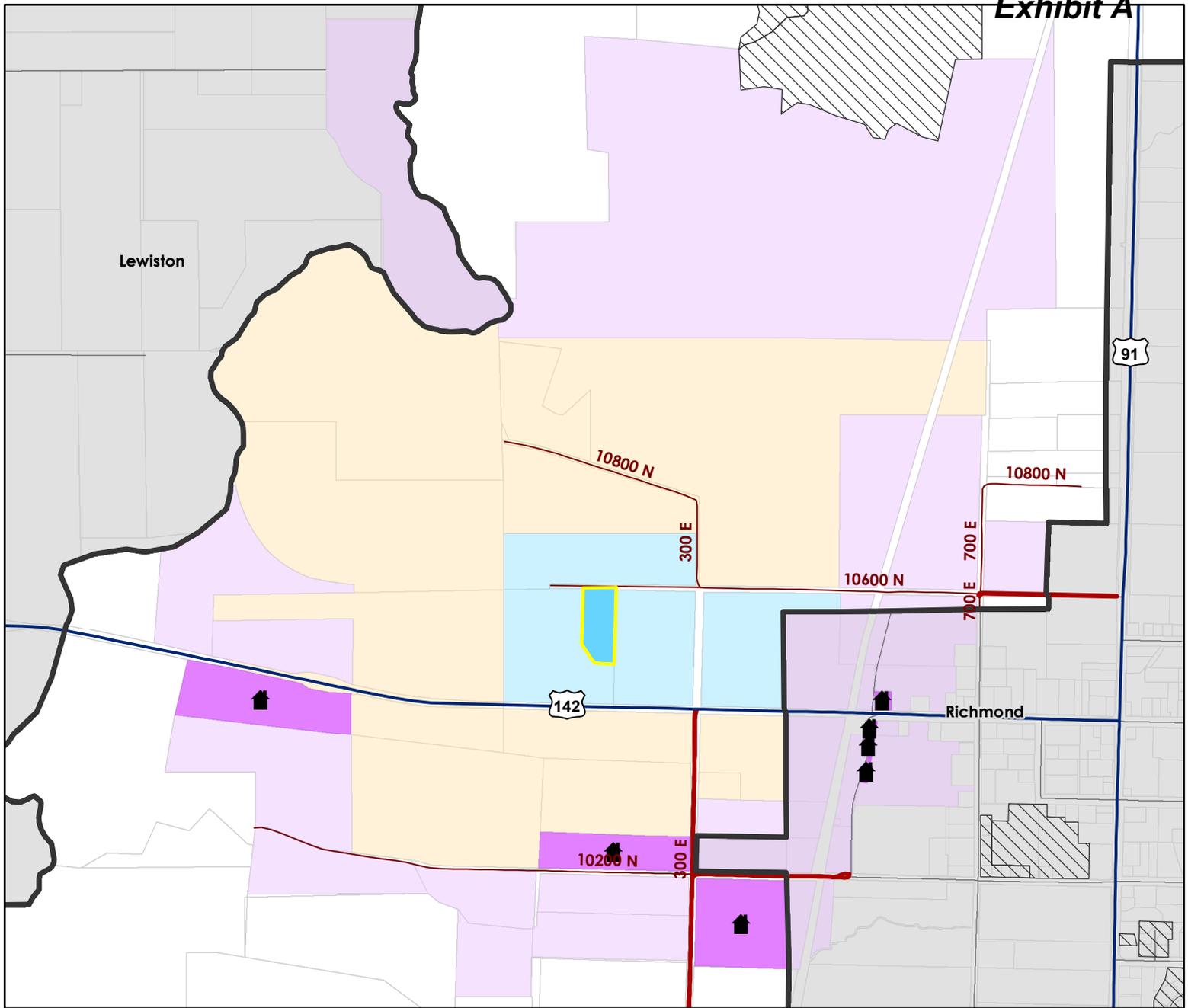
**Legend**

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

**Average Parcel Size**

<b>Adjacent Parcels</b>	Without a Home: 21.4 Acres (5 Parcels)
<b>1/4 Mile Buffer</b>	With a Home: 11 Acres (1 Parcel) Without a Home: 28.3 Acres (17 Parcels)
<b>1/2 Mile Buffer</b>	With a Home: 15 Acres (3 Parcels) With a Home in Richmond City: 0.4 Acres (4 Parcels) Without a Home: 26 Acres (34 Parcels) Without a Home in Richmond City: 5.9 Acres (16 Parcels)





**Legend**

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

Average Parcel Size	
<b>Adjacent Parcels</b>	Without a Home: 21.8 Acres (4 Parcels)
<b>1/4 Mile Buffer</b>	Without a Home: 32.3 Acres (18 Parcels)
<b>1/2 Mile Buffer</b>	With a Home: 16.5 Acres (3 Parcels)
	With a Home in Richmond City: 0.5 Acres (4 Parcels)
	Without a Home: 35.6 Acres (30 Parcels)
	Without a Home in Richmond & Lewiston City: 8 Acres (16 Parcels)



WHEN RECORDED, MAIL TO:  
Richmond City  
90 South 100 West  
Richmond City, Utah  
84333

Ent 1242731 Bk 2134 Pg 712  
Date: 3-Apr-2020 12:18 PM Fee \$0.00  
Cache County, UT  
Michael Gleed, Rec. - Filed By CC  
For CACHE COUNTY CORPORATION

**Boundary line Agreement  
(CORPORATION)**

Cache County

Tax ID No. 09-068-0009  
09-066-0015  
09-066-0001

Pursuant to **Utah Code Ann. § 10-9a-523**, and in conformance with **Utah Code Ann. § 57-1-45**, Richmond City, a Utah municipal corporation whose address is 90 South 100 West, Richmond City, Utah 84333 (the "City"), effectuates this Boundary Line Agreement effective by and between itself as grantor and grantee as of the date indicated in the acknowledgement below as follows:

1. Parcels Before Adjustment. The City is the owner of certain parcels of real property located in Cache County, State of Utah and which are currently described as set forth in Exhibit A attached hereto (the "Parcels").

2. Adjustment of Boundaries. The City hereby acknowledges and agrees that the boundary lines for the Parcels are hereby adjusted and shall hereafter be as set forth in Exhibit B attached hereto ("Adjusted Boundaries").

3. Purpose and Confirmation. This Boundary Line Agreement is made to effectuate a parcel boundary adjustment pursuant to the County or Municipal Land Use, Development, and Management Act, Utah Code Ann. § 10-9a-101, § 17-27a-101 et seq., and it is not intended to effect a subdivision of any real property within the meaning of that Act.

4. Record of Survey. A record of survey describing the Adjusted Boundaries set forth herein has been filed at the Cache County Surveyors office and

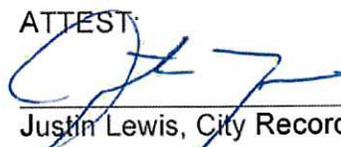
has been numbered 2020-0056.

5. General Provisions. This Agreement shall be binding upon and inure to the benefit of the party(ies) hereto and its/their respective successors and assigns. This Agreement (a) shall constitute a covenant running with the land and a conveyance of land via quit claim deed to the extent necessary to effectuate the Adjusted Boundaries and as provided by Utah law; (b) shall benefit and bind every person having any fee, leasehold or other interest in any portion of the Parcels; and (c) shall benefit and be binding upon any person whose title is acquired by voluntary conveyance, judicial foreclosure, trustee's sale, deed in lieu of foreclosure or otherwise. This Agreement shall be construed, applied and enforced in accordance with the laws of the State of Utah and shall be recorded in the Cache County Recorder's Office.

**IN WITNESS WHEREOF**, the City has caused this instrument to be executed by its proper officers thereunto duly authorized, this 3<sup>rd</sup> day of April 2020.

Richmond City Corporation

  
By: Jeff Young  
Its: Mayor

ATTEST  
  
Justin Lewis, City Recorder

Ent 1242731 Bk 2134 Pg 713

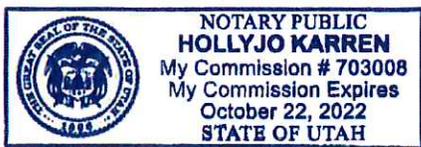
STATE OF UTAH )  
: ss.  
County of Cache )

On the date first above written personally appeared before me, Jeff Young and Justin Lewis, who, being by me duly sworn, says that they are the Mayor and City Recorder Richmond City, a Municipal Corporation, and that the within and foregoing instrument was signed in behalf of said Corporation by authority of Richmond City Council and said officers acknowledged to me that said Corporation executed the same.

WITNESS my hand and official stamp the date in this certificate first above written:

\_\_\_\_\_  
Notary Public

STATE OF UTAH )  
COUNTY OF Cache )  
SUBSCRIBED AND SWORN/AFFIRMED TO )  
BEFORE ME ON THIS 3 DAY OF April )  
20 20, BY Justin Lewis )  
Hollyjo Karren )  
NOTARY PUBLIC



NOTARY PUBLIC  
\_\_\_\_\_  
\_\_\_\_\_, BY \_\_\_\_\_  
\_\_\_\_\_, DAY OF \_\_\_\_\_  
SUBSCRIBED AND SWORN/AFFIRMED TO  
COUNTY OF \_\_\_\_\_  
STATE OF UTAH

STATE OF UTAH )  
COUNTY OF Cache )  
SUBSCRIBED AND SWORN/AFFIRMED TO )  
BEFORE ME ON THIS 3 DAY OF April )  
20 20, BY Jeff Young )  
Hollyjo Karren )  
NOTARY PUBLIC

**Exhibit A**  
(Parcels Before Adjustment)

**Parcel No. 09-068-0009**

BEG AT E/4 COR OF SEC 28 T 14N R 1E & TH S0\*00'00"E 818.50 FT TH N90\*00'00"E 19.68 FT TH S89\*56'22"W 264.93 FT TH N87\*24'23"W 432.12 FT TH ALG curve right radius 2814.90' arc 376.65' chord N83\*34'38"W TH N79\*44'38"W 376.96 FT TH N0\*25'00"W 630.65 FT TH S87\*37'00"W 1333.86 FT TH N0\*00'00"E 247.58 FT TH N87\*37'00"E 2760.30 FT TH S1\*07'29"E 1066.23 FT TO TRUE POB CONT 40.48 AC

**Parcel No. 09-066-0001**

BEG AT W/4 COR SEC 27 T 14N R 1E & TH S0\*00'00"E 818.50 FT TH N90\*00'00"E 19.68 FT TO N LN OF HWY 142 & TRUE POB TH N1\*07'29"W 1066.23 FT ALG W LN OF SEC TO S LN OF 10600 N ST TH N87\*37'00"E 1063.64 FT TO E LN OF CITY PROPERTY ( ENT 751795) TH S0\*06'48"W 283.51 FT TH N89\*58'59"W 314.00 FT TH S0\*06'48"W 497.48 FT TH S40\*47'43"E 167.16 FT TH S31\*42'15"E 86.22 FT TH S1\*47'53"W 128.60 FT TO N LN OF HWY 142 TH S89\*56'22"W 876.74 FT ALG HWY TO TRUE POB CONT 21.13 AC M/B

**Parcel No. 09-066-0015**

BEG AT W/4 COR SEC 27 T 14N R 1E & TH S0\*00'00"E 817.41 FT TH N90\*00'00"E 1059.28 FT TO TRUE POB ON N LN OF HWY 142 TH S89\*56'22"W 162.86 FT ALG HWY TH N1\*47'53"E 128.61 FT TH N31\*42'15"W 86.22 FT TH N40\*47'43"W 167.16 FT TH N0\*06'48"E 497.48 FT TH S89\*58'59"E 314.00 FT TH S0\*06'48"W 825.66 FT TO TRUE POB CONT 5.12 AC M/B

: Ent 1242731 Blk 2134 Pg 715

**Exhibit B**  
(Adjusted Boundaries)

**Parcel No. 1**

A parcel of land located in the East half of Section 28, T.14N., R.1E., S.L.B.&M. Being described as follows:

Beginning at a point on the northerly right of way line of State Route 142, said point being S.01°26'11"E. 818.76 feet from the East Quarter Corner of said Section 28; thence along said northerly right of way line the following four (4) courses: (1) S.89°56'22"W. 264.77 feet; (2) N.87°24'23"W. 432.12 feet; (3) 376.65 feet along the arc of a 2814.90 foot radius curve to the right, through a central angle of 07°40'00" (the chord of which bears N.83°34'38"W. 376.37 feet); (4) N.79°44'38"W. 376.96 feet; thence N.00°25'00"W. 630.65 feet; thence S.87°37'00"W. 1,333.86 feet; thence N.00°00'00"E. 247.58 feet; thence N.87°37'00"E. 2,755.35 feet to the east line of said Section 28; thence S.01°26'11"E. 1,066.15 feet along east line to the point of beginning.

The above described parcel of land contains 40.430 acres in area, more or less.

**Parcel No. 2**

A parcel of land located in the West half of Section 27, T.14N., R.1E., S.L.B.&M. Being described as follows:

Beginning at a point on the northerly right of way line of State Route 142, said point being S.00°00'00"E. 818.50 feet, and N.90°00'00"E. 20.52 feet from the West Quarter Corner of said Section 27; thence N.01°26'11"W. 1,066.15 feet along west line of said Section 27 to an extension of the southerly right of way line of 10600 North Street; thence N.87°37'00"E. 754.30 feet along said southerly right of way line; thence S.00°06'48"W. 535.04 feet; thence S.35°19'57"E. 162.90 feet; thence S.40°04'31"E. 50.05 feet; thence S.83°14'59"E. 71.44 feet; thence S.88°16'58"E. 116.32 feet to the easterly boundary line of the Richmond City property described in Warranty Deed Entry number 751795; thence S.00°06'48"W. 377.98 feet along said easterly boundary line to the northerly right of way line of State Route 142; thence S.89°56'22"W. 1,038.75 feet along said northerly right of way line to the point of beginning.

The above described parcel of land contains 21.370 acres in area, more or less.

**Parcel No. 3**

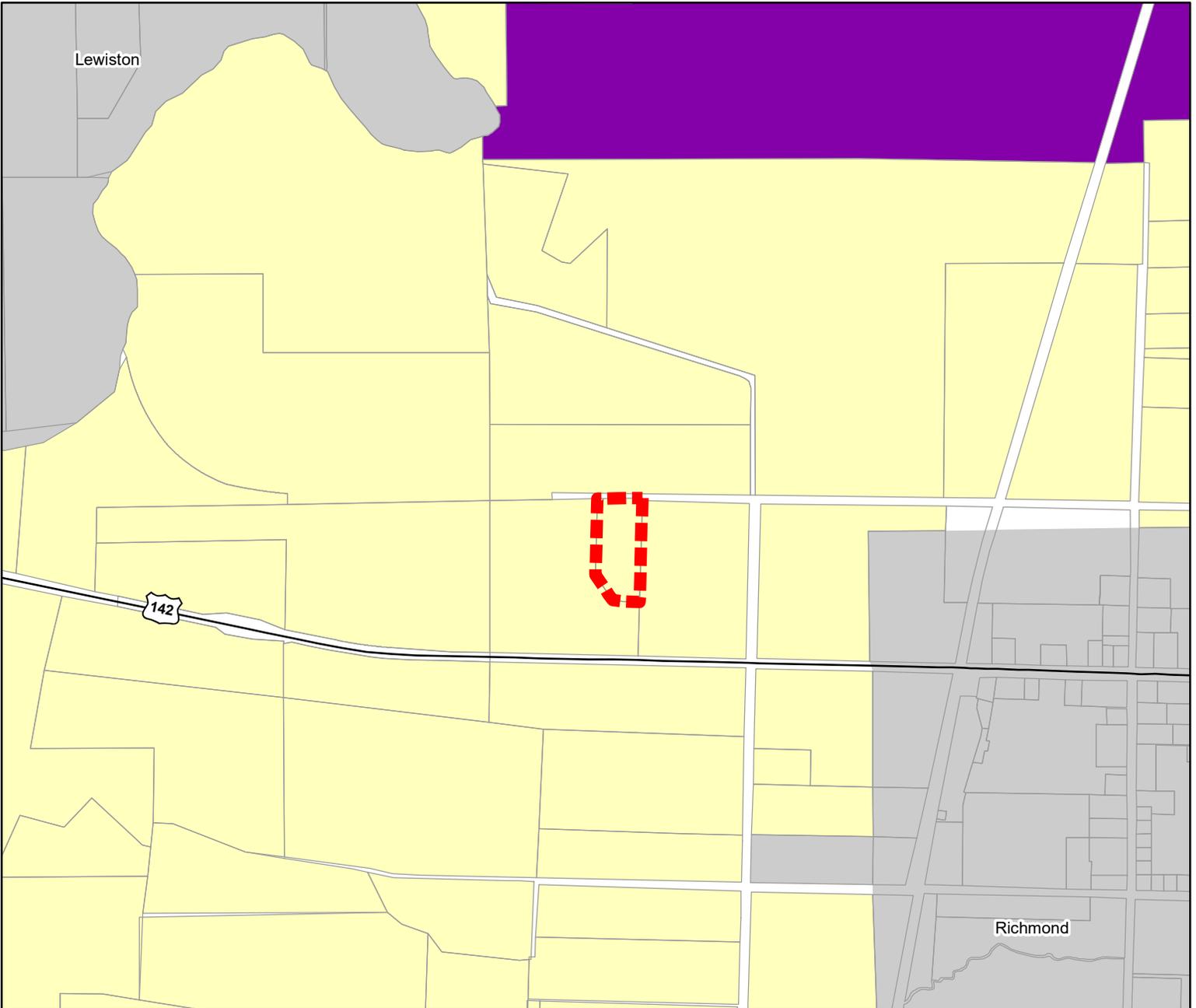
A parcel of land located in the West half of Section 27, T.14N., R.1E., S.L.B.&M. Being described as follows:

Beginning at a point being S.00°00'00"E. 439.43 feet and N.90°00'00"E. 1,060.03 feet from the West Quarter Corner of said Section 27; thence N.88°16'58"W. 116.32 feet; thence N.83°14'59"W. 71.44 feet; thence N.40°04'31"W. 50.05 feet; thence N.35°19'51"W. 162.90 feet; thence N.00°06'48"E. 535.04 feet to the southerly right of way line of 10600 North Street; thence N.87°37'00"E. 314.30 feet along said southerly right of way line to the easterly boundary line of the Richmond City property described in Warranty Deed Entry number 751795; thence S.00°06'48"W. 731.19 feet along said easterly boundary line to the point of beginning.

The above described parcel of land contains 4.930 acres in area, more or less.

Est 1242731 Bk 2134 Pg 717

# Exhibit B: Ordinance 2020-03 Zoning Map of Cache County Affected Portion North Cache County Public Works Rezone



### Legend

-  Major Roads
-  City Boundary

### Zone Type

-  Mineral Extraction and Excavation Overlay (ME)
-  Public Infrastructure Overlay (PI)
-  A10: Agriculture 10 acres
-  C: Commercial
-  FR40: Forest Recreation 40 acres
-  I: Industrial
-  RR: Resort Recreation
-  RU2: Rural 2 Zoning District
-  RU5: Rural 5 Zoning District

### 09-066-0015

Beginning at a point being S.00°00'00"E. 439.43 feet and N.90°00'00"E. 1,060.03 feet from the West Quarter Corner of said Section 27; thence N.88°16'58"W 116.32 feet; thence N.83°14'59"W 71.44 feet; thence N. 40°04'31"W 50.05 feet; thence N.35°19'51"W. 162.90 feet; thence N.00°06'48"E 535.04 feet to the southerly right of way line of 10600 North Street; thence N.87°37'00"E. 314.30 feet along said southerly right of way line to the easterly boundary line of the Richmond City property described in Warranty Deed Entry number 751795; thence S.00°06'48"W. 731.19 feet along said easterly boundary line to the point of beginning.

The above described parcel of land contains 4.930 acres in area, more or less.



**Ordinance No. 2020-04**  
**Cache County, Utah**  
**Bar ES, LLC Commercial Rezone**

---

An ordinance request to amend the County Zoning Map by rezoning 10.47 acres of property from the Agricultural (A10) Zone to the Commercial (C) Zone

**Whereas**, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

**Whereas**, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

**Whereas**, the Planning Commission caused notice of a public hearing for the rezone to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

**Whereas**, on March 5, 2020, at 5:45 p.m., the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

**Whereas**, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

**Whereas**, following proper notice, the County Council held a public hearing on April 14, 2020, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

**Whereas**, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

**Now, therefore**, the County Legislative Body of Cache County ordains as follows:

**1. Statutory Authority**

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

**2. Adoption of amended Zoning Map**

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with

the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

**3. Conclusions**

- A. The location of the subject property is compatible with the purpose of the Commercial (C) Zone as identified under §17.08.030[A] of the Cache County Code as it:
  - i. Allows for commercial development in an area with minimal residential development, which would limit conflict or deleterious effects upon surrounding properties.

**4. Prior ordinances, resolutions, policies and actions superseded**

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

**5. Exhibits**

- A. Exhibit A: Rezone summary and information
- B. Exhibit B: Zoning Map of Cache County showing affected portion.

**6. Effective date**

This ordinance takes effect on \_\_\_\_\_, 2020. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

**Approved and adopted** \_\_\_\_\_, 2020.

	In Favor	Against	Abstained	Absent
Borup				
Erickson				
Tidwell				
Ward				
White				
Worthen				
Zilles				
Total				

Cache County Council:  
\_\_\_\_\_

Karl Ward, Chair  
Cache County Council

Attest:  
\_\_\_\_\_

Jill Zollinger  
Cache County Clerk

Publication Date: \_\_\_\_\_, 2020



1 **Mr. Murray** stated it would be from the plant.

2 **Spackman** asked about storage of water for fire suppression.

3 **Mr. Murray** stated they had been working with Jason Winn from the fire district to determine the water  
4 needs for fire suppression.

5 **Watterson** asked about drainage and the pipe needed for that.

6 **Mr. Murray** responded the drainage would be taken care of and the pipe extended.

7 **Watterson** asked about wetlands delineation.

8 **Mr. Murray** responded they had met about wetlands and didn't see the need for wetlands delineation but  
9 would follow up on that.

10 **06:03:00**

11 **Sands** motioned to close the public hearing; **Christensen** seconded; **Passed 7, 0.**

12 **Staff** and **Commission** discussed what is allowed in the agricultural zone.

13 **Parker** motioned to recommend approval to the County Council for the North Cache County Public  
14 Works Rezone with the option 1 conclusion; **Watterson** seconded; **Passed 6, 1 (Spackman voted nay).**

15 **06:06:00**

16 **#5 Public Hearing (5:45 PM): Bar ES LLC Commercial Rezone**

17 **Zetterquist** reviewed the staff report for the Bar ES LLC Commercial Rezone.

18 **Staff** and **Commission** looked at the surrounding area.

19 **06:12:00**

20 **Olsen** motioned to open the public hearing; **Spackman** seconded; **Passed 7, 0.**

21 **Cathy Code** gave an overview of the company requesting the rezone. There would be an IVF facility for  
22 cattle, and a small veterinarian building on site, along with some other small enterprises. Access was also  
23 reviewed.

24 **Watterson** asked about the canal located near the property.

25 **Chuck Schvaneveldt** commented on that the canal would be left alone.

26 **Christensen** commented on access from 3200 West.

27 **Mr. Schvaneveldt** stated they are willing to do whatever is needed for access.

28 **Sands** commented on needing more information on the road before access could be determined and  
29 asked what the buildings would be used for.

1 **Ms. Code** stated the buildings are labs.

2 **Sands** asked about the number of employees.

3 **Ms. Code** responded 4 employees would be at the IVF lab.

4 **Gunnell** asked about the veterinarian office.

5 **Ms. Code** responded the office would be a commercial office but with limited use by the public so the  
6 vet is available for the company's animals.

7 **Sands** commented on what can happen to the property if zoned commercial.

8 **06:22:00**

9 **Heber Lundberg** commented he is a local property owner and mentioned he has no complaints with this  
10 enterprise.

11 **Sands** asked about utilities.

12 **Ms. Code** stated there has been an artesian well on site and would probably use solar power.

13 **Mr. Schvaneveldt** commented there would be a septic system and they would re-drill the artesian well.

14 **Gunnell** asked if the Hunters Ed building shared a boundary.

15 **Mr. Schvaneveldt** stated yes.

16 **Sands** commented on the need for a parking study if the process goes forward.

17 **Mr. Schvaneveldt** commented on where they would like to locate the entrance.

18 **06:24:00**

19 *Watterson* motioned to close the public hearing; *Sands* seconded; **Passed 7, 0.**

20 **Staff** and **Commissioners** discussed location, roads and increasing traffic in the area.

21 *Watterson* motioned to recommend approval to the County Council for the Bar ES LLC Commercial  
22 Rezone with the option 1 conclusion as written; *Christensen* seconded; **Passed 7, 0.**

23 **06:35:00**

24 **#6 Whisper Ridge Conditional Use Permit Revocation Review Update**

25 **Staff** and **Commission** discussed the map submitted by the DWR.

26 **Dayson Johnson** commented on the DWR map, all skiing happens to the west of the sage grouse map.  
27 There is one location for the heli-fishing that is in the map area but DWR stated there was no  
28 encumbrance on the sage grouse with that location. The company is still working with BioWest.



DEVELOPMENT SERVICES DEPARTMENT

BUILDING | SURVEYING | ENGINEERING | GIS | PLANNING & ZONING | ROADS | WEEDS

STAFF REPORT: BAR ES, LLC COMMERCIAL REZONE

5 March 2020

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Robert J. Fuller

Parcel ID#: 12-042-0001, -0002

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

LOCATION

Reviewed by Angie Zetterquist

Project Address:  
3200 West Highway 30  
Logan

Acres: 10.47

Current Zoning:  
Agricultural (A10)

Proposed Zoning:  
Commercial (C)

Surrounding Uses:  
North – Agricultural  
South – Agricultural  
East – Agricultural  
West – Agricultural



FINDINGS OF FACT (18)

A. Request description

1. A request to rezone two parcels totaling 10.47 acres from the Agricultural (A10) Zone to the Commercial (C) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Commercial (C) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Commercial Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

**a. Land Use Context:**

- i.** Parcel status: Both parcels are legal as they are in the same size and configuration as on August 6, 2008.
- ii.** The Commercial (C) Zone allows for a variety of uses, including the following uses that are allowed as a conditional use in the Commercial Zone but are not permitted in the current Agricultural (A10) Zone:
  - Agricultural Manufacturing
  - Commercial Business
  - Commercial Kennel/Animal Shelter
  - Self Service Storage Facility
  - General Vehicle Repair
  - Medical Services/Facilities
  - Human Care Services
  - Transient Lodging
  - Restaurant
  - Sexually Oriented Businesses
  - Educational Facility
- iii.** Adjacent uses: The properties adjacent to the subject rezone are primarily used for agriculture and a Department of Natural Resources facility. There nearest single family residence is located southeast of the subject property within the ½ mile buffer area. There are no other residences in the vicinity. Portions of Logan City are also located within the ½ mile buffer area surrounding the property. Beyond the ½ mile buffer there are a handful of properties zoned either Commercial or Industrial along the westside of Hwy 30 east of the subject property, all other properties are zoned Agricultural (A10) or located within Logan City.
- iv.** Annexation Areas: The subject property is located within the Logan City future annexation area. As the subject property is not located immediately adjacent to the city boundaries, a letter from the City regarding annexation was not required.

**B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]**

- 4.** As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
- 5.** The current County Land Use Ordinance does not specify appropriate locations for the Commercial (C) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [E] identifies the purpose of the Commercial Zone and includes the following:
  - a.** To provide compatible locations for retail, office, and business/commerce activities, to enhance employment opportunities, to encourage the efficient use of land, to enhance property values, and to strengthen the county’s tax base.
  - b.** This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
- 6.** Any impacts related to permitted and conditional uses allowed within the Commercial (C) Zone will be addressed as part of each respective approval process required prior to site development activities.

**C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**

- 7.** §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.

8. The Road Manual specifies the following:
  - a. Collector Road: Roads with approximately 1600 to 5000 Average Daily Traffic (ADT). This includes roadways that have the capacity for moderate to low speeds (generally to a speed range of 40 mph or less) and moderate to high traffic volumes. This category provides service to through traffic movements and allows more direct access to occur. These facilities move traffic across multiple communities or jurisdictions, typically connection facilities of system importance.
  - b. Collector Roads must meet the minimum standard of two, 11-foot wide paved travel lanes with 6-foot wide shoulders: 3 feet paved, 3 feet gravel (34 feet total width with a paved width of 28 feet), 14-inches depth of granular borrow, a 6-inches depth of road base, 2.5-inches of bituminous surface course (asphalt), and a 80-foot wide right-of-way (ROW).
9. A basic review of the access to the subject property identifies the following:
  - a. Primary access to the subject properties is from Highway 30 and 3200 West.
10. Highway 30:
  - a. Is a state highway that provides access to the general public and is under the jurisdiction of the Utah Department of Transportation (UDOT).
  - b. Has an average width of 48-feet, with two 12-foot wide paved travel lanes and 6-foot wide shoulders (2 feet asphalt, 4 feet gravel).
  - c. Future development of the subject parcel must have UDOT approval for access.
  - d. Is maintained year round.
11. 3200 West:
  - a. Is a County facility that provides access to the general public.
  - b. Is classified as a Collector Road.
  - c. Has an average paved width of 22 feet wide travel lanes with 4-foot wide shoulders (i.e., 3 feet asphalt, 1-foot gravel).
  - d. No confirmed right-of-way dedication.
  - e. Has year round maintenance.
  - f. Future development may require right-of-way dedication and road improvements.

**D. Service Provisions:**

12. §16.04.080 [C] Fire Control – The County Fire District reviewed the request and had no issues with the rezone request, but did indicate that future commercial development will require a water supply for fire protection.
13. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental had no comments on the rezone request.

**E. Public Notice and Comment—§17.02.040 Notice of Meetings**

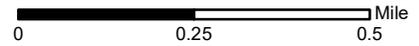
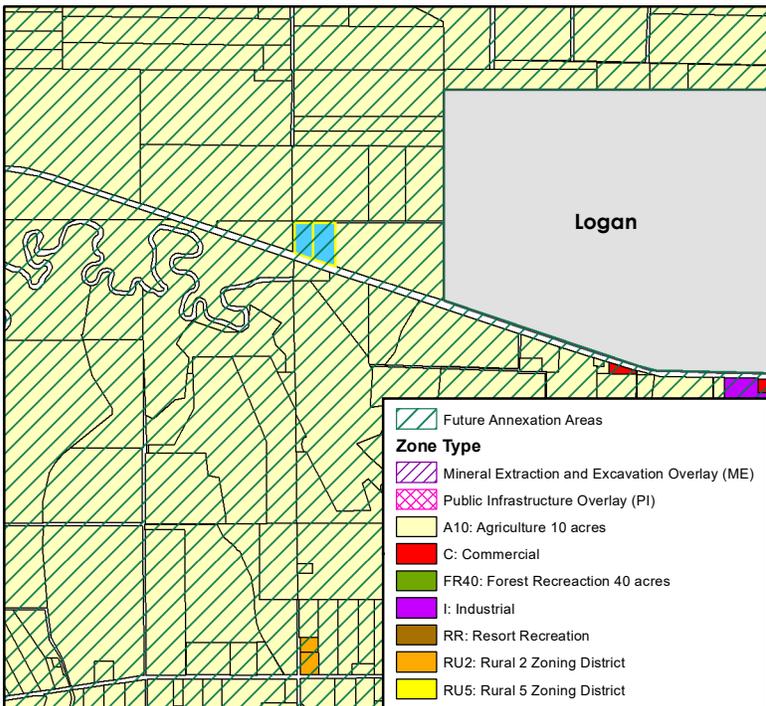
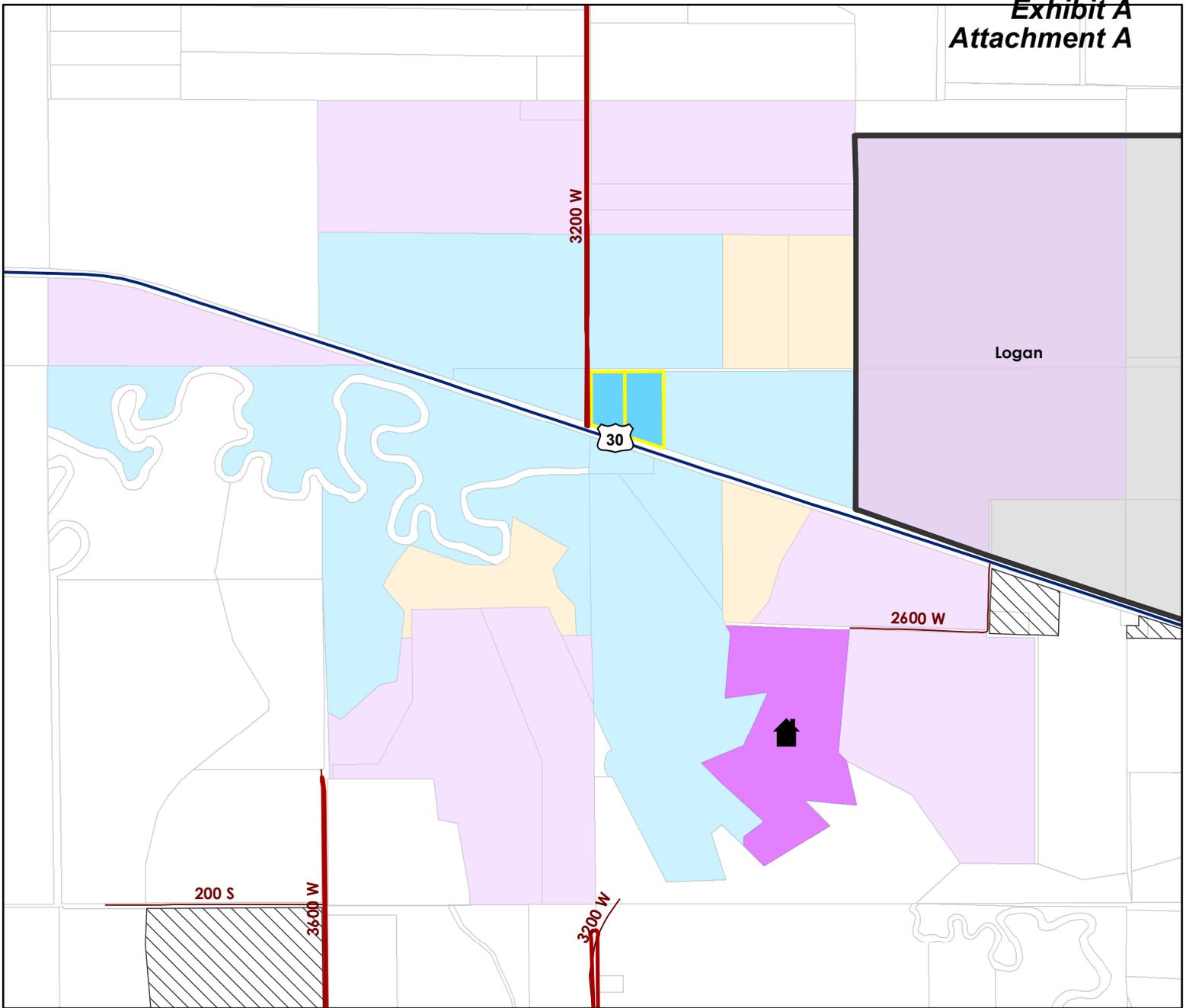
14. Public notice was posted online to the Utah Public Notice Website on 20 & 26 February 2020.
15. Notice was published in the Herald Journal on 22 & 27 February 2020.
16. Notices were posted in three public places on 20 & 26 February 2020.
17. Notices were mailed to all property owners within 300 feet and Logan City on 20 February 2020.
18. At this time, no written public comment regarding this proposal has been received by the Development Services Office.

**PLANNING COMMISSION CONCLUSION**

---

Based on the findings of fact noted herein, the Bar ES, LLC Commercial Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Commercial (C) Zone as identified under §17.08.030[A] of the Cache County Code as it:
  - a. Allows for commercial development in an area with minimal residential development, which would limit conflict or deleterious effects upon surrounding properties.



**Legend**

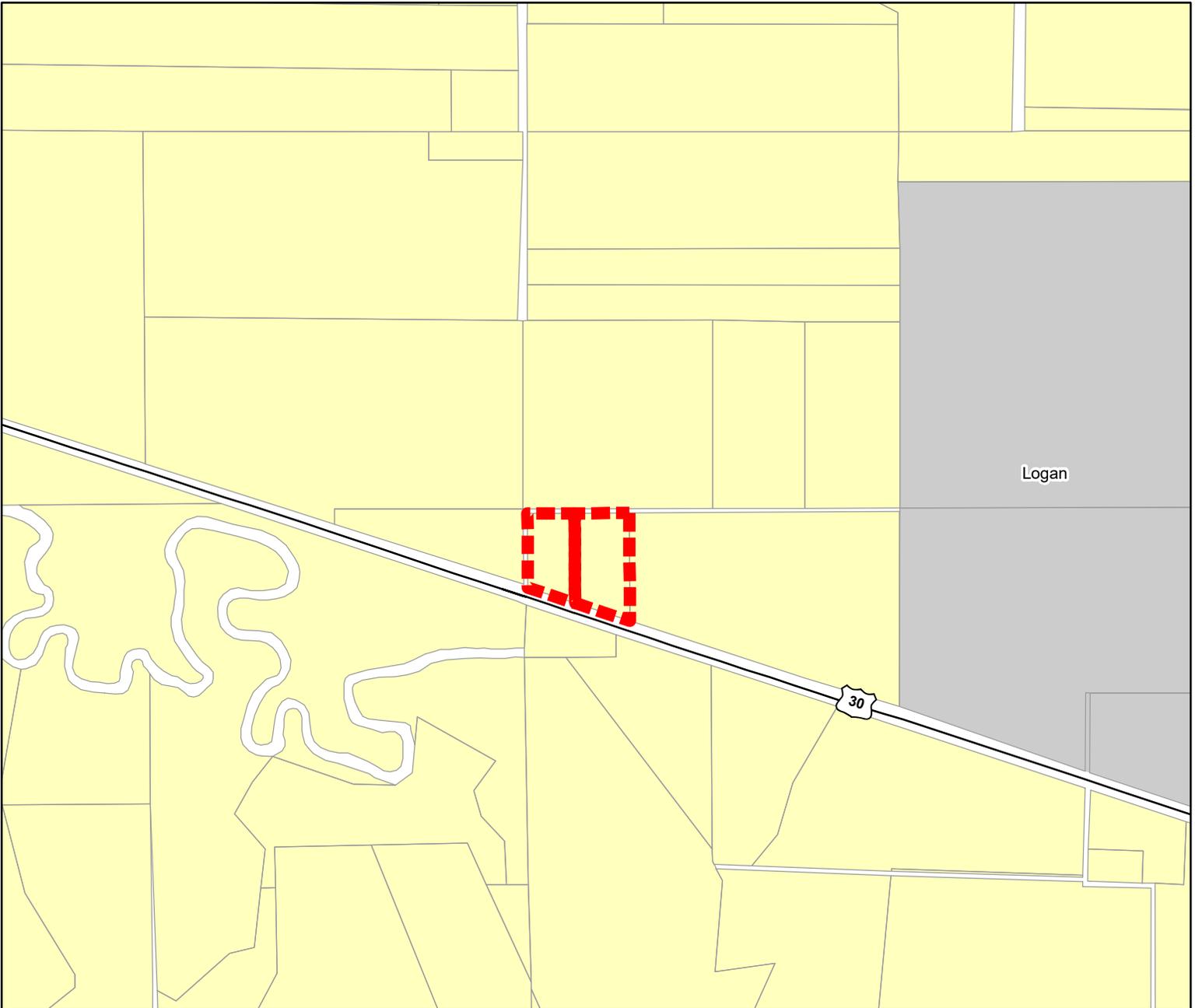
- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

**Average Parcel Size**

<b>Adjacent Parcels</b>	Without a Home: 44.6 Acres (10 Parcels)
<b>1/4 Mile Buffer</b>	Without a Home: 37.7 Acres (14 Parcels)
<b>1/2 Mile Buffer</b>	With a Home: 54.3 Acres (1 Parcel) Without a Home: 37.3 Acres (26 Parcels) Without a Home in Logan City: 114.2 Acres (2 Parcels)



**Exhibit B: Ordinance 2020-04  
Zoning Map of Cache County Affected Portion  
Bar ES, LLC Commercial Rezone**



**Legend**

- Major Roads
- City Boundary

**Zone Type**

- ▨ Mineral Extraction and Excavation Overlay (ME)
- ▩ Public Infrastructure Overlay (PI)
- A10: Agriculture 10 acres
- C: Commercial
- FR40: Forest Recreation 40 acres
- I: Industrial
- RR: Resort Recreation
- RU2: Rural 2 Zoning District
- RU5: Rural 5 Zoning District

**12-042-0001**

LOT 9 SEC 36 T 12N R 1W CONT 4.37 ACRES E1946

**12-042-0002**

ALL OF LOT 8 SEC 36 T 12N R1W CONT 6.10 AC



**RESOLUTION NO. 2020-08**

**CACHE COUNTY, UTAH**

**2020 ANNUAL NOXIOUS WEED CONTROL POLICY**

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**A RESOLUTION IMPLEMENTING THE 2020 NOXIOUS WEED CONTROL POLICY FOR  
CACHE COUNTY**

WHEREAS, the State of Utah Noxious Weed Act, requires that counties establish methods to control noxious weeds, and;

WHEREAS, County Code 8.28 establishes a Weed Control Ordinance for Cache County, and;

WHEREAS, County Code 8.28 requires that a policy be established annually to determine the noxious weeds targeted for control, and;

NOW, THEREFORE, BE IT RESOLVED that the Cache County Council hereby adopts the following resolution:

The 2020 Cache County Noxious Weed Control Policy, attached as Exhibit A, is hereby approved, superseding all prior Noxious Weed Control Policies.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CACHE COUNTY COUNCIL

ATTEST:

\_\_\_\_\_  
Karl Ward, Chair  
Cache County Council

\_\_\_\_\_  
Jill Zollinger  
Cache County Clerk

# Exhibit A

## 2020 CACHE COUNTY WEED CONTROL POLICY

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### **A. STATEMENT OF INTENT**

The Cache County weed control program will function and enforce in accordance with the Noxious Weed Act and Cache County code section 8.28 to organize, supervise, and coordinate a noxious weed control plan for Cache County including chemical and biological control practices.

### **B. ANNUAL COORDINATION MEETINGS**

The County Weed Board shall hold an annual coordination meeting each year prior to the start of the weed season. All organizations concerned with weed control will be invited to have a representative in attendance including the following agencies: Utah Department of Transportation, U.S. Forest Service, Utah Division of Wildlife Resources, State Trust Lands, Utah Department of Agriculture and Food, Cache County Extension, Union Pacific Railroad, PacifiCorp, Dominion Energy, irrigation companies and municipalities. Cache County personnel including Weed Department staff, the Road Superintendent, and the Director of Development Services should be in attendance. Notice of the meeting shall be posted in compliance with County code and State Law.

The purpose of this meeting will be to inventory and record current problem areas, discuss and record any new infestations, discuss effective weed control efforts, discuss and coordinate county priorities with the Cooperative Weed Management Area (CWMA) priorities, and plan and organize the year's weed control program.

In addition to the annual coordination meeting, midyear meetings may be held to discuss pressing weed control issues such as new weed discoveries, weed law violations, and enforcement. A final meeting shall be held in the fall to inform the Weed Board of the activities of the Weed Department for the past weed season and to discuss possible county priorities for the CWMA the following year. The *Annual Weed Progress Report* with a summary of the results of the summer's activities shall be provided to the Weed Board.

### **C. WEED CONTROL SERVICE AREA**

Any individual, corporation, municipality, governmental agency, or organization owning, leasing, or controlling property within Cache County may request the services of the County Weed Department in accordance with weed control priorities established and approved by the Weed Board and the Cache County Council. All requests for agricultural crop spraying and residential yard and/or garden spraying will be referred to commercial applicators.

Property owners are encouraged to participate in weed control activities by locating, identifying, and controlling specific infestations on their individual properties. The County Weed Division shall conduct weed control activities where required throughout the County. In the case of weed control adjacent to organic farms, the County shall actively spray up to the property boundaries including all County road rights-of-way and easements. The responsibility to provide a "no-spray" buffer remains on the property owner. If noxious weeds are present on organic farms, the property owner can opt to control said

weeds in compliance with this policy, County code, and State law with non-chemical applications if the control is effective. However, if the property owners are unable to control weeds in an appropriate manner, the property may be declared a public nuisance in compliance with County code and the weeds controlled accordingly.

#### **D. WEED CONTROL PRIORITIES**

1. Control of noxious weeds or any plant deemed a nuisance or hazard on property within the county.
2. Control of noxious weeds on steams, drainage, and irrigation systems. Also, control of non-noxious plants which impede the water flow in irrigation systems when that control can be accomplished as part of the noxious weed application.
3. Control of noxious weeds on non-crop land areas such as rangeland, wet pastures, fence lines, vacant land, right-of-ways, easements, county road sides, etc.

#### **E. CATEGORIES OF WEEDS**

The State of Utah has an adopted noxious weed list with prioritization within Utah Administration Code R68-9. As Cache County has unique climate, geography, and weed populations compared to the rest of the state, a Cache County specific Prioritized Noxious Weed List will be adopted annually. The County's Prioritized Noxious Weed List is based on: existing acres of infestation, potential for weed population reduction and long term eradication, and specific targeted locations to reduce the spread of weeds to other areas (along riparian corridors, near USFS boundaries, etc.). This list will be updated yearly, and used as a reference to determine which projects should be targeted with grant funds. See Appendix A for the 2020 Cache County Prioritized Noxious Weed List.

Cache County may also declare other weeds not on the State list as "County Noxious Weeds" in compliance with Utah State code 4-17-107(3a). As declared, such Noxious Weeds are placed onto the County's prioritized list for monitoring and/or treatment. County Noxious Weeds are:

- 1) Russian Salt Tree
- 2) Crack Willow

#### **F. NOXIOUS WEED SEED RESTRICTIONS**

It shall be unlawful for any individual or company to sell, offer, or expose for sale or distribute in the State of Utah any agricultural, vegetable, flower, tree and shrub seeds, or seeds for sprouting for seeding purposes which contain, either in part or in whole, any prohibited noxious weed seeds. "Prohibited" noxious weed seeds are the seeds of any plant determined by Utah Commissioner of Agriculture and food to be injurious to public health, crops, livestock, land, or other property. (Utah Seed Law, R68-8)

## **G. WEED CONTROL FEE SCHEDULE**

The following charges will be effective for the 2020 spraying season.

- 1) Early Detection Rapid Response (EDRR) Grant Projects** – Projects where the Weed Department treats a State/County declared noxious weed and has received specific grant funding for the treatment of such. Cost of \$50.00 per Acre with a \$50.00 minimum charge.
- 2) Goatsrue Grant Projects** – Treatment of any areas infested with Goatsrue while grant funding is available. Cost of \$50.00 per acre with a \$50.00 minimum charge.
- 3) Non-Grant Qualifying or Enforcement Work** - Labor and Equipment at fully loaded and audited rates and Herbicide at full purchase price with a \$75.00 minimum charge.
- 4) Vacant Lot Projects**- Treatment of Noxious Weed Infested Vacant lots within Municipality boundaries. They will be sprayed and mowed. Cost of \$160.00 per acre with a \$160.00 minimum.

\*Requests for services or contracts with Cache County Weed Division which; due to distance, terrain, special equipment/control requirements, or particular personnel needs; create expenses not anticipated in the above guidelines may be negotiated on an individual basis with the County.

# 2020 Cache County Prioritized Noxious Weed List

Appendix A

Class	Weed Name	County Status
1A	African Rue	Watch
1A	Common Crupina	Watch
1A	Malta Starthistle	Watch
1A	Mediterranean Sage	Watch
1A	Plumeless Thistle	Watch
1A	Small Bugloss	Watch
1A	Spring Milletgrass	Watch
1A	Syria Beancaper	Watch
1A	Camelthorn	Watch
1A	Sahara Mustard	Watch
1A	Garlic Mustard	Watch
1A	Purple Starthistle	Watch
1A	Perennial Sorghums	Watch
1AE	Vipers Bugloss	Eradicated
1AE	Squarrose Knapweed	Eradicated
1AE	Yellow Toadflax	Eradicated
1B	Common St. Johnswort	EDRR
1B	Dalmation Toadflax	EDRR
1B	Giant Reed	EDRR
1B	Japanese Knotweed	EDRR
1B	Rush Skeletonweed	EDRR
1B	Diffuse Knapweed	EDRR
1B	Elongated Mustard	EDRR
1B	Oxeye Daisy	EDRR
1B	Black Henbane	EDRR
1B	Yellow Starthistle	EDRR
1B	Spotted Knapweed	EDRR
2A	Ventenata	Control
2A	Cutleaf Viper's Grass	Control

Class	Weed Name	County Status
2A	Purple Loosestrife	Control
2A	Musk Thistle	Control
2A	Russian Knapweed	Control
2A	Perennial Pepperweed	Control
2B	Leafy Spurge	Control
2B	Goatsrue	Control
2B	Puncturevine	Control
2B	Phragmites	Control
2B	Hoary Cress	Control
3A	Poison Hemlock	Containment
3A	Salt Cedar	Containment
3A	Medusahead Rye	Containment
3A	Scotch Thistle	Containment
3A	Dyers Woad	Containment
3B	Bermudagrass	Containment
3B	Houndstongue	Containment
3B	Canada Thistle	Containment
3B	Jointed Goatgrass	Containment
3B	Field Bindweed	Containment
3B	Quack Grass	Containment
4	Myrtle Spurge	Prohibited
4	Congongrass	Prohibited
4	Damesrocket	Prohibited
4	Russian Olive	Prohibited
4	Scotch Broom	Prohibited

### Additional County Declared Noxious Weeds

1B	Russian Salt Tree	EDRR
4	Crack Willow	Prohibited

**Class 1A- WATCH** Have not been identified in Cache County

**Class 1AE- Eradicated** Has been identified in Cache County in the past. Monitored annually

**Class 1B-EDRR** Extreme High priority, Eradication Possible. Goal to move into 1A category

**Class 2A-Control** Known to exist in limited populations, high priority. Goal to move into 1B category

**Class 2B- Control** Known to exist in broader populations, high priority. Goal to move into 2A category

**Class 3A- Containment** Exist throughout Cache County, mid priority. Goal is to move into 2B category

**Class 3B- Containment** Exist Throughout Cache County, low priority. Goal is to move into 3A category

**Class 4- Prohibited** Threat through retail sale in the nursery and greenhouse industries.