

**M. LYNN LEMON**  
COUNTY EXECUTIVE / SURVEYOR

199 NORTH MAIN  
LOGAN, UTAH 84321  
TEL: 435-755-1850  
FAX: 435-755-1981



**Cache  
County**  
1857

**COUNTY COUNCIL**  
VAL K. POTTER, *CHAIRMAN*  
KATHY ROBISON, *VICE CHAIR*  
CRAIG "W" BUTTARS  
GREG MERRILL  
JON WHITE  
CORY YEATES  
GORDON A. ZILLES

**November 21, 2014**

**PUBLIC NOTICE** is hereby given that the Cache County Council of Cache County, Utah will hold a **Regular Meeting** in the **Cache County Historic Courthouse, County Council Chambers**, 199 North Main, Logan, Utah 84321 at **5:00 p.m.** on **TUESDAY, NOVEMBER 25, 2014**

## **AGENDA**

- 5:00 p.m.**
1. **CALL TO ORDER**
  2. **OPENING / PLEDGE** – Cory Yeates
  3. **REVIEW AND APPROVAL OF AGENDA**
  4. **REVIEW AND APPROVAL OF MINUTES** (November 11, 2014)
  5. **REPORT OF COUNTY EXECUTIVE**
    - a. Appointments
    - b. Warrants
    - c. Other Items
  6. **CONSENT AGENDA**
    - a. **Rasmussen Farms Subdivision** – Brian G. Lyon requesting approval for two-lot subdivision with two agricultural remainders on 104.14 acres in the Agricultural (A10) Zone located approximately 5011 North Highway 23, Cache Junction
  7. **ITEMS OF SPECIAL INTEREST**
    - a. Letter regarding CRP Rules, CRP Contracts, Right-of-Way sales, Condemnation – Kymber Housley
    - b. Letter regarding North Valley / Box Elder Landfill – Mayor Craig Petersen
  8. **UNIT OR COMMITTEE REPORTS**
  9. **BUDGETARY MATTERS**
  10. **PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**
    - a. **Set Public Hearing for December 2, 2014 at 5:30 p.m. – Resolution 2014-24**  
Storm Water Management Plan
    - b. **Set Public Hearing for December 9, 2014 at 5:45 p.m. – Ordinance 2014-14**  
Amendments to the County Code – Title 17.06 *Uses*; Title 17.10 *Development Standards*
    - c. **Set Public Hearing for December 9, 2014 at 6:00 p.m. – Open 2014 Budget**
    - d. **Public Hearing – 2015 Budget Hearing**
- 6:00 p.m.\***

11. **PENDING ACTION**

a. Approval of Agreements relating to Cache Recreational Complex Land

- **Real Property Purchase and Sale Agreement – Cache School District Board of Education and Cache County**  
Lot 1 and Lot 2 of the Cache Recreational Complex Land, also known as the Footprint of the Planned North Logan High School
- **Interlocal Cooperation Act Agreement – North Logan, Hyde Park, Wellsville, Newton, Nibley and Cache County**  
Terms and Provisions by which Parties will Cooperate in the Conversion of Use of Real Property west of 200 East, and Terms by which Replacement Recreational Property will be Distributed and Developed in the Cities
- **Interlocal Cooperation Act Agreement – North Logan, Hyde Park, Cache School District and Cache County**  
Terms and Provisions by which Parties will Cooperate in the Financing, Construction, Development and Improvement of the School and related Recreational Area known as the Cache Recreational Complex

12. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**

a. **Ordinance 2014-12 – Adopt 2015 Salaries for Elected Officials**

b. **Ordinance 2014-13 – Adopt 2015 Salaries for Cache County Council**

c. **Resolution 2014-23 – Adopt 2015 Cache County Budget**

d. Hardship Applications

e. Penalty and Interest Abatement Request

f. Discussion – MS4 Storm Water Permitting / Storm Water Management Plan

13. **OTHER BUSINESS**

- a. Cache County Employees Christmas Dinner – Wednesday, December 10, 2014 at 6:30 p.m.  
Riverwoods Conference Center

14. **COUNCIL MEMBER REPORTS**

15. **ADJOURN TO CACHE COUNTY REDEVELOPMENT AGENCY**



Val K. Potter, Chairman

\* Citizens desiring to be heard at a public hearing are encouraged to submit their messages in writing prior to or during the hearing

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## CACHE COUNTY REDEVELOPMENT AGENCY

Cache County Historic Courthouse, County Council Chambers, 199 North Main Street, Logan, Utah 84321

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### AGENDA

November 25, 2014

#### CALL TO ORDER

#### ACTION ITEMS

- 6:15 p.m.\* 1. **Public Hearing – Adopt 2015 Budget**

#### ADJOURN



Val K. Potter, Chairman

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen at 755-1850 at least three working days prior to the meeting.

## Appointments

11/25/14

### Cache County Audit Committee

1. Craig "W" Buttars, 199 North Main Street, Logan, UT 84321 (435) 755-1851

### Cache County Board of Adjustment

1. Hal Olsen, 1966 S. 2000 W., College Ward, UT 84339 (435) 753-2876  
Reappointed for a five year term expiring 12/31/2018

### Cache County Community Foundation Board

Registered Agent	Cameron Jensen
President	Craig "W" Buttars
Vice President	Kathy Robison
Secretary	Cameron Jensen

### Cache County Fairgrounds Advisory Board

1. Greg Merrill, 1289 North 1500 East, Logan, UT 84341 (435) 753-1394  
Reappointed for a two year term expiring 12/31/2016
2. Craig "W" Buttars, 199 North Main Street, Logan, UT 84321 (435) 755-1851  
Appointed for a two year term expiring 12/31/2016
3. Cameron Jensen, 179 North Main Street, Logan, UT 84321 (435) 755-1855  
Appointed for a two year term expiring 12/31/2016
4. Clark Israelsen, 2625 West 1800 South, Young Ward, UT 84321 (435) 753-5728  
Reappointed for a two year term expiring 12/31/2016

### Cache County Grievance Committee

Doyle Peck County Employee Representative  
Replaces Brad Slater

### Cache County Planning Commission

1. Jason Watterson, 3796 North 4100 West, Benson, UT 84335 (435) 753-8388  
Reappointed for a three year term expiring 12/31/2017

### Cache County TRCC/RAPZ Committee

1. Craig "W" Buttars, 199 North Main Street, Logan, UT 84321 (435) 755-1851

**Boundary Commission**

1. Mike Gleed, 179 North Main Street, Logan, Utah 84321 (435) 755-1535  
Reappointed for a four year term expiring on December 31, 2018
2. Kathleen Howell, 179 North Main Street, Logan, Utah 84321 (435)-755-1600  
Reappointed for a four year term expiring on December 31, 2018

**Logan-Cache Airport Authority Board**

1. Craig "W" Buttars, 199 North Main Street, Logan, UT 84321 (435) 755-1851  
Serves per Interlocal Agreement between Cache County and Logan City
2. Val Potter, 2185 North 1400 East, North Logan, UT 84341 (435) 753-1828  
Reappointed for a two year term expiring 12/31/2016

**Cache Valley Transit District**

1. Erik Ashcroft, 351 South 100 East, Logan, UT 84321 (435) 881-2280  
Appointed to fill unexpired term of Aaron Dickey expiring on 12/31/2015

**STAFF REPORT: RASMUSSEN FARMS SUBDIVISION**

06 November 2014

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

**Agent:** Brian G. Lyon

**Parcel ID#:** 13-050-0005 and 13-050-0009

**Staff Determination:** Approval with conditions

**Type of Action:** Administrative

**Land Use Authority:** Cache County Council

**LOCATION**

*Reviewed by: Stephanie Nelson - Planner I*

**Project Address:**

5011 N. Highway 23

Cache Junction, Utah 84304

**Current Zoning:**

Agricultural (A10)

**Acres:** 104

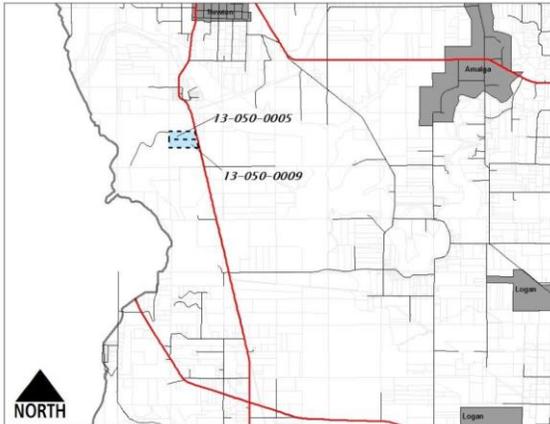
**Surrounding Uses:**

North – Agricultural/Residential

South – Agricultural/Residential

East – Agricultural/Residential

West – Agricultural/Residential



**PURPOSE, APPLICABLE ORDINANCE, AND SUMMARY**

**Purpose:**

To review and make a recommendation to the County Council regarding the proposed Rasmussen Farms Subdivision.

**Ordinance:**

As per the Cache County Zoning Ordinance Table §17.10.030 Development Density and Standards Specific to Base Zoning Districts, a development density of one (1) unit per ten (10) acres is permitted in this zone.

**Summary:**

This proposal is to divide legally divide parcel number(s) 13-050-0005 and 13-050-0009 into two (2) developable lots and two (2) agricultural remainders. The total developable acreage for this subdivision is 104 acres. The maximum development potential is approximately ten (10) lots. There are two existing dwellings, one on each existing parcel. Both agricultural remainders meet the minimum requirements to qualify as agriculture.

**Access:**

- Access to this property is from SR 23 and is adequate. No additional access points are proposed.

**Water & Septic:**

- An adequate, approved, domestic water right must be in place at the time of final plat recordation for all building lots within the proposed subdivision.
- The existing dwellings each have septic systems in place. The Bear River Health Department has approved this new lot configuration.

**Service Provision:**

- A school bus stop is located at 5631 North 7000 West, approximately 0.6 miles from the proposed subdivision.
- Water supply for fire suppression will be provided by the City of Mendon Fire Department. Access for emergency services is adequate.

**Public Comment:**

Notices were mailed to the property owners located within 300 feet of the subject property. At this time no public comment regarding this proposal has been received by the Development Services Department.

**STAFF DETERMINATION AND FINDINGS OF FACT (4)**

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It is staff's determination that the Rasmussen Farms Subdivision, a 2-lot subdivision with two agricultural remainders for property located at approximately 5011 N. Highway 23 with parcel number(s) 13-050-0005 and 13-050-0009, is in conformance with the Cache County Ordinance requirements and should be forwarded to the County Council with a recommendation of approval. This determination is based on the following findings of fact:

1. The Rasmussen Farms Subdivision has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
2. The Rasmussen Farms Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
3. The Rasmussen Farms Subdivision conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance.
4. The Rasmussen Farms Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

**CONDITIONS OF APPROVAL (2)**

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The following conditions must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. An adequate, approved, domestic water right must be in place at the time of final plat recordation for all building lots within the proposed subdivision.

NORTH



0 200 400ft.  
SCALE 1" = 200'-0"

### RASMUSSEN FARMS SUBDIVISION

Part of Section 31,  
Township 13 North, Range 1 West,  
Salt Lake Baseline & Meridian  
Cache County, Utah

- LEGEND**
- BOUNDARY LINE
  - x- FENCE
  - - - EASEMENT
  - SET REBAR W/ PLASTIC CAP MARKED PELS 275617
  - FOUND REBAR
  - (120' B.R.) DEED RECORD DISTANCE
  - ⊕ SECTION CORNER

#### VICINITY MAP



#### SURVEYOR'S CERTIFICATE

I, Brian G. Lyon, a Registered Land Surveyor, hold Certificate No. 275617, as prescribed by the laws of the State of Utah, and do hereby certify that by authority of the owners, I have made a survey of the tract of land shown on this plat, which is accurately described therein, and have subdivided said tract of land into lots and private easements to be hereafter known as RASMUSSEN FARMS SUBDIVISION and that the same has been surveyed and staked on the ground as shown on this plat.



#### SURVEYOR'S NOTES/NARRATIVE

- The purpose of this survey was to create a four lot subdivision from Parcels 13-050-0005 and 0009 as recorded in Warranty Deed Book 1787 Page 1502. The survey was requested by Val Rasmussen.
- The basis of bearing is N 00°10'00" W from the Southwest Corner to the Northwest Corner of Section 31 as monumented this Cache County Surveyors Caps.
- 5/8" rebar to be set at all property corners.
- The north and south lines were established using deed distance and bearings. The west line was established along the west line of Section 31. The east line as established along the west right of way line of Highway 23.

#### SUBDIVISION BOUNDARY DESCRIPTIONS

Part of Section 31, Township 13 North, Range 1 West of the Salt Lake Baseline and Meridian described as follows:  
Commencing at the Southwest Corner of Section 31, Township 13 North, Range 1 West of the Salt Lake Baseline and Meridian monumented with a Cache County Brass Cap; thence N 00°10'00" W 1916.00 feet along the section line to the POINT OF BEGINNING and turning

thence N 00°10'00" W 1647.00 feet (North 1647.00 feet, By Record) continuing along said section line;  
thence N 89°58'54" E 2633.33 feet (S89°51' E 2636 feet, more or less, By Record) to the west right of way line of Highway 23;  
thence S 13°04'52" E 1685.35 feet (Southeasterly 1635 feet, By Record) along said right of way line;  
thence S 89°52'54" W 3010.55 feet (N 89°57' W 3013 feet, more or less, By Record) to the point of beginning, containing 106.55 acres

#### OWNERS DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE TRACT OF LAND DEPICTED AND DESCRIBED HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS AND STREETS, THE WHOLE TO BE HERINAFTER KNOWN AS THE "RASMUSSEN FARMS SUBDIVISION", FURTHER WE DEDICATE AND/OR CURE CLAIM AS APPROPRIATE TO CACHE COUNTY, FOR THE USE OF THE PUBLIC FOREVER, AND HEREBY GRANT TO THE COUNTY THE RIGHT TO MAKE ANY AND ALL IMPROVEMENTS FOR THE CONSTRUCTION, MAINTENANCE, AND REPAIR OF SAID ROADWAY AND ALSO DEDICATE THE PUBLIC UTILITY EASEMENT AS SHOWN TO CACHE COUNTY.

R. VAL RASMUSSEN LYNN ALDENE RASMUSSEN

#### ACKNOWLEDGMENT

STATE OF UTAH )  
COUNTY OF CACHE ) SS.

THE FOREGOING INSTRUMENT WAS PERSONALLY ACKNOWLEDGED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_ BY \_\_\_\_\_

WHO PROVED ON BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THIS INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL,  
Notary Public \_\_\_\_\_

COUNTY COUNCIL APPROVAL AND ACCEPTANCE  
THIS PLAT WAS APPROVED BY THE CACHE COUNTY COUNCIL BY MAJORITY VOTE \_\_\_\_\_ ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_,

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014

CACHE COUNTY COUNCIL  
BY: \_\_\_\_\_  
ATTESTED TO: CHAIRMAN

CACHE COUNTY CLERK

#### COUNTY RECORDER

State of Utah, County of Cache, recorded and filed at the request of

Date \_\_\_\_\_ Time \_\_\_\_\_ Fee \_\_\_\_\_  
Entry \_\_\_\_\_

Index  
Filed In: File of plats \_\_\_\_\_ County Recorder

#### NOTES AND PROTECTIVE COVENANTS

- Culinary Water: Cache County has not determined the availability or adequacy of culinary water to any of the lots identified. All owners are advised of the requirements to obtain an approved culinary water source and comply with all other requirements for the issuance of a zoning clearance, prior to the issuance of a building permit.
- Storm Water Drainage: Compliance with the standards of the Cache County Manual of Roadway Design and Construction Standards and State of Utah storm water permitting are required. This includes, but is not limited to, any increased level of storm water drainage from any existing, historic, or natural drainage without prior written authorization provided by the affected party or entity (may include but is not limited to adjacent property owner(s), ditch or canal company, Cache County, or the State Water Engineer's Office.)
- Agriculture Use: Current and future property owners must be aware that they will be subject to the rights, bounds, and areas associated with agricultural activities which are permitted uses in the Agricultural Zone and Forest Recreation Zone.
- Setback: 30' Front Rear  
12' Side Setback  
setback lines are for primary buildings only

#### DEPUTY COUNTY SURVEYOR

I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE INFORMATION ON FILE IN THE COUNTY SURVEYOR'S OFFICE AND FURTHER THAT IT MEETS THE MINIMUM STANDARDS FOR PLATS REQUIRED BY COUNTY ORDINANCE AND STATE LAW.

DATE \_\_\_\_\_ DEPUTY COUNTY SURVEYOR \_\_\_\_\_

#### BEAR RIVER HEALTH DEPARTMENT APPROVAL

THE SUBDIVISION DESCRIBED IN THIS PLAT HAS BEEN APPROVED BY THE BEAR RIVER HEALTH DEPARTMENT THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

BEAR RIVER HEALTH DEPARTMENT  
BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_

#### CACHE COUNTY ATTORNEY

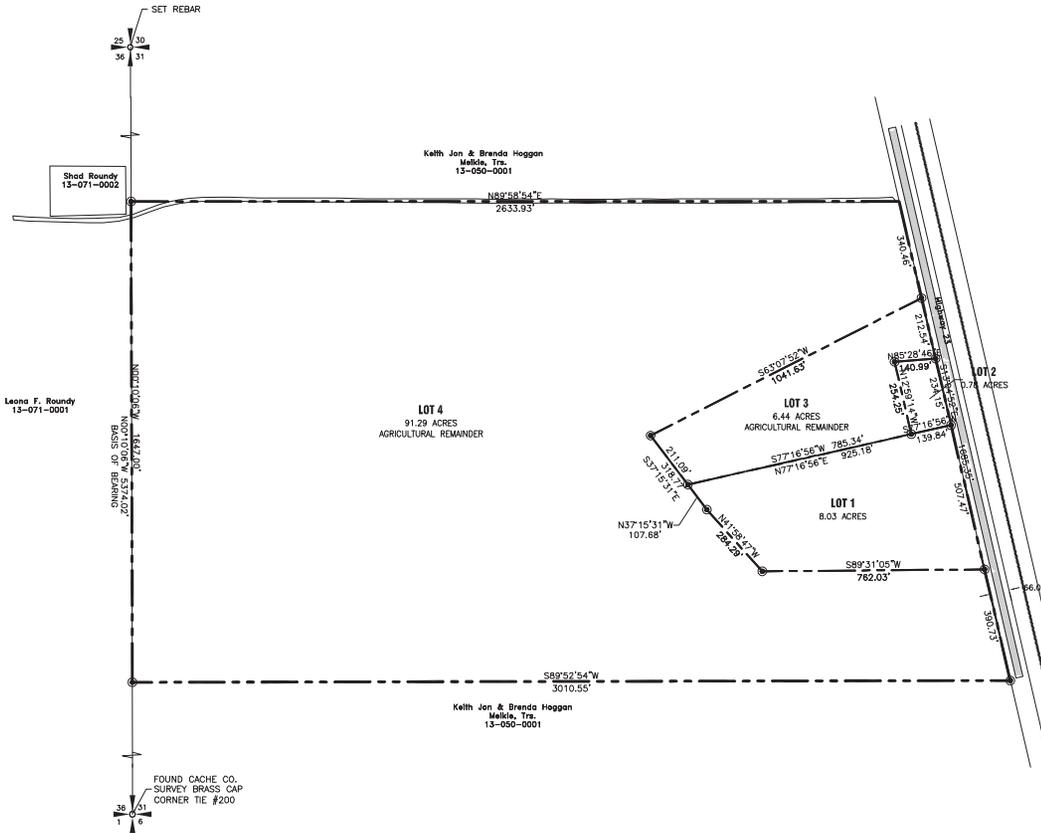
I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND APPROVE THE PLAT AS TO FORM AS REQUIRED BY STATE LAW AND COUNTY ORDINANCE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

CACHE COUNTY ATTORNEY \_\_\_\_\_

#### CACHE COUNTY PLANNING COMMISSION

THIS PLAT WAS REVIEWED BY THE CACHE COUNTY PLANNING COMMISSION ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014. IT IS THE RECOMMENDATION OF THIS BOARD TO APPROVE/DENY THIS SUBDIVISION BASED ON ITS FINDINGS.  
DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014

CACHE COUNTY PLANNING COMMISSION  
BY: \_\_\_\_\_  
CHAIRMAN



DATE: \_\_\_\_\_  
DRAWING NO. \_\_\_\_\_

ALLIANCE CONSULTING ENGINEERS  
150 EAST 200 NORTH SUITE P  
COURT SQUARE  
CACHÉ, UT 84301  
435.765.9191  
allianceeng@westoffice.net



OWNERS  
R. VAL RASMUSSEN & LYNN ALDENE RASMUSSEN  
HIGHWAY 23  
CACHÉ JUNCTION, UTAH 84304

NO.	REVISIONS/SUBMISSIONS
DATE	
BY	
REVIEWED	
DATE FILED	
PROJECT NO.	

PROJECT NO. \_\_\_\_\_  
THE RASMUSSEN FARMS SUBDIVISION  
Part of Section 31, Range 1 West,  
Township 13 North, Salt Lake Baseline & Meridian  
Cache County, Utah

DATE: OCT 17, 2014  
DRAWING NO. 1  
of 1

**CACHE COUNTY  
ORDINANCE NO. 2014-12**

**AN ORDINANCE PROVIDING FOR CHANGES OF SALARIES FOR CACHE COUNTY OFFICERS FOR 2015 AND SUPERSEDING PRIOR RESOLUTIONS AND ORDINANCES.**

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing regarding the proposed county budget for 2015 including the change of salaries for the Cache County Officers for 2015 was conducted on November 25, 2014, in accordance with Section 17-16-14, *Utah Code Annotated*, upon lawful notice; that the *Organic Act for the Government of Cache County, Utah, as approved on November 6, 1984*, authorizes the modification of the salaries for all elected county officers by ordinance; that the budget for Cache County officers has been adopted by the Cache County Council in accordance with the applicable law; and that an ordinance providing for a salary change for the elected county officers is appropriate for carrying into effect the approved salary changes.

Now therefore, the Cache County Council ORDAINS as follows:

**SECTION 1: OFFICER'S SALARIES**

The salaries for county officers for the period January 1, 2015 through December 31, 2015 shall be as follows:

County Executive/Surveyor	\$ 98,157
County Assessor	\$ 75,753
County Attorney	\$ 111,395
County Clerk/Auditor	\$ 75,753
County Recorder	\$ 75,753
County Sheriff	\$ 86,109
County Treasurer	\$ 75,753

**SECTION 2: REPEALER**

The salary provisions of all prior ordinances or resolutions, or any parts thereof, in conflict with this ordinance, are hereby repealed and superseded by this ordinance to the extent of such conflict. Otherwise such resolutions and ordinances shall remain in full force and effect.

**SECTION 3: EFFECTIVE DATE**

This ordinance shall take effect immediately upon approval and publication in the manner by law.

This ordinance was adopted by the Cache County Council on the 2nd day of December, 2014 upon the following vote:

	IN FAVOR	AGAINST	ABSTAINED	ABSENT
POTTER				
ROBISON				
BUTTARS				
MERRILL				
WHITE				
YEATES				
ZILLES				
TOTAL				

CACHE COUNTY COUNCIL

By: \_\_\_\_\_  
Val K. Potter, Chairman

ATTESTED:

By: \_\_\_\_\_  
Jill N. Zollinger, Cache County Clerk

Publication date: \_\_\_\_\_

**CACHE COUNTY  
ORDINANCE NO. 2014-13**

**AN ORDINANCE PROVIDING FOR SALARIES FOR MEMBERS OF THE CACHE COUNTY COUNCIL FOR 2015 AND SUPERSEDING PRIOR RESOLUTIONS AND ORDINANCES.**

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing regarding the proposed county budget for 2015 including the establishment and change of salaries for members of the Cache County Council for 2015 was conducted on November 25, 2014, in accordance with Section 17-16-14, *Utah Code Annotated*, upon lawful notice; that the *Organic Act for the Government of Cache County, Utah, as approved on November 6, 1984*, authorizes the modification of the salaries of the members of the Cache County Council only by ordinance; and that the County Council deems it appropriate and reasonable to establish salaries for members of the Cache County Council for the period commencing January 1, 2015 and ending December 31, 2015.

Now therefore, the Cache County Council ORDAINS as follows:

**SECTION 1: COUNTY COUNCIL SALARIES**

The salaries earned for members of the Cache County Council for the period January 1, 2015 through December 31, 2015 shall be as follows:

COUNCIL MEMBER – Regular salary or equivalent benefit for each member	\$ 12,500
COUNCIL CHAIR (in addition to regular salary)	\$ 1,800

**SECTION 2: REPEALER**

The salary provisions of all prior ordinances or resolutions, or any parts thereof, in conflict with this ordinance, are hereby repealed and superseded by this ordinance to the extent of such conflict. Otherwise such resolutions and ordinances shall remain in full force and effect.

**SECTION 3: EFFECTIVE DATE**

This ordinance shall take effect immediately upon approval and publication in the manner by law.

This ordinance was adopted by the Cache County Council on the 2nd day of December, 2014 upon the following vote:

	IN FAVOR	AGAINST	ABSTAINED	ABSENT
POTTER				
ROBISON				
BUTTARS				
MERRILL				
WHITE				
YEATES				
ZILLES				
TOTAL				

CACHE COUNTY COUNCIL

By: \_\_\_\_\_  
Val K. Potter, Chairman

ATTESTED:

By: \_\_\_\_\_  
Jill N. Zollinger, Cache County Clerk

Publication date: \_\_\_\_\_

## **RESOLUTION NO. 2014 - 23**

### **A RESOLUTION ADOPTING A COUNTY BUDGET FOR THE FISCAL YEAR 2015.**

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing was held on November 25, 2014, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for Cache County for the Fiscal Year 2015.

THEREFORE, the Cache County Council hereby adopts the following resolution:

BE IT RESOLVED that the 2015 Cache County budget in the total amount of Forty-Three Million Six-Hundred Eighty-Seven Thousand Two Hundred Ninety-Four Dollars (\$43,687,294.00), the original of which is on file in the Finance Department of the Office of the Cache County Executive and a copy of which is attached to this resolution, is hereby adopted as and for the Cache County budget for the Fiscal Year 2015 beginning January 1, 2015 and ending on December 31, 2015.

This resolution was duly adopted by the Cache County Council on the 2nd day of December, 2014.

ATTESTED TO:

CACHE COUNTY COUNCIL

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Jill N. Zollinger, Cache County Clerk

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Val K. Potter, Chairman

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
<b>GENERAL FUND</b>								
100-31-00000	TAXES	14,271,376	14,701,536	4,666,629	15,352,888	15,972,123	15,972,123	15,972,123
100-32-00000	LICENSES & PERMITS	42,400	29,250	23,421	30,000	22,000	22,000	22,000
100-33-00000	INTERGOVERNMENTAL REVENUE	809,952	578,917	307,665	681,765	559,019	561,019	573,719
100-34-00000	CHARGES FOR SERVICES	4,286,487	4,223,876	2,751,550	4,642,553	4,150,748	4,165,248	4,201,810
100-35-00000	FINES & FORFEITURES	128,969	119,952	100,198	129,000	126,000	126,000	126,000
100-36-00000	MISCELLANEOUS REVENUE	891,992	1,667,122	718,850	764,700	770,150	786,150	804,150
100-38-00000	CONTRIBUTIONS & TRANSFERS	1,131,985	687,486	607,047	1,941,554	472,000	472,000	555,275
100-4112-000	COUNTY COUNCIL	102,361	94,764	88,070	119,193	96,437	95,537	114,579
100-4115-000	WATER POLICY DEPARTMENT	229,783	209,101	148,398	329,087	296,976	281,976	293,635
100-4125-000	SANITY HEARINGS	11,683	8,561	.00	.00	.00	.00	.00
100-4126-000	PUBLIC DEFENDER	357,650	342,874	304,931	407,148	386,789	387,766	387,766
100-4131-000	COUNTY EXECUTIVE	216,017	229,231	124,264	122,429	141,766	120,248	120,540
100-4132-000	FINANCE	.00	1,998	117,996	316,598	320,796	320,796	306,172
100-4134-000	HUMAN RESOURCE	170,221	178,873	161,951	193,127	186,790	185,048	185,133
100-4135-000	GIS DEPT	61,411	66,320	66,779	80,869	75,012	74,892	76,944
100-4136-000	INFORMATION TECHNOLOGY SYSTE	119,721	91,278	91,201	179,379	199,653	197,523	214,290
100-4141-000	AUDITOR	212,086	201,564	1,034	1,645	.00	.00	.00
100-4142-000	CLERK	150,443	156,289	138,787	169,732	260,460	215,460	222,291
100-4143-000	TREASURER	19,971	20,755	24,964	12,618	.00	.00	.00
100-4144-000	RECORDER	153,894	157,821	140,834	184,956	183,194	177,524	164,654
100-4145-000	ATTORNEY	1,103,983	1,220,630	1,083,874	1,292,552	1,266,182	1,247,618	1,236,835
100-4148-000	VOCA -VICTIM SERVICES	147,561	163,086	140,871	171,195	175,577	175,577	175,577
100-4149-000	VAWA - ATTORNEY - GRANT SERV	98,249	121,121	113,271	128,811	132,517	132,517	132,617
100-4150-000	NON-DEPARTMENTAL	301,454	302,616	349,451	398,119	343,657	316,657	314,857
100-4151-000	CENTRAL MAIL & COPY	6,148	6,278	5,321	8,763	8,763	8,763	8,763
100-4160-000	BUILDING & GROUNDS	159,072	161,269	148,120	227,352	209,165	188,810	197,701
100-4170-000	ELECTIONS	370,780	149,096	230,033	336,585	166,090	164,690	150,758
100-4191-000	ADVERT & PROMOTION	4,249	1,326	2,426	4,500	4,500	3,600	3,600
100-4193-000	ECONOMIC DEVELOPMENT	35,000	35,000	26,250	35,000	35,000	35,000	35,000
100-4210-000	SHERIFF	3,194,383	3,402,897	3,153,009	3,577,420	3,644,914	3,476,425	3,520,107
100-4211-000	PS SUPPORT SERVICES	2,187,814	2,239,109	1,504,591	1,869,859	1,811,773	1,753,628	1,754,328
100-4216-000	SPEC DETAIL SEARCH & RESCUE	84,552	51,270	52,686	107,448	79,858	65,800	65,800
100-4217-000	SPEC DETAIL MOUNTED POSSE	22,701	22,815	14,927	27,900	28,200	26,600	26,600
100-4218-000	LIQUOR LAW ENFORCEMENT	38,788	.00	.00	.00	.00	.00	.00
100-4220-000	FIRE DEPARTMENT	465,274	827,540	392,309	533,755	566,433	517,999	513,760
100-4230-000	COUNTY JAIL	6,401,234	6,725,499	6,161,130	7,641,614	7,508,212	7,378,221	7,394,671
100-4242-000	BEE INSPECTION	.00	2,500	5,000	5,000	2,500	2,500	2,500
100-4253-000	ANIMAL CONTROL	58,500	70,562	90,717	90,042	92,085	88,335	84,725
100-4255-000	EMERGENCY MANAGEMENT	268,816	262,517	216,401	316,219	246,286	236,936	236,492
100-4310-000	PUBLIC HEALTH	249,042	203,924	225,098	288,710	209,000	292,627	292,627
100-4340-000	PUBLIC WELFARE	65,852	65,708	65,635	68,000	64,600	67,850	67,850
100-4410-000	HIGHWAY	.00	.00	618,861	612,035	764,000	612,035	612,035
100-4511-000	FAIR GROUNDS	373,663	438,708	321,172	666,229	437,846	376,785	381,292
100-4560-000	COMMUNICATIONS	25,946	12,360	9,673	17,200	17,200	14,000	14,000
100-4580-000	LIBRARIES/BOOKMOBILE	82,463	84,035	85,526	85,540	81,263	85,540	85,540
100-4581-000	LIBRARY	80,489	52,360	40,792	57,850	57,358	56,358	56,262
100-4610-000	USU AG EXTENSION SERVICE	149,759	143,659	113,973	157,309	149,358	149,358	151,190
100-4620-000	COUNTY FAIR	116,798	109,530	112,343	118,342	118,050	118,050	126,721
100-4621-000	RODEO	97,867	108,715	112,814	114,563	122,313	114,213	123,105
100-4623-000	DEMOLITION DERBY	30,778	29,229	11,427	39,000	19,867	14,800	14,800
100-4625-000	STATE FAIR	975	.00	606	1,000	1,000	1,000	1,000
100-4630-000	AGRICULTURAL PROMOTION	49,526	45,828	20,645	108,918	54,625	57,480	57,480
100-4800-000	CONTRIBUTIONS	3,637,248	4,060,878	1,608,895	2,083,895	1,933,505	1,933,505	1,933,505
100-4810-000	TRANSFERS OUT	6,566	25,338	58,985	58,985	.00	.00	52,187

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
100-4960-000	MISCELLANEOUS	97,420	818,002	22,396	175,969	210,000	395,000	344,788
	GENERAL FUND Revenue Total:	21,563,161	22,008,139	9,175,359	23,542,460	22,072,040	22,104,540	22,255,077
	GENERAL FUND Expenditure Total:	21,818,190	23,722,839	18,528,436	23,542,460	22,709,570	22,165,047	22,255,077
	Net Total GENERAL FUND:	255,029-	1,714,699-	9,353,077-	.00	637,530-	60,507-	.00

**ASSESSING & COLLECTING FUND**

150-31-00000	TAXES	3,042,033	3,039,744	468,478	2,813,752	2,863,792	2,866,792	2,866,792
150-34-00000	CHARGES FOR SERVICES	435,926	402,148	305,897	410,000	390,000	390,000	390,000
150-36-00000	MISCELLANEOUS REVENUE	11	16	636	637	.00	.00	.00
150-38-00000	CONTRIBUTIONS & TRANSFERS	3,500	3,500	3,500	338,662	259,518	259,518	317,007
150-4112-000	COUNTY COUNCIL	11,373	10,494	9,326	11,523	10,715	10,615	12,731
150-4131-000	COUNTY EXECUTIVE	38,121	40,499	20,793	52,050	25,017	51,535	51,660
150-4132-000	FINANCE	.00	.00	208,271	145,933	158,004	158,004	150,801
150-4134-000	PERSONNEL/HUMAN RESOURCE	30,039	31,566	23,823	33,245	32,963	32,655	32,670
150-4135-000	GIS DEPT	143,292	154,752	136,248	166,573	175,027	174,747	179,535
150-4136-000	INFORMATION TECHNOLOGY SYSTE	359,164	516,706	372,712	655,728	807,975	803,005	842,127
150-4141-000	AUDITOR	180,666	171,702	6,178	14,801	.00	.00	.00
150-4143-000	TREASURER	229,665	238,677	189,754	250,330	274,784	274,784	278,849
150-4144-000	RECORDER	102,596	105,214	87,582	123,113	122,130	118,350	109,770
150-4145-000	ATTORNEY	108,622	121,447	102,226	121,293	125,227	123,391	122,324
150-4146-000	ASSESSOR	1,424,476	1,359,102	1,363,795	1,773,511	1,646,474	1,646,474	1,667,788
150-4150-000	NON-DEPARTMENTAL	28,910	29,040	33,919	37,506	31,585	28,585	28,385
150-4151-000	CENTRAL MAIL & COPY	2,762	2,820	2,391	3,937	3,937	3,937	3,937
150-4160-000	BUILDING & GROUNDS	71,467	72,454	64,154	98,105	93,972	84,827	88,822
150-4191-000	ADVERT & PROMOTION	5,193	1,620	2,793	5,500	5,500	4,400	4,400
150-4800-000	CONTRIBUTIONS	169,160	123,348	.00	69,903	.00	.00	.00
	ASSESSING & COLLECTING FUND Revenue Total:	3,481,470	3,445,408	778,511	3,563,051	3,513,310	3,516,310	3,573,799
	ASSESSING & COLLECTING FUND Expenditure Total:	2,905,507	2,979,442	2,623,966	3,563,051	3,513,310	3,515,309	3,573,799
	Net Total ASSESSING & COLLECTING FUND:	575,963	465,967	1,845,455-	.00	.00	1,001	.00

**MUNICIPAL SERVICES FUND**

200-31-00000	TAXES	740,505	785,892	512,459	776,491	807,815	815,815	823,815
200-32-00000	LICENSES & PERMITS	288,223	269,860	273,588	317,670	294,000	294,000	329,000
200-33-00000	INTERGOVERNMENTAL REVENUE	1,965,935	2,022,685	1,475,912	2,070,816	2,057,433	2,057,433	2,057,433
200-34-00000	CHARGES FOR SERVICES	764,985	535,421	921,077	1,040,754	210,000	210,000	267,500
200-36-00000	MISCELLANEOUS REVENUE	21,111	20,812	204,643	350,600	15,000	15,000	15,000
200-38-00000	CONTRIBUTIONS & TRANSFERS	73,906	18,333	58,985	868,327	5,000	75,405	352,148
200-4180-000	ZONING DEPARTMENT	212,071	300,052	344,458	480,914	548,489	441,489	380,703
200-4210-000	SHERIFF	354,931	378,100	334,676	385,695	404,991	386,270	391,123
200-4220-000	FIRE DEPARTMENT	145,219	151,744	152,421	155,070	168,252	168,252	176,050
200-4241-000	BUILDING INSPECTION	327,602	328,278	312,531	393,748	386,586	374,486	379,106
200-4253-000	ANIMAL CONTROL	21,820	23,521	28,812	29,801	30,695	29,445	28,242
200-4415-000	ROADS-CLASS B	2,790,465	1,969,423	1,259,690	2,074,703	1,363,960	1,364,925	1,591,434

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
200-4423-000	SANITATION/WASTE COLLECTION	39,444	44,111	.00	39,000	40,000	40,000	40,000
200-4450-000	WEED ERADICATION DEPARTMENT	201,918	218,181	245,770	291,921	299,251	276,251	262,958
200-4475-000	STORM WATER MANAGEMENT	.00	.00	27,621	85,000	70,405	70,405	75,729
200-4780-000	PARKS & TRAILS	22,271	61,021	35,280	482,946	5,000	5,000	5,000
200-4800-000	CONTRIBUTIONS	456,398	465,620	459,124	930,232	465,200	465,200	465,200
200-4810-000	TRANSFERS	150,000	.00	30,000	30,000	.00	.00	.00
200-4960-000	MISCELLANEOUS	10,000	17,305	16,145	45,628	18,000	18,000	49,351
MUNICIPAL SERVICES FUND Revenue Total:		3,854,666	3,653,002	3,446,665	5,424,658	3,389,248	3,467,653	3,844,896
MUNICIPAL SERVICES FUND Expenditure Total:		4,732,141	3,957,354	3,246,528	5,424,658	3,800,829	3,639,723	3,844,896
Net Total MUNICIPAL SERVICES FUND:		877,475-	304,352-	200,137	.00	411,581-	172,070-	.00
<b>MUNICIPAL BUILDING AUTHORITY</b>								
201-33-00000	INTERGOVERNMENTAL REVENUE	21,689	53,311	.00	.00	.00	.00	.00
201-4810-000	TRANSFERS	21,689	53,311	.00	.00	.00	.00	.00
MUNICIPAL BUILDING AUTHORITY Revenue Total:		21,689	53,311	.00	.00	.00	.00	.00
MUNICIPAL BUILDING AUTHORITY Expenditure Total:		21,689	53,311	.00	.00	.00	.00	.00
Net Total MUNICIPAL BUILDING AUTHORITY:		.00	.00	.00	.00	.00	.00	.00
<b>HEALTH FUND</b>								
210-31-00000	TAXES	851,566	864,369	140,019	857,807	863,671	871,671	871,671
210-34-00000	CHARGES FOR SERVICE	.00	.00	193,308	235,000	255,000	255,000	255,000
210-38-00000	CONTRIBUTIONS	.00	.00	.00	13,422	5,405	.00	.00
210-4310-000	PUBLIC HEALTH	760,450	775,100	795,720	795,720	1,124,076	1,124,076	1,124,076
210-4800-000	CONTRIBUTIONS	.00	.00	.00	310,509	.00	.00	2,595
HEALTH FUND Revenue Total:		851,566	864,369	333,327	1,106,229	1,124,076	1,126,671	1,126,671
HEALTH FUND Expenditure Total:		760,450	775,100	795,720	1,106,229	1,124,076	1,124,076	1,126,671
Net Total HEALTH FUND:		91,116	89,269	462,393-	.00	.00	2,595	.00
<b>CACHE CO REDEVELOPMENT AGENCY</b>								
220-38-00000	CONTRIBUTIONS	.00	40,000	.00	.00	.00	.00	228,801
220-4193-000	COMMUNITY DEVELOPMENT	.00	24,060	.00	.00	.00	.00	180,287
2204810000	Department: 4810	.00	.00	.00	.00	.00	.00	48,514
CACHE CO REDEVELOPMENT AGENCY Revenue Total:		.00	40,000	.00	.00	.00	.00	228,801
CACHE CO REDEVELOPMENT AGENCY Expenditure Total:		.00	24,060	.00	.00	.00	.00	228,801

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
Net Total CACHE CO REDEVELOPMENT AGENCY:		.00	15,940	.00	.00	.00	.00	.00
<b>VISITORS BUREAU</b>								
230-31-00000	TAXES	381,960	442,814	311,142	472,199	450,000	450,000	450,000
230-33-00000	INTERGOVERNMENTAL REVENUE	68,392	68,224	36,772	67,772	28,437	28,437	28,437
230-34-00000	CHARGES FOR SERVICES	30,652	27,247	22,944	30,000	22,000	22,000	22,000
230-36-00000	MISCELLANEOUS REVENUE	12	50	943	.00	.00	.00	.00
230-38-00000	CONTRIBUTIONS & TRANSFERS	98,157	101,000	.00	107,214	5,800	5,800	5,800
230-4780-000	VISITORS BUREAU	481,762	548,843	482,990	677,185	506,237	506,237	506,237
VISITORS BUREAU Revenue Total:		579,173	639,335	371,801	677,185	506,237	506,237	506,237
VISITORS BUREAU Expenditure Total:		481,762	548,843	482,990	677,185	506,237	506,237	506,237
Net Total VISITORS BUREAU:		97,411	90,492	111,188-	.00	.00	.00	.00
<b>COUNCIL ON AGING</b>								
240-33-00000	INTERGOVERNMENTAL REVENUE	380,262	342,757	247,923	348,823	335,587	335,587	335,587
240-34-00000	CHARGES FOR SERVICES	5,410	5,470	5,755	9,000	7,800	7,800	7,800
240-36-00000	MISCELLANEOUS REVENUE	100	100	404	100	100	100	100
240-38-00000	CONTRIBUTIONS & TRANSFERS	338,775	305,180	290,772	353,994	332,479	332,479	338,515
240-4810-000	TRANSFERS	437	.00	.00	1,200	1,200	1,200	.00
240-4960-000	MISCELLANEOUS	.00	.00	.00	.00	.00	.00	7,655
240-4970-000	NUTRITION-MANDATED	364,986	348,573	302,530	384,785	362,998	362,998	361,823
240-4971-000	SR CITIZENS CENTER-NON-MANDAT	177,235	122,977	103,449	146,591	141,106	141,106	142,144
240-4973-000	RETIRED SERV VOLUNTEER PROGRA	42,410	47,795	44,311	61,242	57,570	57,570	57,250
240-4974-000	ACCESS - MANDATED	98,941	103,317	92,816	118,099	113,092	113,092	113,130
COUNCIL ON AGING Revenue Total:		724,547	653,507	544,855	711,917	675,966	675,966	682,002
COUNCIL ON AGING Expenditure Total:		684,008	622,662	543,107	711,917	675,966	675,966	682,002
Net Total COUNCIL ON AGING:		40,539	30,845	1,747	.00	.00	.00	.00
<b>MENTAL HEALTH FUND</b>								
250-33-00000	INTERGOVERNMENTAL REVENUE	2,067,333	2,122,897	1,525,347	2,905,000	3,000,000	3,000,000	3,000,000
250-38-00000	CONTRIBUTIONS	87,312	96,312	80,234	95,000	132,833	132,833	132,833
250-4310-000	PUBLIC HEALTH	2,154,645	2,219,209	1,214,397	3,000,000	3,132,833	3,132,833	3,132,833
MENTAL HEALTH FUND Revenue Total:		2,154,645	2,219,209	1,605,581	3,000,000	3,132,833	3,132,833	3,132,833
MENTAL HEALTH FUND Expenditure Total:		2,154,645	2,219,209	1,214,397	3,000,000	3,132,833	3,132,833	3,132,833
Net Total MENTAL HEALTH FUND:		.00	.00	391,184	.00	.00	.00	.00

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
<b>RESTAURANT TAX FUND</b>								
260-31-00000	TAXES	1,111,100	1,126,268	808,228	1,156,414	1,328,693	1,328,693	1,328,693
260-4780-000	RESTAURANT TAX	507,650	994,612	671,868	940,914	1,328,693	1,328,693	1,328,693
260-4810-000	TRANSFERS	226,756	112,000	115,500	215,500	.00	.00	.00
RESTAURANT TAX FUND Revenue Total:		1,111,100	1,126,268	808,228	1,156,414	1,328,693	1,328,693	1,328,693
RESTAURANT TAX FUND Expenditure Total:		734,406	1,106,612	787,368	1,156,414	1,328,693	1,328,693	1,328,693
Net Total RESTAURANT TAX FUND:		376,695	19,656	20,860	.00	.00	.00	.00
<b>RAPZ TAX FUND</b>								
265-31-00000	TAXES	1,145,796	1,215,858	810,943	1,230,238	1,323,455	1,323,455	1,323,455
265-4780-000	RAPZ TAX DEPT	1,085,814	952,853	976,323	1,201,231	1,303,603	1,303,603	1,303,603
265-4810-000	TRANSFERS	31,224	158,098	.00	29,007	19,852	19,852	19,852
RAPZ TAX FUND Revenue Total:		1,145,796	1,215,858	810,943	1,230,238	1,323,455	1,323,455	1,323,455
RAPZ TAX FUND Expenditure Total:		1,117,038	1,110,951	976,323	1,230,238	1,323,455	1,323,455	1,323,455
Net Total RAPZ TAX FUND:		28,758	104,907	165,380-	.00	.00	.00	.00
<b>COUNTY WIDE PLANNING &amp; DEV FD</b>								
270-34-00000	CHARGES FOR SERVICES	41,144	.00	.00	.00	.00	.00	.00
270-38-00000	CONTRIBUTIONS & TRANSFERS	42,073	1,538	.00	.00	.00	.00	.00
270-4181-000	CACHE MUNICIPAL PLANNING	88,850	.00	.00	.00	.00	.00	.00
COUNTY WIDE PLANNING & DEV FD Revenue Total:		83,217	1,538	.00	.00	.00	.00	.00
COUNTY WIDE PLANNING & DEV FD Expenditure Total:		88,850	.00	.00	.00	.00	.00	.00
Net Total COUNTY WIDE PLANNING & DEV FD:		5,633-	1,538	.00	.00	.00	.00	.00
<b>AIRPORT FUND</b>								
277-33-00000	INTERGOVERNMENTAL REVENUE	587,347	1,385,354	197,345	759,361	80,000	80,000	80,000
277-36-00000	MISCELLANEOUS REVENUE	53,462	37,168	56,405	46,929	47,049	47,049	47,049
277-37-00000	AIRPORT LAND LEASE REVENUES	40,170	59,678	63,261	50,620	57,300	57,300	60,000
277-38-00000	CONTRIBUTIONS & TRANSFERS	155,000	80,000	80,000	244,339	80,000	80,000	80,000
277-4460-000	AIRPORT DEPARTMENT	942,109	1,555,879	368,010	1,101,249	264,349	264,349	267,049
AIRPORT FUND Revenue Total:		835,979	1,562,200	397,012	1,101,249	264,349	264,349	267,049
AIRPORT FUND Expenditure Total:		942,109	1,555,879	368,010	1,101,249	264,349	264,349	267,049

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
Net Total AIRPORT FUND:		106,130-	6,322	29,002	.00	.00	.00	.00
<b>CHILDREN'S JUSTICE CENTER</b>								
290-33-00000	INTERGOVERNMENTAL REVENUE	160,320	167,336	91,651	182,068	176,335	176,335	176,335
290-36-00000	MISCELLANEOUS REVENUE	.00	11	.00	.00	.00	.00	.00
290-38-00000	CONTRIBUTIONS & TRANSFERS	.00	.00	.00	1,916	.00	.00	.00
290-4149-000	CHILDREN'S JUSTICE CENTER	162,772	167,540	146,130	183,984	182,565	176,335	176,335
CHILDREN'S JUSTICE CENTER Revenue Total:		160,320	167,347	91,651	183,984	176,335	176,335	176,335
CHILDREN'S JUSTICE CENTER Expenditure Total:		162,772	167,540	146,130	183,984	182,565	176,335	176,335
Net Total CHILDREN'S JUSTICE CENTER:		2,453-	192-	54,479-	.00	6,230-	.00	.00
<b>AMBULANCE FUND</b>								
295-36-00000	MISCELLANEOUS REVENUE	.00	.00	37	.00	.00	.00	.00
295-38-00000	CONTRIBUTIONS	584,488	584,356	449,238	597,488	605,000	605,000	605,000
295-4262-000	AMBULANCE DEPARTMENT	553,609	543,440	325,048	597,488	605,000	605,000	605,000
AMBULANCE FUND Revenue Total:		584,488	584,356	449,274	597,488	605,000	605,000	605,000
AMBULANCE FUND Expenditure Total:		553,609	543,440	325,048	597,488	605,000	605,000	605,000
Net Total AMBULANCE FUND:		30,879	40,916	124,226	.00	.00	.00	.00
<b>DEBT SERVICE FUND</b>								
310-36-00000	MISCELLANEOUS REVENUE	61	11	.00	.00	.00	.00	.00
310-38-00000	CONTRIBUTIONS & TRANSFERS	2,712,248	3,270,878	1,183,895	1,297,640	1,302,250	1,302,250	1,302,250
310-4723-000	BOND SERIES 2002, 2003, 2007	2,712,248	2,425,985	150,555	1,070,000	1,074,610	1,074,610	1,074,610
310-4724-000	FIRE ENGINE PURCHASES	.00	.00	113,894	113,895	113,895	113,895	113,895
310-4725-000	AWHC - LAND PURCHASE	.00	.00	113,744	113,745	113,745	113,745	113,745
DEBT SERVICE FUND Revenue Total:		2,712,309	3,270,889	1,183,895	1,297,640	1,302,250	1,302,250	1,302,250
DEBT SERVICE FUND Expenditure Total:		2,712,248	2,425,985	378,193	1,297,640	1,302,250	1,302,250	1,302,250
Net Total DEBT SERVICE FUND:		61	844,905	805,702	.00	.00	.00	.00
<b>CAPITAL PROJECTS FUND</b>								
390-33-00000	INTERGOVERNMENTAL REVENUE	266,711	5,739,648	2,735,549	3,380,122	.00	.00	.00
390-38-00000	CONTRIBUTIONS	150,000	17,000	.00	1,798,613	.00	.00	.00
390-4410-000	MILLVILLE FIRE (NRCS) PROJECT	.00	69,183	.00	.00	.00	.00	.00
390-4470-000	EWS RIVER RESTORATON PROJ	370,695	5,612,814	2,699,876	4,858,735	.00	.00	.00

Account Number	Account Title	2012 Actual	2013 Actual	2014 Year-To-Date Actual	2014 Adopted Budget	2015 Requested Budget	2015 Recommend Budget	2015 Adopted Budget
390-4710-000	COUNTY STORAGE BUILDING	.00	.00	161,328	170,000	.00	.00	.00
390-4810-000	TRANSFERS	679,000	.00	.00	150,000	.00	.00	.00
390-4960-000	MISCELLANEOUS CAPITAL EQUIP	189,149	.00	.00	.00	.00	.00	.00
390-4985-000	SHERIFF COMPLEX EECBG	53,312	.00	.00	.00	.00	.00	.00
CAPITAL PROJECTS FUND Revenue Total:		416,711	5,756,648	2,735,549	5,178,735	.00	.00	.00
CAPITAL PROJECTS FUND Expenditure Total:		1,292,156	5,681,997	2,861,204	5,178,735	.00	.00	.00
Net Total CAPITAL PROJECTS FUND:		875,445-	74,650	125,655-	.00	.00	.00	.00
<b>CAPITAL PROJECTS FUND-CANAL</b>								
400-33-00000	INTERGOVERNMENTAL REVENUE	11,699,477	11,314,441	1,129,665	1,527,575	.00	.00	.00
400-38-00000	CONTRIBUTIONS & TRANSFERS	129,000	.00	.00	.00	.00	.00	.00
400-4115-000	NRCS -CANAL PROJ TECH ASSIST	11,828,477	11,314,441	1,054,118	1,527,575	.00	.00	.00
CAPITAL PROJECTS FUND-CANAL Revenue Total:		11,828,477	11,314,441	1,129,665	1,527,575	.00	.00	.00
CAPITAL PROJECTS FUND-CANAL Expenditure Total:		11,828,477	11,314,441	1,054,118	1,527,575	.00	.00	.00
Net Total CAPITAL PROJECTS FUND-CANAL:		.00	.00	75,548	.00	.00	.00	.00
<b>CAPITAL PROJECTS - ROADS</b>								
460-31-00000	TAXES	2,860,422	3,039,163	2,030,874	3,111,732	3,334,196	3,334,196	3,334,196
460-33-00000	INTERGOVERNMENTAL REVENUE	.00	1,274,747	.00	603,849	.00	.00	.00
460-38-00000	CONTRIBUTIONS & TRANSFERS	.00	.00	30,000	6,790,623	.00	.00	.00
460-4420-000	ROAD PROJECTS	1,060,261	5,704,425	4,042,482	10,506,204	3,334,196	3,334,196	3,334,196
CAPITAL PROJECTS - ROADS Revenue Total:		2,860,422	4,313,911	2,060,874	10,506,204	3,334,196	3,334,196	3,334,196
CAPITAL PROJECTS - ROADS Expenditure Total:		1,060,261	5,704,425	4,042,482	10,506,204	3,334,196	3,334,196	3,334,196
Net Total CAPITAL PROJECTS - ROADS:		1,800,161	1,390,514-	1,981,608-	.00	.00	.00	.00
Net Grand Totals:		919,418	1,624,351-	12,450,829-	.00	1,055,341-	228,981-	.00



## SECTION X -- GRIEVANCES AND APPEALS

### A. DEFINITION

A grievance is defined as any dispute or complaint arising between an employee and the County. A grievance includes but is not limited to acts of discrimination as defined in Title VII of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, or the Age Discrimination in Employment Act of 1967 (ADEA), which address race, color, religion, sex, national origin, political affiliation, disability or age.

### B. POLICY

It is Cache County's policy to address employee's grievances promptly and fairly. The grievance and appeals procedure is available to non-probationary merit employees in the event of dismissal, demotion, suspension or transfer for any reason.

1. There may be circumstances in which an employee believes that he or she has been treated unfairly or when an employee feels dissatisfied with some aspect of his or her employment over which he or she has no control and for which he or she desires action. Employees who have grievances created by work situations have the right to submit such grievances for orderly disposition.
2. It is the policy of Cache County that the grievance and appeals policy and procedures set forth herein be used in conjunction with the performance improvement policy described in Section VII. Employees shall not be discriminated against, coerced, restrained nor retaliated against in any way for using the grievance procedure as set forth herein.
3. *Timeframe for Resolution: To any and all timeframes noted within this section, Human Resources shall have the authority to grant extensions based on staff availability or other extenuating circumstances.*

### C. STEPS FOR RESOLVING GRIEVANCES

#### 1. **STEP 1: VERBAL TO DEPARTMENT HEAD**

- a. The employee should verbally communicate any complaint or grievance to the department head. The employee should clearly identify the problem and suggest possible solutions to the department head.
- b. All grievances shall be communicated within five (5) working days after the incident occurs or situation arises so that the grievance can be appropriately considered.
- c. After receipt of verbal communication of grievance, the department head shall respond within five (5) working days to the employee with a solution or other response.
- d. The employee, after having received a solution or an answer back from the department head, has ten (10) working days to appeal if not satisfied with the results.

#### 2. **STEP 2: WRITTEN TO DEPARTMENT HEAD**

- a. If the grievance is not satisfactorily resolved with the verbal communication to the department head or within the time allowed for in **Step 1**, a written grievance on the county's Grievance Form (available from the Director of Human Resources) with a

clear, detailed statement of the grievance and supporting facts should be hand-carried to the department head and a copy to the Director of Human Resources.

- b. The department head and the Director of Human Resources have ten (10) working days to review and respond to the written grievance. The response to the employee from the department head and the Director of Human Resources shall be in written form.
- c. The employee, after having received a response to the written grievance from the department head and the Director of Human Resources, has ten (10) working days to appeal to the grievance committee chair with a copy to the Director of Human Resources if they are not satisfied with the results.

### 3. **STEP 3: APPEAL TO GRIEVANCE COMMITTEE**

If not satisfied with the written response of the department head and Director of Human Resources and the grievance remains unresolved or the department head and the Director of Human Resources failed to respond within the time allowed for in **Step 2**, an appeal to the grievance committee may be submitted by the employee.

- a. ***All pertinent information (written, photo, video, audio, list of witnesses, witness statements, etc.) is to be provided to the Chair of the Grievance Committee at the time of the filing of the grievance. Documents not provided in a timely manner may not be considered by the Grievance Committee.***

## D. THE GRIEVENCE COMMITTEE

The grievance committee shall consist of five members, recommended by the Director of Human Resources, appointed by the County Executive, and confirmed by the County Council. The committee shall consist of:

- One elected official or One Department Head within Cache County.
  - Two merit employees in a supervisory capacity (e.g. Lieutenant, Sergeant, Foreman, etc.).
  - Two other merit employees, who are not elected or appointed and not in a supervisory capacity.
  - Alternate members for each category shall also be recommended, appointed and confirmed.
1. The Director of Human Resources or HR staff may not serve on the grievance committee. The County Attorney, or designee, will serve as legal counsel to the grievance committee and chair. If any member of the grievance committee has a direct conflict of interest with an appeal or is from the same department as the appealing employee, that member must so state after notification of a pending appeal and an alternate member shall be appointed to replace that member for the specific appeal only.
    - a. If the employee believes that a conflict of interest exists with a member of the grievance committee, the employee may request that that member of the grievance committee be replaced by an alternate member. In that event, an alternate member shall be appointed for that appeal only. Under no circumstances shall more than one alternate member be required to be appointed to replace an original member of the grievance committee.
    - b. The appeal shall include the signed written grievance on the county's Grievance

Form with a clear statement of relevant facts and any applicable rules, policies, or laws, along with copies of any supporting documentation (written, photo, video, audio, list of witnesses, witness statements, etc.) and the employee's recommendations or request for a solution.

- c. *The grievance committee shall have ten (10) working days to meet and determine if a hearing should be held.*
  - i. If the grievance committee determines that a hearing is not justified, it will explain the decision and recommend a solution in writing to the employee and the department head. The recommendation of the grievance committee is final.
  - ii. If the grievance committee determines that a hearing is justified, it shall convene a hearing within ten (10) working days.
2. The procedure for the hearing before the grievance committee shall be as follows:
  - a. At the hearing the employee or their representative shall establish the basis of the employee's grievance.
  - b. The department head will also review his or her findings with the grievance committee.
  - c. Parties to the grievance may call witnesses who shall be sworn in before testifying.
  - d. All information to be presented should be in writing and provided to the Grievance Committee before the hearing
  - e. The grievance committee may ask questions and gather relevant information as it deems appropriate.
  - f. Upon completion of the hearing, the grievance committee shall render a written decision to the employee and the department head within ten (10) working days of the conclusion of the hearing. The decision of the committee shall be final.
  - g. Only the grievance committee shall make a record of the hearing and its decision and may do so by using an audio recorder but no recording shall be made of the deliberations of the committee. *No other recordings of the proceedings will be allowed.* Grieving parties may make a written request of an official copy of the record or any recordings.
  - h. ***Neither the hearing, the deliberations, nor other proceedings before the grievance committee constitute an open or public meeting and therefore shall be closed. All documents and associated support materials including, but not limited to, the grievance form, evidence, and committee decisions are to be classified as PRIVATE for purposes of the Government Records Access Management Act.***

#### E. TERMINATION AND TRANSFER APPEALS

In those cases where a non-probationary merit employee is discharged through involuntary termination, suspended, or transferred through demotion from one position to another with less remuneration for any reason, the non-probationary merit employee has the right to a hearing before the grievance committee in accordance with the following procedures.

1. Within ten (10) working days of the discharge, suspension, transfer or demotion, a non-probationary employee requesting an appeal hearing shall submit a written grievance on the county's Grievance Form (available from the Director of Human Resources) with a clear, detailed statement of the grievance and supporting facts. The Director of Human Resources shall then immediately forward the request and all supportive facts to the grievance committee.

- a. The employee's request for a hearing shall set forth the action being appealed and include a statement by the employee stating in detail the facts of the case, the reasons why the appeal is being taken and what remedial action the employee desires.
- b. Within ten (10) working days after receipt of the request for a hearing, the grievance committee shall meet and determine if a hearing is justified and if so, establish a hearing date and give written notice of the hearing to the employee not less than five (5) working days before the hearing.
  - i. The written notice should include:
    - The hearing date, time and location;
    - A statement that the employee shall be entitled to appear in person at the hearing to present evidence on their behalf and question witnesses and examine all evidence to be considered by the grievance committee, and that the employee may be represented by a person or legal counsel of the employee's choice and expense;
    - A statement to the effect that the committee will conduct the hearing informally and that:
      - The strict rules of evidence shall *not* apply;
      - That all witnesses will nevertheless be placed under oath by the Committee Chair;
      - That the grievance committee may request that the County Attorney act as counsel for the grievance committee;
      - That the aggrieved employee shall proceed first with the presentation of such facts and issues deemed relevant; and
      - That all witnesses shall be subject to cross-examination and questioning by the members of the grievance committee and the employee.
- c. The committee shall make a written report of its findings and decision. The report should contain the material facts brought out in the hearing upon which the committee bases its decision and a copy should be provided to the department head, Human Resources, and the employee within ten (10) working days from conclusion of the hearing.
- d. Only the grievance committee shall make a record of the hearing and its decision and may do so by using an audio recorder but no recording shall be made of the deliberations of the committee. *No other recordings of the proceedings will be allowed.* Grieving parties may make a written request of an official copy of any recordings.
- e. *Neither the hearing, the deliberations, nor other proceedings before the grievance committee constitute open and public meetings and therefore shall be closed.*
  - i. *All documents and associated support materials including, but not limited to, the grievance form, evidence, and committee decisions are to be classified as PRIVATE for purposes of the Government Records Access Management Act.*

#### F. GRIEVANCE PROCEDURE FOR HARASSMENT

All county employees are entitled to a work environment free from harassment based on



race, color, religion, age, sex, national origin, disability, status as a veteran, or any other protected status.

1. DEFINITIONS

a. “Sexual Harassment” is defined as follows: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment.
- Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual.
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

b. “Harassment” includes but is not limited to:

- Epithets (e.g. nicknames, labels, etc.)
- Slurs,
- Derogatory comments or jokes,
- Intimidation,
- Negative stereotyping,
- Physical aggression such as pinching or patting,
- Verbal sexual abuse disguised as humor,
- Obscene gestures,
- Harassment may also include written or graphic material placed on walls, bulletin boards or elsewhere on the County’s premises or circulated in the workplace that denigrates, shows hostility or aversion towards an individual or group.
- Threats,
- Assault,
- Verbal sexual abuse disguised as humor,
- Horseplay or bantering of a sexual or off-color nature,
- Any physical interference with an employee’s normal work or movement, directed at individual employees, their relatives, friends or associates,
- Critical or negative remarks made about an employee’s performance and not based on characteristics outlined above are not Harassment.

2. POLICY and PROCEDURE

It is the policy of Cache County that harassment of any person based on race, color, religion, age, sex, national origin, disability, status as a veteran, or any other protected status is strictly prohibited, whether directed at an employee, a vendor, or member of the public. County administrators and supervisory personnel are required to immediately report it so that it may be investigated and remedied with appropriate disciplinary action taken against any County employee who engages in harassment. The County encourages the prompt reporting of instances of harassment and will ensure that reporting employees' rights are protected. Confidentiality will, to the extent practical under the law and under the necessities of disciplinary action, be protected. Employees may bring good faith complaints without fear of retaliation.

a. Employees of the County who are the victim(s), or are otherwise aware of harassment by or against a county employee are encouraged to report such

harassment as soon as possible. Anyone who believes they have been discriminated against or harassed has a duty to come forth and report such incidents. Employees may, at their choice, make a report of harassment to any of the following:

- Any supervisor in the employee's chain of command
  - Any employee in Human Resources
  - The County Attorney or their designee
- b. An employee of the County who believes that he/she has been harassed as defined by the policy should:
- i. Report the incident(s) to his/her department head immediately; an initial report of harassment need not be in writing.
  - ii. Once an incident has been reported, the employee is to submit a signed, written description of the incident(s) to their immediate department head or supervisor within five (5) working days of the most recent incident. The signed written description shall include a clear statement of relevant facts and any applicable supporting documentation (written, photo, video, audio, witnesses, etc.)
  - iii. If the alleged offending party is the department head, functions assigned to the department head under these procedures shall transfer to the Director of Human Resources.
- c. The department head or supervisor shall send a copy of the written complaint and all applicable supporting documentation to the Director of Human Resources.
- d. *If, prior to filing a complaint under these procedures, the offended party seeks resolution of the matter in another form, whether administrative or judicial, the department head or Director of Human Resources shall have no obligation to proceed further with the matter pursuant to this grievance procedure.*
- e. The complainant has the responsibility of demonstrating that the accusation is valid. If the department head and the Director of Human Resources feel an investigation is warranted, they may contact the county attorney (or designee), to assist with an appropriate course of action to the complaint prior to conducting an investigation.
- f. All matters relating to the investigation shall be kept confidential.
- g. If the department head, HR, and the county attorney (or designee), determine further examination of the case is warranted, the department head and HR shall conduct an investigation to ascertain the pertinent facts and make a good faith effort to resolve the complaint through an informal process.
- i. The alleged offending employee should have the opportunity to respond to the charges prior to the implementation of any disciplinary action.
- h. In examining the evidence, the department head and HR shall consider all of the circumstances including, but not limited to, the nature of the harassing advances and the context in which the alleged incident(s) occurred.
- i. In the event that the department head and HR believes that the complaint is not supported by sufficient evidence, they may dismiss the complaint.
- a. The claimant employee may appeal the decision to dismiss the complaint to the grievance committee.
- j. The grievance committee will then review the complaint, supportive documentation, and the findings of the investigation and the rational of the

- department head and HR as to why the complaint was dismissed.
- k. Upon concluding their review, if the grievance committee finds the department head and HR have acted prudently in their investigation, the decision to dismiss will stand.
  - l. If the grievance committee feels the department head and HR did not conduct a fair, thorough investigation, they may direct the department head and HR to seek additional information surrounding the accusations.
  - m. If, after preliminary investigation, the department head and HR determine the accusations to be valid, and if informal resolution has failed, the department head shall take immediate and appropriate disciplinary action as determined by the department head, the Director of Human Resources, and the county attorney (or designee).
  - n. Any retaliatory action of any kind by any employee against any other employee, as a result of this procedure, is prohibited and shall be regarded as a separate complaint under these procedures.
  - o. Any employee, who knowingly files a false complaint or knowingly misrepresents facts or evidence, shall be subject to disciplinary action.
  - p. *Neither the investigation findings, hearing, the deliberations, nor other proceedings before the grievance committee constitute open and public meetings and therefore shall be closed.*
    - i. *All documents and associated support materials including, but not limited to, the grievance form, evidence, and committee decisions are to be classified as PRIVATE for purposes of the Government Records Access Management Act.*

#### G. DISCIPLINARY ACTION

Harassment is an unlawful activity that violates County employment principles and policies, and such activity is prohibited as a form of discrimination under Title VII of the Civil Rights Act. Any employee who engages in such activity shall be subject to disciplinary action, which may include but is not limited to, disciplinary counseling, probation, suspension without pay, or termination of employment.