



RAPZ AND RESTAURANT TAX PROGRAM 2020 APPLICATION FOR FUNDING

The attached application form must be used when requesting Restaurant Tax or RAPZ Tax funds. The purpose of these funds is to foster the development of tourism and to enhance botanical, convention, cultural, recreational, and zoological facilities in Cache County.

PROGRAM HISTORY AND QUALIFICATIONS FOR FUNDING

In November 2002, Cache County voters approved a 1/10th of 1% sales tax, known as the *RAPZ Tax*. These funds can be used to support *capital projects and operating expenses* for publicly owned or operated recreation or park facilities, and the Willow Park Zoo. They can also be used to fund *operating expenses* of private nonprofit organizations with the primary purpose of operating as a botanical or cultural organization. Since 1992, the Cache County Council has approved a 1% sales tax on prepared food items, known as the *Restaurant Tax*. These funds can be used for either capital projects or maintenance expenses by publicly owned or operated facilities for the purpose of tourism promotion, recreation, cultural arts, convention centers, and airports. Private nonprofit organizations are eligible to receive Restaurant Tax funds only for tourism promotion.

CONSIDERATIONS FOR FUNDING DETERMINATION

Applications which are filled out completely and provide information as requested will be given priority. The following points are also considered when making funding determinations: (1) The planned time frame for completing the project for which funds are requested (normally one year) (2) Percentage of funding from Restaurant and RAPZ taxes compared to other sources, including the value of donated labor and materials – preference is given to projects which provide additional sources of support and volunteerism (3) Extent of availability or usage of the project to the public or patrons - preference is given to projects where wide usage and easy access appears probable and where greater numbers of the potential target market will benefit (4) The patron or participant costs to use the project, services or facility (5) Detailed applications which include information such as actual bids as opposed to rough estimates, will be given preference (6) Identification of past Restaurant and RAPZ tax funding, if any, and the effective use of those funds. *Past funding of an organization will not be considered as setting a precedent for future funding! Each new request will be reviewed based on its own merit.*

FINANCIAL DISCLOSURE REQUIREMENT

Applications must be filled out completely including a concise overall budget of the organization, and the financial details for the specific funding request. ***Entities other than municipalities requesting more than \$25,000 must include a copy of their most recent tax form 990, form 990-EZ, or form 990-N, including all schedules as applicable. Entities other than municipalities requesting more than \$50,000 must also include a copy of their most recent audited financial statements. Nonprofit organizations must include their Tax Identification Number.***

SUBMITTING THE APPLICATION

All information should be limited to the pages provided on the application except where additional information is requested. Questions or concerns regarding the application process should be directed to Betty Weeks at 435-755-1703 or by email to Betty.Weeks@cachecounty.org. The deadline for submitting the application is ***March 6, 2020, before 5:00 PM.***

**SUBMIT ONE COPY OF THE APPLICATION WITH ALL
APPLICABLE ATTACHMENTS TO:**

Cache County Finance Department
Attn: Betty Weeks
179 North Main Street, Suite 202
Logan, UT 84321



RAPZ AND RESTAURANT TAX PROGRAM

2020 APPLICATION FORM

1. ENTITY INFORMATION

Name:					
Address:					
City:		Zip Code:		Website:	
Type of Entity:	_____ Publicly Owned or Operated		_____ Private Nonprofit		

Entities requesting more than \$25,000 must include a copy of their most recent tax form 990, form 990-EZ, or form 990-N, including all schedules as applicable. Entities requesting more than \$50,000 must also include a copy of their most recent audited financial statements. Nonprofit organizations must include their Tax Identification Number. Municipalities excluded.

Tax Identification Number

2. PROPOSAL SPECIFICS

Contact Person:			Email:		
Wk Phone:		Hm Phone:		Cell Phone:	
Project Start Date:		Total Project Budget:		Funds Requested:	
Project End Date*:		*Awarded Funds must be used by 12/31/2022			
Project Title:				Rank:	

Project Description:	
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3. PROJECT MERIT

a. What is the rationale and or purpose for this project?

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b. Who are the potential beneficiaries of the project? (specify numbers and ages, etc.)

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c. What are the long-term effects of this project?

4. BUDGET AND TIMELINE

a. Give a precise line item budget below or attach one to this document. Include all sources and amounts of revenue, including both cash and in-kind donations and sponsorships as well as fees for participation. Also include the amount of requested Restaurant or RAPZ Tax funds in the revenue portion. Expenses need to show a breakdown by category to include separate line item entries such as for salaries, wages, goods and services, equipment, marketing, etc.

b. Describe a brief timeline for completing this project including the starting date as well as various phases or stages throughout the project until its completion. Attach additional pages if necessary.

5. PREVIOUS RESTAURANT AND RAPZ TAX FUNDING

Briefly report on the previous four years of funds received. Include the title of the project, a short description of each project and whether each project has been completed and all funds used. Please indicate if there was no application for funds, or if they were applied for but not awarded, during these years.

2016

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2017

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2018

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2019

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6. RECOGNITION OF FUNDS

If you have received funds in the past, explain how you have publicly recognized those funds? How would you publicly recognize funds received this year?

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Signature of Entity Representative

Title

Date