

APPROVED

**CACHE COUNTY
COUNCIL MEETING
MINUTES
JUNE 09, 2015**

COUNTY COUNCIL MEETING

June 09, 2015

NATURE OR ORDER OF PROCEEDING	DATE
APPOINTMENT – Hazard, Griffin K-Cache County Deputy Attorney	1
BEAR RIVER MENTAL HEALTH – Fiscal Year 2016 Area Plan	2
BUDGET – Public Hearing Set–June 23, 2015-6:00 p.m.-Open 2015 Budget.....	2
BUILDING PERMITS – Report.....	4
CACHE COUNTY EMERGENCY MEDICAL SERVICES (CEMS).....	2
ELECTED OFFICIALS DAYS AT LAGOON – June 7-11, 2015	3
GENERAL PLAN – Discussion.....	4
HB362 – Local Option Sales Tax	2
HAZARD, GRIFFIN K – Appointment-Cache County Deputy Attorney	1
HYRUM 4 TH OF JULY PARADE.....	3
IT DIRECTOR – Nelson, Bartt.....	1
LEWISTON 4 TH OF JULY PARADE	3
LOCAL OPTION SALES TAX – HB362.....	2
LOGAN PIONEER DAY PARADE.....	3
NELSON, BARTT – IT Director.....	1
NIBLEY CITY HERITAGE DAYS PARADE	3
NORTH LOGAN 24 TH OF JULY PARADE	3
NORTHERN UTAH CHAMBER COALITION.....	2
PROPERTY TAX EXEMPTION REQUEST – Active Duty.....	2
PUBLIC HEARING SET – June 23, 2015-6:00 p.m.-Open 2015 Budget	2
RAPZ/RESTAURANT TAX COMMITTEE – Recommendations and Allocation of Excess Funds	2
USACCC 2015 SUMMER CONFERENCE.....	3
WARRANTS – 05-30-2015 to 06-05-2015	1

CACHE COUNTY COUNCIL MEETING
June 09, 2015

The Cache County Council convened in a regular session on June 09, 2015 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

ATTENDANCE:

Chairman: Kathy Robison
Vice Chairman: G. Gregory Merrill
Council Members: David Erickson, Val Potter, Jon White, Cory Yeates & Gordon Zilles.
County Executive: Craig "W" Buttars
County Clerk/Auditor: Jill N. Zollinger
County Attorney: James Swink

The following individuals were also in attendance: Janeen Allen, Jay Downs, Reed Ernstrom, Jim Gass, Chief Rod Hammer, Griffin Hazard, Alton Hebdon, Sharon L. Hoth, Bartt F. Nelson, Dave Nielsen, Chief Jeff Peterson, Tim Rawlings, Director Josh Runhaar, **Media:** Kelly Cannon (Herald Journal), Jennie Christensen (KVNU).

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Council member Gordon Zilles gave the opening remarks and led those present in the Pledge of Allegiance.

REVIEW AND APPROVAL OF AGENDA

ACTION: Motion by Council member Yeates to approve the agenda with Item 12b – *Penalty and Interest Abatement Requests* – deleted. Potter seconded the motion. The vote was unanimous, 7-0.

REVIEW AND APPROVAL OF MINUTES

ACTION: Motion by Council member Yeates to approve the minutes of the May 26, 2015 Council meeting as corrected. Erickson seconded the motion. The vote was unanimous, 7-0.

REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS

APPOINTMENTS: Griffin K. Hazard Cache County Deputy Attorney

ACTION: Motion by Council member Potter to approve the appointment. Yeates seconded the motion. The vote was unanimous, 7-0.

At the invitation of Executive Buttars Hazard introduced himself to the Council.

WARRANTS: Warrants for the period 05-30-2015 to 06-05-2015 were given to the Clerk for filing.

OTHER ITEMS:

- IT Director** – Executive Buttars introduced Bartt Nelson as the new IT Director. Nelson will begin employment on Monday, June 15, 2015. Nelson introduced himself to the Council and looks forward to working for Cache County.

- ❑ **Northern Utah Chamber Coalition** has the Science Building at USU listed as a priority building project and the SR 30 project is number one on their transportation project list.
- ❑ **HB362 – Local Option Sales Tax** – Executive Buttars said there will a meeting with the Mayors Association, Saturday, June 13, 2015 at 6:30 p.m. in Lewiston concerning this issue. Buttars encourages pursuing legislation that will broaden the use of funds. Representative Draxler has stated his intention to address the issue in a special legislative session.

ITEMS OF SPECIAL INTEREST

- **Bear River Mental Health (BRMH) Fiscal Year 2016 Area Plan – Reed Ernstrom** reviewed the 2016 Area Plan including mandated services, budget, funding and the Justice Reinvestment Initiative. The current Mental Health and Drug Courts coalition will be utilized to track whether the Justice Reinvestment Initiative is effective in reducing recidivism. Ernstrom stressed the importance of the county funding which qualifies BRMH to receive the federal match for Medicaid.

UNIT OR COMMITTEE REPORTS

- * **Cache County Emergency Medical Services (CCEMS) – Jay Downs** commented that CCEMS was formed in 2004 and is used as a model by other agencies wanting to create an integrated response system. Downs, Chief Peterson and Jim Gass reported on the following:
 - funding
 - required licenses
 - call volume
 - expansion plans (ambulance in North Logan)
 - response times
 - time on scene
 - calls by city
 - equipment replacement
 - new ambulance station in Hyrum
 - volunteer ambulance service

PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS

PUBLIC HEARING SET: JUNE 23, 2015-6:00 P.M.-OPEN 2015 BUDGET

ACTION: Motion by Council member Yeates to set a Public Hearing June 23, 2015 at 6:00 p.m.-Open 2015 Budget. White seconded the motion. The vote was unanimous, 7-0.

INITIAL PROPOSAL FOR CONSIDERATION OF ACTION

- **Active Duty Property Tax Exemption Request** – Executive Buttars indicated the applicant qualifies and recommended approval. *(Details are on file in the office of the Cache County Clerk/Auditor.)*
- **Final Approval of Restaurant/RAPZ Tax Committee Recommendations and Allocation of Excess Funds** – Executive Buttars reminded the Council that all the allocations were approved at the last Council meeting except the amended amount for North Logan City for Phase 1 Cache Recreation Complex. The decrease to North Logan

City for Phase 1 Cache Recreation Complex will be \$31,946.56. Executive Buttars updated the Council on the status of unexpended funds on nine previous allocations.

There was much discussion among the Council on what action needs to be taken to ensure allocated funds are expended in a timely manner. Some Council members were in favor of taking back those funds that haven't been used within the prescribed time limit, but others argued there are extenuating circumstances with large projects involving multiple agencies and delays. Further discussion is needed to agree on a tracking and withdrawal of funds method.

ACTION: Motion by Council member Potter to change the allocation to North Logan City for Phase 1 Cache Recreation Complex to \$228,000.00. Yeates seconded the motion. The vote was unanimous, 7-0.

OTHER BUSINESS

- ✓ **Elected Officials Days at Lagoon** – June 7-11, 2015.
- ✓ **2015 USACCC Summer Conference** – Friday, June 19, 2015 at the Riverwoods Conference Center. Erickson, Merrill, Potter, Robison and Zilles will attend.
- ✓ **Nibley City Heritage Days Parade** – Saturday, June 20, 2015 at 10:00 a.m. – Zilles and White will attend.
- ✓ **Lewiston 4th of July Parade** – Buttars, Erickson, Potter and Yeates will attend.
- ✓ **Hyrum 4th of July Parade** – Potter, Robison, White and Yeates will attend.
- ✓ **North Logan 24th of July Parade** – Erickson, Merrill, Potter and Yeates will attend.
- ✓ **Logan Pioneer Day Parade-July 24, 2015** – Buttars, Merrill, Potter, Robison and Yeates will attend.

COUNCIL MEMBER REPORTS

Jon White told Director Runhaar that the conservation districts have much of the information he will need for the County Resource Management Planning (HB323).

Greg Merrill has met with the external auditors and the general consensus is that the county has made significant progress in addressing challenges identified earlier. A final report should be ready for the Council by the June 23, 2015 Council meeting.

Council member Potter left the meeting at 6:26 p.m.

David Erickson stated visits to the various volunteer Fire Departments are almost completed and he is impressed with the commitment of those involved. At the Fire District Board meeting it was reported that all the bids for the new training facility are in and they are working with Logan City about the location.

Executive Buttars reported that building permits for May 2014 were \$3.8 million and for May 2015 they are over \$16 million. Year-to-date for 2014 was \$9.6 million and year-to-date 2015 is \$37 million.

Kathy Robison asked for a discussion on the RU2 and RU5 zones in the near future and asked Director Runhaar how soon that can happen. Runhaar reiterated that a General Plan is urgently needed to address these zones.

Council member Merrill said he recalled Runhaar seeking funding for the General Plan last year. Attorney Swink interjected the county needs an update to the current out-of-date general plan. The current one puts the county at risk and a new one should be a high priority for the Council.

Executive Buttars asked if it is possible to dovetail the Resource Management Plan with the General Plan. Runhaar replied he would like to do that and said he understands the state will contribute \$50,000.00 per county to help with the Resource Management Plan but there will be no match from CIB.

A full-time person is needed to work on the General Plan and, if done on a consulting basis, consultant work needs to be supervised very carefully.

Vice Chair Merrill suggested that Director Runhaar put together something specific for the General Plan for next year's budget so the Council will know what it has to come up with.

Clerk/Auditor Zollinger left the meeting at 6:41 p.m.

Runhaar said he will put something together for the first meeting in July.

Cory Yeates asked if the Compensation Committee has a report from their last meeting. Executive Buttars said he will bring their report to the next Council meeting.

ADJOURNMENT

The Council meeting adjourned at 6:43 p.m.

ATTEST: Jill N. Zollinger
County Clerk

APPROVAL: Kathy Robison
Chair