

**APPROVED**

**CACHE COUNTY  
COUNCIL MEETING  
MINUTES  
OCTOBER 22, 2013**

**CACHE COUNTY COUNCIL  
OCTOBER 22, 2013**

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**CACHE COUNTY COUNCIL MEETING  
October 22, 2013**

The Cache County Council convened in a regular session on October 22, 2013 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

**ATTENDANCE:**

<b>Chairman:</b>	Val Potter
<b>Vice Chairman:</b>	H. Craig Petersen
<b>Council Members:</b>	Craig "W" Buttars, Kathy Robison, Jon White, Cory Yeates & Gordon Zilles.
<b>County Executive:</b>	M. Lynn Lemon
<b>County Clerk:</b>	<b>Jill N. Zollinger (absent)</b>
<b>County Attorney:</b>	James Swink

**The following individuals were also in attendance:** Janeen Allen, Denise Ciebien, Bart Esplin, Bob Fotheringham, Chris Harrild, Sharon L. Hoth, Cameron Jensen, Lieutenant Brian Locke, Sheriff Lynn Nelson, Dave Nielsen, Deputy Doyle Peck, John Powell, Director Josh Runhaar, Chief Deputy Brad Slater, Jim Smith, Richard Lee Sprint, Auditor Tamra Stones, Terry Warner, Mike Weibel, **Media:** Shannon Nielsen (Herald Journal), Jenny Christensen (KVNU).

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

Vice Chairman Petersen gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

**ACTION:** Motion by Council member Yeates to approve the amended agenda as written. Robison seconded the motion. The vote was unanimous, 7-0.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Council member Yeates to approve the minutes of the October 08, 2013 Council Meeting as written. Robison seconded the motion. The vote was unanimous, 7-0.

**REPORT OF THE COUNTY EXECUTIVE: M. LYNN LEMON**

**APPOINTMENTS:** There were no appointments.

**WARRANTS:** Warrants for the period 09-27-2013 to 10-11-2013 and 10-12-2013 to 10-18-2013 were given to the Clerk for filing.

**OTHER ITEMS:**

- CDBG** – Executive Lemon received a letter from the state indicating a problem with the funding awarded to CAPSA in 2008. CAPSA was going to build

affordable housing in Hyrum, but recent zoning in Hyrum will not allow the project to go forward. If CAPSA or Cache County does not repay the money, there will not be funding available for this year. BRAG has asked the county to move forward with the CDBG hearings, but Executive Lemon feels the problem with the CAPSA funding needs to be resolved first. Entities have the option of applying to municipalities for CDBG funding this year. The Council concurred with Lemon's assessment.

### **CONSENT AGENDA**

- ◇ **Clarkston East Subdivision** – Haley Jensen requesting approval for a 1-lot subdivision on 6.11 acres of property located in the Agricultural (A10) Zone at approximately 10485 North 8100 West, Clarkston.

(Attachment 1)

**Council member Buttars left the meeting.**

**ACTION: Motion by Council member Yeates to approve the Consent Agenda-Clarkston East Subdivision. White seconded the motion. The vote was 6-0. Buttars absent.**

### **ITEMS OF SPECIAL INTEREST**

- **Update on Medical Reserve Corps Program** – The Medical Reserve Corps is a group of medical professionals and others who can help when local hospitals, public health departments and emergency medical systems are overwhelmed during a disaster or public health emergency. Mike Weibel briefly reviewed the history and operations of the Medical Reserve Corps including functions, training and liability protections. The Cache County Medical Reserve Corps was the first one in Utah.

**Council member Buttars returned to the meeting.**

### **UNIT OR COMMITTEE REPORTS**

- ★ **Victim Services Report and VAWA Grant Report** – Terryl Warner reported the following:
  - 342 cases were screened through VAWA thus far this year.
  - Preliminary hearings are now required for "A" misdemeanors.
  - VOCA served 2,700 victims in a variety of cases.
  - Cyber bullying is an increasing problem.
  - CART mock abduction went very well.
  - A T & T "It Can Wait" online video.
  - VOCA budget is \$561,000.00; VAWA budget is \$122,000.00.
  - Received over \$2 million in VOCA and VAWA funding.
- ★ **Fairgrounds Report** – Bart Esplin reviewed Fairground operations including the outbreak of the EHV virus, its effects and what was learned; 2012 RAPZ projects; and the challenge of aging buildings.

**INITIAL PROPOSAL FOR CONSIDERATION OF ACTION**

- **Ordinance No. 2013-15 – Sprint-Crow Mountain Rezone – Requested rezone of the area surrounding the existing three (3) facility pad sites (~0.75 acres) located on the 183-acre parcel number 08-020-0001 and the entirety of parcel number 08-020-0010 (1 acre) currently zoned Agricultural (A10) Zone to include the Public Infrastructure (PI) Overlay Zone located approximately 7603 North 1000 East, north of Smithfield on top of Crow Mountain** – Chris Harrild stated this was discussed at a previous meeting and asked if the Council had any questions.

(Attachment 2)

**ACTION: Motion by Council member Yeates to waive the rules and approve Ordinance No. 2013-15 – Sprint-Crow Mountain Rezone, etc. Buttars seconded the motion. The vote was unanimous, 7-0.**

**Ordinance No. 2013-15:** The motion passed 7-0.

	<u>BUTTARS</u>	<u>PETERSEN</u>	<u>POTTER</u>	<u>ROBISON</u>	<u>WHITE</u>	<u>YEATES</u>	<u>ZILLES</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

- **Ordinance No. 2013-16 – Implementation of Overnight Parking Requirements for November 1<sup>st</sup> through March 31<sup>st</sup> in County Parking Lot** – Executive Lemon asked Attorney Swink if he had any concerns with the Ordinance. Swink had none.

(Attachment 3)

**ACTION: Motion by Council member Yeates to waive the rules and approve Ordinance No. 2013-16 – Implementation of Overnight Parking Requirements for November 1<sup>st</sup> through March 31<sup>st</sup> in County Parking Lot. White seconded the motion. The vote was unanimous.**

**Ordinance No. 2013-16:** The motion passed 7-0.

	<u>BUTTARS</u>	<u>PETERSEN</u>	<u>POTTER</u>	<u>ROBISON</u>	<u>WHITE</u>	<u>YEATES</u>	<u>ZILLES</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

- **Resolution No. 2013-24 – Committing to the Construction of New Jail Beds for use by the Utah State Prison System (NOT APPROVED)** – Sheriff Nelson explained that the resolution would not bind Cache County to the new construction if the stated requirements are not met by the state. Council members and Executive Lemon expressed doubt that the state will commit to the requirements. Concerns that costs would likely be greater than anticipated were also voiced.

(Attachment 4)

**ACTION: Motion by Council member White to NOT approve Resolution No. 2013-24-Committing to the Construction of New Jail Beds for use by the Utah State Prison System. Zilles seconded the motion. The motion passed, 5 aye – Buttars, Petersen, Potter, White & Zilles and 2 nay – Robison & Yeates.**

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**PUBLIC HEARING: OCTOBER 22, 2013 – 6:00 P.M. – OPEN 2013 BUDGET** – Executive Lemon went over the budget adjustments.

Chairman Potter opened the Public Hearing and invited public comment. There was none.

**ACTION: Motion by Council member Buttars to close the Public Hearing. Yeates seconded the motion. The vote was unanimous, 7-0.**

- **Resolution No. 2013-25- Amendments to the Manual of Roadway Design and Construction Standards (NO ACTION TAKEN)** – Director Runhaar explained the amendments were:
  - Language changes
  - Title 12 table updates
  - Development on substandard roadways
  - Changes in Driveway Standards Table 5.2
  - Table A-8 – typical Cross Section Structural Values
  - Added Section 6 – Signage and Roadside Hazards

Executive Lemon and Council members asked Attorney Swink to check the administrative rules process to see if the county can appeal the unfunded mandate from UDOT which requires Cache County to maintain signs previously maintained by UDOT.

Executive Lemon suggested inviting Kris Peterson, UDOT, to come to a future Council meeting.

The Council will review the amendments and the resolution will be on a future County Council meeting agenda.

- **Resolution No. 2013-26 – Amendments to 2013 Budget**

(Attachment 5)

**ACTION: Motion by Council member Yeates to waive the rules and approve Resolution No. 2013-26 – Amendments to 2013 Budget. Petersen seconded the motion. The vote was unanimous, 7-0.**

- **Record of Decision – Buena Vista-Request for an increase in the developable acreage of property that is within a steep slope (sensitive area) located in the Forest Recreation (FR40) Zone, south of Scare Canyon** – Chris Harrild told the Council the mitigating circumstances of this request – because of changes in the county ordinance only seven lots are allowed; however owners have assigned trustees outnumbering the lots available since they were originally working under the old ordinance. The current plan utilizes clustering and asks for eighteen lots. The Planning Commission and Staff recommend approval.

**(Attachment 6)**

**ACTION: Motion by Council member Buttars to approve the Record of Decision-Buena Vista. White seconded the motion. The vote was unanimous, 7-0.**

Director Runhaar observed that this will still come back through the subdivision process.

- **Hardship Applications** – Executive Lemon and the Council reviewed the applications and recommended two of the seven applicants be contacted and put on a payment plan. *(Details are on file in the Cache County Auditor's Office.)*

**ACTION: Motion by Council member Zilles to approve five of the seven hardship applications with the remaining two being placed on payment plans. Robison seconded the motion. The vote was unanimous, 7-0.**

- **Discussion – Federal Aid Agreement for 3 Bridge Repairs** – Executive Lemon said he and Director Runhaar visited the three bridge sites and asked Runhaar to explain the projects. Lewiston, Newton and Paradise are the areas where the bridges are located and repairs would include guardrails, retaining walls repair of scour damage and minor bridge repairs. Lemon explained the work is scheduled for 2015 and requires a county match of \$50,000.00 for a proposed \$750,000.00 of Federal Aid money.

**(Attachment 7)**

**ACTION: Motion by Council member Yeates to set aside funding for the Federal Aid agreement on the three bridge projects discussed. Robison seconded the motion. The vote was unanimous, 7-0.**

- **Ordinance No. 2013-17 – Consolidation of Certain Cache County Offices (NO ACTION TAKEN)** – Attorney Swink said about a year ago the County Auditor was contemplating taking a reduced role in the duties of the Auditor's office. The current form of county government allows moving accounting functions to the County Executive's office. Those functions could and should be moved to the County Executive's office.

The proposal is that the Auditor will perform audit functions for a specified time and then perform consulting duties for a specified period with a full salary and a reduced salary at the end of next year.

Attorney Swink said he wants to tweak the ordinance to clarify when the offices of Clerk and Auditor will be combined and where the functions will sit and who will be executing those functions.

Council member Buttars asked if the issue of Chair of the County Fair will be addressed in the final ordinance. It will not.

Executive Lemon and Chairman Potter agreed a public hearing should be held on the proposed changes.

Chairman Potter asked that the final ordinance and consultation agreement be emailed to Council members.

**ACTION: Motion by Vice Chairman Petersen to set a Public Hearing – November 12, 2013 – 5:30 p.m. – Ordinance No. 2013-17-Consolidation of Certain Cache County Offices. Yeates seconded the motion. The vote was unanimous, 7-0.**

#### **OTHER BUSINESS**

- ✓ **UAC 2013 Annual Convention – November 13-15, 2013 – St. George** – Buttars, Lemon, Potter, Robison, Yeates & Zilles plan to attend.

#### **COUNCIL MEMBER REPORTS**

**Gordon Zilles** commented that the mother of the County Clerk had passed away.

**Craig “W” Buttars** said he has given some thought to the make up of the Compensation Committee that was a discussion item at a previous Council meeting and proposes that Section D be stricken. Buttars views the Compensation Committee as a subcommittee of the County Council and feels the Council Chairman should have the ability to expand the committee as needed.

Council member Robison said the Policy Committee should be informed of this proposal first. Buttars responded Jim Smith is aware of it.

**ACTION: Motion by Council member Buttars to strike Section D – *County Compensation Committee* - from the Personnel Management Manual. Yeates seconded the motion. The motion passed, 6 aye – Buttars, Petersen, Potter, White, Yeates & Zilles and 1 nay – Robison.**

**Kathy Robison** shared a demographic summary from BRAG with the Council indicating underemployment is a growing problem in Cache County which had a 15.7% poverty rate for 2011.

**Chairman Val Potter** asked Attorney Swink to update the Council on litigation issues with the canal project. Swink said the county strongly contests anything in the suit and

Cache County Council  
10-22-2013

holds that the canal project was highly beneficial for the people of Cache County. The county may be willing to let those plaintiffs who desire out of the lawsuit and set aside the countersuit.

**ADJOURNMENT**

The Council meeting adjourned at 7:42 p.m.

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**ATTEST:** Jill N. Zollinger  
County Clerk

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**APPROVAL:** Val Potter  
Chairman



### STAFF REPORT: CLARKSTON EAST SUBDIVISION

03 October 2013

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

**Agent:** Haley Jensen

**Parcel ID#:** 15-029-0008

**Staff Determination:** Approval with conditions

**Type of Action:** Administrative

**Land Use Authority:** Cache County Council

### LOCATION

*Reviewed by: Stephanie Nelson, Planner I*

**Project Address:**

10485 North 8100 West

Clarkston, Utah 84305

**Current Zoning:**

Agricultural (A-10)

**Acres:** 6.11

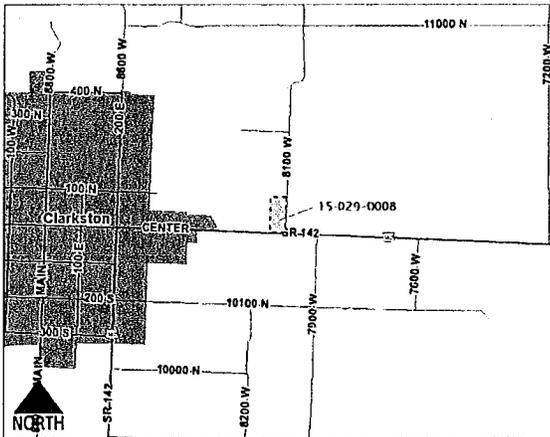
**Surrounding Uses:**

North – Agricultural

South – Agricultural/Residential

East – Agricultural

West – Clarkston/Residential



### PURPOSE, ORDINANCE, AND SUMMARY

**Purpose:**

To review and make a recommendation to the County Council regarding the proposed Clarkston East Subdivision.

**Ordinance:**

As per the Cache County Zoning Ordinance Table §17.10.030 Development Density and Standards Specific to Base Zoning Districts, this proposed subdivision qualifies for a development density of one (1) unit per ten (10) acres.

**Summary:**

This proposal is to divide a single parcel into one (1) developable lot and an agricultural remainder.

**Access:**

- Access to this property is from 8100 West and is adequate. At this location 8100 West is a 21-22 foot wide paved road with a 3 foot wide gravel shoulder on the west and 1 foot wide gravel shoulder on the east.

**Water & Septic:**

- Culinary water is provided by the Clarkston Culinary Water Improvement District.
- There is a septic system for the existing dwelling. Bear River Health Department approved this new lot configuration.

**Service Provision:**

- There is sufficient shoulder space for the residential refuse and recycle containers to sit four feet apart and be out of the travel lane on 8100 West.
- A school bus stop is located at 8100 West 10400 North, approximately 0.5 blocks from the proposed subdivision.
- The proposed subdivision is in an area that has an adequate water supply for fire suppression. A hydrant is located directly to the east of the proposed subdivision on 8100 West. Access for emergency services is adequate.

**Public Comment:**

Notices were mailed to the property owners located within 300 feet of the subject property. At this time no public comment regarding this proposal has been received by the Development Services Department.

**STAFF DETERMINATION AND FINDINGS OF FACT (4)**

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It is staff's determination that the Clarkston East Subdivision, a 1-lot subdivision and agricultural remainder for property located at approximately 10485 North 8100 West with parcel number 15-029-0008, is in conformance with the Cache County Ordinance requirements and should be forwarded to the County Council with a recommendation of approval. This determination is based on the following findings of fact:

1. The Clarkston East Subdivision has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
2. The Clarkston East Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
3. The Clarkston East Subdivision conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance.
4. The Clarkston East Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

**CONDITIONS OF APPROVAL (2)**

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The following conditions must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. The applicant shall reaffirm their 33' portion of Cache County's 66' wide right-of-way for all county roads along the proposed subdivision boundary.





1 **Present:** Leslie Larson, Rob Smith, Jason Watterson, Clair Ellis, Chris Sands, Phil Olsen, Josh  
2 Runhaar, Chris Harrild, Stephanie Nelson, Megan Izatt, Denise Ciebien, Mike Metters (legal  
3 counsel)

4  
5 **Start Time: 5:33:00**

6  
7 **Larson** welcomed and **Smith** gave opening remarks/pledge.

8  
9 **5:34:00**

10  
11 **Agenda**

12 Passed with no changes

13  
14  
15 **Minutes**

16  
17 The minutes from September 5, 2013 were passed with no changes.

18  
19 **05:36:00**

20  
21 **Consent Agenda Items**

22  
23 **#1 Clarkston East Subdivision (Haley Jensen)**

24 **Harrild** reviewed Ms. Haley Jensen's request for a recommendation of approval to the County  
25 Council for a 1-lot subdivision on 6.11 acres of property located in the Agricultural (A10) Zone  
26 at approximately 10485 North 8100 West, Clarkston.

27  
28 **#2 AT&T Providence Tower Conditional Use Permit Expansion (Glenn Bernard)**

29 **Harrild** reviewed Mr. Glenn Bernard's request for an approval for a conditional use permit  
30 (CUP) expansion to add a microwave dish to an existing telecommunications tower located on  
31 1,500 SF leased portion of an approximately 2.08 acre parcel in the Agricultural (A10) Zone and  
32 Public Infrastructure Overlay Zone at approximately 310 East 2100 South, Providence.

33  
34 ***Smith** motioned to approve the consent agenda, **Watterson** seconded; **Passed 5, 1-Ellis.***

35  
36 **5:38:00**

37  
38 **Regular Action Items:**

39 **#3 Discussion – Buena Vista Developmental Proposal**

40 **Harrild** reviewed a request for an increase in the developable acreage of property that is within a  
41 steep slope (sensitive area) and located in the Forest Recreation Zone, south of Scare Canyon.  
42 Currently the proposed project area is about 1300 acres in size and anything with a slope 30% or  
43 greater is not counted toward the development potential. The applicant has requested that an  
44 exception to this standard be considered to allow for more developable acreage. The ordinance  
45 currently allows approximately 7 buildable lots on 280.2 acres of the proposed area that is less  
46 than 30% slope. This is in the recreation area so would not be year round occupancy.



**To:** Cache County Council  
**From:** Chris Harrild, Planner II, Development Services,  
**Subject:** Development Services agenda items for October 22, 2013

## **CONSENT ITEM**

1. **Clarkston East Subdivision** – Haley Jensen is requesting approval for a 1-lot subdivision on 6.11 acres of property located in the Agricultural (A10) Zone at approximately 10485 North 8100 West, Clarkston.

Findings of Fact: 4

Conditions of Approval: 2

Planning Commission Recommendation: Approval (5, 1 – Ellis)

## **INITIAL CONSIDERATION**

2. **Ordinance 2013-15: Sprint-Crow Mountain Rezone** – The requested rezone of the area surrounding the existing three (3) facility pad sites (~0.75 acres) located on the 183 acre parcel number 08-020-0001 and the entirety of parcel number 08-020-0010 (1 acre) currently zoned Agricultural (A10) Zone to include the Public Infrastructure (PI) Overlay Zone located at approximately 7603 North 1000 East, north of Smithfield on the top of Crow Mountain.

Findings of Fact: 2

Planning Commission Recommendation: Approval (5, 0)

3. **Resolution 2013-25: Amendments to the Manual of Roadway Design and Construction Standards**
4. **Record of Decision: Buena Vista** – A request for an increase in the developable acreage of property that is within a steep slope (sensitive area) and located in the Forest Recreation (FR40) Zone, south of Scare Canyon.

Findings of Fact: 4

Planning Commission Recommendation: Approval (6, 0)

# ORDINANCE NO. 2013-15

CACHE COUNTY, UTAH

## CROW MOUNTAIN REZONE

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### AN ORDINANCE AMENDING THE COUNTY ZONING MAP

WHEREAS, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 *et seq.*, as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

WHEREAS, pursuant to the act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county, and;

WHEREAS, the act also provides certain procedures for the county’s legislative body to adopt or amend the land use ordinance and zoning map for the county, and;

WHEREAS, the County Council caused notice of the hearing to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County, and;

WHEREAS, on September 5, 2013, at 5:40 P.M. the Planning Commission held a public hearing for a rezone in the Agricultural (A10) Zone to include the Public Infrastructure (PI) Overlay Zone, which meeting was preceded by all required legal notice and at which time all interested parties were given the opportunity to provide written or oral comment concerning the proposed rezone, and;

WHEREAS, on September 5, 2013 the Planning Commission recommended the approval of said rezone (5, 0) and forwarded such recommendation to the County Council for final action, and;

WHEREAS, on October 8, 2013, 5:40 P.M., the County Council held a public hearing to consider any comments regarding the proposed rezone. The County Council accepted all comments, and;

WHEREAS, after careful consideration of the recommendation of the Planning Commission, comments at the public hearing and other public meetings where such proposed rezone was discussed, and recommendation of county staff, the Council has determined that it is in the best interest of the health, safety and welfare of the citizens of Cache County to approve such rezone;

*Disclaimer: This is provided for informational purposes only. The formatting of this ordinance may vary from the official hard copy. In the case of any discrepancy between this ordinance and the official hard copy, the official hard copy will prevail.*

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority.

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 Part 2 (1953, as amended to date).

2. Approval of Rezone.

The County Council hereby rezones parcel number 08-020-0010 and the described 0.80 acre portion of parcel number 08-020-0001 as described within Exhibit A currently zoned as the Agricultural (A10) Zone to include the Public Infrastructure (PI) Overlay Zone.

3. Adoption of Amended Zoning Map.

The County Council hereby amends the county's zoning map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended zoning map that is attached as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

4. Findings

A. The location of the subject property is compatible with the purpose of the proposed Public Infrastructure (PI) Overlay Zone.

B. The subject property is suitable for development within the Public Infrastructure (PI) Overlay Zone district without increasing the need for variances or special exceptions within this zone or the underlying Agricultural (A10) Zone.

5. Severability.

All parts of this ordinance are severable, and if any section, paragraph, clause or provision of this ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this ordinance.

6. Prior Ordinances, Resolutions, Policies and Actions Superseded.

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

7. Exhibits.

Exhibit A: Description/map of the affected portion of parcel numbers 08-020-0001 and 08-020-0010.

Exhibit B: Zoning Map of Cache County

8. Effective Date.

This ordinance takes effect on November 6, 2013. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the county as required by law.

*Disclaimer: This is provided for informational purposes only. The formatting of this ordinance may vary from the official hard copy. In the case of any discrepancy between this ordinance and the official hard copy, the official hard copy will prevail.*

APPROVED AND ADOPTED this 22<sup>nd</sup> day of October, 2013.

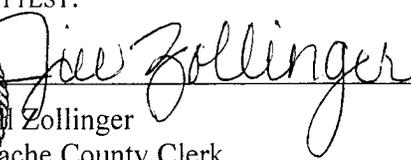
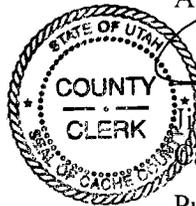
	In Favor	Against	Abstained	Absent
Potter	X			
Buttars	X			
White	X			
Petersen	X			
Robison	X			
Yeates	X			
Zilles	X			
Total	7			

CACHE COUNTY COUNCIL



Val Potter, Chair  
Cache County Council

ATTEST:



Jill Zollinger  
Cache County Clerk

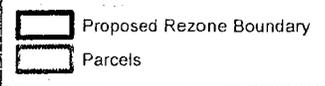
Publication Date:

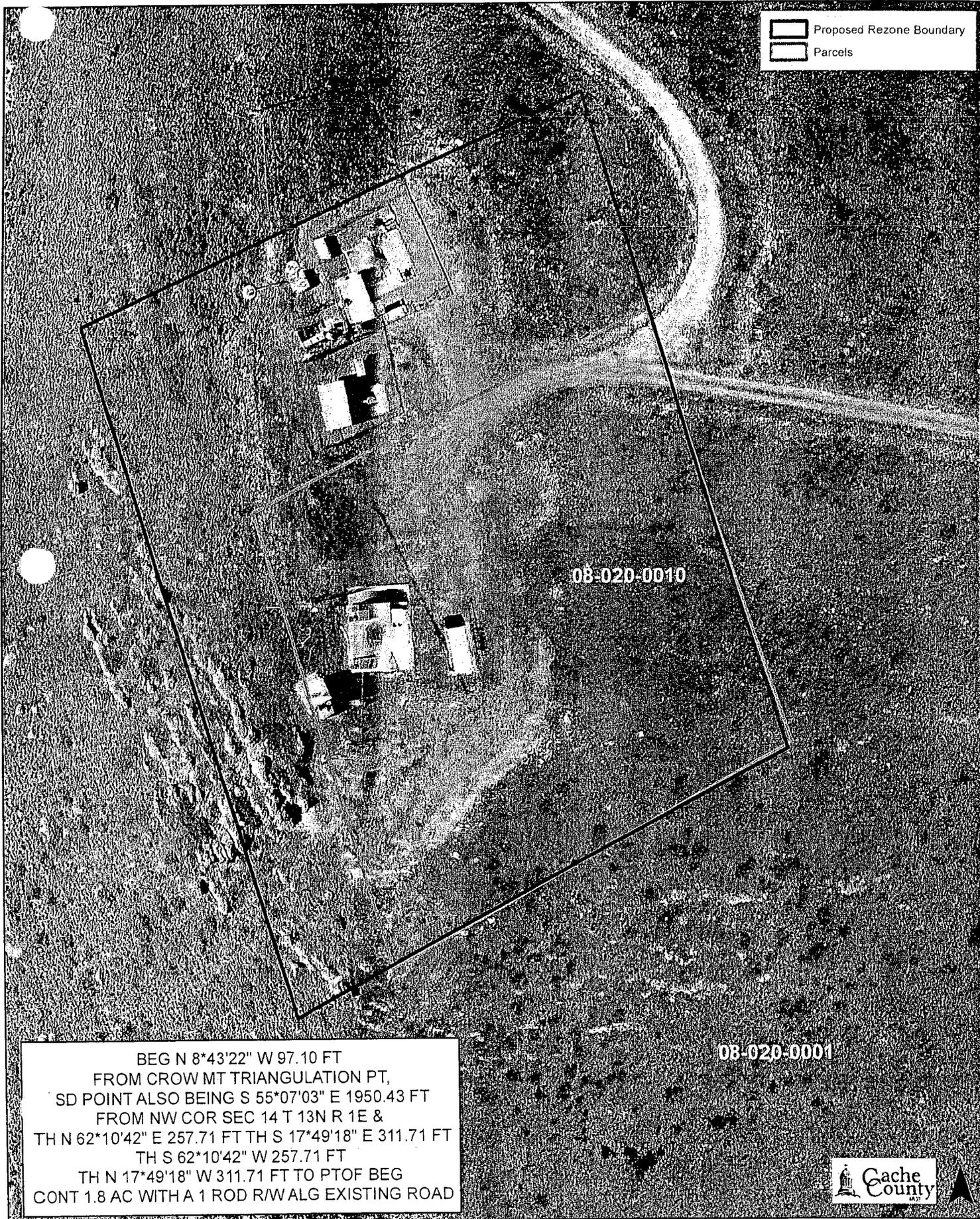
November 6, 2013

*Disclaimer: This is provided for informational purposes only. The formatting of this ordinance may vary from the official hard copy. In the case of any discrepancy between this ordinance and the official hard copy, the official hard copy will prevail.*

# Exhibit A: Ordinance 2013-15

Description/map of the affected portion of parcel numbers  
08-020-0001 and 08-020-0010

 Proposed Rezone Boundary  
Parcels



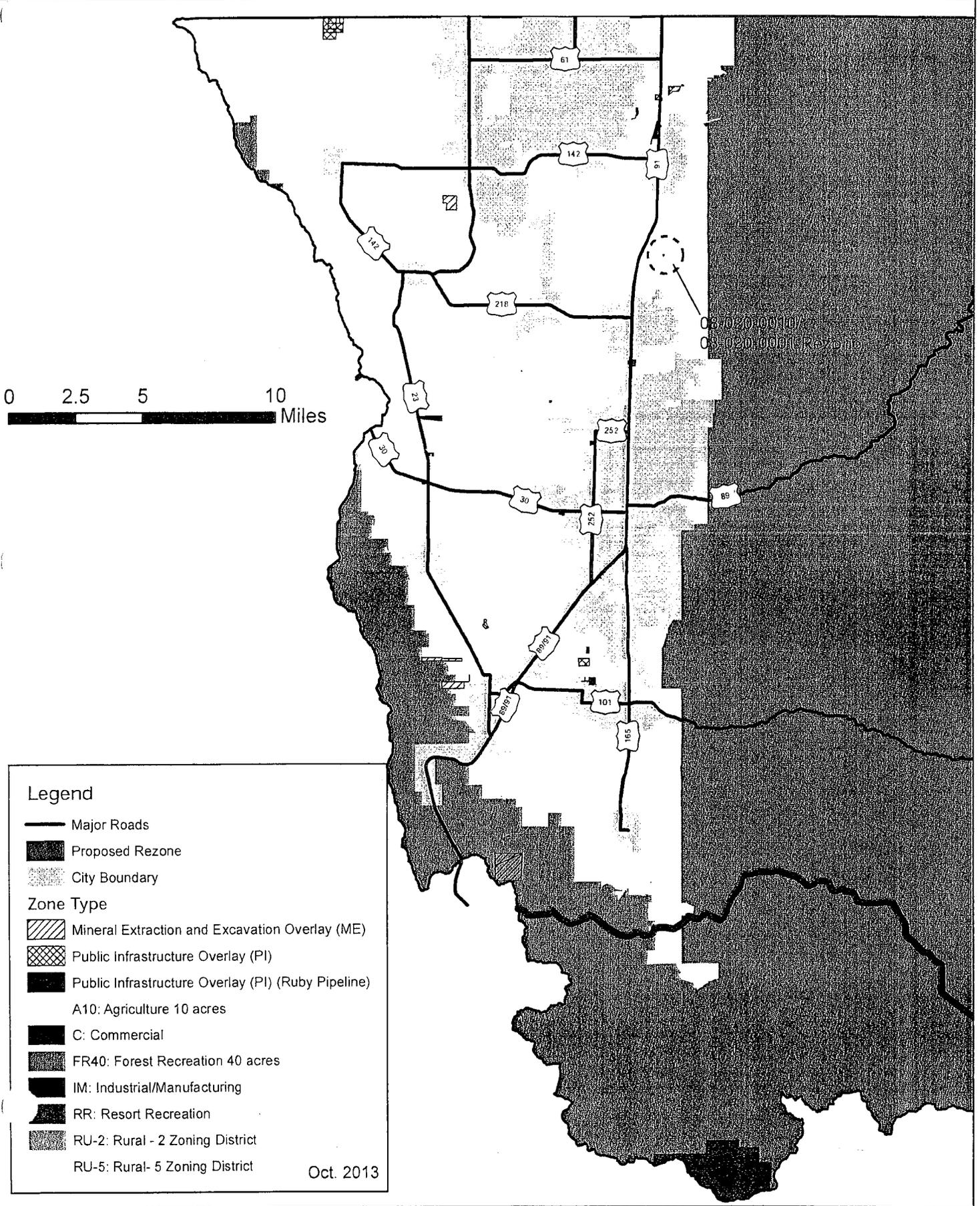
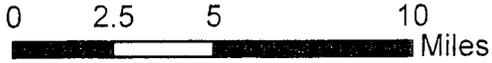
08-020-0010

08-020-0001

BEG N 8°43'22" W 97.10 FT  
FROM CROW MT TRIANGULATION PT,  
SD POINT ALSO BEING S 55°07'03" E 1950.43 FT  
FROM NW COR SEC 14 T 13N R 1E &  
TH N 62°10'42" E 257.71 FT TH S 17°49'18" E 311.71 FT  
TH S 62°10'42" W 257.71 FT  
TH N 17°49'18" W 311.71 FT TO PTOF BEG  
CONT 1.8 AC WITH A 1 ROD R/W ALG EXISTING ROAD



# Exhibit B: Ordinance 2013-15 Zoning Map of Cache County



## Legend

- Major Roads
- Proposed Rezone
- City Boundary
- Zone Type**
- Mineral Extraction and Excavation Overlay (ME)
- Public Infrastructure Overlay (PI)
- Public Infrastructure Overlay (PI) (Ruby Pipeline)
- A10: Agriculture 10 acres
- C: Commercial
- FR40: Forest Recreation 40 acres
- IM: Industrial/Manufacturing
- RR: Resort Recreation
- RU-2: Rural - 2 Zoning District
- RU-5: Rural - 5 Zoning District

Oct. 2013

**CACHE COUNTY  
ORDINANCE 2013-16**

**IMPLEMENTATION OF OVERNIGHT PARKING REQUIREMENTS FOR  
NOVEMBER 1ST THROUGH MARCH 31<sup>ST</sup> IN COUNTY PARKING LOT**

The County Council of Cache County, Utah, finds the following as the basis for adopting Ordinance Number 2013-16

- A. Cache County owns the parking lot bounded by 100 North, 100 West, and 200 North, excluding the Workforce Services parking, in Logan, Utah.
- B. Cache County clears the snow from that parking lot for the benefit of those obtaining services from Cache County, its employees, general visitors, patrons to nearby businesses, those attending First District Court, and others.
- C. When cars are left overnight during snow removal season, the parking lot cannot be effectively cleared resulting in snow accumulating in islands, lost parking spaces, obstacles for pedestrians, and patches of ice created from those melting islands.

WHEREAS, the Cache County Council wants to maintain a safe and accessible parking lot for employees and County Citizens in general; and

WHEREAS, an overnight parking permit system would effectively locate and assemble overnight parked vehicles in the southwestern most corner of the parking lot from November 1st through March 31st for each year, beginning in 2013;

NOW THEREFORE, the County Council of Cache County finds it in the best interest of the citizens of Cache County to adopt an overnight permitting system for vehicles parking in the County Parking lot from November 1st through March 31st.

IT IS ORDAINED THAT an overnight permit system encompassing November 1st through March 31st beginning in 2013, is now required for the Cache County parking lot bounded by 100 North, 100 West, and 200 North, excluding the Workforce Services parking, Logan, Utah, locating and assembling overnight parked vehicles in the southwestern most corner of the parking lot.

This Ordinance shall become effective fifteen (15) days after its passage and upon proper publication in a newspaper published and having general circulation in Cache County.

PASSED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS  
OCTOBER 22, 2013.

	In Favor	Against	Abstained	Absent
Potter	X			
Buttars	X			
White	X			
Petersen	X			
Robison	X			
Yeates	X			
Zilles	X			
Total	7			

CACHE COUNTY COUNCIL

By:   
Val K. Potter, Chairman

ATTEST:

By:   
Jill N. Zollinger, Cache County Clerk



Publication Date: November 6, 2013

NOT APPROVED

NO

**CACHE COUNTY  
RESOLUTION NO. 2013-24**

**A RESOLUTION COMMITTING TO THE CONSTRUCTION OF NEW  
JAIL BEDS FOR USE BY THE UTAH STATE PRISON SYSTEM**

**WHEREAS**, For many years the State Prison system has contracted with County Jails to house excess State Prison inmates; and

**WHEREAS**, In 2013 roughly 1600 prison inmates were housed in 20 separate county jail facilities; and

**WHEREAS**, The State is now considering closing the Utah State Prison located in Draper, Utah and relocating the prisoners to other areas within the state; and

**WHEREAS**, This relocation may include the construction of additional state prison facilities and possibly an increase in the number of state prisoners being held in county facilities under contract with the various counties; and

**WHEREAS**, The State Prison Relocation Committee has asked for proposals from various entities, including counties, relating to the housing of the inmates that will be displaced by the elimination of the Draper Prison facility; and

**WHEREAS**, Several counties are willing to construct additional jail facilities to house displaced state prisoners if certain conditions are met; and

**WHEREAS**, Cache County would like to be included in the consideration for additional prison beds and would be willing to commit to construct facilities for additional beds to help house the relocated prisoners from the Draper facility.

**NOW WHEREFORE** be is resolved by the Cache County Council in and for the County of Cache as follows:

1. Cache County is willing to construct # \_\_\_\_\_ additional jail beds for use in housing State contract inmates. The construction of these beds is conditioned upon the following minimum requirements:
  - a. The State will commit to pay \$59 per day for inmates housed in the newly constructed jail beds.
  - b. This State commitment must be by written contract and must continue for a period of no less than 20 years.
  - c. The \$59 per day amount will be increased each three years during the 20 year period to reflect the current rate of inflation for the preceding three years.

- d. The payments for the beds constructed pursuant to this resolution will not be subject to legislative appropriation and must be paid for by the State regardless of whether all beds are filled beginning on the date agreed upon in the written contract.
  - e. Cache County will accept Class 5, 4 and 3 inmates will \_\_\_ or will not \_\_\_ accept Class 2 inmates.
  - f. The classification system to be used to classify inmates must be agreed upon by Cache County and the State.
2. Cache County will begin the process of constructing the additional beds once a firm agreement has been reached with the State relating to the above conditions. The County commits to have the beds ready for use within \_\_\_\_\_ months after the signing of a firm commitment with the State.
  3. The State and Cache County will agree upon conditions that will make otherwise eligible inmates not acceptable for housing in the Cache County facility. Other than those circumstances, the County commits to take any inmates within the classifications agreed upon in this document.
  4. The above rate does not include the cost of transporting the inmates to and from the county facility, the cost of providing medical care to the inmates housed in the county facility, or the cost of providing drug, alcohol or sex offender treatment to the inmates housed in the Cache County facility.

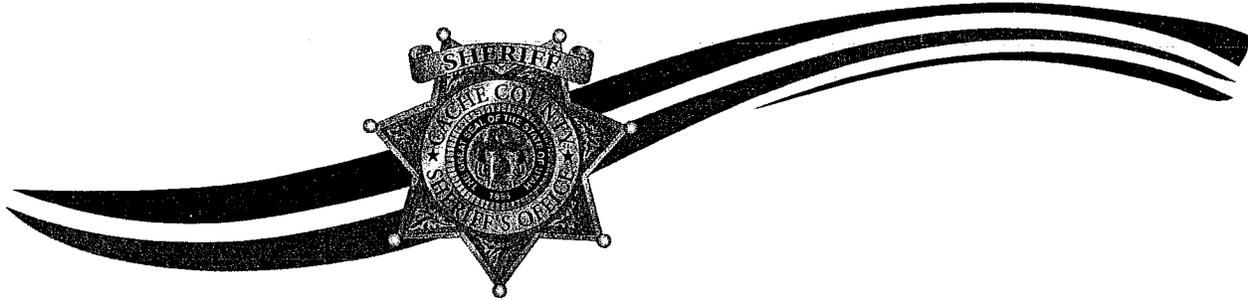
APPROVED, signed and effective this 22nd day of October, 2013 by the duly assembled Cache County Council.

CACHE COUNTY COUNCIL

By: \_\_\_\_\_  
Val K. Potter, Chairman

ATTEST:

By: \_\_\_\_\_  
Jill N. Zollinger, Cache County Clerk



## Jail Pod Expansion

1. UAC has proposed to submit a bid on behalf of the Counties to the PRADA Board for consideration. The critical issues have been identified such as: a 20 year commitment for bonding, a rate of \$59 per day per bed (filled or not), and extra costs (transportation, medical, programming) will be paid in addition to the daily rate. There will be additional discussion during the legislative process.
2. I have reviewed rough plans with an architect and in rough numbers he feels that we are in the \$20 million dollar range for construction of 388 beds.
3. I have met with my administrators and determined an efficient staffing plan (\$3,277,100), operational costs (\$1,304,778), and bond payment (\$1,494,000) totaling \$6,076,000 per year.
4. Housing 388 state inmates at \$59 per day will generate \$8,355,580 per year with built increases every three years.
5. It appears that this is a feasible expansion and well worth consideration.

**CACHE COUNTY SHERIFF'S OFFICE**  
**JAIL EXPANSION ANALYSIS**

**PERSONNEL**

	FTE	Temp	Salaries	Benefits	Total
Administration	1	0	69,134	43,723	112,857
Inmate Operations	9	0	365,298	274,568	639,866
Maintenance	0	0	-	-	-
Jail Housing	41	0	1,409,350	979,064	2,388,414
Medical	0	0	-	-	-
Overtime			125,000	10,963	135,963
<b>Totals</b>	<b>51</b>	<b>0</b>	<b>1,968,782</b>	<b>1,308,318</b>	<b>3,277,100</b>

**OPERATIONS AND CAPITAL**

Account	Title	Amount
100-4230-140	UNIFORM ALLOWANCE	62,550
100-4230-200	INMATE SUPPLIES	-
100-4230-210	SUBSCRIPTIONS & MEMBERSHIPS	7,800
100-4230-230	TRAVEL	30,000
100-4230-231	TRAVEL -EXTRADITION EXPENSES	-
100-4230-240	OFFICE SUPPLIES	20,000
100-4230-250	EQUIPMENT SUPPLIES & MAINT	44,000
100-4230-251	NON-CAPITALIZED EQUIPMENT	22,500
100-4230-252	WORK RELEASE-NONCAPITALIZED EQ	-
100-4230-255	PRISONERS SUPPLIES - W/RELEASE	-
100-4230-260	BUILDING & GROUNDS	67,500
100-4230-270	UTILITIES	240,000
100-4230-280	COMMUNICATIONS	20,900
100-4230-290	GASOLINE	40,000
100-4230-310	PROFESSIONAL & TECHNICAL	-
100-4230-311	SOFTWARE PACKAGES	2,000
100-4230-315	MEDICAL EXPENSE	175,000
100-4230-316	MEDICAL EXPENSE REIMBURSEMENT	-
100-4230-330	EDUCATION & TRAINING	26,528
100-4230-333	ALL P/S TESTING FEES	-
100-4230-381	MEALS	516,000
100-4230-450	SPECIAL JAIL SUPPLIES	30,000
100-4230-483	EXPENSES - JAIL PAY FOR STAY	-
100-4230-620	MISC SERVICES	-
100-4230-660	PROF & TECH SERV - JBI GRANTS	-
100-4230-720	BUILDING REMODEL-FLOOR MITIGAT	-
100-4230-730	IMPROVEMENTS-OTHER THAN BLDG	-
100-4230-740	CAPITALIZED EQUIPMENT	-
100-4230-741	CAPITALIZED EQUIP-WORK RELEASE	-
<b>Totals</b>		<b>1,304,778</b>

**DEBT SERVICE ON NEW POD**

Annual Cost		
High	1,573,801	
Low	1,414,767	
Average		1,494,000

**Average Cost Per Inmate (300 Beds) \$ 55.49**

RESOLUTION NO. 2013- 26

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2013 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that all County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 2013 budget for Cache County:

see attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the 22nd day of October, 2013.

ATTESTED TO:

CACHE COUNTY COUNCIL

*Jill N. Zollinger*  
Jill N. Zollinger, Cache County Clerk



*Val K. Potter*  
Val K. Potter, Chairman

FUND 100 GENERAL FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
100-33-43000	Misc State Grants	\$ (5,000)		\$ (10,000)	\$ (15,000)	cadastral mapping grant
100-33-43104	Misc State Grants -Search & Rescue	\$ -		\$ (32,498)	\$ (32,498)	FY13 SAR REIMB
100-34-16000	Auditor's fees	\$ (9,800)		\$ (4,494)	\$ (14,294)	collection costs for tax sale
100-34-26200	CERT Class Fee	\$ (2,000)		\$ (1,305)	\$ (3,305)	Increase CERT class fee revenues
38 100-35-5300	Transfer in from MBA	\$ -		\$ (53,311)	\$ (53,311)	Transfer CIB grant to Gen fund
100-36-90000	Sundry Revenue	\$ (155,231)	\$ 40,000		\$ (115,231)	insurance reimb for crashed vehicles
100-36-95000	LEASE PROCEEDS	\$ (955,600)		\$ (20,000)	\$ (975,600)	adj to include lease costs reappropri Sire/Hyland PO closed in
100-38-90000	approp surplus	\$ (3,141,309)		\$ (44,040)	\$ (3,185,349)	error/ New Dawn Software/etc
100-38-91900	approp surplus - Water	\$ (106,050)	\$ 53,311		\$ (52,739)	Transfer CIB grant to Gen fund
Totals					\$ -	
Net Adjustment					\$ (72,337)	

FUND 100 GENERAL FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
100-4141-230	Auditor - Travel	\$ 4,500	\$ 629		\$ 5,129	Caselle conference costs
100-4141-240	Auditor-Office Expense	\$ 7,000	\$ 5,000		\$ 12,000	To meet costs
100-4141-250	Auditor-Supplies&Maintenance	\$ 30,438		\$ (19,000)	\$ 11,438	reclass Clarity software expense
100-4141-310	Auditor-Prof & Tech	\$ 2,500	\$ 83		\$ 2,583	To meet costs
100-4141-311	Auditor - Software	\$ 19,000	\$ 19,303		\$ 38,303	reclass Clarity software expense
100-4141-520	Auditor-Collection Costs	\$ 3,000	\$ 258		\$ 3,258	To meet costs
100-4141-610	Auditor-Misc Supplies	\$ 12,300	\$ 180		\$ 12,480	To meet costs
100-4141-620	Auditor-Misc Services	\$ 8,000		\$ (228)	\$ 7,772	To meet costs
100-4141-999	A&C Alloc -Auditor 48%	\$ (178,639)		\$ (2,864)	\$ (181,503)	To meet costs
100-4145-311	Attorney - Software packages	\$ 19,400	\$ 5,995		\$ 25,395	Sire/Hyland PO closed in error
100-4145-311	Attorney - Software packages	\$ 25,395	\$ 38,000		\$ 63,395	New Dawn Software
100-4145-740	Attorney - capitalized equipment	\$ 14,400		\$ (10,000)	\$ 4,400	transfer for New Dawn Software
100-4145-999	A&C Alloc -Attorney 9%	\$ (121,699)		\$ (3,060)	\$ (124,759)	To meet costs
100-4147-120	Surveyor - temp employees	\$ 13,872		\$ (9,372)	\$ 4,500	To meet costs
100-4147-230	Surveyor - Travel	\$ 2,200		\$ (1,000)	\$ 1,200	To meet costs
100-4147-240	Surveyor - office expense	\$ 2,750		\$ (1,500)	\$ 1,250	To meet costs
100-4147-250	Surveyor - equip supply & maint	\$ 6,500		\$ (4,500)	\$ 2,000	To meet costs
100-4147-251	Surveyor - non capitalized equip	\$ 1,000		\$ (1,000)	\$ -	To meet costs
100-4147-310	Surveyor - Prof & Tech	\$ -	\$ 19,372		\$ 19,372	grant
100-4147-480	Surveyor - Spec dept supplies	\$ 2,000		\$ (2,000)	\$ -	To meet costs
100-4150-510	Non-Dept - Insurance	\$ 158,498	\$ 6,300		\$ 164,798	insurance for new vehicles
100-4150-552	Non-Dept - NACD Membership	\$ 1,795	\$ 269		\$ 2,064	Naco annual dues
100-4150-999	A&C Alloc -Non Department 10%	\$ (27,129)		\$ (880)	\$ (28,009)	To meet costs
100-4170-200	Election - Supply and Services	\$ 76,000		\$ (40,000)	\$ 36,000	election
100-4210-240	Sheriff - Capitalized Equipment	\$ 410,000	\$ 20,248		\$ 430,248	Replace patrol crashed vehicles
100-4216-230	Search & Rescue-Travel	\$ 4,000	\$ 2,200		\$ 6,200	FY13 SAR REIMB
100-4216-250	Search & Rescue-Equip supply & maint	\$ 14,850	\$ 5,000		\$ 19,850	FY13 SAR REIMB
100-4216-251	Search & Rescue-NonCapitalized Equip	\$ 17,959	\$ 6,398		\$ 24,357	FY13 SAR REIMB
100-4216-330	Search & Rescue-Education & Training	\$ 10,658	\$ 8,400		\$ 19,058	FY13 SAR REIMB
100-4255-290	Emerg Management - Gasoline	\$ 8,000	\$ 10,500		\$ 18,500	FY13 SAR REIMB-gas SAR/posse/EM
100-4255-485	Emerg Management-CERT Grant Ex	\$ 2,000	\$ 1,305		\$ 3,305	Cover costs & CERT equipment
100-4511-240	Fairgrounds - office supplies	\$ 3,800	\$ 1,000		\$ 4,800	transfer to meet expenses
100-4511-250	Fairgrounds - equip supply & maint	\$ 28,000	\$ 4,000		\$ 32,000	transfer to meet expenses
100-4511-260	Fairgrounds -building & grounds	\$ 63,590		\$ (5,500)	\$ 58,090	transfer to meet expenses
100-4511-280	Fairgrounds - communications	\$ 70,000	\$ 500		\$ 70,500	transfer to meet expenses
100-4800-920	Transfer to Cache County RDA fund	\$ -	\$ 40,000		\$ 40,000	RDA start up costs loan
100-4800-931	Transfer out to Debt Service fund	\$ 3,595,878		\$ (25,000)	\$ 3,570,878	adj to actual Balance budget -Lease Purchase
100-4960-600	Sundry Expense	\$ 110,499		\$ (6,699)	\$ 103,800	borrowing costs
100-4147-310	Surveyor - Prof & Tech	\$ -	\$ 10,000		\$ 10,000	cadastral mapping grant
Totals			\$ 204,940	\$ (132,603)	\$ 72,337	
Net Adjustment					\$ -	

FUND 150 ASSESSING & COLLECTING REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
150-38-92000	approp surplus A&C	\$ (250,657)		\$ (6,804)	\$ (257,461)	to adjust to actual
	Totals		\$ -	\$ (6,804)		
	Net Adjustment				\$ (6,804)	

FUND 150 ASSESSING & COLLECTING EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
150-4141-999	A&C Alloc - Auditor 45%	\$ 178,639	\$ 2,864		\$ 181,503	To meet costs
150-4145-999	A&C Alloc - Attorney 9%	\$ 121,699	\$ 3,060		\$ 124,759	To meet costs
150-4150-999	A&C Alloc - Non Department 10%	\$ 27,129	\$ 880		\$ 28,009	To meet costs
150-4800-900	Contrib to Statewide A & C	\$ 170,000		\$ (71,163)	\$ 98,837	TO BUDGET SEPARATE LINE FOR CAMA
150-4800-910	Contrib to Statewide CAMA FEE	\$ -	\$ 71,163		\$ 71,163	TO BUDGET SEPARATE LINE FOR CAMA
	Totals		\$ 77,967	\$ (71,163)		
	Net Adjustment				\$ 6,804	
					\$ -	

FUND 200 MUNICIPAL SERVICES FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
200-34-35000	Weed Eradication Fees	\$ (43,000)		\$ (3,000)	\$ (46,000)	Increased spraying
	Totals		\$ -	\$ (3,000)		
	Net Adjustment				\$ (3,000)	

FUND 200 MUNICIPAL SERVICES FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase	Decrease	Amended Budget	Reason for Change
200-4450-250	Weed Eradication - eq supply & maint	\$ 15,000	\$ 3,000		\$ 18,000	to meet costs
200-4180-120	Zoning - Temp Employees	\$ 5,255		\$ (2,500)	\$ 2,755	to meet costs
200-4180-240	Zoning - Office Expense	\$ 2,000	\$ 650		\$ 2,650	to meet costs
200-4180-250	Zoning - Equip Supply & maint	\$ 3,750	\$ 1,000		\$ 4,750	to meet costs
200-4180-310	Zoning - Prof & Tech	\$ 6,500	\$ 4,500		\$ 11,000	to meet costs
200-4180-620	Zoning - Misc Services	\$ 9,798		\$ (3,650)	\$ 6,148	to meet costs
	Totals		\$ 9,150	\$ (6,150)		
	Net Adjustment				\$ 3,000	
					\$ -	

FUND 201 MUNICIPAL BUILDING AUTHORITY FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
201-33-40000	State Grants - CIB Grant	\$ -		\$ (53,311)	\$ (53,311)	Water masterplan grant
	Totals		\$ -	\$ (53,311)		
	Net Adjustment				\$ (53,311)	

FUND 201 MUNICIPAL BUILDING AUTHORITY FUND EXPENSES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase	Decrease	Amended Budget	Reason for Change
201-4810-201	Transfers out to General fund	\$ -	\$ 53,311		\$ 53,311	Water masterplan grant
	Totals		\$ 53,311	\$ -		
	Net Adjustment				\$ 53,311	
					\$ -	

FUND 220 CACHE REDEVELOPMENT FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
220-38-75000	CONTRIB IN FROM GENERAL FUND	\$ -		\$ (24,000)		TRANSFER IN FOR WATER MASTERPLAN
	Totals		\$ -	\$ (24,000)		
	Net Adjustment				\$ (24,000)	

FUND 220 CACHE REDEVELOPMENT FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
4193 220-4191-380	PROF & TECH	\$ -	\$ 24,000		\$ 24,000	TO PAY COSTS FOR RDA STARTUP
	Totals		\$ 24,000	\$ -		
	Net Adjustment				\$ 24,000	
					\$ -	

**FUND 230 TOURIST COUNCIL FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
230-33-50000	ST OF UT -MATCHING GRANT	\$ (46,447)	\$ 20,372	\$	\$ (26,075)	UT OFFICE TOURISM MATCHING GRANT
230-33-10000	FED BYWAY SEED GRANT	\$ (9,000)	\$	\$ (1,992)	\$ (10,992)	split for 50% to 2014
	Totals		\$ 20,372	\$ (1,992)		Grant reimbursement increase
	Net Adjustment				\$ 18,380	

**FUND 230 TOURIST COUNCIL FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
230-4780-490	ADVERTISING AND PROMOTIONS	\$ 389,112	\$	\$ (20,372)	\$ 368,740	UOT MATCHING adj for 2014 split
230-4780-481	BYWAY SEED GRANT EXPENSE	\$ 1,000	\$ 1,992	\$	\$ 2,992	Grant reimbursement increase
	Totals		\$ 1,992	\$ (20,372)		
	Net Adjustment				\$ (18,380)	
					\$ -	

**FUND 265 RAPZ TAX FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
	Totals		\$ -	\$ -		
	Net Adjustment				\$ -	

**FUND 265 RAPZ TAX FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
265-4810-201	RAPZ-TRANSFERS OUT - General fund	\$ 17,146	\$ 130,957	\$	\$ 148,103	Fairgrnds transfer/Increase admin fee
265-4780-482	RAPZ ALLOCATIONS-PROJECTS	\$ 1,474,932	\$	\$ (130,957)	\$ 1,343,975	Fairgrnds transfer/Increase admin fee
	Totals		\$ 130,957	\$ (130,957)		
	Net Adjustment				\$ -	
					\$ -	

**FUND 277 AIRPORT FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
277-4460-260	BUILDING/GROUNDS	\$ 16,525	\$ 3,000	\$	\$ 19,525	Cover FL10 electrical upgrade
277-4460-620	MISC SERVICES	\$ 6,000	\$	\$ (3,000)	\$ 3,000	Cover FL10 electrical upgrade
	Totals		\$ 3,000	\$ (3,000)		
	Net Adjustment				\$ -	

**FUND 290 CHILDRENS JUSTICE CENTER FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
290-33-15000	Crime Victim - Childrens Justice	\$ (159,622)	\$	\$ (19,093)	\$ (178,715)	Contract amendment
290-33-16000	National Childrens Alliance	\$ (10,000)	\$ 10,000	\$	\$ -	no funding for FY 2013-14
290-36-90000	Sundry Revenue	\$ (35,667)	\$ 17,643	\$	\$ (18,024)	adjust to revised estimates
	Totals		\$ 27,643	\$ (19,093)		
	Net Adjustment				\$ 8,550	

**FUND 290 CHILDRENS JUSTICE CENTER FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
290-4149-990	contrib to fund reserve	\$ 26,574	\$	\$ (8,550)	\$ 18,024	adjust sundry revenue to actual estimates
	Totals		\$ -	\$ (8,550)		
	Net Adjustment				\$ (8,550)	
					\$ -	

# RECORD OF DECISION

CACHE COUNTY, UTAH

## BUENA VISTA: A DETERMINATION OF DEVELOPMENT POTENTIAL

A DETERMINATION OF THE DEVELOPMENT POTENTIAL OF PROPERTY ENCUMBERED BY A NON-DEVELOPABLE, STEEP SLOPE SENSITIVE AREA

WHEREAS, Title 17.18.020 of the Cache County Ordinance requires County Council approval for any exceptions regarding the development potential of property encumbered by non-developable areas, and;

WHEREAS, on October 3<sup>rd</sup>, 2013 the Planning Commission recommended the approval of said request and forwarded such recommendation to the County Council for final action, and;

WHEREAS, the Cache County Council has determined that it is appropriate for the County to grant an exception to Title 17.18.020 and approve the proposed recommendation to allow up to 18 lots on the subject property as identified in Exhibit A.

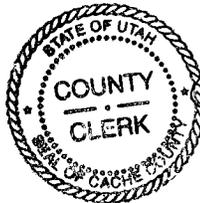
NOW, THEREFORE, the Cache County Council grants this request as follows:

1. The proposal is in substantial compliance with the spirit of the Cache County Ordinance.
2. The density of the subject property will remain at nearly half the standard density of the Forest Recreation (FR40) Zone.
3. Development can occur within the buildable areas on the site without the need for variances or other special exceptions.
4. The layout of the subject property is conducive to the preservation of potentially 90% of the site for open ranching while allowing for limited development in appropriate locations.

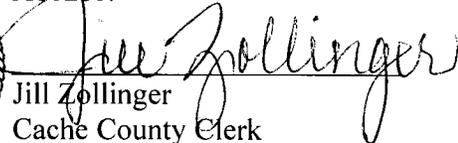
APPROVED this 22<sup>nd</sup> day of October, 2013.

CACHE COUNTY COUNCIL

  
\_\_\_\_\_  
Val Potter, Chair  
Cache County Council



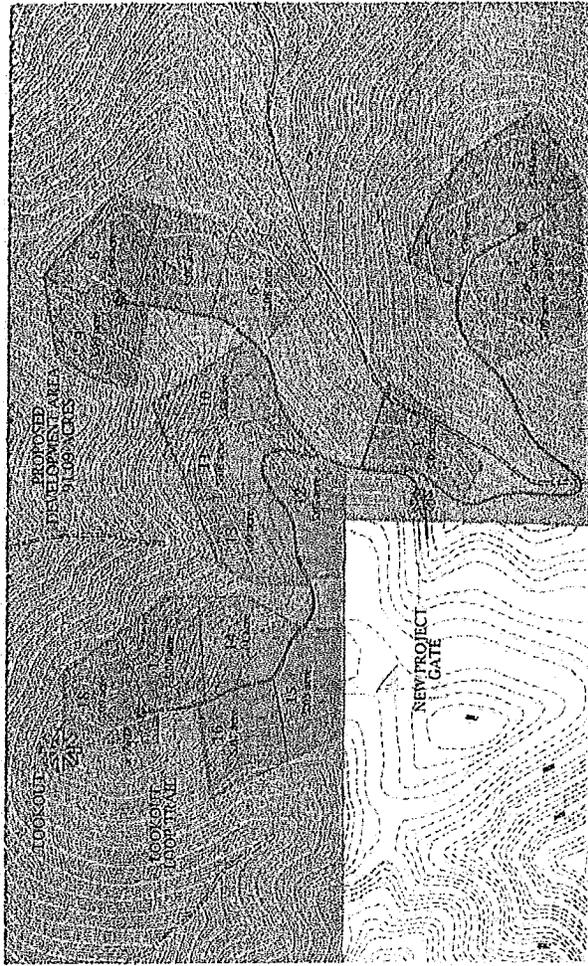
ATTEST:

  
\_\_\_\_\_  
Jill Zollinger  
Cache County Clerk

*Disclaimer: This is provided for informational purposes only. The formatting of this record of decision may vary from the official hard copy. In the case of any discrepancy between this record and the official hard copy, the official hard copy will prevail.*



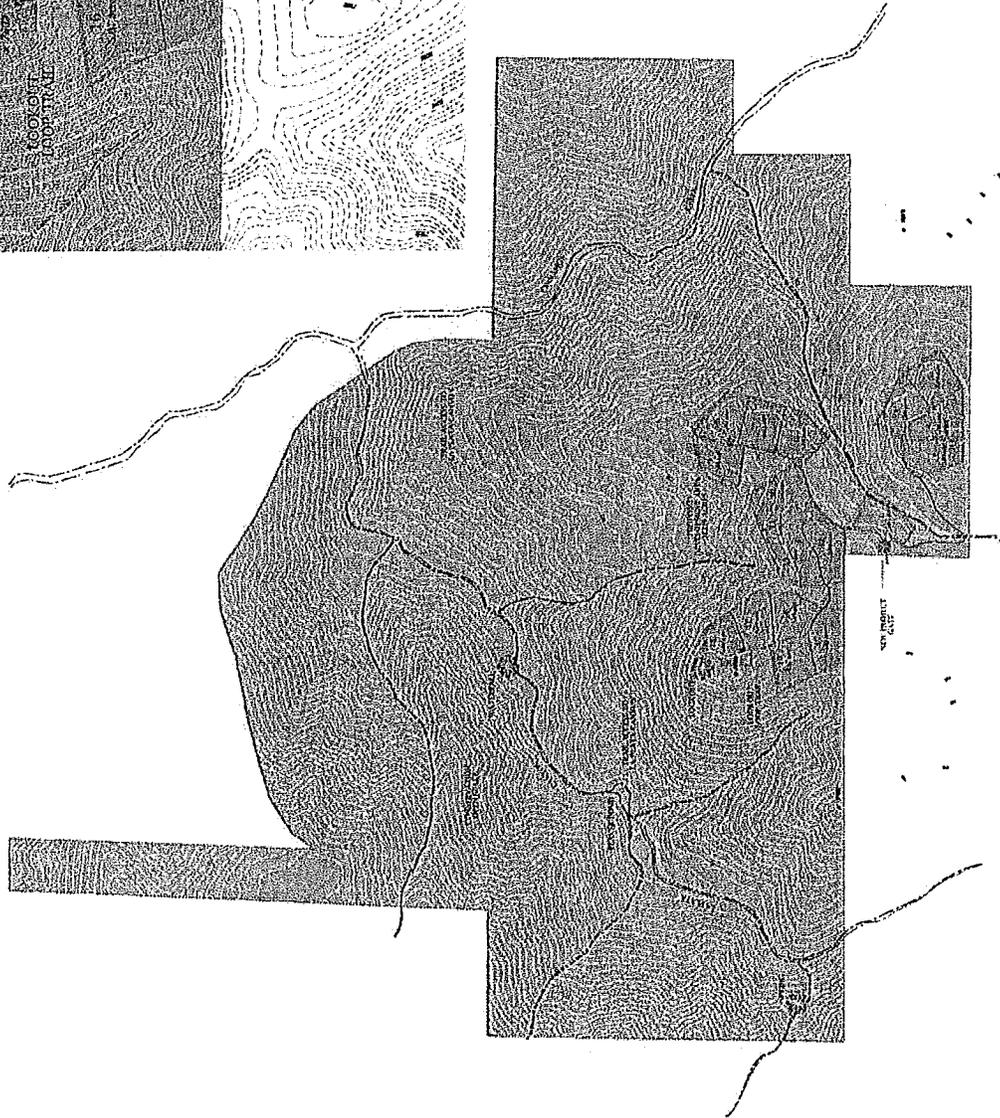
# CLUSTER DEVELOPMENT PLAN



DEVELOPMENT DATA  
 PROJECT AREA  
 EXISTING ZONING  
 PROPOSED ZONING  
 PROPOSED DENSITY  
 OPEN SPACE

474.1, 300 ACRES  
 FOREST SUBDIVISION U. (F-4-40)  
 QUANTITY SUBDIVISION  
 18 UNITS @ 1,197.77 ACRES  
 474.1, 300 ACRES

# BUENA VISTA



# OVERALL MASTER PLAN

August 27, 2013

Mr. Christopher S. Harrild  
Planner  
Cache County Development Services  
179 North Main St.  
Logan, UT 84321

RE: Rafter S. Ranches Development Proposal

Dear Chris:

We appreciate the opportunity to discuss the development of approximately 1,360 acres on the Monte Cristo plateau as the first phase of the Rafter S Ranches Development. Our intent is to present for the County's approval the development of 18 lots on the first 1,360 acres in a low density (1 lot per 75 acres), clustered manner which preserves the open feel of the land, allows continued equestrian and ranching operations, and respects the topography of the parcel by clustering building lots on the most buildable area of the parcel.

### **Background**

In January of 1982, Judge Thornley Swan, who owned the Rafter S ranch, agreed to partition off the 1,365 acres and divide the ownership into seventeen interests, some retained by the Swan family and other acquired by individuals who would own their property and be able to build a cabin on it. Most of the other non-Swan owners were ranchers or individuals that had helped Judge Swan with his ranch. They, for years, didn't focus on the development process, even though the intent was documented and discussed to proceed with cabin developments.

Myself and Lew Swain purchased a few of these 17 units and set out in 2006 to create a consensus with the remaining ownership interest to plan the property and secure approvals from the county for the placement of 17 building lots. This was half the number of lots we thought the FR40 zone would permit. It was our desire to cluster the building and therefore leave the maximum amount of open area untouched. We met with Josh Runhaar, the fire marshal, and engineering representatives on a couple of occasions to discuss our plans. We discussed access, water, the proposed roads, etc. Josh said that he would look favorably on our cluster plan but "would need [us] to be patient for approval of the clustering ordinance." We made contact with the county at various times from our original meetings but saw no progress occurring on the clustering ordinance. In 2010, we again met with the planning department on two occasions and shared with them the plans which I showed you earlier this year. The planner suggested that we provide perc tests to insure that septic tanks would be acceptable.

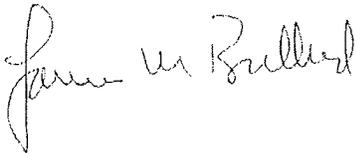
Evidently, in March of 2011, the ordinance was changed to require a slope analysis for property of this type, and allowing development only on ground having less than a 30% slope. The effect of this change would be to limit lot development on the Buena Vista parcel to 8 or 9 lots. This creates a severe hardship for ownership of the parcel and results in a development of around one lot per 170 acres.

Our request is to allow us to continue with our proposal to develop 18 lots as shown on the initial plan developed by Gardner Engineering and attached. We would ask you to consider the following in allowing the variance from your current ordinance as change in 2011:

1. The language in the ordinance seems to allow for variance and change upon the approval of the County Council after review of a development proposal.
2. The Buena Vista Development preserves the open feel of the land, allows for continuing ranching and recreational uses and respects the existing slopes and features.
3. The density represented by 18 lots is far less than that allowed by the FR40 zone at 1/75 acres.
4. A development of less than 18 lots presents a severe challenge based on current ownership, no change may result in a splitting of the land and subsequent inferior proposals for development.
5. Our proposal will also include "off the grid" development which will be environmentally sensitive to current conditions.
6. Future phases are planned which include a portion of the Rafter S Ranch and School Trust Land ground which will also be less dense than the FR40 zone, respect the ranching and recreational uses by clustering lots and the net slope analysis will be far closer to your current ordinance when the future phases are included in the analysis. We have had numerous discussions with SITLA officials and feel confident that a development will move forward as market conditions allow.

Thank you for considering our request, we look forward to addressing any questions or concerns you may have.

Sincerely,



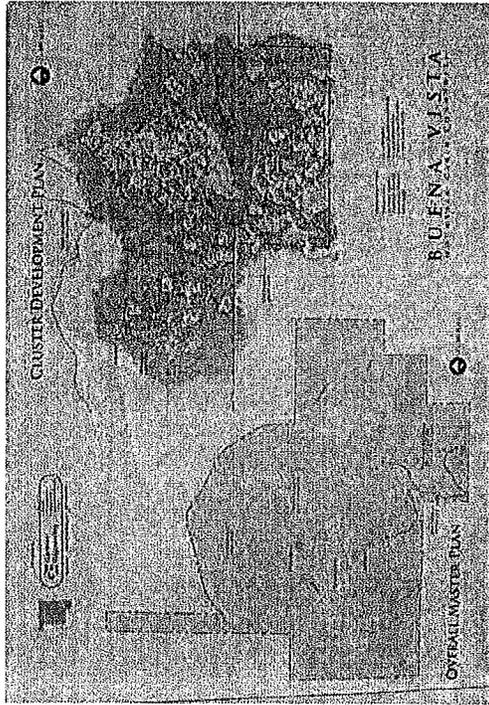
Lonnie M. Bullard

cc: Ike Swain  
H. Lewis Swain

# Proposed Subdivision: Buena Vista Mountain Cabin Community

**Legend**

-  Proposed Project Area
-  Proposed Subdivision
-  Area with <30% Slope
-  Area with >30% Slope
-  Cache County Parcel Layer



Proposed Project Area : 1381.80 acres

Greater than 30% Slope: 1 101.6 acres

Less than 30% Slope: 280.2 acres

The Proposed Project Area boundary was created by using the Cache Cou h.

The Proposed Subdivisions were created by georeferencing the Gardner Engineering Plan and tracing the given drawing.

The slope calculations were derived from a raster based on contours. This was converted to a polygon which allowed for GIS storage calculations.

**Affected Parcels:**

18-003-0011

GIS: 299.06 acres

Legal Description: 264.30 acres

>30% Slope: 232.6 acres

18-003-0019

GIS: 111.54 acres

Legal Desc: 97.5 acres

>30% Slope: 95.9 acres

18-018-0008

GIS: 475.86 acres

Legal Desc: 488.32 acres

>30% Slope: 403.2 acres

Actual should equal 489 acres based on the PLSS.

The legal calls out: 'N/2, W/2 of SE/4 of Sec 2 T8N R2E ... Contains 488.32 acres'

18-018-0001

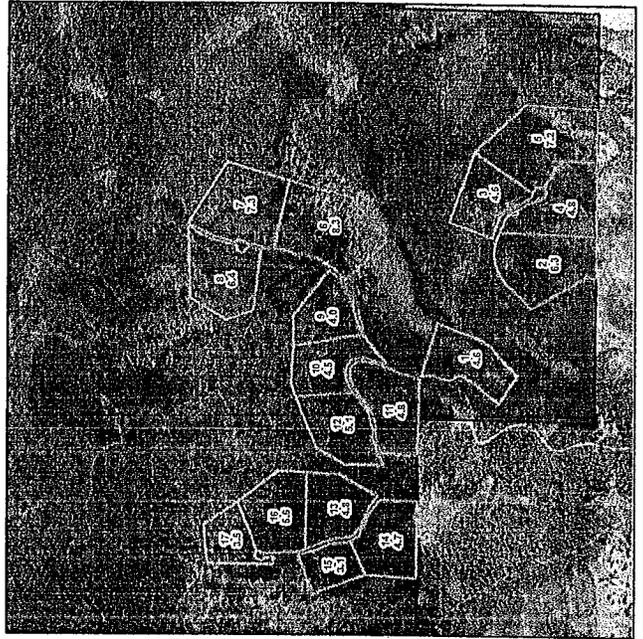
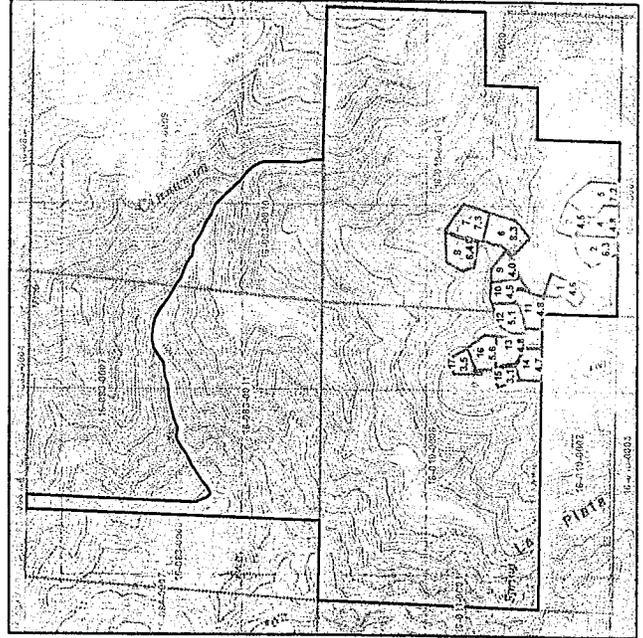
GIS: 938.42 acres

Legal Desc: 648.22 acres

>30% Slope: 389.9 acres

Actual should equal 649 acres based on the PLSS.

The legal calls out: 'All of S1 T8N R2E ... Contains 648.22 acres'





Note: Property lines on this map are for display purposes only, and are not legal representations.

1 inch = 2,238 feet

1 in = 0 miles

Development Services



Slopes > or = to 30% are in red and are not counted as developable acreage

Parcels 2013 (Live)



1 **Present:** Leslie Larson, Rob Smith, Jason Watterson, Clair Ellis, Chris Sands, Phil Olsen, Josh  
2 Runhaar, Chris Harrild, Stephanie Nelson, Megan Izatt, Denise Ciebien, Mike Metters (legal  
3 counsel)

4  
5 **Start Time: 5:33:00**

6  
7 **Larson** welcomed and **Smith** gave opening remarks/pledge.

8  
9 **5:34:00**

10  
11 **Agenda**

12  
13 Passed with no changes

14  
15 **Minutes**

16  
17 The minutes from September 5, 2013 were passed with no changes.

18  
19 **05:36:00**

20  
21 **Consent Agenda Items**

22  
23 **#1 Clarkston East Subdivision (Haley Jensen)**

24 **Harrild** reviewed Ms. Haley Jensen's request for a recommendation of approval to the County  
25 Council for a 1-lot subdivision on 6.11 acres of property located in the Agricultural (A10) Zone  
26 at approximately 10485 North 8100 West, Clarkston.

27  
28 **#2 AT&T Providence Tower Conditional Use Permit Expansion (Glenn Bernard)**

29 **Harrild** reviewed Mr. Glenn Bernard's request for an approval for a conditional use permit  
30 (CUP) expansion to add a microwave dish to an existing telecommunications tower located on  
31 1,500 SE leased portion of an approximately 2.08 acre parcel in the Agricultural (A10) Zone and  
32 Public Infrastructure Overlay Zone at approximately 310 East 2100 South, Providence.

33  
34 *Smith motioned to approve the consent agenda, Watterson seconded; Passed 5, 1-Ellis.*

35  
36 **5:38:00**

37  
38 **Regular Action Items:**

39 **#3 Discussion – Buena Vista Developmental Proposal**

40 **Harrild** reviewed a request for an increase in the developable acreage of property that is within a  
41 steep slope (sensitive area) and located in the Forest Recreation Zone, south of Scare Canyon.  
42 Currently the proposed project area is about 1300 acres in size and anything with a slope 30% or  
43 greater is not counted toward the development potential. The applicant has requested that an  
44 exception to this standard be considered to allow for more developable acreage. The ordinance  
45 currently allows approximately 7 buildable lots on 280.2 acres of the proposed area that is less  
46 than 30% slope. This is in the recreation area so would not be year round occupancy.

1 **Staff and commission** discussed the 30% slope sensitive area. This is the first time an issue of  
2 this capacity has been brought before the commission. Anything built on a slope greater than  
3 20% would have to be specially engineered for that type of slope. If this project was to be  
4 developed as 1 unit per 40 acres, the property would have the potential for 35 lots; the applicant  
5 is asking for 18 buildable lots. Clustering of development was discussed. At one time the  
6 commission was discussing a cluster ordinance but it has not progressed recently. A cluster  
7 ordinance might be brought before the commission at some time but is not likely to happen in the  
8 near future. This is not an approval of a subdivision plat so this is more a discussion of if the  
9 exception makes sense. This project is using all the density they are allowed in this one area on  
10 the land. The building lots are 5 to 6 acres in size or less. Notices have not been sent out for this  
11 application because it is not a land use decision at this point. If this does go to the County  
12 Council the 300 foot notice to surrounding landowners will be sent out. Findings regarding this  
13 request should be included so that there is some justification for the exception.  
14

15 **Lew Swain** I am representing one of the potential owners of this property. The reference to  
16 phase one is in fact if other surrounding land is added to it. I think the consideration that we are  
17 requesting of the commission is simply related to this 1,365 acres and that it is a standalone  
18 request. Our desire in requesting this adjustment is purely that we have 18 different interests that  
19 we are trying to address because we didn't know the overlay with the slope restriction applied.  
20 But we are trying to find a way to do this and we had a desire to create what might have been  
21 compliance with a cluster ordinance in the layout. But insofar as this consideration is made this  
22 is purely 1,360 acres. Mr. Swan's father initiated this and he has adjacent ground. It is far flatter  
23 and if any development of that were to happen in the future it would come back by virtue of the  
24 standards the county has in place. This is only the 1,360 based upon the slopes that exist and the  
25 number of dealings that we are faced with.  
26

27 **Watterson** are you aware of what those additional phases would be? Is it directly adjacent?  
28

29 **Mr. Swain** it is adjacent but it could be years and years until that happens. This is currently a  
30 cattle ranch and is intended to be used as a cattle ranch in the future. If it can be added to this  
31 ground in the future that is up to the family to decide.  
32

33 **Ellis** there is another option of acquiring flatter property.  
34

35 **Mr. Swain** we have looked at that option but have not been able to come up with a resolution for  
36 that. Initially Judge Swan gave people a stake for their working the land. It's not a traditional  
37 development that is to be sold at great profit. We've minimized the size of these parcels and we  
38 aren't aware of one residence that will be built on this now or in the next 50 years, but we do  
39 need to be able to provide a title in the future to the recognized parties.  
40

41 **Ellis** so these have been sold but not platted?  
42

43 **Mr. Swain** some have been sold to second generation holders, but there is a transfer of title that  
44 has not happened. It's an interest in a trust at this point.  
45

46 **Larson** so they are all undivided interests.  
47

1 **Mr. Swain** yes.

2  
3 **Larson** so if you were denied the exception you could satisfy those interests by selling the land  
4 and splitting the proceeds.

5  
6 **Mr. Swain** yes.

7  
8 **Ike Swan** my dad was the one that got involved in this. We traded the state some property that  
9 was inside our boundaries but then we ended up purchasing this section of property and another.  
10 One of the ways we could afford this other section was by getting a few people we knew  
11 personally involved and we created the 1/18<sup>th</sup> interest; we own seven of those interests. When  
12 my dad did this he was under; he thought that he could eventually deed over those pieces to those  
13 people. We wanted to make it feel like it's still a ranch or part of the ranch. I still intend to run  
14 cattle on it and we wanted to continue to make it look like part of the ranch. Now it's kind of  
15 evolved into this and it's about time we give these people their entitlement on the property and  
16 we've tried to figure out a way to make this look good and still kind of keep the ranch feel.  
17 Right now there are no plans with the family to develop more of the property. I'm not going to  
18 say way down in the future that won't be a possibility. I can show you where, you can see here  
19 the property edge right here and we own this section 12. What's in the blue is state leased  
20 property and the rest of this is all our property as ranch property. We do run cattle all the way  
21 through it. Over here is the Bruce Peterson property and this is the state trust lands property.

22  
23 **Ellis** the green property has common ownership?

24  
25 **Mr. Swan** this property is all owned by us.

26  
27 **Harrild** this is the main piece up here with the 18 shares.

28  
29 **Ellis** so there is a separate ownership owned by the trust?

30  
31 **Mr. Swan** it's owned by the trust right now. All of this is owned by the trust but there is an  
32 agreement that there are 18 investors that would eventually get a buildable lot.

33  
34 **Ellis** is the piece at the top in the trust?

35  
36 **Mr. Swan** no, all the land right now is in the TK Swan land. But there is a trust that hasn't been  
37 recorded, that is a separate agreement, for those 18 owners.

38  
39 **Ellis** there is an option then that other land can be brought in to satisfy those claims?

40  
41 **Mr. Swan** no, originally the intent was the money that we ended up asking for was just for this  
42 1,300 acres. We've let it go a long time, this was done in the early 80's and the way Lew  
43 explained too, we continue to think how we want to do this and we've had discussions on the  
44 clustering with Josh a couple of years ago and talked about those possibilities and stuff and  
45 brought up this clustering format. And then when we were ready again and came in the  
46 ordinance had changed and so that is how this has gone. But there has been a lot of thought in  
47 these lots or whatever you know because we are going to have rules because we want to still run

1 cattle in the area and keep as much area open as we could. We didn't want it divided up so that  
2 everyone has their 40 acres and a bunch of fences up there. So even when my dad created this,  
3 he also thought that we would create a cluster subdivision and leave the rest as open as we could.  
4

5 **Olsen** I think it's very well done. I know Scare Canyon is 40 acre parcels but they have done  
6 everything to keep the cattle out and it's become a fire hazard. So where you are planning on  
7 running cattle you can control some of that so I think this is very well planned.  
8

9 **Mr. Swan** there are a lot of developments up there that are broken up like that. I really think this  
10 is the best way to develop most of the property up there. I think it's something that probably has  
11 to be addressed here in a clustering type proposal.  
12

13 **Sands** I think a bigger picture of how this fits in would be helpful. I'm particularly interested in  
14 access to this area.  
15

16 **Mr. Swan** to get to this property you come through our property and it's a decent road.  
17

18 **Staff and commission** discussed that access to the property is currently adequate. It's accessed  
19 off of Ant Flat Road which is in good repair. Tonight's decision will set a precedent this type of  
20 project in the future. This is a way that the commission can set some parameters to send to  
21 council about these types of exceptions. This particular project seems to make sense and be  
22 reasonable, but the next one may not. This needs to be done on a case by case basis for these  
23 types of projects. The commission needs to qualify why this project is reasonable so that when  
24 the next one comes along and doesn't seem reasonable there is a justification as to why.  
25

26 **Mr. Swain** the 1,360 acres may now be held by the Swan Family but with a legal obligation to  
27 transfer to those interest holders that we referred to. These 1,360 acres should be considered as a  
28 total separate legal entity than any other adjacent property. This property is surrounded by the  
29 Swan Ranch, the Peterson Ranch, and state property. This really needs to be looked at as if it has  
30 a separate ownership identity other than the Swan ranch holders because they will have no  
31 interest or relationship with the Swan family.  
32

33 **Ellis** I think you send the Swan family owns 7 of the 18.  
34

35 **6:27:00**  
36

37 **Ciebien** leaves.  
38

39 **Metters** arrives  
40

41 **Mr. Swain** they have an interest in the 1,300 acres, correct. If in fact they are able to secure a  
42 way to proceed there will be limited liability in which they have an interest but it will be a  
43 separate legal entity from the Swan ranch property. The language for findings of approval that  
44 staff and commission discussed is as follows:

- 45 A. The proposal is in substantial compliance with the spirit of the Cache County Ordinance.  
46 B. The density of the subject property will remain at nearly half the standard density of the  
47 Forest Recreation (FR40) Zone.

1 C. Development can occur within the buildable areas on the site without the need for  
2 variances or other special exceptions.

3 D. The layout of the subject property is conducive to the preservation of potentially 90% of  
4 the site for open ranching while allowing for limited development in appropriate locations.  
5

6 If a road can't be brought to this area then there is no project. If the applicant gets so far into  
7 subdivision design and the fire district comes back with problems the applicant is still going to  
8 have to meet the requirements of the fire district. Staff doesn't think there will be problems  
9 building this out with the number of units that have been requested. This is an approval for an  
10 exception to increase the consideration of developable acreage. The plat is still going to have to  
11 come back to the commission for approval and if at that point the commission doesn't like the  
12 plat they can make that known. This application is requesting substantially less than what they  
13 may be eligible for without removing the sensitive areas.  
14

15 *Ellis moved to recommend approval of the requested exception to Title 17.18.020 to the County*  
16 *Council based on the noted findings of fact, Olsen seconded; Passed 6, 0.*  
17

18 **06:47:00**

19  
20 **Staff and commission** discussed road standards for FR40 property. There is no requirement for  
21 a paved road in the FR40 area. The main factor for the road is access for emergency services up  
22 to the property. The road leading to this particular parcel is private and currently a very good  
23 road, there might be some sections where improvements might be required but right now the  
24 road should be adequate. If it is a 12 foot wide road, pullouts would be required every few  
25 hundred feet. Typically fire tenders are not going to be sent to this area to fight a fire. Fire  
26 sprinklers will be a recommendation and as this section is in the Wildland-Urban Interface Area  
27 there are additional requirements for building.  
28

29 **06:53:00**

30  
31 **#4 Amendments to Title 12 Manual of Roadway Design and Construction Standards, Title**  
32 **16, and Title 17**  
33

34 **Runhaar** Currently the county has no policy regarding maintaining signage, so section 6.0  
35 regarding that has been added to help lower the county's liability. The following were also  
36 discussed:

37 **Title 12**

38 **12.02 Roadway Standards**

- 39 - Violations of standard addressed  
40 - Table 12.02.010 Typical Roadway Sections updated

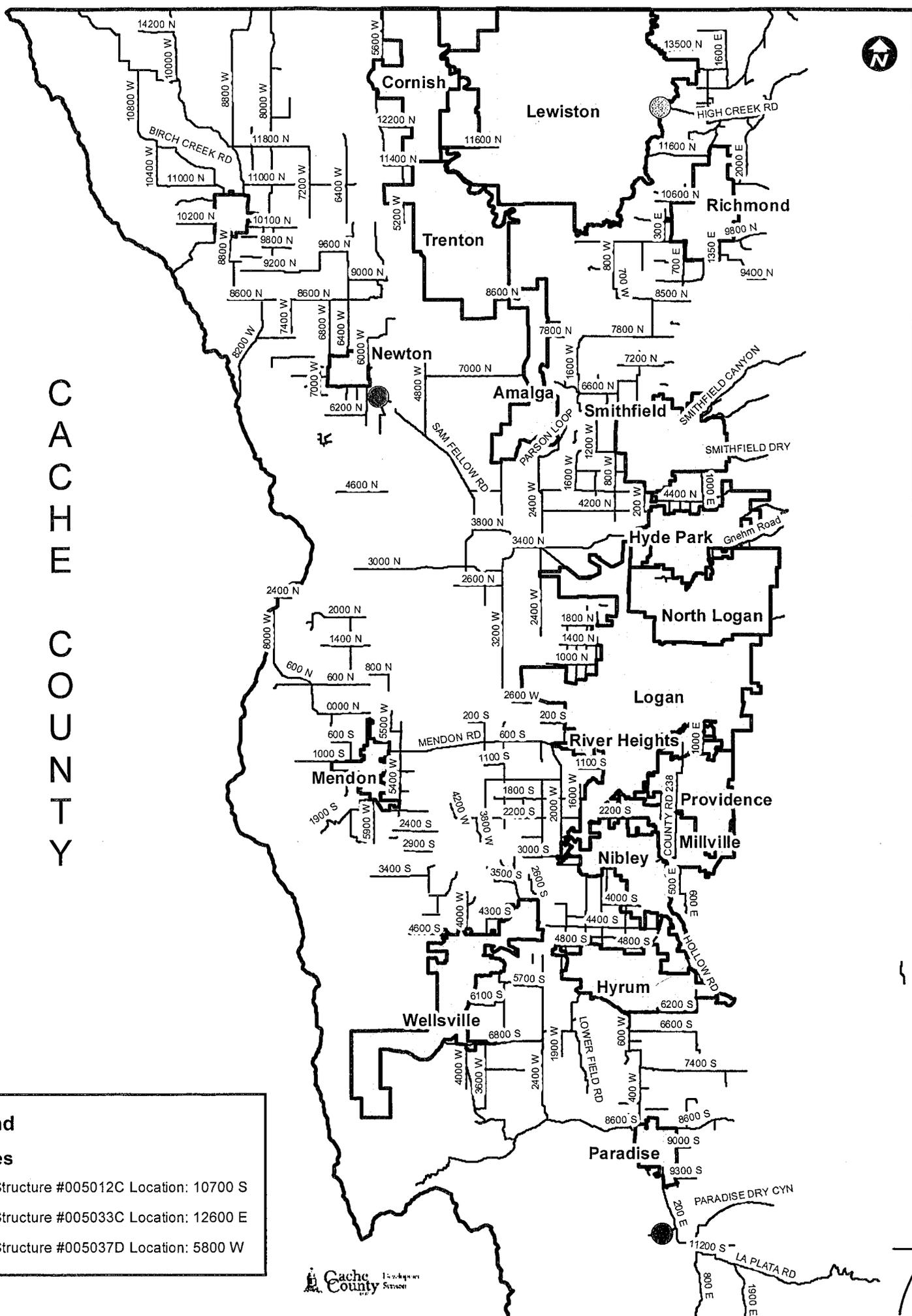
41 **Manual of Roadway Design and Construction Standards**

- 42 - The term "County Engineer" was replaced with "County" throughout  
43 - Section 6.0 Signage and Roadside Hazards added  
44 - Section 1.8 amended to address authority and enforcement  
45 - Table 2.2 amended  
46 - Section 2.4 Improvements to County Roadways amended to address the applicability of  
47 the road standard policy as approved by the County Executive and Attorney.

APP



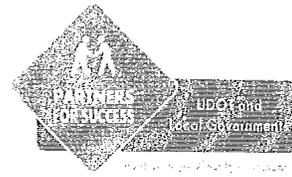
CACHE COUNTY



**Legend**

**Bridges**

-  Structure #005012C Location: 10700 S
-  Structure #005033C Location: 12600 E
-  Structure #005037D Location: 5800 W



**State of Utah**

**Department of Transportation**

<b>Federal Aid Agreement for Local Agency Project</b> CFDA No. 20.205	Cache County - Lynn Zollinger	Maximum Project Value Authorized \$750,000
PIN Number 10883 FINET Number 53860 FMIS Number F008523	Project Number F-R199(132) PIN Description Avon Bridge 005012C, Lewiston Bridge 005033C, Newton Bridge 005037D	Agreement Number (Assigned By Comptrollers)  Date Executed

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Utah Department of Transportation ("UDOT") and Cache County ("Local Agency"), a political subdivision of the State of Utah.

The (City/County) has a project that will receive financing from federal-aid highway funds. The Project consists of Avon Bridge 005012C, Lewiston Bridge 005033C, Newton Bridge 005037D, located at Cache County and identified as project number F-R199(132);

Pursuant to 23 CFR 635.105, UDOT has the responsibility to oversee the federal aid projects to ensure adequate supervision and inspection so the projects are completed in conformance with the approved plans and specifications, including compliance with all federal requirements;

In instances where UDOT does not have jurisdiction over the road where the Project is being performed, UDOT may arrange for the Local Governmental Agency with jurisdiction of the road to perform the work with its own forces or by contract; and

This Agreement describes the respective roles and requirements of UDOT and the City/County to ensure compliance with the federal requirements for the receipt of federal funding for the Project.

**State Wide Transportation Improvement Program STIP 2013 - 2016**

Fund*	Prior	2013	2014	2015	2016	Total	Fed Aid	State	Other	Pct
STP_BR	\$0	\$0	\$0	\$750,000	\$0	\$750,000	\$699,225	\$0	\$50,775	6.77%
Total:	\$0	\$0	\$0	\$750,000	\$0	\$750,000	\$699,225	\$0	\$50,775	6.77%



**Consultant Services**

**Federal Aid Agreement Review/Approval Routing Form**

**STATE OF UTAH  
UTAH DEPARTMENT OF TRANSPORTATION  
ENGINEERING SERVICES**

**TODAY'S DATE** 8/27/2013  
**PM REQUEST DATE** 8/23/2013

**FEDERAL AID  
AGREEMENT NO.**

**Project No.:** F-R199(132) **PIN No.:** 10883  
**PIN Description:** Avon Bridge 005012C, Lewiston Bridge **FINET Prog Code No.:** 53860

<b>UDOT Project Manager</b>	<b>UDOT Contract Administrator</b>
Rod Terry 166 West Southwell Street Ogden, UT 84404 (801)620-1686 rodterry@utah.gov	Michael R. Butler PO Box 148490 Salt Lake City Utah 84114-8490 (801)965-4419 michaelbutler@utah.gov

<b>Local Government</b>
Cache County 199 N. MAIN Logan, UT 84321 Lynn Zollinger, (435) 755-1638 LYNN.ZOLLINGER@CACHECOUNTY.ORG

Project Value	\$750,000
Federal Match	\$699,225
Local Government Match	\$50,775
State Match	\$0

Please print five single sided copies and route for review/approval to the individuals listed below, using the contact information above. Please sign where appropriate on page #1 in the document before forwarding to the next individual on the list. Please route in the following order:

<b>Routing Sequence</b>	<b>Date</b>
1 Sent to Local Government	8/27/2013
2 Review/Approved Local Government	
3 Review/Approved UDOT Region Director (c/o UDOT PM)	
4 Consultant Services	
5 Sent to UDOT Comptroller	
6 Review/Approved UDOT Comptroller	