

APPROVED

**CACHE COUNTY
COUNCIL MEETING
MINUTES
AUGUST 12, 2014**

**CACHE COUNTY COUNCIL
AUGUST 12, 2014**

AIRPORT PARKING LOT – Discussion – Funding for 4

ALBISTON, STEVE – Public Comment..... 3

AUDIT REPORT– 2013..... 2

BOARD OF EQUALIZATION DATES..... 2

BUDGET PREPARATION SCHEDULE – 2015..... 1

BUDGET – Public Hearing Set- August 26, 2014-6:00 p.m.-Open 2014 Budget 2

BY-MAIL ELECTION 4

CACHE COUNTY FAIR..... 5

CACHE RECREATIONAL COMPLEX – Concept Plan 4

COUNCIL SUMMER SOCIAL – August 19, 2014 5

COUNTRY LIVING REZONE – Public Hearing-August 12, 2014-5:30 p.m.-Steven Russell 3

EXECUTIVE SESSION – Cancelled..... 5

LAND WATER CONSERVATION FUND (LWCF) – Land Conversion/Sponsorship 3

NIELSEN, DAVE – Public Comment..... 3

PUBLIC COMMENT – Albiston, Steve 3

PUBLIC COMMENT – Nielsen, Dave..... 3

PUBLIC COMMENT – Russell. Steven..... 3

PUBLIC HEARING – August 12, 2014-5:30 p.m.-Country Living Rezone – Steven Russell..... 3

PUBLIC HEARING – August 12, 2014-6:00 p.m.-2014 Tax Increase 3

PUBLIC HEARING SET – August 26, 2014-6:00 p.m.-Open 2014 Budget 2

REZONE – Public Hearing-August 12, 2014-5:30 p.m.-Country Living Rezone-Steven Russell 3

RIVER HEIGHTS APPLE DAYS PARADE 4

RUSSELL, STEVE – Public Comment..... 3

TAX INCREASE – Public Hearing – August 12, 2014-6:00 p.m. 3

TRANSPORTATION FUND WORK GROUP – Discussion..... 4

WARRANTS – 07-19-2014 to 07-24-2014, 07-26-2014 to 08-01-2014, 08-02-2014 to 08-09-2014..... 1

WELLSVILLE FOUNDERS' DAY PARADE 5

CACHE COUNTY COUNCIL MEETING
August 12, 2014

The Cache County Council convened in a regular session on August 12, 2014 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

ATTENDANCE:

Chairman: Val Potter
Vice Chairman: Kathy Robison,
Council Members: Craig "W" Buttars, G. Gregory Merrill, Jon White, Cory Yeates & Gordon Zilles.
County Executive: M. Lynn Lemon
Deputy County Clerk: Jill N. Zollinger
County Attorney: Tony Baird

The following individuals were also in attendance: Karma Albiston, Steve Albiston, Janeen Allen, Steve Baugh, Bill Bower, Scott Burton, Chris Harrild, Sharon L. Hoth, Jennifer Jenkins, Cameron Jensen, Laura Johnson, Michael Kidman, Mark Maughan, Dave Nielsen, Andy Pierucci, Director Josh Runhaar, Steven Russell, Doug Thompson, **Media:** Lis Stewart (Herald Journal), Jennie Christensen (KVNU).

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Council member Yeates gave the opening remarks and led those present in the Pledge of Allegiance.

REVIEW AND APPROVAL OF AGENDA

ACTION: Motion by Council member Yeates to approve the amended agenda as written. Robison seconded the motion. The vote was unanimous, 7-0.

REVIEW AND APPROVAL OF MINUTES

ACTION: Motion by Council member Yeates to approve the minutes of the July 22, 2014 Council meeting and the Cache County Redevelopment Agency meeting as written. White seconded the motion. The vote was unanimous, 7-0.

REPORT OF THE COUNTY EXECUTIVE: M. LYNN LEMON

APPOINTMENTS: There were none.

WARRANTS: Warrants for the periods 07-19-2014 to 07-24-2014, 07-26-2014 to 08-01-2014 and 08-02-2014 to 08-09-2014 were given to the Clerk for filing.

OTHER ITEMS:

- Budget Preparation Schedule-2015** – Executive Lemon distributed a proposed

schedule for the 2015 budget preparation noting that budget workshops will be conducted again for the Council.

(Attachment 1)

ITEMS OF SPECIAL INTEREST

- **2013 Audit Report** - Mike Kidman, from Jones Simkins, reviewed the independent auditor's report including:
 - Assets and liabilities
 - Individual funds
 - Increases/decreases in fund balances
 - Component units audit information
 - Footnote information
 - Budgetary perspective
 - Federal funds detail
 - Opinions

Kidman also addressed concerns in the public arena saying there were some instances of noncompliance with county/state codes; however, no misappropriations or fraudulent transactions were identified. Kidman and Scott Burton went over the noncompliance issues and recommendations in depth and Council member Merrill related the corrective actions that will be taken by the respective offices. *(A full copy of the audit report is on file in the Cache County Finance Office.)*

PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS

THE COUNCIL CONVENED AS A BOARD OF EQUALIZATION

SET BOARD OF EQUALIZATION DATES

- **Hearing Dates** – Executive Lemon proposed the following hearing dates:

Thursday	September 4
Tuesday	September 9
Thursday	September 11
Tuesday	September 16
Thursday	September 18

ACTION: Motion by Council member White to set the hearing dates as proposed. Buttars seconded the motion. The vote was unanimous, 7-0.

THE COUNCIL ADJOURNED FROM THE BOARD OF EQUALIZATION

PUBLIC HEARING SET: AUGUST 26, 2014 – 6:00 P.M. – OPEN 2014 BUDGET

ACTION: Motion by Council member Buttars to Set a Public Hearing – August 26, 2014-6:00 p.m.-Open 2014 Budget. Yeates seconded the motion. The vote was unanimous, 7-0.

PUBLIC HEARING – August 12, 2014 – 5:30 p.m. – Country Living Rezone – Steven Russell requesting the rezone of 16.62 acres from Agricultural (A10) Zone to Rural 2 (RU2) Zone located approximately 900 West 2200 South, College Ward. – Chris Harrild explained the property currently qualifies for one house on the property. If the rezone is approved up to eight homes could be built. The property is an unincorporated island surrounded by Logan, Millville and Nibley and is within Logan City's annexation area. Staff recommends denial. Director Runhaar observed that the problem is that the property is not contiguous with Logan City.

Chairman Potter opened the Public Hearing and invited public comment.

Steven Russell said his ultimate goal was to sell the property and he had a buyer in the spring; however, the potential buyer could not obtain a building permit so he let the individual out of the sale agreement. His neighbors want to remain in the county (not annexed to a city) and Russell decided to ask for the rezone hoping for a better chance of a sale.

Dave Nielsen suggested that Russell request annexation to Nibley with the proposal to build high density housing with open space to make it appealing to Nibley for annexation.

Steve Albiston, neighbor to the property, expressed concerns that development of eight homes might disturb underground drains that are in place to get rid of excess water.

ACTION: Motion by Council member Yeates to close the Public Hearing-August 12, 2014-5:30 p.m.-Country Living Rezone. Zilles seconded the motion. The vote was unanimous, 7-0.

Council member Zilles asked Russell if Nibley will allow him to hook into its sewer. Russell responded that Nibley will.

PUBLIC HEARING – August 12, 2014 – 6:00 p.m. – 2014 Tax Increase – Executive Lemon reminded the Council it approved the tax increase with the 2013 budget in November 2013 and there was a public hearing held at that time, but the law presently requires this public hearing as well.

Chairman Potter opened the Public Hearing and invited public comment.

There was none.

ACTION: Motion by Council member Zilles to close the Public Hearing – August 12, 2014-6:00 p.m.-2014 Tax Increase. Yeates seconded the motion. The vote was unanimous, 7-0.

INITIAL PROPOSAL FOR CONSIDERATION OF ACTION

- **Land Water Conservation Fund (LWCF) – Land Conversion/Sponsorship** – Executive Lemon stated the land known as the North Recreational Complex was purchased with Land Water Conservation Funds years ago by the county. As a result, anything done with the land has restrictions regarding its use. The county is in the process of trying to trade land with the Cache County School District for cities North Logan, Hyde Park, Nibley, Wellsville, Newton and Logan to accept the responsibility for outdoor recreation on the land and trade those LWCF duties and responsibilities to those entities. The county, in turn, proposes to agree that

when it sells part of the land by the ice arena, it will use the funds to reimburse cities for land and help them develop it as outdoor recreation property. Lance Anderson, Cache-Landmark Engineering, will have draft agreements for the Council to review at the next Council meeting.

- **Cache Recreational Complex – Concept Plan** – Executive Lemon and Chairman Potter shared the concept plan image with the Council.

(Attachment 2)

- **Discussion – Funding for Airport Parking Lot** – Executive Lemon indicated one third of the funding will come from Logan City, Cache County and the Airport Authority, respectively. This will be an item on the budget opening at the next Council meeting.
- **Discussion – Transportation Fund Work Group** – Council member Buttars proposed a group consisting of two council members each from Logan City and Cache County, a mayor from the north and one from the south end of the county, state legislators, Jeff Gilbert, County Executive and Director Josh Runhaar for a total of thirteen members. The Council believes that is too large of a group and suggested scaling it down to six or seven members with only the Chair or Vice Chair of the Mayors Association and one Council member each from Logan City and Cache County.

Buttars said the next step once the group decides its focus is to present their case to the Governor.

Executive Lemon suggested asking if the 24% now collected for improvements can be used for maintenance.

- **Discussion – By-mail Balloting for November General Election** – Clerk Zollinger reported on bids received from two different companies for handling the ballot mailings. Zollinger favors the bid from the company that handled Davis County's by-mail election this past June. Zollinger believes she will need about \$20,000.00 more than what is presently in her election budget.

Council member Merrill remarked that Zollinger had projected a by-mail election would clean up the voter rolls significantly by removing those voters who have moved. Zollinger agreed that would be a benefit of the by-mail election.

Merrill also said he supports anything that will improve voter turnout and Davis County had a large increase in voter turnout with their by-mail election.

ACTION: Motion by Council member White to approve a by-mail election for all of Cache County for the November 4, 2014 General Election. Merrill seconded the motion. The vote was unanimous, 7-0.

OTHER BUSINESS

- ✓ **River Heights Apple Days Parade – Saturday, August 23, 2014 – 4:00 p.m.**
Yeates might be able to attend.

- ✓ **Wellsville Founders' Day Parade – Monday, September 1, 2014 at 10:00 a.m.**
Buttars, White and Zilles will attend.

COUNCIL MEMBER REPORTS

Greg Merrill commended Clerk Jill Zollinger and the staff and volunteers who helped to make the Fair a success.

Kathy Robison reminded the Council of the Summer Social on Tuesday, August 19, 2014 at 6:30 p.m. at Jon White's home. Turn west at the Cracker Barrel in Paradise to get to Jon's home.

Gordon Zilles said he has been approached by residents asking that the 30-minute parking at the fruit stand on 3200 South be changed to no overnight parking. The reason is that people park there to carpool to work out of the valley. Council member Yeates suggested those people use the Park and Ride lot further south.

The scheduled Executive Session was postponed until the August 26, 2014 Council meeting.

ADJOURNMENT

The Council meeting adjourned at 8:30 p.m.

ATTEST: Jill N. Zollinger
County Clerk

APPROVAL: Val Potter
Chairman

CACHE COUNTY CORPORATION 2015 BUDGET PREPARATION SCHEDULE

September 9, 2014(Tue) County Council Establishes Priorities

September 10, 2014(Wed) Department Correlation Meeting/Budget Schedule presented

September 10, 2014(Wed) Expenditure Estimate forms distributed
Revenue Estimate forms distributed

September 23, 2014(Tue) County Council Establishes Priorities

ASAP before September 22, 2014(Mon)

Expenditure Request Forms completed and returned
Revenue Estimate Forms completed and returned

October 2, 2014(Thur) Auditor & Finance Director provides draft budget request numbers to Executive & County Council

October 7, 2014(Tue) Elected Officials and Department heads hold budget workshops
October 14, 2014(Tue) with Executive & County Council
October 21, 2014(Tue)
October 28, 2014(Tue)
November 4, 2014(Tue)

October 28, 2014(Tue) Executive presents tentative budget to the County Council

October 28, 2014(Tue) County Council considers need for tax increase

November 11, 2014(Tue) Executive presents proposed budget to the County Council

November 11, 2014(Tue) Determine need for tax increase and 1/4 page ad

November 25, 2014(Tue) **Public hearing on 2015 Budget**

December 2, 2014(Tue) Council approves budget

December 9, 2014(Tue) County Executive approves budget or issues line-item veto

Before or by

December 31, 2014(Wed) 2015 Budget line item veto override consideration and/or action

December 31, 2014(Wed) Statutory deadline for adoption of Budget

