

**APPROVED**

**CACHE COUNTY  
COUNCIL MEETING  
MINUTES  
OCTOBER 27, 2015**

# COUNTY COUNCIL MEETING

## October 27, 2015

NATURE OR ORDER OF PROCEEDING	DATE
ADMIN BUILDING CONSTRUCTION .....	2
APPOINTMENT – Bowen, David J-Cache County Deputy Sheriff .....	1
APPOINTMENT – Chestnut, Bryce C.-Cache County Deputy Sheriff .....	1
APPOINTMENT – Christiansen, Michael V.-Cache County Deputy Sheriff .....	1
APPOINTMENT – Johnson, Kylee M.-Cache County Deputy Sheriff .....	1
APPOINTMENT – Ricks, Travis L.-Cache County Deputy Sheriff .....	1
BRAG – Department of Housing and Urban Development-Letter .....	6
BOWEN, DAVID J. – Appointment-Cache County Deputy Sheriff .....	1
BUDGET – November 10, 2015 Council Meeting .....	2
BUDGET – Public Hearing -October 27, 2015-6:00 p.m.-Open 2015 Budget .....	4
BUDGET – Resolution No. 2015-26-Amendments to 2015 Budget .....	4
BUDGET WORKSHOPS .....	4
CDBG WORKSHOP .....	2
CVTD PUBLIC MEETING – October 28, 2015 .....	6
CACHE CHAMBER OF COMMERCE – FAM Tour .....	2
CACHE SUMMIT – Invitation .....	6
CHESTNUT, BRYCE C. – Appointment-Cache County Deputy Sheriff .....	1
CHRISTIANSSEN, MICHAEL V. – Appointment-Cache County Deputy Sheriff .....	1
CLERK/AUDITOR’S OFFICE – Fair Report-2015 .....	2
DAVENPORT ROAD – Road Committee discussion .....	6
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT – Letter-BRAG .....	6
DOXTEK .....	2
FAIR ADVISORY BOARD .....	6
FAIR REPORT – Clerk/Auditor’s Office-2015 .....	2

<b>FAIRGROUNDS ADVISORY BOARD .....</b>	<b>2</b>
<b>FAM TOUR – Cache Chamber of Commerce.....</b>	<b>2</b>
<b>JOHNSON, KYLEE M. – Appointment-Cache County Deputy Sheriff .....</b>	<b>1</b>
<b>MAYOR’S ASSOCIATION DINNER WITH LIEUTENANT GOVERNOR .....</b>	<b>5</b>
<b>NIELSEN, DAVE – Public Comment .....</b>	<b>4</b>
<b>PROPERTY TAX RELIEF REQUESTS .....</b>	<b>3</b>
<b>PROVIDENCE CITY – Request for access to County Road 800 South for Municipal Development.....</b>	<b>5</b>
<b>PUBLIC COMMENT – Nielsen, Dave.....</b>	<b>4</b>
<b>PUBLIC HEARING – October 27, 2015-6:00 p.m.-Open 2015 Budget .....</b>	<b>4</b>
<b>PUBLIC HEARING SET – November 10, 2015-5:30 p.m.-Resolution No. 2015-25-Declaring Certain Real Property as Surplus Property .....</b>	<b>3</b>
<b>RAPZ TAX FUNDS – Request for Reappropriation of Certain Allocated.....</b>	<b>3</b>
<b>REQUEST FOR REAPPROPRIATION OF CERTAIN ALLOCATED RAPZ TAX FUNDS .....</b>	<b>3</b>
<b>RESOLUTION NO. 2015-25 – Declaring Certain Real Property as Surplus Property-Public Hearing Set- November 10, 2015-5:30 p.m. ....</b>	<b>3</b>
<b>RESOLUTION NO. 2015-26 – Amendments to 2015 Budget .....</b>	<b>4</b>
<b>RICKS, TRAVIS L. – Appointment-Cache County Deputy Sheriff .....</b>	<b>1</b>
<b>ROAD – Request for access to County Road 800 South for Municipal Development.....</b>	<b>5</b>
<b>ROAD – Road Committee discussion-Davenport Road.....</b>	<b>6</b>
<b>SURPLUS PROPERTY – Resolution No. 2015-25-Declaring Certain Real Property as .....</b>	<b>3</b>
<b>UAC ANNUAL CONVENTION.....</b>	<b>5</b>
<b>UAC – Secretary Nomination .....</b>	<b>6</b>
<b>WARRANTS – 10-10-2015 to 10-16-2015, 10-27-2015 to 10-23-2015.....</b>	<b>1</b>
<b>WATER SHARES – West Field Irrigation Company (Fairgrounds).....</b>	<b>6</b>
<b>WEST FIELD IRRIGATION COMPANY – Water Shares (Fairgrounds) .....</b>	<b>6</b>

**CACHE COUNTY COUNCIL MEETING**  
**October 27, 2015**

The Cache County Council convened in a regular session on October 27, 2015 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

**ATTENDANCE:**

**Chairman:** Kathy Robison  
**Vice Chairman:** G. Gregory Merrill  
**Council Members:** David Erickson, Val Potter, Jon White, & Gordon Zilles.  
**Cory Yeates absent.**  
**County Executive:** Craig "W" Buttars  
**County Clerk/Auditor:** Jill N. Zollinger  
**County Attorney:** Spencer Walsh

**The following individuals were also in attendance:** Janeen Allen, Helen Cooper, Chief Rod Hammer, Chris Harrild, Sharon L. Hoth, Director Cameron Jensen, Gary Knighton, Tre Manual, Treasurer Craig McAllister, Director Bartt Nelson, Dave Nielsen, Dixie Page, Mayor Craig Petersen, LaMont Poulsen, Tim Rawlings, Janet Reeve, Laurie Reeve, Director Josh Runhaar, Scott Williams, **Media:** Clayton Gefre (Herald Journal), Jennie Christensen (KVNU).

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

Council member White gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

**ACTION:** Motion by Council member Erickson to approve the amended agenda. Zilles seconded the motion. The vote was unanimous, 6-0. Yeates absent.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Council member Zilles to approve the minutes of the October 13, 2015 Council Meeting. Erickson seconded the motion. The vote was unanimous, 6-0. Yeates absent.

**REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS**

<b><u>APPOINTMENTS:</u></b>	David J. Bowen	Cache County Deputy Sheriff
	Bryce C. Chestnut	Cache County Deputy Sheriff
	Michael V. Christiansen	Cache County Deputy Sheriff
	Kylee M. Johnson	Cache County Deputy Sheriff
	Travis L. Ricks	Cache County Deputy Sheriff

**ACTION:** Motion by Council member Potter to approve the recommended appointments. Erickson seconded the motion. The vote was unanimous, 6-0. Yeates absent.

**WARRANTS:** Warrants for the periods 10-10-2015 to 10-16-2015 and 10-17-2015 to 10-23-2015 were given to the Clerk for filing.

**OTHER ITEMS:**

- Budget** – Executive Buttars is finalizing the budget to have ready to present at the November 10, 2015 Council Meeting.
- Fairgrounds Advisory Board** will be touring the fairground facilities in Box Elder and Weber Counties.

USU Students who will be doing the study on the Fairgrounds will do a walk through at the Cache County Fairgrounds on Wednesday, October 28, 2015 with the Advisory Board. They will review the area and receive input and ideas from the Board.

- Cache Chamber of Commerce** is hosting a FAM (Familiarization) Tour for the Governor's Office of Economic Development to show the County's strengths and challenges. Thursday, October 29<sup>th</sup>, and Friday, October 30<sup>th</sup>, they will be touring several businesses. The Lieutenant Governor will be here on Friday, October 30<sup>th</sup> and there will be a Legislative meeting on Friday. Executive Buttars invited the Council to attend.
- DoxTek** (a document management program) conversion is in process and going well and the final training session will be in a couple of weeks.
- Admin Building Construction** is on schedule.
- CDBG Workshop** – Executive Buttars stated there will be a workshop for CDBG applicants at the BRAG Office Conference Room on November 10, 2015 at 2:00 p.m.

**UNIT OR COMMITTEE REPORTS**

- \* **Clerk/Auditor's Office – 2015 County Fair Report –“Cache County Fair and Rodeo- The Greatest Show Around”** – Clerk/Auditor Zollinger reported there was great attendance, most of the vendor booths were full, and the elephant attraction was a hit. The elephants will be returning next year as well.

Zollinger asked Scott Williams to report on Extension and 4-H. Williams provided an overview of their growth since 2006 to the present and asked Laurie Reeve, 4-H Cache Makers Club member, to report on her Fair exhibit. Laurie displayed a lantern she made as part of the Club's activities. Skills in Adobe Illustrator, laser cutting, soldering, and infrared remote technology were used on her project. She received Best of Show at the State Fair. Williams observed that the Girls for Science club recently launched a weather balloon that landed north of Evanston, Wyoming.

Zollinger recognized Dixie Page as a long-time volunteer who has organized and run the horse show at the Fair and presented her with a plaque. Zollinger thanked Page for her many years of service.

LaMont Poulsen reported on the rodeo which was well attended and continues to grow. Individuals in other states have contacted him wondering how Cache County can show such good attendance and raise the prize money amounts. The rodeo came in just under budget. Poulsen announced the committee has decided to go with all reserved seating in the future. This will be announced early so patrons who have favorite seating

areas will have plenty of time to purchase their tickets on line. Poulsen thanked the County Attorney's Office for helping draft an improved rodeo contract.

Zollinger noted that Raysha's Run raised \$8,400.00 for Logan Regional Hospital to help women receive mammograms. Zollinger thanked her office staff, LaMont Poulsen, Scott Wilkinson, Trish Gibbs, the Sheriff's Office and the Fairgrounds crew for all of their help as well as all the many wonderful volunteers without whom there would be no Fair.

Helen Cooper, Fair Entertainment Director, reported on the Cache Idol Contest and introduced this year's winner, Taylor Jensen, who performed an original song for the Council.

### **PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

#### **PUBLIC HEARING SET: NOVEMBER 10, 2015-5:30 P.M.-RESOLUTION NO. 2015-25-DECLARING CERTAIN REAL PROPERTY AS SURPLUS PROPERTY**

**ACTION: Motion by Council member Zilles to set a Public Hearing-November 10, 2015-5:30 p.m.-Resolution No. 2015-25-Declaring Certain Real Property as Surplus Property. Potter seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

#### **INITIAL PROPOSAL FOR CONSIDERATION OF ACTION**

- **Property Tax Relief Requests** – After some discussion, Chairman Robison and Council member Potter recommended pulling 0011 and 0024 requests until more information can be gathered. *(Details are on file in the Office of the Cache County Clerk/Auditor.)*

**ACTION: Motion by Vice Chair Merrill to approve the Property Tax Relief Requests excepting 0011 and 0024. Potter seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

Treasurer McAllister explained a property tax payment had been applied to the wrong parcel and is requesting the Council approve writing off the interest and penalty from 2013 on parcel 07-200-0005 amounting to \$182.90.

**ACTION: Motion by Council member Erickson to approve the cancellation of interest and penalties from 2013 amounting to \$182.90 on parcel 07-200-0005. Zilles seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

- **Council Approval – Request for Reappropriation of Certain Allocated RAPZ Tax Funds** – Logan Mayor Craig Petersen forwarded thanks from Logan City Recorder Teresa Harris for the Clerk/Auditor and County IT Offices' assistance with the Logan by-mail election. Petersen turned the time to Russ Akina, Logan Parks and Recreation, to explain Logan's request to redirect previously awarded RAPZ funding.

Akina observed that there has been a dramatic increase in the number of requests for pickle ball courts. Logan City proposes using the \$145,000.00 left of funds awarded for a basketball court, tennis court and splash pad as follows: Use \$20,000.00 for

landscaping and walkways, leaving \$125,000.00 to match private donations for pickle ball courts at Bridger Park.

**(Attachment 1)**

**ACTION: Motion by Council member White to approve Logan City's request to reallocate previously awarded RAPZ funding as outlined. Merrill seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

Council member Zilles reminded Akina that in reviewing past RAPZ requests, Logan City hasn't used all of their funds and the County will have to take the remaining funds back and Logan will have to reapply in another year. Mayor Petersen remarked that the permit from Union Pacific for the railroad crossing at Rendezvous Park has been held up due to an oversight by Union Pacific. As soon as the permit is approved, the funds will be used.

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**PUBLIC HEARING: OCTOBER 27, 2015-6:00 P.M.-OPEN 2015 BUDGET** –Director Cameron Jensen explained the adjustments to the budget and Chairman Robison opened the Public Hearing and invited public comment. *(See Attachment 2 to Resolution No. 2015-26-Amendments to 2015 Budget-for details.)*

Dave Nielsen asked for clarification on the lodging tax. He understands that 3% goes to the county and is not shared with Logan City. Director Jensen responded that is essentially correct. The State Tax Commission distributes the percentages and Cache County's share is 3%.

There was no further public comment.

**ACTION: Motion by Council member Zilles to close the Public Hearing-October 27, 2015-6:00 p.m.-Open 2015 Budget. Potter seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

**INITIAL PROPOSAL FOR CONSIDERATION OF ACTION**

- **Resolution No. 2015-26-Amendments to 2015 Budget**

**(Attachment 2)**

**ACTION: Motion by Council member Potter to waive the rules and approve Resolution No. 2015-26-Amendments to 2015 Budget. White seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

- **Discussion – Budget Workshops** – Executive Buttars asked the Council if they will want to hear from all department heads or only certain individuals at the workshops. He will get the budget information to the Council by November 5, 2015 so they have time to review it before the proposed date of November 17, 2015 for a budget workshop.

Council member Potter said he would prefer only hearing from the larger departments and he would like them to be prepared to "sell" their budget to the Council – successes, future needs, etc.

Council member White asked for an explanation of how the unused RAPZ funding revenue will be accounted for in the budget. Director Jensen and Executive Buttars said it will be applied to the current deficit. White also asked for information on insurance and wage increases. Executive Buttars replied that issue will be on the November 10, 2015 Council agenda for discussion. Vice Chair Merrill agreed noting the Employee Compensation Committee has narrowed the options down for the Executive to consider.

Executive Buttars reported that he anticipates proposing less than a 6.1\$ tax increase.

Council member Potter asked for information on mandatory expenses imposed by SB67.

After more discussion, Chairman Robison indicated the Council expects to hear from the Sheriff's Office, Development Services Office, Fairgrounds and County Attorney's Office.

- **Request for access to County Road 800 South for Municipal Development – Providence City** – Chris Harrild explained this is a request for a design exception from Providence City for permission to have development continue to occur while going through the process of annexation of the road because Providence City mistakenly thought 800 South was a Providence City Road instead of a county road.

Harrild added that his office will be drafting a letter to every city to remind them that if they want to have development occur on a county road, they must notice Cache County.

**(Attachment 3)**

**ACTION: Motion by Council member Zilles to approve the design exception for Providence City on 800 South allowing the work to occur with the condition that Providence City annex the road (800 South) within 90 days. Merrill seconded the motion. The vote was unanimous, 6-0. Yeates absent.**

Gary Knighton, Providence City engineer consultant, said the land to the east was in the county and has all been annexed by Providence. If Providence had known 800 South was a county road, it would have been annexed at that time also. Two subdivisions have already occurred and there are people living on the road, the pavement has been taken up and if progress is stopped, it will be like that through the winter. Providence has been maintaining the road and doing snow removal on it.

**OTHER BUSINESS**

- ✓ **UAC Annual Convention – November 11-13, 2015, St. George** – Buttars, Erickson, Merrill, Potter, Robison, Yeates and Zilles will attend.
- ✓ **Mayor's Association Dinner with Lieutenant Governor Spencer Cox – November 19, 2015** – Buttars, Erickson, Potter, Yeates and Zilles will attend.

**COUNCIL MEMBER REPORTS**

**Jon White** appreciates the Fair and all who help with it.

Cache County Council  
10-27-2015

**Gordon Zilles** said he and Council members Yeates and Erickson met with the Road Committee and discussed whether the County needs to proceed with either a lawsuit or the opening of Davenport Road.

**Val Potter** sent the Council an email about the CVTD Public Meeting tomorrow, October 28, 2015 at 5:45 p.m. at BATC. Potter will be out of town and urged other Council members to attend. Council member White asked if anyone received a copy of the survey by CVTD. Does it include all of the county or only Logan City? The press release says that registered voters were contacted via telephone. Clerk Zollinger remarked that she doesn't recall any request for registered voters by CVTD. Perhaps the CVTD requested a list from the state.

Potter received an invitation for the Council to the Cache Summit, November 12, 2015 from 9:00 a.m. to 2:00 p.m. Lunch is included. Council members will be out of town attending UAC and not able to attend.

Potter received a report from the Department of Housing and Urban Development praising BRAG for their work.

**David Erickson** commended the Fair Advisory Board on their attitude, effort and vision for the Fairgrounds.

**Executive Craig Buttars** noted the County had a chance to purchase water shares from West Field Irrigation Company and, on counsel from Bob Fotheringham and Attorney Swink, purchased thirty shares.

Buttars reminded the Council of the change on the date of the Trust Dinner – it will be Thursday night and Council members and spouses are invited to attend.

**Attorney James Swink** said he has been nominated for UAC secretary.

#### **ADJOURNMENT**

The Council meeting adjourned at 7:08 p.m.

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**ATTEST:** Jill N. Zollinger  
County Clerk

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**APPROVAL:** Kathy Robison  
Chair

**Janeen Allen - Logan City RAPZ 2014 Project - Bridger Park Phase III**

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**From:** Russ Akina <russ.akina@loganutah.org>  
**To:** Cameron Jensen <Cameron.Jensen@cachecounty.org>  
**Date:** 10/21/2015 4:21 PM  
**Subject:** Logan City RAPZ 2014 Project - Bridger Park Phase III

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Cameron,

Logan City would like to re-direct a portion of its \$160,000 of the 2014 RAPZ project awarded by the County to construct pickle ball courts instead of a basketball court, tennis court, and splash pad. The remaining amount will still be used for landscaping and walkways at Bridger Park.

Our justification is that we have experienced a dramatic increase in requests for pickle ball courts. And, while we have 2015 RAPZ funding for two pickle ball courts planned as part of the re-construction of the tennis court/basketball court area at Merlin Olsen Park as a multi-purpose court/winter ice sheet, pickle ball enthusiasts tell us that more courts are desired. I also believe that we could accommodate more people with pickle ball than we would for tennis. Pickle ball dimensions are smaller than tennis allowing for two pickle ball courts (8 players) for every tennis court (four players). As for basketball, while it would be good to have a court, there are nearby courts on the Bridger Elementary School playground accessible to the public.

So, I wanted to check with you to know if we can move in that direction. Mayor Petersen has also been approached by pickle ball enthusiasts eager to raise money for the courts and possibly lighting, if we can re-direct the 2015 funds to help with that effort. Based on cost estimates provided to us, the City could build up to 8 courts with the remaining balance. 8 courts cost approximately \$150,000 to build. One tennis court is \$40,000 to build with in-house labor, \$75,000 contracted out.

Currently, there is \$145,000 remaining. We plan to use \$20,000 for landscaping and walkways, leaving \$125,000 to match private donations for possibly eight courts at Bridger Park. Please let me know if there are any questions regarding this request.

--  
Russ Akina  
Director of Parks and Recreation  
City of Logan

RESOLUTION NO. 2015 – 26

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2015 are reasonable and necessary; that the said budget has been reviewed by the County Finance Director with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 2015 budget for Cache County:

See attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the 2015 budget shall remain in full force and effect.

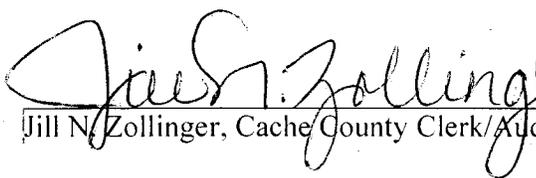
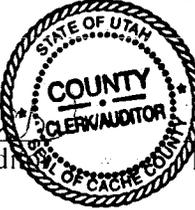
Section 3.

This resolution shall take effect immediately upon adoption and the County Finance Director and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the 27th day of October, 2015.

ATTESTED TO:

CACHE COUNTY COUNCIL


Jill N. Zollinger, Cache County Clerk/Auditor      Kathy Robison, Council Chair



# BUDGET OPENING

Resolution: 2015-26

Hearing: October 27, 2015

6:00 PM

Department	Account	Title	Description	Adjustment
<b>GENERAL FUND</b>		<b>Adopted Budget: \$23,437,206</b>		<b>Proposed Budget: \$23,490,350</b>

Revenues

TAXES	100-31-10000	CURRENT PROPERTY TAXES	Reduce to Certified Tax Rate	(22,007)
GRANTS	100-33-43104	MISC STATE REV-SEARCH & RESCUE	State Contribution to SAR	41,700
CHARGES FOR SERVICES	100-34-23600	JAIL IMMIGRATIONS - SCAAP	Increased Allocation from State	44,100
MISCELLANEOUS	100-36-50000	SALE OF SURPLUS PROPERTY	Proceeds from Old Snow Maintenance Equip	2,500
CONTRIB./TRANSFERS	100-38-46500	TRANSFER FROM RAPZ TAX	Administration Fee	19,852
CONTRIB./TRANSFERS	100-38-90000	APPROPRIATED FUND BALANCE	Snow Removal Equip - 2016 Kawasaki KAF40	5,973
CONTRIB./TRANSFERS	100-38-90000	APPROPRIATED FUND BALANCE	Reduced Need for Appropriations	(88,974)
CONTRIB./TRANSFERS	100-38-92000	APPROP. FUND BALANCE - SAR	Down Payment for Snow Cat	50,000
<b>Total Revenue Adjustment:</b>				<b>53,144</b>

Expenditures

FINANCE	100-4132-250	EQUIPMENT SUPPLIES & MAINT	Document Shredding and Copier Maintenance	1,500
FINANCE	100-4132-999	A&C ALLOC - FINANCE 10%	Document Shredding and Copier Maintenance	(150)
AUDITOR	100-4141-115	OVERTIME PAY	Additional Overtime	1,000
AUDITOR	100-4141-120	TEMPORARY EMPLOYEES	BOE Employees	3,000
AUDITOR	100-4141-220	PUBLIC NOTICES	Proposed Tax Increase Notices	2,000
AUDITOR	100-4141-610	MISC SUPPLIES	Increased Supply Cost	100
AUDITOR	100-4141-620	MISC SERVICES	Additional Cost for Printing Notices	300
AUDITOR	100-4141-999	A&C ALLOC - AUDITOR 78%	BOE Employees and adjustment	(4,992)
BLDG & GROUNDS	100-4160-740	CAPITALIZED EQUIPMENT	Snow Removal Equip - 2016 Kawasaki KAF40	12,280
BLDG & GROUNDS	100-4160-999	A&C ALLOC - BLDG & GROUNDS 31%	Updated A&C Allocation - Buildings & Grounds	(3,807)
CRIMINAL	100-4210-115	OVERTIME PAY	Overtime Estimate	10,000
CRIMINAL	100-4210-290	FUEL	Reduced Fuel Estimate	(10,000)
SEARCH & RESCUE	100-4216-740	CAPITALIZED EQUIPMENT	Down Payment for Snow Cat	94,100
TRANSFERS OUT	100-4810-220	TRANSFER OUT - CDRA FUND	Change in Accounting Method	(52,187)
<b>Total Expenditure Adjustment:</b>				<b>53,144</b>

**ASSESSING & COLLECTING FUND**

**Adopted Budget: \$3,865,873**

**Proposed Budget: \$3,870,822**

Revenues

CONTRIB./TRANSFERS	150-38-90000	APPROPRIATED FUND BALANCE	Updated A&C Allocation - Buildings & Grounds	3,807
CONTRIB./TRANSFERS	150-38-90000	APPROPRIATED FUND BALANCE	Other Miscellaneous Expense	1,142
<b>Total Revenue Adjustment:</b>				<b>4,949</b>

Expenditures

FINANCE	150-4132-999	A&C ALLOC - FINANCE 10%	Document Shredding and Copier Maintenance	150
AUDITOR	150-4141-120	TEMPORARY EMPLOYEES	BOE Employees and adjustment	(4,000)
AUDITOR	150-4141-999	A&C ALLOC - AUDITOR 78%	BOE Employees and adjustment	4,992
BLDG & GROUNDS	150-4160-999	A&C ALLOC - BLDG & GROUNDS 31%	Updated A&C Allocation - Buildings & Grounds	3,807
<b>Total Expenditure Adjustment:</b>				<b>4,949</b>

**MUNICIPAL SERVICES FUND**

**Adopted Budget: \$5,930,010**

**Proposed Budget: \$5,930,010**



# BUDGET OPENING

Resolution: 2015-26

Hearing: October 27, 2015

6:00 PM

Department	Account	Title	Description	Adjustment
Revenues				
<b>Total Revenue Adjustment:</b>				-
Expenditures				
CLASS - B ROADS	200-4415-250	EQUIPMENT SUPPLIES & MAINT	Miscellaneous equip and repairs	24,500
CLASS - B ROADS	200-4415-270	UTILITIES	Savings from new insulation	(5,000)
CLASS - B ROADS	200-4415-280	COMMUNICATIONS	Repair instead of replace equipment	(3,500)
CLASS - B ROADS	200-4415-410	ROAD MAINTENANCE	Delay work until next year	(15,000)
CLASS - B ROADS	200-4415-418	ASPHALT & CONCRETE	Additional costs in various locations	9,000
CLASS - B ROADS	200-4415-422	PIPE, DRAINAGE & BOXES	Delay work until next year	(10,000)
WEED ERADICATION	200-4450-251	NON CAPITALIZED EQUIPMENT	Flail Mower Head	(4,870)
WEED ERADICATION	200-4450-291	CHEMICAL SPRAY	Flail Mower Head	(5,000)
WEED ERADICATION	200-4450-740	CAPITALIZED EQUIPMENT	Flail Mower Head	9,870
<b>Total Expenditure Adjustment:</b>				-

## HEALTH FUND

Adopted Budget: \$1,126,671

Proposed Budget: \$1,129,917

Revenues				
CONTRIB./TRANSFERS	210-38-90000	APPROPRIATED SURPLUS	Cover Quarterly Service Contract	3,246
<b>Total Revenue Adjustment:</b>				<b>3,246</b>
Expenditures				
PUBLIC HEALTH	210-4310-482	SUBSTANCE ABUSE PREVENTION	Cover Quarterly Service Contract	5,841
CONTRIBUTIONS	210-4800-996	CONTRIBUTION TO FUND BALANCE	Cover Quarterly Service Contract	(2,595)
<b>Total Expenditure Adjustment:</b>				<b>3,246</b>

## VISITORS BUREAU FUND

Adopted Budget: \$720,867

Proposed Budget: \$729,612

Revenues				
TAXES	230-31-51000	TRANSIENT ROOM TAX - CACHE	Anticipated Revenue	8,745
<b>Total Revenue Adjustment:</b>				<b>8,745</b>
Expenditures				
VISITOR'S BUREAU	230-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	Postage for Requests for Information	146
VISITOR'S BUREAU	230-4780-241	POSTAGE	Postage for Requests for Information	5,000
VISITOR'S BUREAU	230-4780-251	NON CAPITALIZED EQUIPMENT	Additional Cost of New Cabinets	724
VISITOR'S BUREAU	230-4780-510	INSURANCE	Increased Insurance Cost	125
VISITOR'S BUREAU	230-4780-621	MISC SERVICES -BOARD EXPENSE	Additional Expenses for Board	250
VISITOR'S BUREAU	230-4780-640	EVENT SPONSORSHIP	Additional Sponsorships	500
VISITOR'S BUREAU	230-4780-670	ITEMS FOR RESALE	Gift Shop Inventory	2,000
<b>Total Expenditure Adjustment:</b>				<b>8,745</b>



# BUDGET OPENING

Resolution: 2015-26

Hearing: October 27, 2015

6:00 PM

Department	Account	Title	Description	Adjustment
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**DEBT SERVICE FUND**

*Adopted Budget: \$1,302,250*

*Proposed Budget: \$1,302,250*

Revenues

CONTRIB./TRANSFERS	310-38-90000	APPROPRIATED FUND BALANCE	Bank Fees for Bond Management	5,000
CONTRIB./TRANSFERS	310-38-23100	TRANS -DEBT SERV-SERIES 02-03	Bank Fees for Bond Management	(5,000)

**Total Revenue Adjustment:** -

Expenditures

**Total Expenditure Adjustment:** -



Cache  
County  
1857

**DEVELOPMENT SERVICES DEPARTMENT**

BUILDING | SURVEYING | ENGINEERING | GIS | PLANNING & ZONING | ROADS | WEEDS

**MEMORANDUM**

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**Date:** 26 October 2015  
**From:** Cache County Development Services  
**Subject:** Providence City Request for Access to County Road 800 South

Providence City has submitted a request (Exhibit A), dated October 26, 2015, to allow municipal development access to County Road 800 South. The Development Services Department has reviewed this request and recommends that the County Council approve said request contingent upon the intent to annex as outlined by Providence City.

Furthermore, prior to annexation, the Development Services Department will handle encroachment permit requests for any development within the existing county right-of-way, or at their request, Providence City may do the same in place of the county for the portions of the roadway that are proposed for annexation.



# Providence City

15 South Main Street  
Providence, UT 84332  
(435) 752-9441 • Fax: (435)753-1586  
[www.providencecity.com](http://www.providencecity.com)

October 26, 2015

Cache County Council  
[Chris.harrild@cchecounty.org](mailto:Chris.harrild@cchecounty.org)

Cache County Council,

Providence City requests that the Cache County Council consider the approval of the use of this right-of-way while Providence City proceeds to annex a portion of the 500 North (800 South County). In order to provide city street access to the municipal subdivision (Providence Hollow), Providence City will begin the annexation process, incorporating the northern portion of 500 North to the existing property lines on the north.

Item 5.6 [B] of the Cache County Manual of Roadway Design and Construction Standards specifies that the Cache County Council must give written permission for a municipal development to access a county roadway. Providence City thus petitions the Cache County Council for this approval.

If approved, the developer would be permitted to place infrastructure prior to the winter months, thus not delaying the construction process and allowing time for the annexation to be completed. Please consider this request.

Sincerely,

Don W. Calderwood  
Mayor